

Duration: 155 Mins

Total Marks: 50

ID: ITISKILL99951W

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| Student Name: _____ | Roll No: _____ |
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1. Raghav joined a new company after COVID. He is nervous about using the digital tablets provided at work. What should he do?

- A) Ask his coworkers to do all the digital work
- B) Complain to his manager
- C) Keep an open mind and ask his coworkers to teach him
- D) Quit his job

2. What is 'informal communication'?

- A) Talking at official meetings
- B) All verbal communication
- C) Official communication following a set of rules
- D) Casual conversations outside of official work arrangements

3. If more workers know how to work, what will happen?

- A) More work gets done
- B) Confusion
- C) Loss for the company
- D) Less work gets done

4. Why is it important to think of new ways to solve problems?

- A) It is fun to try new things.
- B) It is unnecessary to try new things.
- C) To waste time
- D) New ideas can make work easier or faster.

5. Why should you reply to comments on YouTube?

- A) To get more friends
- B) To use the internet
- C) So viewers feel connected
- D) To get more videos

6. Imagine you are setting up a mobile repair shop. Which of the following is the most important for its success?

- A) Picking the right shop name
- B) Putting up flyers in the neighborhood
- C) Setting up the shop in a busy area
- D) Offering repair services at a higher price

7. When presenting your business plan to a potential investor, you should be clear about _____

- A) All of these
- B) Expected customer count
- C) Initial investment required and breakdown of the costs
- D) Potential earnings

8. Rohan has come up with an idea to improve his work using Design Thinking. What must he do next?

- A) Think of another idea
- B) Apply and test if it works
- C) Write down his idea and keep it safe
- D) Tell everyone about it

9. Pooja is applying for a Motor Mechanics position in an automobile company. What should she include in her cover letter?

- A) Education details
- B) Reasons why she is suitable for the role
- C) Her hobbies - cooking, gardening
- D) Salary expectations

10. Mahima has an Instagram page for her jewelry business. What should she do to connect with her customers?

- A) Post about a T.V. show she likes
- B) Post dance reels
- C) Share daily updates about her business as Stories on social media
- D) Post cooking videos

11. Arjun is applying for jobs on Naukri.com. Which of these should he do?

- A) Ignore the job descriptions
- B) Apply to all the jobs listed
- C) Match his skills with the job description
- D) Select all the cities where jobs are available

12. A green practice involves any activity that _____?.

- A) protects and takes care of the environment and resources
- B) generates pollution
- C) involves consuming too much
- D) causes harm to the environment

13. Venu includes a clear subject in his email. Why is that important?

- A) To tell the company what the email is about
- B) None of these
- C) Email cannot be sent without a subject line
- D) To show he has good English skills

14. Imagine you are starting a bakery business. What would you focus on first in your business plan?

- A) Calculating how much money you need to start the business
- B) Planning how to advertise the bakery on social media
- C) Figuring out how the business will grow
- D) Selecting a catchy name for the bakery

15. What should you always remember when creating your profile on a job portal?

- A) To include skills required for the job, even if you don't have them
- B) To leave out important information
- C) To always be truthful
- D) To use a fake name

16. Which of the following statements shows good teamwork?

- A) Working together towards a common goal
- B) Criticizing teammates' efforts
- C) Ignoring others' ideas and opinions
- D) Keeping all ideas to yourself

17. Which of the following best describes the gig economy?

- A) A system where workers take on part-time or temporary jobs
- B) A system where workers have fixed work hours and locations
- C) A system where employees work full-time for a single employer
- D) A system where workers are paid a fixed monthly salary

18. You are working on a team project with tight deadlines. Your coworker falls ill, leaving their portion of the work incomplete. What should you do?

- A) Criticise your coworker for not completing his work
- B) Ask other team members for help and complete your coworker's task
- C) Complain your supervisor about the incomplete work
- D) Keep working on your own tasks

19. If you face a problem in your community, which of the following entrepreneurial mindset traits would be most helpful?

- A) Ignoring the problem and hoping it goes away
- B) Waiting until everything is perfect to do something
- C) Blaming others for the problem
- D) Taking action to solve the problem

20. Simi is always trying out new ways to reuse the waste materials. She is the ____?

- A) Planner
- B) Peacekeeper
- C) Idea Person
- D) Doer

21. Ravi wants to make a new chair for his school using Design Thinking. What should he do first?

- A) Test different chair designs
- B) Listen to what students want in a chair
- C) Choose the colour of the chair
- D) Plan how to make the chair

22. Which of the following is a self-management skill?

- A) Adaptability and Flexibility
- B) Honesty and Integrity
- C) All of these
- D) Commitment

23. Seema wants to become a gig worker. How can she find gig work opportunities?

- A) All of these
- B) Find a suitable Gig platform
- C) Connect with friends, people she might know and groups in her community
- D) Update her resume with her qualifications and skills

24. What does having a green mindset mean?

- A) Caring for the environment and using resources wisely
- B) Using resources without considering sustainability
- C) Ignoring pollution and waste management
- D) Making choices that harm the environment

25. You are at work, and a coworker asks for your support/help with a task. How would you respond informally?

- A) I can help, but seriously, you don't even know this much? What's the problem?
- B) Sure, I can help. What do you need?
- C) Could you please submit a formal request via email?
- D) I am too busy right now. Ask someone else.

26. Which option below describes a 'gig' in the gig economy?

- A) A typical 9-5 job
- B) None of these
- C) A specific task or project
- D) A job with full-time hours and benefits

27. Which of these situations shows people working well together as a team?

- A) Two people arguing and not agreeing
- B) None of these
- C) A group sharing ideas and listening to each other
- D) One person doing all the work without any help from team members

28. During a lunch break, Arjun overhears his coworkers gossiping about another coworker. What should Arjun do?

- A) Join the conversation and share his own opinion about the coworker
- B) Tell another coworker about the gossip
- C) Tell his coworkers that gossiping is inappropriate workplace behaviour
- D) Listen to the gossip

29. Irfan needs a job. How can he prepare for the future of work ?

- A) Master internet skills
- B) Learn making reels and TikTok videos
- C) Avoid building professional relationships
- D) Avoid learning new skills

30. How can users access the Skill India Digital Platform?

- A) Through a specialized learning app
- B) Only through offline training centers
- C) On computers, tablets, and phones
- D) Only on a specific type of device

31. Priyanka found faster way to pack products at the factory. What should she do?

- A) None of these
- B) Share the faster packing method with her team
- C) Pack products faster than her coworkers
- D) Continue packing the way the team has been doing

32. You are working on something difficult, but it's not going well. What should you do?

- A) Take a break and give up.
- B) Keep trying and look for another way.
- C) Ask someone else to do it for you.
- D) Get upset and quit trying.

33. Your friend suggests going for a picnic. She asks you to bring disposable plates and cups. Which of the following actions shows your commitment to a green mindset?

- A) Ignore the invite to the picnic
- B) Bring reusable plates and cups
- C) Say yes and bring disposable plates and cups
- D) Bring green color disposable plates and cups

34. Imagine you are applying for a position as an electrician at a company. Which of the following email subject lines would be the most suitable for your job application?

- A) Applying for a New Job
- B) Electrician Job Application
- C) Application for Electrician Position - [Your Name]
- D) Urgent Attention Needed

35. Reema works at restaurant. She wants to give her manager ideas to make the restaurant follow green practices. Which of these ideas should she offer?

- A) All of these
- B) Delivering food in plastic packaging
- C) Providing lunch to the employees in disposable plates
- D) Using steel plates and cups

36. Sultan is a skilled electrician. He is looking for platform based gig work that matches his skills. Which of the following platforms would be most suitable for Sultan to find job

opportunities?

- A) Amazon for selling products online
- B) Uber for driving people
- C) Zoom for video calls
- D) Urban Company for offering home repair services

37. Ranjana works at a restaurant. How can Ranjana use design thinking to improve the restaurant's menu?

- A) By randomly selecting new dishes to add.
- B) By talking to the customers, understanding their preferences, making changes to the menu and asking for feedback
- C) By guessing what customers want.
- D) By copying other restaurants.

38. Ravi has the following habits. Which of these is a green practice?

- A) Leaving lights and fans on when leaving a room
- B) Carrying a cloth bag to buy groceries
- C) Buying unnecessary items
- D) Buying single-use plastic water bottles

39. Which section of the Skill India Digital Platform helps users find physical training centers nearby?

- A) Skill Centres
- B) Skill Courses
- C) Job Exchange
- D) Recommendations

40. When presenting your business plan, what can you do to help audience understand and believe in your product/service?

- A) Share overall business costs
- B) Give demo of the product/ service
- C) Repeat yourself multiple times
- D) Tell a joke

41. In a manufacturing unit, the packaging process is taking longer than usual, causing delays in shipments. What should the workers do?

- A) Complain to the management
- B) Ignore the problem
- C) Think of different ways to pack faster
- D) Continue packaging the same way

42. What does migrating for work mean?

- A) Staying in the same place for work
- B) Moving to a different place to find a job
- C) Changing jobs within the same city
- D) Working from home

43. Imli makes soaps and sells from her home. She wants to grow her business. What should she do?

- A) Only sell to her neighbors
- B) Wait for an opportunity to grow the business

- C) Keep doing the same thing without any changes D) Talk to shopkeepers and build connections with them.

44. Sneha plans to move to a different city for work. What things should she think about before making this decision?

- A) If she can find a job that helps her learn and grow B) If she can earn more money and save some too
C) How much it will cost to travel and live there D) All of these

45. Anita is going to the bank today to ask for a loan. She has prepared a business plan. Which of the following will make her business plan strong?

- A) Challenges her business might face along with solutions for them B) None of these
C) Have only the idea and name of her business D) Total cost of starting her business without any details

46. Why is it important to have a business plan before starting a business?

- A) To attract investors and get a loan B) All of these
C) To identify potential challenges and risks D) To outline goals and set clear direction for growth

47. How can you become self-employed?

- A) All of these B) Try your idea on a small scale
C) Use chats, local ads and ask friends to spread the word D) Learn about the work, take small courses

48. Raj works as a factory manager. He has a big order to deliver but there aren't enough workers. What should Raj do?

- A) Ignore the problem B) Stop working
C) Request workers to work extra hours D) Cancel the orders

49. What are some resource related problems in a workplace?

- A) Shortage of Materials B) Machine Problems
C) Not Enough Space D) All of these

50. Which term describes using things in a way that can last for a long time without causing harm?

- A) Resources B) Pollution
C) Sustainability D) Eco-friendliness