

Duration: 155 Mins

Total Marks: 50

Q.ID: ITISKILL99951W

1. Raj works as a factory manager. He has a big order to deliver but there aren't enough workers. What should Raj do?

- A) Stop working
- B) Ignore the problem
- C) Cancel the orders
- D) Request workers to work extra hours

Answer: D) Request workers to work extra hours

2. Irfan needs a job. How can he prepare for the future of work ?

- A) Avoid building professional relationships
- B) Avoid learning new skills
- C) Master internet skills
- D) Learn making reels and TikTok videos

Answer: C) Master internet skills

3. Imagine you are starting a bakery business. What would you focus on first in your business plan?

- A) Calculating how much money you need to start the business
- B) Planning how to advertise the bakery on social media
- C) Figuring out how the business will grow
- D) Selecting a catchy name for the bakery

Answer: A) Calculating how much money you need to start the business

4. Ravi wants to make a new chair for his school using Design Thinking. What should he do first?

- A) Listen to what students want in a chair
- B) Test different chair designs
- C) Choose the colour of the chair
- D) Plan how to make the chair

Answer: A) Listen to what students want in a chair

5. Pooja is applying for a Motor Mechanics position in an automobile company. What should she include in her cover letter?

- A) Her hobbies - cooking, gardening
- B) Salary expectations
- C) Education details
- D) Reasons why she is suitable for the role

Answer: D) Reasons why she is suitable for the role

6. You are working on something difficult, but it's not going well. What should you do?

- A) Take a break and give up.
- B) Keep trying and look for another way.

- C) Get upset and quit trying.
- D) Ask someone else to do it for you.

Answer: B) Keep trying and look for another way.

7. During a lunch break, Arjun overhears his coworkers gossiping about another coworker. What should Arjun do?

- A) Listen to the gossip
- B) Tell another coworker about the gossip
- C) Tell his coworkers that gossiping is inappropriate workplace behaviour
- D) Join the conversation and share his own opinion about the coworker

Answer: C) Tell his coworkers that gossiping is inappropriate workplace behaviour

8. Seema wants to become a gig worker. How can she find gig work opportunities?

- A) Update her resume with her qualifications and skills
- B) Find a suitable Gig platform
- C) Connect with friends, people she might know and groups in her community
- D) All of these

Answer: D) All of these

9. Priyanka found faster way to pack products at the factory. What should she do?

- A) Pack products faster than her coworkers
- B) Continue packing the way the team has been doing
- C) Share the faster packing method with her team
- D) None of these

Answer: C) Share the faster packing method with her team

10. What should you always remember when creating your profile on a job portal?

- A) To include skills required for the job, even if you don't have them
- B) To use a fake name
- C) To always be truthful
- D) To leave out important information

Answer: C) To always be truthful

11. Imli makes soaps and sells from her home. She wants to grow her business. What should she do?

- A) Wait for an opportunity to grow the business
- B) Talk to shopkeepers and build connections with them.
- C) Only sell to her neighbors
- D) Keep doing the same thing without any changes

Answer: B) Talk to shopkeepers and build connections with them.

12. Sultan is a skilled electrician. He is looking for platform based gig work that matches his skills. Which of the following platforms would be most suitable for Sultan to find job opportunities?

- A) Zoom for video calls
- B) Urban Company for offering home repair services
- C) Uber for driving people
- D) Amazon for selling products online

Answer: B) Urban Company for offering home repair services

13. Which of these situations shows people working well together as a team?

- A) None of these
- B) A group sharing ideas and listening to each other
- C) Two people arguing and not agreeing
- D) One person doing all the work without any help from team members

Answer: B) A group sharing ideas and listening to each other

14. You are at work, and a coworker asks for your support/help with a task. How would you respond informally?

- A) I am too busy right now. Ask someone else.
- B) I can help, but seriously, you don't even know this much? What's the problem?
- C) Sure, I can help. What do you need?
- D) Could you please submit a formal request via email?

Answer: C) Sure, I can help. What do you need?

15. When presenting your business plan, what can you do to help audience understand and believe in your product/service?

- A) Tell a joke
- B) Repeat yourself multiple times
- C) Share overall business costs
- D) Give demo of the product/ service

Answer: D) Give demo of the product/ service

16. Simi is always trying out new ways to reuse the waste materials. She is the ____?

- A) Doer
- B) Peacekeeper
- C) Idea Person
- D) Planner

Answer: C) Idea Person

17. In a manufacturing unit, the packaging process is taking longer than usual, causing delays in shipments. What should the workers do?

- A) Ignore the problem
- B) Continue packaging the same way
- C) Complain to the management
- D) Think of different ways to pack faster

Answer: D) Think of different ways to pack faster

18. Why should you reply to comments on YouTube?

- A) To get more videos
- B) To get more friends

- C) To use the internet
- D) So viewers feel connected

Answer: D) So viewers feel connected

19. A green practice involves any activity that _____?

- A) involves consuming too much
- B) causes harm to the environment
- C) protects and takes care of the environment and resources
- D) generates pollution

Answer: C) protects and takes care of the environment and resources

20. Imagine you are setting up a mobile repair shop. Which of the following is the most important for its success?

- A) Picking the right shop name
- B) Putting up flyers in the neighbourhood
- C) Offering repair services at a higher price
- D) Setting up the shop in a busy area

Answer: D) Setting up the shop in a busy area

21. What does migrating for work mean?

- A) Staying in the same place for work
- B) Working from home
- C) Changing jobs within the same city
- D) Moving to a different place to find a job

Answer: D) Moving to a different place to find a job

22. Venu includes a clear subject in his email. Why is that important?

- A) None of these
- B) To show he has good English skills
- C) Email cannot be sent without a subject line
- D) To tell the company what the email is about

Answer: D) To tell the company what the email is about

23. If more workers know how to work, what will happen?

- A) More work gets done
- B) Loss for the company
- C) Less work gets done
- D) Confusion

Answer: A) More work gets done

24. Why is it important to think of new ways to solve problems?

- A) To waste time
- B) It is unnecessary to try new things.
- C) New ideas can make work easier or faster.
- D) It is fun to try new things.

Answer: C) New ideas can make work easier or faster.

25. Rohan has come up with an idea to improve his work using Design Thinking. What must he do next?

- A) Apply and test if it works
- B) Write down his idea and keep it safe
- C) Think of another idea
- D) Tell everyone about it

Answer: A) Apply and test if it works

26. Which of the following best describes the gig economy?

- A) A system where employees work full-time for a single employer
- B) A system where workers take on part-time or temporary jobs
- C) A system where workers are paid a fixed monthly salary
- D) A system where workers have fixed work hours and locations

Answer: B) A system where workers take on part-time or temporary jobs

27. What is 'informal communication'?

- A) Casual conversations outside of official work arrangements
- B) Talking at official meetings
- C) All verbal communication
- D) Official communication following a set of rules

Answer: A) Casual conversations outside of official work arrangements

28. How can users access the Skill India Digital Platform?

- A) Through a specialized learning app
- B) Only on a specific type of device
- C) Only through offline training centers
- D) On computers, tablets, and phones

Answer: D) On computers, tablets, and phones

29. Imagine you are applying for a position as an electrician at a company. Which of the following email subject lines would be the most suitable for your job application?

- A) Urgent Attention Needed
- B) Electrician Job Application
- C) Application for Electrician Position - [Your Name]
- D) Applying for a New Job

Answer: C) Application for Electrician Position - [Your Name]

30. If you face a problem in your community, which of the following entrepreneurial mindset traits would be most helpful?

- A) Taking action to solve the problem
- B) Waiting until everything is perfect to do something
- C) Ignoring the problem and hoping it goes away
- D) Blaming others for the problem

Answer: A) Taking action to solve the problem

31. How can you become self-employed?

- A) All of these
- B) Use chats, local ads and ask friends to spread the word
- C) Learn about the work, take small courses
- D) Try your idea on a small scale

Answer: A) All of these

32. Ravi has the following habits. Which of these is a green practice?

- A) Carrying a cloth bag to buy groceries
- B) Buying unnecessary items
- C) Buying single-use plastic water bottles
- D) Leaving lights and fans on when leaving a room

Answer: A) Carrying a cloth bag to buy groceries

33. Which term describes using things in a way that can last for a long time without causing harm?

- A) Resources
- B) Eco-friendliness
- C) Sustainability
- D) Pollution

Answer: C) Sustainability

34. Arjun is applying for jobs on Naukri.com. Which of these should he do?

- A) Select all the cities where jobs are available
- B) Ignore the job descriptions
- C) Apply to all the jobs listed
- D) Match his skills with the job description

Answer: D) Match his skills with the job description

35. What are some resource related problems in a workplace?

- A) Shortage of Materials
- B) All of these
- C) Machine Problems
- D) Not Enough Space

Answer: B) All of these

36. Ranjana works at a restaurant. How can Ranjana use design thinking to improve the restaurant's menu?

- A) By copying other restaurants.
- B) By talking to the customers, understanding their preferences, making changes to the menu and asking for feedback
- C) By guessing what customers want.
- D) By randomly selecting new dishes to add.

Answer: B) By talking to the customers, understanding their preferences, making changes to the menu and asking for feedback

37. Your friend suggests going for a picnic. She asks you to bring disposable plates and cups. Which of the following actions shows your commitment to a green mindset?

- A) Ignore the invite to the picnic
- B) Say yes and bring disposable plates and cups
- C) Bring reusable plates and cups
- D) Bring green color disposable plates and cups

Answer: C) Bring reusable plates and cups

38. Mahima has an Instagram page for her jewelry business. What should she do to connect with her customers?

- A) Post about a T.V. show she likes
- B) Share daily updates about her business as Stories on social media
- C) Post cooking videos
- D) Post dance reels

Answer: B) Share daily updates about her business as Stories

on social media

39. When presenting your business plan to a potential investor, you should be clear about _____

- A) Initial investment required and breakdown of the costs
- B) Potential earnings
- C) Expected customer count
- D) All of these

Answer: D) All of these

40. Why is it important to have a business plan before starting a business?

- A) To attract investors and get a loan
- B) To identify potential challenges and risks
- C) To outline goals and set clear direction for growth
- D) All of these

Answer: D) All of these

41. Which option below describes a 'gig' in the gig economy?

- A) A specific task or project
- B) None of these
- C) A typical 9-5 job
- D) A job with full-time hours and benefits

Answer: A) A specific task or project

42. Raghav joined a new company after COVID. He is nervous about using the digital tablets provided at work. What should he do?

- A) Keep an open mind and ask his coworkers to teach him
- B) Ask his coworkers to do all the digital work
- C) Complain to his manager
- D) Quit his job

Answer: A) Keep an open mind and ask his coworkers to teach him

43. Reema works at restaurant. She wants to give her manager ideas to make the restaurant follow green practices. Which of these ideas should she offer?

- A) Delivering food in plastic packaging
- B) All of these
- C) Using steel plates and cups
- D) Providing lunch to the employees in disposable plates

Answer: C) Using steel plates and cups

44. Which of the following is a self-management skill?

- A) Adaptability and Flexibility
- B) Commitment
- C) All of these
- D) Honesty and Integrity

Answer: C) All of these

45. Which of the following statements shows good

teamwork?

- A) Ignoring others' ideas and opinions
- B) Keeping all ideas to yourself
- C) Criticizing teammates' efforts
- D) Working together towards a common goal

Answer: D) Working together towards a common goal

46. You are working on a team project with tight deadlines. Your coworker falls ill, leaving their portion of the work incomplete. What should you do?

- A) Ask other team members for help and complete your coworker's task
- B) Complain your supervisor about the incomplete work
- C) Keep working on your own tasks
- D) Criticise your coworker for not completing his work

Answer: A) Ask other team members for help and complete your coworker's task

47. Sneha plans to move to a different city for work. What things should she think about before making this decision?

- A) If she can find a job that helps her learn and grow
- B) How much it will cost to travel and live there
- C) All of these
- D) If she can earn more money and save some too

Answer: C) All of these

48. What does having a green mindset mean?

- A) Making choices that harm the environment
- B) Ignoring pollution and waste management
- C) Using resources without considering sustainability
- D) Caring for the environment and using resources wisely

Answer: D) Caring for the environment and using resources wisely

49. Which section of the Skill India Digital Platform helps users find physical training centers nearby?

- A) Skill Centres
- B) Skill Courses
- C) Recommendations
- D) Job Exchange

Answer: A) Skill Centres

50. Anita is going to the bank today to ask for a loan. She has prepared a business plan. Which of the following will make her business plan strong?

- A) Challenges her business might face along with solutions for them
- B) None of these
- C) Have only the idea and name of her business
- D) Total cost of starting her business without any details

Answer: A) Challenges her business might face along with solutions for them