

Student Name: _____	Roll No: _____
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1. Swaraj is looking for internet-based/data entry jobs. What is the most important skill he needs?

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|------------------------|----------------------------|
| A) Wood cutting skills | B) Basic computer skills |
| C) Beautician skills | D) Entrepreneuria I skills |

2. Which of the following is not a step in problem solving?

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|-------------------------|------------------------------|
| A) Set timer | B) Find solutions |
| C) Identify the problem | D) Divide problem into parts |

3. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

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|--------------|-------------|
| A) Calendar | B) Timing |
| C) Blocktime | D) Pomodoro |

4. Things that one is good at doing are _____.

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|--------------|-------------|
| A) Abilities | B) Concerns |
| C) Interests | D) Passion |

5. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of_____.

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|--------------------|---------------------|
| A) Time Management | B) Decision-Making |
| C) Self-motivation | D) Problem- Solving |

6. Regular assessment of skills is necessary for the growth of _____.

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|--------------|-----------|
| A) Interview | B) Career |
| C) Job | D) Skill |

7. The way we manage/solve the problem is called _____.

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|----------------------|------------------------|
| A) Passion | B) Conflict resolution |
| C) Positive attitude | D) Negative attitude |

8. The way we interact, manage and deal with our external environment is known as _____skills.

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|----------------|-------------|
| A) Technical | B) Teaching |
| C) Behavioural | D) Musical |

9. _____is one of the behavioral skills that is required to organize work efficiently and complete it on time.

- | | |
|--------------------|------------|
| A) Time Management | B) Cooking |
|--------------------|------------|

C) Dancing

D) Painting

10. Neetu has excellent story telling skills. What type of intelligence is it?

- | | |
|------------------|----------------|
| A) Word Smart | B) Body Smart |
| C) Picture Smart | D) Logic Smart |

11. Major changes took place in the manufacturing world with_____.

- | | |
|---------------------|--------------------------|
| A) White revolution | B) Industrial revolution |
| C) Milk revolution | D) Green revolution |

12. Finding a solution to any problem is known as ____skill.

- | | |
|----------------------|--------------------|
| A) Critical thinking | B) Problem solving |
| C) Over thinking | D) Decision-making |

13. Soni is trying to fix the download problem on the laptop. She did not succeed on the first attempt. What should she do?

- | | |
|--------------------|----------------------------|
| A) Quit the job | B) Never solve the problem |
| C) Try another way | D) Quit the task |

14. The process of manufacturing has changed due to technology and ____development.

- | | |
|-------------|-----------------|
| A) Training | B) Scientific |
| C) Teaching | D) Facilitation |

15. Rahim learns MS Office during his lunch break. This is an example of -

- | | |
|--------------------|---------------------|
| A) Time Management | B) Logical thinking |
| C) Over thinking | D) Online job |

16. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

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|----------------------|----------------------|
| A) Positive attitude | B) Technical skill |
| C) Scientific skill | D) Negative attitude |

17. The time blocked for work is called a _____ technique.

- | | |
|-------------|---------|
| A) Pomodoro | B) Domo |
| C) Pomo | D) Doro |

18. Manu thinks about a problem well before making any

decision. This is an example of;

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|----------------------|--------------------|
| A) Critical thinking | B) Time Management |
| C) Logical thinking | D) Self-motivation |

19. Choosing between two or more options is known as _____ process.

- | | |
|---------------|--------------------|
| A) Technical | B) Manufacturing |
| C) Scientific | D) Decision-making |

20. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a _____.

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|-------------|-----------|
| A) Leader | B) Belief |
| C) Strength | D) Value |

21. _____ is a way of thinking to solve a problem.

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|----------------------|----------------------|
| A) Critical thinking | B) Negative attitude |
| C) Time Management | D) Self confidence |

22. Which of the following is not a part of decision-making?

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|-----------------------|---------------------|
| A) Generate options | B) Identify problem |
| C) Implement decision | D) Performance |

23. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed _____ process.

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|----------------------|------------------------|
| A) Negative attitude | B) Decision- making |
| C) Positive attitude | D) Conflict resolution |

24. If one is capable of finding solutions to problems, one will get better at _____.

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|-------------|--------------------|
| A) Painting | B) Self-motivation |
| C) Career | D) Problem-solving |

25. What are the advantages of time management?

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|---------------------------|------------------|
| A) Complete tasks on time | B) Reduce stress |
| C) Achieve daily goals | D) All of these |

26. Meena likes to learn music in her free time. It is one of her _____ to improve.

- | | |
|--------------|-----------|
| A) Weakness | B) Value |
| C) Interests | D) Logics |

27. Which of the following is not a part of one's personality?

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|----------------|--------------|
| A) Weaknesses | B) Beliefs |
| C) Skin colour | D) Strengths |

28. Steve's mother told him that the mixer grinder is not working. What should be his first step in order to solve the problem?

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|-------------------|-------------------------|
| A) Complain | B) Throw it |
| C) Sell the mixer | D) Identify the problem |

29. Good time management helps in improving _____ at work.

- | | |
|----------------|-------------|
| A) Pressure | B) Weakness |
| C) Performance | D) Stress |

30. Inability to do something well is one's _____.

- | | |
|-------------|---------------|
| A) Value | B) Aspiration |
| C) Strength | D) Weakness |