

GETTING READY FOR APPRENTICESHIP AND JOBS

Q. ID: ITISKILL9725JK

February 2026

Answer Key

Duration: 60 Mins

Total Marks: 75

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1. Vimal wanted to update his resume. Which of the following he should NOT include in his resume?

- A) Salary expectations
- B) Qualification
- C) Name
- D) Date of birth

Answer: A) Salary expectations

2. The interviewer asked Rahul to wait for a few days. What can Rahul do after few days?

- A) Never call
- B) Follow up with the employer on phone call or email
- C) Meet his friends
- D) Give up his hope

Answer: B) Follow up with the employer on phone call or email

3. _____ is the formal process of checking if the candidate is suitable for the job.

- A) Interview
- B) Reading
- C) Onboarding
- D) Training

Answer: A) Interview

4. Sheela prepared for an interview for a week but got nervous and was rejected. What should she do to improve?

- A) Ignore feedback from the interview
- B) Do not lose focus from her goals
- C) Avoid future interviews
- D) Keep thinking about her failure

Answer: B) Do not lose focus from her goals

5. _____ stress can make us feel excited and motivated.

- A) Long-term
- B) Short-term
- C) Bad
- D) Good

Answer: D) Good

6. What is the advantage of an Industry visit?

- A) Chance to talk to the teachers
- B) Chance to talk to the experts
- C) Chance to talk to the friends
- D) Chance to talk to the family

Answer: B) Chance to talk to the experts

7. Shilpa wanted to get her house cleaned before Diwali. On which portal can she book this service?

- A) Zomato
- B) Ola

- C) Helpr
- D) Swiggy

Answer: C) Helpr

8. Which of these is a bad practice in a workplace?

- A) Good work- life balance
- B) Open and honest communication
- C) Opportunity to grow in the company
- D) No trust between co-workers

Answer: D) No trust between co- workers

9. NAPS provides apprenticeship training opportunities for a student who has completed ___years.

- A) 21
- B) 14
- C) 18
- D) 10

Answer: B) 14

10. Which of these services can you find on platform-based job portals?

- A) Beauty salon services
- B) Home & Appliance Repair services
- C) Cleaning services
- D) All of these

Answer: D) All of these

11. Where can you build a professional network?

- A) All of these
- B) Alumni clubs
- C) Social events
- D) Current job

Answer: A) All of these

12. Creating profiles on multiple portals always helps in_____reach.

- A) Low
- B) Limited
- C) Small
- D) Wider/Vast

Answer: D) Wider/Vast

13. Which of these is NOT a platform for finding platform-based jobs?

- A) Swiggy
- B) Urban Company
- C) Uber
- D) Government office

Answer: D) Government office

14. Why is personal grooming important?

- A) All of these
- B) It creates a positive first impression.

C) It helps you feel confident. D) It shows self- discipline.

Answer: A) All of these

15. Which of the following is NOT a soft skill?

- A) Carpentry B) Goal Setting
C) Time Management D) Communication Skill

Answer: A) Carpentry

16. How can an industrial visit benefit students in career development?

- A) By showing how real jobs are done and what different roles involve B) By offering them immediate employment
C) By allowing them to skip regular classes D) By giving them opportunities to relax and have fun

Answer: A) By showing how real jobs are done and what different roles involve

17. Nagma has an important job interview tomorrow. What should she do to prepare for her interview?

- A) Wear casual clothes to feel comfortable B) Arrive late to show she is busy
C) Research the company & prepare questions to ask D) Talk only about her personal life

Answer: C) Research the company & prepare questions to ask

18. During an industry visit, an important thing to observe is_____?.

- A) Generator B) Colors
C) Behaviour of workers D) Canteen food

Answer: C) Behaviour of workers

19. Which of the following will the interviewer expect from the candidates?

- A) Painting skills B) Singing skills
C) Good soft skills D) Cooking skills

Answer: C) Good soft skills

20. During an industrial visit or an interview we have to dress ___?.

- A) formally B) dirty
C) in pajamas D) casually

Answer: A) formally

21. _____are jobs that you find by being part of a particular online platform or an app.

- A) Platform- based jobs B) Railway platform jobs
C) None of these D) Life time jobs

Answer: A) Platform- based jobs

22. What is the most important thing to focus in a Guest Lecture?

A) Holidays B) Expectations of the workplace

C) Shopping centers near workplace D) YouTube Reels

Answer: B) Expectations of the workplace

23. Arunima has completed an apprenticeship training on NAPS. She will be getting a_____on completion.

- A) Certificate B) Credit Card
C) Clothes D) Scholarship

Answer: A) Certificate

24. How can we save resources on our planet?

- A) All of these B) Use less plastic
C) Create less pollution D) Use less electricity

Answer: A) All of these

25. _____?helps in experiencing the real world of work.

- A) Mock interview B) Failure
C) Industry visit D) Interview

Answer: C) Industry visit

26. Which of the following is NOT an interview skill?

- A) Painting B) Clear communication
C) Active listening D) Showing confidence

Answer: A) Painting

27. Arjun focuses only on his work and does not get involved in workplace politics. He also makes sure he does not work after office-hours. He makes time for his family. What is he doing?

- A) He is enjoying workplace politics. B) He is not working at all.
C) He is maintaining good work-life balance. D) He is working a lot.

Answer: C) He is maintaining good work-life balance.

28. Chandu is sick and unable to cook food. From which platform can he order food?

- A) Flipkart (product selling app) B) Urban Company (home cleaning & repair services)
C) Swiggy (food delivery app) D) Myntra (Shopping app)

Answer: C) Swiggy (food delivery app)

29. A _____is the first document an employer will look at when reviewing the job application.

- A) Resume B) Bank statement
C) Ticket D) Certificate

Answer: A) Resume

30. What is the full form of NAPS?

- A) National Apprenticeship Promotion Scheme B) National Appreciation Promotion Scheme
C) National Apparent Provident Scheme D) National Appraisal Promotion Scheme

Answer: A) National Apprenticeship Promotion Scheme

31. Keith recorded his interview as a video to understand his performance. This is also one of the methods to receive ____?.

- A) wishes B) compliments
C) feedback D) Greetings

Answer: C) feedback

32. The main purpose of mock interviews is to ____?.

- A) waste time B) give feedback
C) give marks D) judge people

Answer: B) give feedback

33. During the industrial visit I will _____?about the company/ industry that I visit.

- A) enjoy all the benefits from the company B) have fun with friends
C) do sight seeing D) learn about the company/industry that is being visited

Answer: D) learn about the company/industry that is being visited

34. Good, professional relationship with co-workers can give the feeling of_____.

- A) Job satisfaction B) Confusion
C) Fear D) Negative energy

Answer: A) Job satisfaction

35. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.

- A) Professors B) Teachers
C) Employers D) Trainers

Answer: C) Employers

36. The lack of success in achieving a goal or completing a task is called ____.

- A) Success B) Boring
C) Failure D) Satisfaction

Answer: C) Failure

37. Which of the following aspects did you focus on the most during your industrial visit?

- A) The decoration of the offices B) The uniforms worn by employees
C) The quality of food in the cafeteria D) The types of machinery and technology used in manufacturing processes

Answer: D) The types of machinery and technology used in manufacturing processes

38. Which of these is NOT a question to ask during an industrial visit?

- A) How does your production line work? B) How do you keep things safe and high quality?
C) What is your favourite hobby? D) What are the main products made here?

Answer: C) What is your favourite hobby?

39. Guest lectures act as a platform to talk to alumni about their _____

- A) travel plans B) experience
C) hobbies D) family life

Answer: B) experience

40. What are the key elements of a resume?

- A) Career objective B) Personal information
C) Education D) All of these

Answer: D) All of these

41. What happens if we do not maintain good personal hygiene (cleanliness)?

- A) Our health improves. B) We can get sick easily.
C) We become more popular. D) We feel happier.

Answer: B) We can get sick easily.

42. Which of the following is a specialized app or portal designed to find jobs?

- A) Zomato B) Naukri
C) Myntra D) Amazon

Answer: B) Naukri

43. Which of these is NOT a question to ask alumni during guest lecture?

- A) How did you convince your parents/family to work? B) What are your travel plans?
C) How did you prepare yourself for a job/workplace? D) Did you relocate for your job? What were the main challenges?

Answer: B) What are your travel plans?

44. How can a professional network support your career growth?

- A) By giving financial loans B) By offering free travel discounts
C) By organizing social parties D) By sharing knowledge and professional guidance

Answer: D) By sharing knowledge and professional guidance

45. _____ can be a physical, mental, or emotional reaction, that makes us feel worried.

A) Stress

B) Action

C) Food

D) Job

Answer: A) Stress

46. Sundar's hotel business was under heavy loss. He had to close business. How can he learn from failure and achieve success?

A) All of these

B) Don't give-up and try again

C) Stay positive to learn from failure

D) Think about what happened in a systematic way

Answer: A) All of these

47. Which of the following should be avoided while facing an interview?

A) Answering questions

B) Use mobile

C) Listening

D) Speaking

Answer: B) Use mobile

48. Tom feels very tensed and scared. He is unable to concentrate before his exams. He is sweating. What kind of stress is this?

A) Bad

B) Small

C) Never

D) Good

Answer: A) Bad

49. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

A) Myntra

B) Freshersworld

C) Urban Company

D) Swiggy

Answer: B) Freshersworld

50. A formal interaction between students and a guest speaker is known as _____.

A) Group meeting

B) time pass

C) Guest lecture

D) A casual chat

Answer: C) Guest lecture

51. A company is asking for money for applying for a job from Ruhi. She realized that it must be a _____ job.

A) real

B) fake

C) good

D) great

Answer: B) fake

52. Rekha takes care of all water-pipe fittings in her company. Which professional network can she be a part of?

A) Plumbers

B) Beauticians

C) Tailors

D) Carpenters

Answer: A) Plumbers

53. _____ opportunities can also be found during industry

visit.

A) Internship

B) Painting

C) Playing

D) Cooking

Answer: A) Internship

54. Raji is studying to be a Baker in a from an ITI. Which place is suitable for her to do industry visit?

A) Bread factory

B) Toy factory

C) Paint factory

D) Chemical factory

Answer: A) Bread factory

55. Shreyas is going for an interview . He has picked a shirt from the cupboard. He must _____ before wearing it.

A) color

B) iron

C) tear

D) soak

Answer: B) iron

56. One needs to handle failure and rejection with a _____ attitude.

A) Helpful

B) Negative

C) Rude

D) Positive

Answer: D) Positive

57. Which of the following is an advantage of a mock interview?

A) All of these

B) Learning how to dress

C) Using proper body language

D) Learning how to speak

Answer: A) All of these

58. A mock interview is a _____ job interview.

A) practice

B) fun

C) difficult

D) virtual

Answer: A) practice

59. Who can be in your professional network?

A) Co-workers

B) All of these

C) College professors

D) Classmates

Answer: B) All of these

60. Vibha wants to register on the NAPS portal. She should have _____ to register.

A) Diploma

B) Masters degree

C) Degree

D) ITI certificate

Answer: D) ITI certificate

61. Job search engines are also called _____.

A) Play store

B) Resume Builder

C) Job portals

D) Shopping platforms

Answer: C) Job portals

62. Geetha wants to take a mock interview before attending the real one. Whom do you think she must choose as an interviewer?

- A) Her senior
- B) A stranger
- C) Her younger sister
- D) Shopkeeper

Answer: A) Her senior

63. Something that is not accepted by someone is called _____.

- A) Rejection
- B) Acceptance
- C) Success
- D) Failure

Answer: A) Rejection

64. Saif's college professor guided him to choose the right career path. He must show ___?to his guide.

- A) Anger
- B) Arrogance
- C) Gratitude
- D) Fear

Answer: C) Gratitude

65. Farida met an ex-student of her institute. He/she can be called as an_____?.

- A) Alumni
- B) Interviewer
- C) Professor
- D) Referee

Answer: A) Alumni

66. Which of the following are good manners in an interview?

- A) Getting irritated
- B) Speaking too fast
- C) Being on time
- D) Not making eye contact

Answer: C) Being on time

67. Harry has knowledge of circuits and wiring. He can apply as a/an_____ in a company.

- A) Fitter
- B) Beautician
- C) Plumber
- D) Electrician

Answer: D) Electrician

68. Kim has a habit of switching off her desktop and PC when not in use. This helps to _____energy at the workplace.

- A) Spend
- B) Waste
- C) Conserve (Save)
- D) Practice

Answer: C) Conserve (Save)

69. The job interview is a discussion between ____and ____for mutual benefit.

- A) brother and sister
- B) teacher and student
- C) friends and relatives
- D) employee and employer

Answer: D) employee and employer

70. Seema is attending an interview. What is she is supposed to carry for the interview?

- A) ID cards
- B) All of these
- C) Resume
- D) Certificates

Answer: B) All of these

71. Rita did not enjoy her work in her previous company. She is going for interview to another company. What should Rita NOT do?

- A) Talk badly about her previous company
- B) Communicate clearly
- C) Be on time for the interview
- D) Take her resume

Answer: A) Talk badly about her previous company

72. Ganesh greets his co-workers every day. He is trying to maintain _____at work.

- A) frustration
- B) good relationships
- C) power
- D) his authority

Answer: B) good relationships

73. What kind of stress can lead to lifelong physical and mental health issues?

- A) Mid-term
- B) Good stress
- C) Short-term
- D) Long-term

Answer: D) Long-term

74. After industry visit, how can you reflect on your experience?

- A) Write a report about what you learned and observed
- B) Share your experience with classmates, teachers and family
- C) Review and think about any advice you received during the visit
- D) All of these

Answer: D) All of these

75. _____is the process of taking steps to look neat and presentable.

- A) Brooming
- B) Caring
- C) Grooming
- D) Uniform

Answer: C) Grooming