

Student: Suhan
Score: 35/50 (70.00%)

Code: 0031

1. Which process is used to record data on to an optical disc?

- A) **Burning** B) Reading (Incorrect)
C) Accepting D) Accessing

- A) Document **B) Table (Correct)**
C) Page D) Screen

2. Which system is used by Bluetooth for Broadcasting?

- A) Satellite B) Microwaves
C) Telephone lines (Incorrect) **D) Radio waves**

11. Which key stroke is used to move the active cell towards right, in access table?

- A) Ctrl + Tab B) Alt + Tab
C) Tab D) Shift + Tab (Incorrect)

3. Which one is used as authentication for pairing bluetooth devices?

- A) Keyboard B) Keycode
C) Passcode (Correct) D) Password

12. Which key stroke moves the active cell towards left in Access table?

- A) F2 B) F5
C) Tab **D) Shift + Tab (Correct)**

4. What is the name of the smaller divisions made in Hard disk?

- A) Head **B) Partitions**
C) Sectors (Incorrect) D) Tacks

13. Which combination of key zooms the content of active cell in Access table?

- A) Ctrl + F2 B) Ctrl + F5
C) Shift + F2 (Correct) D) Shift + F5

5. What should be done, after fixing a problem or installing a new application or making configuration in a computer?

- A) Hibernate **B) Restart (Correct)**
C) Shutdown D) Sleep

14. Which combination of key allows user to move to the first field in the first record in Access table?

- A) Ctrl + Tab B) Shift + Tab
C) Shift + Home **D) Ctrl + Home (Correct)**

6. What is the maximum number of characters allowed in text field in access?

- A) 255 (Correct)** B) 256
C) 64000 D) 65000

15. Which validation rule allows only 0 - 9 for fields in Access?

- A) Is Null or Not Like ?*[! 0 - 9]*? B) Is Null or Not Like ?[! 0 - 9]*?
C) Is Null or Not Like ?*[0 - 9]*? **D) Is Null or Not Like ?*[!0-9]*? (Correct)**

7. What is the expansion of OLE in Access?

- A) object linking and embedding (Correct)** B) object linking and encrypting
C) object linking and editing D) objet linking

16. What is allowed the input mark symbol # in Access?

- A) Letter or digit B) Letter A through Z
C) A digit 0 - 9 with +/- sign D) A digit 0 - 9 without +/- sign (Incorrect)

8. Which view is used to arrange table data in different graphical layouts to summarize data?

- A) Table view B) Design view
C) Data sheet view **D) Pivot chart view (Correct)**

17. Which of the following is a valid time format is Access?

- A) hh:mm:ss AM/PM (Correct)** B) hh.mm.ss AM/PM
C) hh-mm-ss AM/PM D) hh/mm/ss AM/PM

9. Which view allows to modify table's structure in Access?

- A) Design view (Correct)** B) Datasheet view
C) Pivot table view D) Pivot shart view

18. Write the output when the data 'Primary Key' is set to the text < in Access?

- A) Primary key (Correct)** B) primary key
C) PRIMARY KEY D) Primary Key

10. Which object stores information about related data?

19. What is the output when the data 'FOREIGN key' is set to the text format > in Access?

- A) **foreign key** B) FOREIGN KEY
C) Foreign Key (Incorrect) D) Foreign key

20. What is the reason for not accepting zero in the fields of Access tables?

- A) **Fields is set with is Null or > 0** B) Fields is set with is Null or < = 0 (Incorrect)
C) Fields is set with is Null or! D) Fields is set with is Null or like ???

21. What is the first tag in html document

- A) **<html> (Correct)** B) <head>
C) <title> D) </html>

22. The tag makes the enclosed text bold, which other html tag is used to make text bold?

- A) <dark> B) <bold> (Incorrect)
C) <th> D) ****

23. Which html tag is used to display a picture in a web page?

- A) <src> B)
C) ** (Correct)** D) <image>

24. what is the full form of HTTP?

- A) Hyper text testing protocol B) **Hyper text transfer protocol (Correct)**
C) Hyper test transfer protocol D) Hyper text transfer program

25. What is the full form of CSS?

- A) Computer style sheet B) **Cascading style sheet (Correct)**
C) Cascading system style D) Customized style sheet

26. What are the two main parts, available in html document?

- A) Title and Body B) Head and title
C) **Head and Body (Correct)** D) Head and document

27. Which character in html is used to indicate end tag?

- A) "\" B) **"/" (Correct)**
C) "!" D) "<#"

28. Which symbols starts with html comments?

- A) **"<!" (Correct)** B) "</"
C) "<#" D) "<\"

29. What is the use of forms in HTML?

- A) To display a table B) To display a list
C) **To send the data to server (Correct)** D) To display email contents

30. What is the correct syntax for making a hyperlink?

- A) <http://nimi.gov.in?> B) <url = "http://nimi.gov.in">nimi (Incorrect)
C) **nimi** D) nimi

31. What will happen, If the background image is smaller than the screen, what will happen?

- A) It will be stretched B) It will leave a blank space at the bottom of the page (Incorrect)
C) It will leave a blank space at the top of the page D) **It will be repeated**

32. which is the correct html tag for making a text input field?

- A) <text type = "Text"> (Incorrect) B) **<input type = "text">**
C) <input type = "textfield"> D) <input type = "textbox">

33. What is the correct html code for inserting a background image?

- A) **<Body background = "image.jpg">** B) <body = "image.jpg">
C) <background = "image.jpg"> (Incorrect) D) <body background = image.jpg>

34. Which option will match, while making bulleted list?

- A) Square, disc, polygon B) triangle, disc, circle
C) triangle, square, circle D) **disc, circle, square (Correct)**

35. Which web language give more control over the HTML elements and allows them to change at any time without returning to the Web server?

- A) BML B) XML
C) HTML (Incorrect) D) **DHTML**

36. Which menu is used to select a predefined chart style?

- A) Animation B) **Design (Correct)**
C) Slide show D) Transitions

37. Which dialog box in Power Point allows to change slides automatically in a period of time?

- A) Action setting B) **Slide transition (Correct)**
C) Slide animation D) Custom animation

38. Which holder holds text, title and picture in power point?

- A) Content Holder B) Image Holder
C) Place Holder (Correct) D) Slide Holder

39. Which view hides the hidden slides in Power Point?

- A) Normal B) Notes Page
C) Reading view (Correct) D) Slide Sorter

40. Which one of the following is a effect option in power point presentation?

- A) Diamond (Correct)** B) Fade
C) Push D) Reveal

41. How columns are named in MS Excel?

- A) Alphabetically** B) Numerically
C) Alphanumerically D) Special characters
(Incorrect)

42. Which tab in Excel is used when importing, querying, outlining and subtotaling the data placed into a worksheet's data list?

- A) Formula **B) Data (Correct)**
C) Review D) Insert

43. Which tab in Excel is used for proofing, protecting, and marking up a spread sheet?

- A) Formula B) Data
C) Review (Correct) D) View

44. What do you mean by A3,B13:B20,C7 reference in Excel?

- A) Range** B) Union (Incorrect)

C) Formula D) General

45. Which bar is used to display the sheet information and insertion point location in MS Excel?

- A) Ruler B) Scroll Bar
C) Status Bar (Correct) D) Title Bar

46. Which function key is used to open save as dialogue box in MS Excel?

- A) F2 B) F5
C) F7 **D) F12 (Correct)**

47. Which one of the following will starts with =? sign in Excel 2010?

- A) Data B) Text
C) Numbers **D) Formulas (Correct)**

48. Which tab is used for creating, formatting and editing a spreadsheet?

- A) Data **B) Home (Correct)**
C) Insert D) Review

49. Which function in Excel is used to find the biggest value in a range?

- A) Ceiling B) DMAX
C) LEN **D) MAX (Correct)**

50. Which key is used to move the insertion point to the beginning of the current sheet?

- A) Pageup B) Home
C) Ctrl + pageup **D) Ctrl + Home (Correct)**