Duration: 30 Mins   Total Marks: 22   **Q.ID: ITISKILL9433QR**

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1. Which validation rule accepts only a - z letters for fields in Access?

A) Is null or NOT like ?[! a - z]?

B) Is null or NOT like ?*![a - z]*?

C) Is null or NOT like ?*[! a - z]*?

D) Is null or NOT like ?*[a - z]*?

Answer: C) Is null or NOT like ?*[! a - z]*?

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2. Which view is used to arrange table data in different graphical layouts to summarize data?

A) Design view

B) Data sheet view

C) Table view

D) Pivot chart view

Answer: D) Pivot chart view

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3. Which validation rule allows only 0 - 9 for fields in Access?

A) Is Null or Not Like ?*[!0-9]*?

B) Is Null or Not Like ?*[0 - 9]*?

C) Is Null or Not Like ?[! 0 - 9]?

D) Is Null or Not Like ?*[! 0 - 9]*?

Answer: A) Is Null or Not Like ?*[!0-9]*?

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4. What is the reason for not accepting zero in the fields of Access tables?

A) Fields is set with is Null or < = 0

B) Fields is set with is Null or! [0]

C) Fields is set with is Null or > 0

D) Fields is set with is Null or like ???

Answer: C) Fields is set with is Null or > 0

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5. Which key stoke is used to move the active cell towards right, in access table?

A) Ctrl + Tab

B) Tab

C) Alt + Tab

D) Shift + Tab

Answer: B) Tab

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6. Which technique prevents invalid data being saved in Access table?

A) Validation rule

B) Input mark

C) Filter

D) Index

Answer: A) Validation rule

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7. Which object stores information about related data?

A) Document

B) Screen

C) Page

D) Table

Answer: D) Table

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8. Which validation rule allows only positive numbers for fields in?

A) Is Null or Positive

B) Is Null or > = 0

C) Is Null or = ?+?

D) Is Null or < 0

Answer: B) Is Null or > = 0

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9. What is the expansion of OLE in Access?

A) object linking and editing

B) object linking and embedding

C) object linking and encrypting

D) objet linking

Answer: B) object linking and embedding

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10. Which of the following is a valid time format is Access?

A) hh-mm-ss AM/PM

B) hh:mm:ss AM/PM

C) hh.mm.ss AM/PM

D) hh/mm/ss AM/PM

Answer: B) hh:mm:ss AM/PM

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11. Which combination of key allows user to move to the first field in the first record in Access table?

A) Shift +Tab

B) Ctrl + Tab

C) Ctrl + Home

D) Shift + Home

Answer: C) Ctrl + Home

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12. What is the maximum number of characters allowed in text field is access?

A) 255

B) 256

C) 64000

D) 65000

Answer: A) 255

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13. Which key stroke moves the active cell towards left in Access table?

A) Tab

B) Shift + Tab

C) F2

D) F5

Answer: B) Shift + Tab

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14. What is allowed the input mark symbol # in Access?

A) Letter A through Z

B) A digit 0 - 9 without +/- sign

C) A digit 0 - 9 with +/- sign

D) Letter or digit

Answer: C) A digit 0 - 9 with +/- sign

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15. Write the output when the data 'Primary Key' is set to the text < in Access?

A) PRIMARY KEY B) Primary key
C) Primary Key D) primary key

Answer: B) Primary key

A) 32 characters B) 128 characters
C) 16 characters D) 64 characters

Answer: D) 64 characters

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16. Which combination of key zooms the content of active cell in Access table?

A) Shift + F2 B) Shift + F5
C) Ctrl + F5 D) Ctrl + F2

Answer: A) Shift + F2

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17. Which command quickly locates the data is Access table?

A) Edit B) Find
C) Search D) Locate

Answer: B) Find

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18. What is the output when the data 'FOREIGN key' is set to the text format > in Access?

A) Foreign Key B) foreign key
C) FOREIGN KEY D) Foreign Key

Answer: B) foreign key

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19. What is the maximum length of the field name in Access?

20. What is the output when the data '1678.95' is set to the number format '###0.00' in

A) 1670.95 B) 1670
C) 1678 D) 1678.95

Answer: D) 1678.95

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21. Which validation rule allows exactly digits for number fields in Access?

A) Is Null or >= 0 AND< = 99999 B) Is Null or Between 100000 and 99999
C) Is Null or < = 99999 D) Is Null or Like ??????

Answer: A) Is Null or >= 0 AND< = 99999

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22. Which view allows to modify table's structure in Access?

A) Pivot table view B) Design view
C) Datasheet view D) Pivot shart view

Answer: B) Design view