

Duration: 30 Mins

Total Marks: 22

Q.ID: ITISKILL9433QR

1. Which validation rule allows exactly digits for number fields in Access?

- A) Is Null or < = 99999
- B) Is Null or Like ??????
- C) Is Null or >= 0 AND < = 99999
- D) Is Null or Between 100000 and 99999

Answer: C) Is Null or >= 0 AND < = 99999

2. Which combination of key allows user to move to the first field in the first record in Access table?

- A) Ctrl + Home
- B) Ctrl + Tab
- C) Shift + Home
- D) Shift + Tab

Answer: A) Ctrl + Home

3. Which command quickly locates the data in Access table?

- A) Locate
- B) Edit
- C) Search
- D) Find

Answer: D) Find

4. Which view is used to arrange table data in different graphical layouts to summarize data?

- A) Data sheet view
- B) Table view
- C) Pivot chart view
- D) Design view

Answer: C) Pivot chart view

5. Which key stroke is used to move the active cell towards right, in access table?

- A) Shift + Tab
- B) Ctrl + Tab
- C) Tab
- D) Alt + Tab

Answer: C) Tab

6. Which combination of key zooms the content of active cell in Access table?

- A) Ctrl + F5
- B) Shift + F2
- C) Ctrl + F2
- D) Shift + F5

Answer: B) Shift + F2

7. Write the output when the data 'Primary Key' is set to the text < in Access?

- A) Primary Key
- B) Primary key
- C) primary key
- D) PRIMARY KEY

Answer: B) Primary key

8. What is the output when the data 'FOREIGN key' is set to the text format > in Access?

- A) Foreign Key
- B) Foreign key
- C) foreign key
- D) FOREIGN KEY

Answer: C) foreign key

9. Which view allows to modify table's structure in Access?

- A) Pivot table view
- B) Datasheet view
- C) Pivot chart view
- D) Design view

Answer: D) Design view

10. Which object stores information about related data?

- A) Table
- B) Screen
- C) Document
- D) Page

Answer: A) Table

11. Which technique prevents invalid data being saved in Access table?

- A) Input mark
- B) Validation rule
- C) Filter
- D) Index

Answer: B) Validation rule

12. Which validation rule allows only 0 - 9 for fields in Access?

- A) Is Null or Not Like ?[! 0 - 9]?
- B) Is Null or Not Like ?*[! 0 - 9]*?
- C) Is Null or Not Like ?*[!0-9]*?
- D) Is Null or Not Like ?*[0 - 9]*?

Answer: C) Is Null or Not Like ?*[!0-9]*?

13. Which validation rule allows only positive numbers for fields in?

- A) Is Null or > = 0
- B) Is Null or Positive
- C) Is Null or < 0
- D) Is Null or = ?+?

Answer: A) Is Null or > = 0

14. Which of the following is a valid time format in Access?

- A) hh/mm/ss AM/PM
- B) hh-mm-ss AM/PM
- C) hh:mm:ss AM/PM
- D) hh.mm.ss AM/PM

Answer: C) hh:mm:ss AM/PM

15. What is the reason for not accepting zero in the fields of Access tables?

- A) Fields is set with is Null or < = 0
- B) Fields is set with is Null or > 0

C) Fields is set with is Null or [0] or D) Fields is set with is Null or like ???

Answer: B) Fields is set with is Null or > 0

16. What is the expansion of OLE in Access?

- A) object linking and embedding
- B) objet linking
- C) object linking and encrypting
- D) object linking and editing

Answer: A) object linking and embedding

17. What is the output when the data '1678.95' is set to the number format '###0.00' in

- A) 1678
- B) 1678.95
- C) 1670
- D) 1670.95

Answer: B) 1678.95

18. What is allowed the input mark symbol # in Access?

- A) Letter or digit
- B) A digit 0 - 9 with +/- sign
- C) A digit 0 - 9 without +/- sign
- D) Letter A through Z

Answer: B) A digit 0 - 9 with +/- sign

19. Which validation rule accepts only a - z letters for fields in

Access?

- A) Is null or NOT like ?[! a - z]?
- B) Is null or NOT like ?*[! a - z]*?
- C) Is null or NOT like ?*[a - z]
- D) Is null or NOT like ?*[! a - z]*?

Answer: D) Is null or NOT like ?*[! a - z]*?

20. What is the maximum length of the field name in Access?

- A) 64 characters
- B) 32 characters
- C) 16 characters
- D) 128 characters

Answer: A) 64 characters

21. What is the maximum number of characters allowed in text field is access?

- A) 255
- B) 65000
- C) 256
- D) 64000

Answer: A) 255

22. Which key stroke moves the active cell towards left in Access table?

- A) F5
- B) Shift + Tab
- C) Tab
- D) F2

Answer: B) Shift + Tab