

ITI Quiz - 15-Apr-2026

03:31 PM

Q. ID: ITISKILL9290NM

April 2026

Sri Mahalingeswara ITI

Answer Key

Duration: 30 Mins

Total Marks: 632

Q.ID: ITISKILL9290NM

1. Which of these is the short cut for making the text bold?

- A) Ctrl+I
C) Ctrl+U
B) Ctrl+S
D) Ctrl+B

Answer: D) Ctrl+B

2. Why is it important to use selling techniques?

- A) To make friends with customers
C) To look confident
B) To connect with customers & make sure they make a purchase
D) To have fun

Answer: B) To connect with customers & make sure they make a purchase

3. Rekha takes care of all water-pipe fittings in her company. Which professional network can she be a part of?

- A) Carpenters
C) Tailors
B) Beauticians
D) Plumbers

Answer: D) Plumbers

4. A business idea should _____?.

- A) Satisfy only my needs
C) Fulfill customer needs or solve their problems
B) Save the world
D) None of these

Answer: C) Fulfill customer needs or solve their problems

5. Azim has received a new mail from his teacher. Where can he check the mail received?

- A) Draft
C) Sent
B) Inbox
D) Compose

Answer: B) Inbox

6. Formal greetings are used in _____.

- A) Family
C) Friends
B) Workplace
D) House

Answer: B) Workplace

7. One needs to handle failure and rejection with a _____ attitude.

- A) Positive
C) Negative
B) Helpful
D) Rude

Answer: A) Positive

8. Which of the following is true about stress? | ಒತ್ತಡದ ಬಗ್ಗೆ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) Stress can not be decreased | ಒತ್ತಡವನ್ನು ಕಡಿಮೆ ಮಾಡಲು ಸಾಧ್ಯವಿಲ್ಲ
C) Stress cannot be controlled | ಒತ್ತಡವನ್ನು ನಿಯಂತ್ರಿಸಲಾಗುವುದಿಲ್ಲ
B) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು
D) All of the above | ಮೇಲಿನ ಎಲ್ಲವೂ

Answer: B) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು

9. The Constitution Of India is also called as _____.

- A) Newspaper
C) Bharatiya Academy
B) Bhartiya Samvidhan
D) Novel

Answer: B) Bhartiya Samvidhan

10. Which document is not required to complete UDYAM/MSME registration?

- A) Aadhar Card
C) Income Tax Return
B) Blood Certificate
D) PAN Card

Answer: B) Blood Certificate

11. A _____ is a new business, which later grows into a big company

- A) Parlours
C) Start Up
B) NSIC
D) Hotels

Answer: C) Start Up

12. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and _____?.

- A) Team mates
C) His needs
B) Some information about his responsibilities
D) Senior name

Answer: B) Some information about his responsibilities

13. _____ is an organisation that uses digital technology to help people in rural India.

- A) Digital Empowermen t (DE)
C) Digital Empowermen t Foundation (DEF)
B) Digital Education Fund (DEF)
D) Digital Education Foundation (DEF)

Answer: C) Digital Empowermen t Foundation (DEF)

14. Which among these is NOT a digital wallet?

- A) MobiKwik
C) Internet explorer
B) PhonePe
D) Paytm

Answer: C) Internet explorer

15. Rahim learns MS Office during his lunch break. This is an example of -

- A) Over thinking B) Logical thinking
C) Time Management D) Online job

Answer: C) Time Management

16. Bindu receives a call from JJ company promoting a discount sale. She couldn't clearly hear the details. How is she supposed to ask the person to repeat the information?

- A) Could you please repeat? B) I don't know
C) What is it? D) Speak loud

Answer: A) Could you please repeat?

17. Which of the following is not a part of one's personality?

- A) Weaknesses B) Skin colour
C) Beliefs D) Strengths

Answer: B) Skin colour

18. During an industry visit, an important thing to observe is_____?.

- A) Canteen food B) Colors
C) Generator D) Behaviour of workers

Answer: D) Behaviour of workers

19. Receiver is a person who _____ the call.

- A) Dials B) Rejects
C) Receives D) Blocks

Answer: C) Receives

20. Fill in the blank with suitable place preposition. "My house is _____ the third floor". | ಸೂಕ್ತವಾದ ಸ್ಥಳ ಪೂರ್ವಭಾವಿ ಸ್ಥಾನದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "My house is _____ the third floor"

- A) under B) at
C) on D) in

Answer: C) on

21. Hard skill _____. | ಕಠಿಣ ಕೌಶಲ್ಯ _____

- A) spoken english | ಇಂಗ್ಲೀಷ್ ಮಾತನಾಡುವ B) time management | ಸಮಯ ನಿರ್ವಹಣೆ
C) quick learner | ತ್ವರಿತ ಕಲಿಯುವವ D) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ

Answer: D) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ

22. A formal interaction between students and a guest speaker is known as _____.

- A) time pass B) Guest lecture
C) Group meeting D) A casual chat

Answer: B) Guest lecture

23. What is the shortcut key for Undo?

- A) Ctrl+Z B) Ctrl+I
C) Ctrl+U D) Ctrl+B

Answer: A) Ctrl+Z

24. Shouting shows we are angry. Talking very slowly shows we are tired or sleepy. What part of non-verbal communication helps us understand this?

- A) Eye movements B) Smile
C) Hand movements D) Tone of voice

Answer: D) Tone of voice

25. _____ is the formal process of checking if the candidate is suitable for the job.

- A) Onboarding B) Reading
C) Interview D) Training

Answer: C) Interview

26. What is the most important skill needed to be a successful entrepreneur?

- A) Earning money B) Expanding markets
C) Giving up on failure D) Having an Entrepreneuria I Mindset

Answer: D) Having an Entrepreneuria I Mindset

27. Things that one is good at doing are _____.

- A) Abilities B) Passion
C) Interests D) Concerns

Answer: A) Abilities

28. A person who works with us is called a__?.

- A) Family B) Coworker
C) Friend D) Relative

Answer: B) Coworker

29. The beginning of a sentence should start with _____ letter

- A) Small B) Italics
C) Capital D) Cursive

Answer: C) Capital

30. When discrimination is done to help someone in need, that is called_____discrimination.

- A) negative B) situational
C) positive D) gender

Answer: C) positive

31. Sunitha earns Rs.10,000 every month. After setting a monthly budget amount, she is able to save Rs. 2000 every month. She will use this money in case of _____.

- A) party B) travel
C) emergencies D) bills

Answer: C) emergencies

32. Net banking is done on a computer through a_____.

- A) Relative
- B) Friend
- C) Cashier
- D) Bank website

Answer: D) Bank website

33. Distance between yourself and the other person is called _____.

- A) Close
- B) Spatial distance
- C) Informal
- D) Relationship

Answer: B) Spatial distance

34. Tapsi is at a clothes shop to buy a gift for her friend. She can't decide which clothes to pick. How can the salesperson help Tapsi?

- A) By asking probing questions
- B) By asking closed questions
- C) By asking open, probing and closed questions
- D) By asking open questions

Answer: C) By asking open, probing and closed questions

35. Vanaja wants to save her excel workbook. How can she do it?

- A) By pressing Ctrl and S on the keyboard
- B) By deleting it
- C) By closing the sheet
- D) By writing it

Answer: A) By pressing Ctrl and S on the keyboard

36. Which of these is NOT a question to ask alumni during guest lecture?

- A) How did you prepare yourself for a job/workplace?
- B) How did you convince your parents/family to work?
- C) Did you relocate for your job? What were the main challenges?
- D) What are your travel plans?

Answer: D) What are your travel plans?

37. We should _____instructions in the classroom.

- A) learn
- B) forget
- C) ignore
- D) listen to

Answer: D) listen to

38. Which of the following are the ways to connect your device to the internet?

- A) Use a printer
- B) Use a mouse
- C) Use bluetooth
- D) Using a wifi or mobile data connection

Answer: D) Using a wifi or mobile data connection

39. Regular payment made by the employer to the employee is _____.

- A) Appraisal
- B) Salary

C) Debt

D) Loan

Answer: B) Salary

40. Vimal wanted to update his resume. Which of the following he should NOT include in his resume?

- A) Date of birth
- B) Salary expectations
- C) Name
- D) Qualification

Answer: B) Salary expectations

41. What can be the source of information for a market scan?

- A) Industry visits
- B) All of these
- C) Internet
- D) Alumni

Answer: B) All of these

42. Ridhima wants to post something on her social media. What should she do to stay safe on social media?

- A) Avoid sharing locations
- B) Avoid sharing address
- C) Avoid sharing any password
- D) All of these

Answer: D) All of these

43. Maya wants to find the capital of Germany, Which of the following search engines can she use to find the information?

- A) Google
- B) Yahoo
- C) All of these
- D) Bing

Answer: C) All of these

44. After receiving interview call, what is the next step? | ಸಂದರ್ಶನ ಕರೆ ಸ್ವೀಕರಿಸಿದ ನಂತರ, ಮುಂದಿನ ಹಂತ ಯಾವುದು?

- A) Send resume | ಪುನರಾರಂಭವನ್ನು ಕಳುಹಿಸಿ
- B) Prepare the resume | ಪುನರಾರಂಭವನ್ನು ತಯಾರಿಸಿ
- C) Send application letter | ಅರ್ಜಿ ಪತ್ರ ಕಳುಹಿಸಿ
- D) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ

Answer: D) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ

45. A _____path is a series of jobs to help you progress towards your goals.

- A) Career
- B) Work
- C) Foot
- D) Unsatisfying

Answer: A) Career

46. Malini is attending her new school today. She introduces herself as _____.

- A) What's up guys
- B) Good bye
- C) Longtime everyone
- D) Hello everyone!

Answer: D) Hello everyone!

47. An Entrepreneur needs to maintain good _____? with his customers.

- A) Relationship
- B) Friendship
- C) Communication
- D) Behavior

Answer: A) Relationship

48. Arun travels to school by bus. The action word in the sentence is ____.

- A) bus B) travels
C) school D) Arun

Answer: B) travels

49. A customer who buys a product for the first time is a ____?

- A) Vendor B) New customer
C) Researching customer D) Bargaining customer

Answer: B) New customer

50. Seema plans to open a hotel and has applied for a MUDRA Loan. What must she submit as part of her loan MUDRA loan application?

- A) Vacation plan B) An essay
C) A business plan D) Her resume

Answer: C) A business plan

51. Soni is trying to fix the download problem on the laptop. She did not succeed on the first attempt. What should she do?

- A) Never solve the problem B) Quit the job
C) Quit the task D) Try another way

Answer: D) Try another way

52. Mahesh and his team discussed about the steps to be followed to complete the project at the earliest. He was happy with the suggestions given by his teammates and granted to follow the same. How would he convey it?

- A) I don't agree with your plan B) You must follow what I tell you
C) Don't come here to talk D) I agree with your plan of action

Answer: D) I agree with your plan of action

53. A dissatisfied customer means ____.

- A) Old customer B) Beautiful customer
C) Happy customer D) Unhappy customer

Answer: D) Unhappy customer

54. Which among these are not good manners while travelling by public transport? | ಸಾರ್ವಜನಿಕ ಸಾರಿಗೆಯಲ್ಲಿ ಪ್ರಯಾಣಿಸುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ನಡತೆ ಅಲ್ಲ ?

- A) Be polite to fellow passengers and staff | ಸಹ ಪ್ರಯಾಣಿಕರು ಮತ್ತು ಸಿಬ್ಬಂದಿಯೊಂದಿಗೆ ಸೌಜನ್ಯದಿಂದ ವರ್ತಿಸಿ
B) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿರಿ
C) Follow the instructions of the cabin manager | ಕ್ಯಾಬಿನ್ ವ್ಯವಸ್ಥಾಪಕರ ಸೂಚನೆಗಳನ್ನು ಅನುಸರಿಸಿ
D) Speak in a low voice | ಕಡಿಮೆ ಧ್ವನಿಯಲ್ಲಿ ಮಾತನಾಡಿ

Answer: B) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿರಿ

55. A small business run by a single person is called as ____.

- A) Sole Proprietorship B) Private Limited
C) Multinational Unit D) Partnership

Answer: A) Sole Proprietorship

56. We can learn English by ____?

- A) Cooking B) None of these
C) Playing D) Reading newspaper

Answer: D) Reading newspaper

57. Bats fly during the night. In this sentence the word Bat is ____.

- A) An action word B) A boring word
C) A cool word D) A Naming Word

Answer: D) A Naming Word

58. Total cost is equal to ?

- A) Variable Cost + Discount B) Variable Cost + Fixed cost
C) Fixed Salary + ROI D) Investment + Fixed Cost

Answer: B) Variable Cost + Fixed cost

59. When you are interested in working for a company, you will write ____ letter

- A) a Leave B) a Referral
C) an Application D) a Prospecting

Answer: D) a Prospecting

60. Comma is used to show a ____ within the sentence.

- A) Capital letter B) Pair
C) Full stop D) Break

Answer: D) Break

61. Which of the following is NOT a soft skill?

- A) Communication Skill B) Carpentry
C) Time Management D) Goal Setting

Answer: B) Carpentry

62. Physical body and the sexual organs that we are born with refers to person's ____?

- A) Gender B) Biodata
C) Sex D) Age

Answer: C) Sex

63. ____ helps in experiencing the real world of work.

- A) Industry visit B) Failure
C) Mock interview D) Interview

Answer: A) Industry visit

64. Shwetha and Rakshit are coworkers. They are angry with each other because they have not completed a project properly. Which is a good way to resolve such conflicts in the workplace?

- A) Ignore each other
- B) Quit the job
- C) Find different ways to solve the problem
- D) File a police complaint

Answer: C) Find different ways to solve the problem

65. You and your coworker, David are going for lunch. David uses a wheelchair. What should you keep in mind when selecting a restaurant?

- A) Selecting the most expensive restaurant
- B) Choose a restaurant with a wheelchair ramp and accessible facilities
- C) Go alone
- D) Choose any restaurant

Answer: B) Choose a restaurant with a wheelchair ramp and accessible facilities

66. The goal that someone plans to achieve within a year is called a _____.

- A) Milestone
- B) Long term goal
- C) Steps
- D) Desire

Answer: A) Milestone

67. Caring for customers is key to growing your business. What does this mean?

- A) Care for customers when they are sick
- B) Care for customers at their home
- C) Care for keys
- D) Care for what customers want

Answer: D) Care for what customers want

68. Which are the two skills needed for good career growth?

- A) Watching TV & Making friends
- B) Playing video games & cooking skills
- C) Technical Skills & Employability Skills
- D) Traveling & Shopping

Answer: C) Technical Skills & Employability Skills

69. We can share our thoughts, ideas and feelings through ____?.

- A) Reading
- B) Communication
- C) Watching
- D) Hearing

Answer: B) Communication

70. Clear communication leads to _____.

- A) Slow work
- B) Faster work
- C) Opposite work
- D) Different work

Answer: B) Faster work

71. Riya does not know which version of windows is installed on her laptop. How can she identify the version?

- A) By reinstalling the windows
- B) By looking at the opening screen
- C) By shutting down the computer
- D) By uninstalling the windows

Answer: B) By looking at the opening screen

72. Sentences are _____.

- A) Letters
- B) Verbs
- C) Nouns
- D) group of words with complete meaning

Answer: D) group of words with complete meaning

73. Cutting down of trees for farming and housing purposes is called _____.

- A) Afforestation
- B) Deforestation
- C) Forestation
- D) Reforestation

Answer: B) Deforestation

74. Ganesh greets his co-workers every day. He is trying to maintain _____ at work.

- A) his authority
- B) frustration
- C) power
- D) good relationships

Answer: D) good relationships

75. Harish has taken up his family business of ironing clothes. His customers are not happy with the service. What should Harish do to make his business better?

- A) Change the business
- B) Stop the business
- C) Increase the cost
- D) Give better customer service

Answer: D) Give better customer service

76. Vinod met his new manager at his workplace. He had to _____ himself first.

- A) Thank
- B) Introduce
- C) Appreciate
- D) Praise

Answer: B) Introduce

77. Something that is not accepted by someone is called _____.

- A) Rejection
- B) Success
- C) Acceptance
- D) Failure

Answer: A) Rejection

78. In which of the following tasks, do we need digital literacy?

- A) All of these
- B) Finding information online
- C) Creating a Resume
- D) Communication through emails

Answer: A) All of these

79. NAPS provides apprenticeship training opportunities for a student who has completed ____years.

- A) 18
- B) 10
- C) 21
- D) 14

Answer: D) 14

80. The _____ is a few words that quickly tell what the email is about.

- A) ID
- B) Inbox
- C) Compose
- D) Subject

Answer: D) Subject

81. Even though Roopa is highly efficient at her job, her manager gives most of the field/travel related projects to Ramesh. This can be an example of_____?

- A) Trust
- B) Stereotype
- C) Diversity
- D) Equality

Answer: B) Stereotype

82. Which of the following aspects did you focus on the most during your industrial visit?

- A) The uniforms worn by employees
- B) The types of machinery and technology used in manufacturing processes
- C) The quality of food in the cafeteria
- D) The decoration of the offices

Answer: B) The types of machinery and technology used in manufacturing processes

83. Preeti wants to find a video on pasta recipe. Which of the following mobile apps can she use for the same?

- A) Email
- B) YouTube
- C) Mobile Banking
- D) Whatsapp

Answer: B) YouTube

84. _____ is about the competition in the online or offline market.

- A) People Analysis
- B) Budget plan
- C) Competitor Analysis
- D) Customer Analysis

Answer: C) Competitor Analysis

85. Online banking is also called _____.

- A) Home banking
- B) Net banking
- C) Office banking
- D) Self banking

Answer: B) Net banking

86. Farida met an ex-student of her institute. He/she can be called as an_____?

- A) Referee
- B) Alumni
- C) Professor
- D) Interviewer

Answer: B) Alumni

87. Effective communication needs to be -

- A) Complete
- B) All of these
- C) Clear
- D) Simple

Answer: B) All of these

88. Conflict in workplace affects ____?.

- A) weather
- B) ability to work
- C) environment
- D) salary

Answer: B) ability to work

89. Inability to do something well is one's _____.

- A) Weakness
- B) Aspiration
- C) Value
- D) Strength

Answer: A) Weakness

90. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to_____.

- A) See
- B) Friends
- C) Improve his English
- D) Play

Answer: C) Improve his English

91. Rajesh wants to save Rs. 6000 every year for his old age. How much should he save every month?

- A) 500
- B) 100
- C) 6000
- D) 50

Answer: A) 500

92. Words that are used to name people, places, animals and things are _____.

- A) Person
- B) Key
- C) Table
- D) Naming words

Answer: D) Naming words

93. If a person receives harsh, unfair and very negative criticism, they feel very unhappy. What type of criticism is this?

- A) Positive criticism
- B) Unfair criticism
- C) Fair criticism
- D) Helpful criticism

Answer: B) Unfair criticism

94. Sahil is giving festival offers, free samples and price discounts at the opening of his business. This is called _____.

- A) Promotion
- B) Selling
- C) Market scan
- D) Packaging

Answer: A) Promotion

95. Which of the following is a universal ID card?

- A) PAN Card
- B) Bank Credit card
- C) Employers ID card
- D) Aadhaar Card

Answer: D) Aadhaar Card

96. The amount put aside without being spent is ____?

- A) Deductions
- B) Savings
- C) Tax
- D) Bill

Answer: B) Savings

97. Krupa wants to safeguard the information on her system. Which of the following is the correct way to store information safely on a computer?

- A) Set a strong password for your computer.
- B) Save the files with a clear name.
- C) All of these
- D) Always close/ lock your computer when you are not using it

Answer: C) All of these

98. Question always end with a ____?

- A) Question mark ?
- B) Comma ,
- C) Exclamation mark !
- D) Full stop .

Answer: A) Question mark ?

99. Kishore's manager gave him positive and negative feedback. Kishore is feeling confused. What should he do next?

- A) All of these
- B) Calm down and think
- C) Try to understand the positive points given by his manager
- D) Try to understand the negative points given by the manager

Answer: A) All of these

100. Organizations communicate mainly through ____.

- A) Project
- B) Unfamiliar words
- C) E-mails
- D) Letters

Answer: C) E-mails

101. A formal letter can be used for _____purposes.

- A) Fighting
- B) Friendship
- C) Official
- D) Boring

Answer: C) Official

102. We should choose our career based on our ____?

- A) Workplace
- B) Strengths
- C) Disadvantages
- D) Weakness

Answer: B) Strengths

103. Geetha has just completed her education. She joined a basic English course to improve her ____skills.

- A) Communication
- B) Digital
- C) Technical
- D) Problem solving

Answer: A) Communication

104. Jack is very good at MS Excel. He must apply for a job based on his ____.

- A) Mood
- B) Abilities
- C) Decision
- D) Interests

Answer: B) Abilities

105. A person with a growth mindset is always willing to _____. | ಬೆಳವಣಿಗೆಯ ಮನಸ್ಥಿತಿ ಹೊಂದಿರುವ ವ್ಯಕ್ತಿಯು ಯಾವಾಗಲೂ _____ ಸಿದ್ಧರಿದ್ದಾರೆ.

- A) keep quiet | ಮೌನವಾಗಿರಿ
- B) relax | ವಿಶ್ರಾಂತಿ
- C) grow, change, learn | ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ
- D) become rich | ಶ್ರೀಮಂತರಾಗುತ್ತಾರೆ

Answer: C) grow, change, learn | ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ

106. Letter is a form of _____communication.

- A) Written
- B) Spoken
- C) Non-verbal
- D) Telephone

Answer: A) Written

107. Which of the following is not a part of decision-making?

- A) Identify problem
- B) Generate options
- C) Implement decision
- D) Performance

Answer: D) Performance

108. What are the key elements of a resume?

- A) Personal information
- B) Career objective
- C) Education
- D) All of these

Answer: D) All of these

109. Document which has details of a job is ____?

- A) Resume
- B) Job Description
- C) Letter
- D) Report

Answer: B) Job Description

110. When we learn something online, it is called ____.

- A) Digital marketing
- B) Classroom learning
- C) E-learning
- D) Teaching

Answer: C) E-learning

111. Trisha entered a number in E column and row 5. What is the name of that cell?

- A) E1
- B) 5
- C) E5
- D) E

Answer: C) E5

112. Prem wants to start a shop. He can apply for ____ loan to have benefits.

- A) Education
- B) Home
- C) MUDRA
- D) Car

Answer: C) MUDRA

113. Forms of verbal communication are ____.

- A) Making eye contact B) Dancing
C) Thinking D) Writing and Speaking

Answer: D) Writing and Speaking

114. Which of these services can you find on platform-based job portals?

- A) Beauty salon services B) Home & Appliance Repair services
C) Cleaning services D) All of these

Answer: D) All of these

115. Good, professional relationship with co-workers can give the feeling of _____.

- A) Job satisfaction B) Fear
C) Negative energy D) Confusion

Answer: A) Job satisfaction

116. Meena is not comfortable talking to her colleagues in English. This is an example of _____.

- A) Communication barrier B) Caste barrier
C) Gender barrier D) Cultural barrier

Answer: A) Communication barrier

117. The correct order for a sentence is _____.

- A) Verb, Object, Subject B) Verb, Verb, Subject
C) Subject, Verb, Object D) Subject, Verb

Answer: C) Subject, Verb, Object

118. Cats is an example of _____ word.

- A) Plural B) Singular
C) Opposite D) Words

Answer: A) Plural

119. What does a market scan help us do?

- A) Learn new hobbies B) None of these
C) Get better at sports D) Identify different career pathways

Answer: D) Identify different career pathways

120. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Undo B) Print
C) Save D) Cut

Answer: A) Undo

121. Which of these is the full form of SWOT? | ಇವುಗಳಲ್ಲಿ SWOT ನ ಪೂರ್ಣ ರೂಪ ಯಾವುದು?

- A) Strong World Olympic Team B) Speak Work Openly Together
C) Special Wellness Organization Theme D) Strength Weakness Opportunity Threat

Answer: D) Strength Weakness Opportunity Threat

122. Loyal Customers are those who _____.

- A) Buy a product/a service for the first time B) Keep coming back to the same shop
C) Ask for more discount D) Hate the shop

Answer: B) Keep coming back to the same shop

123. Arya has joined a new company. They want him to open a _____ so that they can credit his salary.

- A) Salary account B) Fixed deposit
C) Current account D) Recurring deposit

Answer: A) Salary account

124. Sales person tells the customer 'the offer exists today only'. This sales technique is called _____.

- A) Now or never close B) Question close
C) Summary close D) Opening technique

Answer: A) Now or never close

125. Values are _____. | ಮೌಲ್ಯಗಳು _____

- A) all have same value | ಎಲ್ಲಾ ಒಂದೇ ಮೌಲ್ಯವನ್ನು ಹೊಂದಿವೆ B) not punctual | ಸಮಯಪ್ರಜ್ಞೆಯಿಲ್ಲ
C) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ D) very costly | ಬಹಳ ದುಬಾರಿ

Answer: C) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ

126. How can creating career pathway posters help you plan your career?

- A) By providing clarity on your future goals B) By teaching unrelated skills
C) By limiting your career growth D) By ignoring market demands

Answer: A) By providing clarity on your future goals

127. A _____ is a square, black and white code that you can scan with the camera and use.

- A) Password B) QR Code
C) OTP D) User ID

Answer: B) QR Code

128. Safeena wants to talk to her friend on a video call. Which of the following is necessary for a video call on a desktop computer?

- A) Remote B) Web Camera
C) Trackpad D) Printer

Answer: B) Web Camera

129. What is a comfort zone? | ಆರಾಮ ವಲಯ ಎಂದರೇನು?

A) Our familiar lifestyle and behaviour is our comfort zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ

B) It is a place where we go to sleep | ಇದು ನಾವು ಮಲಗಲು ಹೋಗುವ ಸ್ಥಳವಾಗಿದೆ

C) A place designed in airport for resting | ವಿಮಾನ ನಿಲ್ದಾಣದಲ್ಲಿ ವಿಶ್ರಾಂತಿಗಾಗಿ ವಿನ್ಯಾಸಗೊಳಿಸಲಾದ ಸ್ಥಳ

D) It is a place where children live | ಇದು ಮಕ್ಕಳು ವಾಸಿಸುವ ಸ್ಥಳವಾಗಿದೆ

Answer: A) Our familiar lifestyle and behaviour is our comfort zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ

130. Phone call has ___phases

A) Three

B) Middle

C) Different

D) End

Answer: A) Three

131. How does Market Scan help with running a business?

A) Helps in making the business plan

B) All of these

C) Gives an idea about the customers

D) Helps understand about other similar business

Answer: B) All of these

132. What is the advantage of an Industry visit?

A) Chance to talk to the teachers

B) Chance to talk to the friends

C) Chance to talk to the experts

D) Chance to talk to the family

Answer: C) Chance to talk to the experts

133. Balance in _____is important to have a healthy and happy life.

A) Job satisfaction

B) Work-life

C) Career demand

D) Salary

Answer: B) Work-life

134. Seema is attending an interview. What is she is supposed to carry for the interview?

A) Certificates

B) All of these

C) ID cards

D) Resume

Answer: B) All of these

135. Which of the following feature in not available in online meeting tools?

A) After the meeting, the online meeting can be closed and ended.

B) Display Participants contact number

C) Everyone can turn on the camera on their own devices

D) Everyone can speak to each other and hear each other.

Answer: B) Display Participants contact number

136. Singular naming words are used when ____person, place or thing is present.

A) One

B) Few

C) Many

D) More

Answer: A) One

137. The most effective way to get information is by

A) Writing

B) Activity

C) Talking

D) Reading

Answer: D) Reading

138. Simon's company calculated the income tax and paid on behalf of him. This is called ____?.

A) TDS

B) House rent allowance

C) Interest

D) NPS

Answer: A) TDS

139. Ram, Vinay and Sandeep are working as a team to finish the geography project. Vinay is sharing his thoughts. What are Vinay and Sandeep supposed to do?

A) Go around the school

B) Listen actively

C) Play

D) None of these

Answer: B) Listen actively

140. Cherry is going for an interview. What should she not do?

A) Apply too much makeup or perfume

B) Wear formal dress

C) Wear clean clothes

D) Take her resume

Answer: A) Apply too much makeup or perfume

141. Sudha buys vegetables from Karthik's shop. She is happy with the quality and prices. She can help Karthik's business improve by ____.

A) Watching the shop

B) Sharing good words about the shop

C) Hating Karthik

D) Buying vegetables from other shop

Answer: B) Sharing good words about the shop

142. Tom wants to start a shop for selling books, pens etc. Which is the best location to have his shop?

A) Near college and schools

B) Near fish market

C) At his house

D) Near the river

Answer: A) Near college and schools

143. The word □ when□ denotes _____. | when (ಯಾವಾಗ)□ ಎಂಬ ಪದವು _____ ಅನ್ನು ಸೂಚಿಸುತ್ತದೆ

A) time | ಸಮಯ

B) place | ಸ್ಥಳ

C) thing | ವಿಷಯ

D) person | ವ್ಯಕ್ತಿ

Answer: A) time | ಸಮಯ

144. Laws related to activities on the internet are called _____.

- A) Cyber laws
- B) Criminal laws
- C) Labour laws
- D) Environment protection laws

Answer: A) Cyber laws

145. John wasn't selected for a job because he is a man. What type of discrimination is this?

- A) Education discrimination
- B) Gender discrimination
- C) Color discrimination
- D) Age discrimination

Answer: B) Gender discrimination

146. Fill in the correct question word. "_____ is the speaker at the function". | ಸರಿಯಾದ ಪ್ರಶ್ನೆಪದವನ್ನು ಭರ್ತಿ ಮಾಡಿ. "_____ is the speaker at the function?"

- A) What
- B) Why
- C) When
- D) Who

Answer: D) Who

147. Which of these is an advantage of learning online?

- A) Learn anytime & anywhere
- B) Make friends with classmates
- C) Have shorter classes
- D) No need to study

Answer: A) Learn anytime & anywhere

148. Naming words are also called ____?

- A) Pronouns
- B) Verbs
- C) Action
- D) Nouns

Answer: D) Nouns

149. What does CPU stand for?

- A) Cost per unit
- B) Central power unit
- C) Cutting power unit
- D) Central Processing Unit

Answer: D) Central Processing Unit

150. The secret to growing your business is to choose the right _____ to support your growth

- A) Friends
- B) Clothes
- C) Team
- D) Family

Answer: C) Team

151. Creating profiles on multiple portals always helps in _____ reach.

- A) Wider/Vast
- B) Low
- C) Limited
- D) Small

Answer: A) Wider/Vast

152. We need an _____ and a search engine to access the information on the web.

- A) Internet connection
- B) Mouse

- C) Key board
- D) Data cable

Answer: A) Internet connection

153. Which of the following is the most common operating system?

- A) MS Office
- B) Router
- C) Printer
- D) Windows

Answer: D) Windows

154. Job search engines are also called _____.

- A) Shopping platforms
- B) Job portals
- C) Resume Builder
- D) Play store

Answer: B) Job portals

155. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? ____?playing any of them.

- A) I don't mind
- B) I won't
- C) I want
- D) I hate

Answer: A) I don't mind

156. A _____ is the first document an employer will look at when reviewing the job application.

- A) Ticket
- B) Certificate
- C) Resume
- D) Bank statement

Answer: C) Resume

157. When people from different states/ countries meet officially, _____ is the commonly used language to communicate with each other.

- A) Latin
- B) Newspaper
- C) Action
- D) English

Answer: D) English

158. Which of the following is a voice- controlled digital assistant?

- A) Siri
- B) Google Assistant
- C) Alexa
- D) All of these

Answer: D) All of these

159. Khan Academy is the most recommended website for _____.

- A) learning a new language for free
- B) Job search
- C) Online meetings
- D) free online material on school subjects like economics, physics, algebra, etc.

Answer: D) free online material on school subjects like economics, physics, algebra, etc.

160. What are the qualities of an entrepreneur that a self-employed person also needs to have?

- A) All of these
C) Creative Thinking
B) Customer Service
D) Problem Solving

Answer: A) All of these

161. Which of the following could be possible reasons for gender based discrimination?

- A) Lack of Education
C) All of these
B) Lack of Awareness
D) Social Norms

Answer: C) All of these

162. You want to sell toys. What should you do before starting your business?

- A) Build a factory
C) Hire salespeople
B) Design the toys
D) Find out what children like

Answer: D) Find out what children like

163. The time blocked for work is called a _____ technique.

- A) Doro
C) Pomodoro
B) Pomo
D) Domo

Answer: C) Pomodoro

164. People who are born in one sex, but they know that they belong to another sex are_____?

- A) Transpersons
C) Females
B) Males
D) Stereotypical

Answer: A) Transpersons

165. The punctuation in a sentence makes the meaning_____?to understand.

- A) clear
C) think
B) unclear
D) ambiguous

Answer: A) clear

166. Select the example of a product from the options.

- A) Parlour service
C) Home painting
B) Bike repair
D) Shirt

Answer: D) Shirt

167. _____can lead to division of people, communities and families.

- A) Gender equality
C) Same rights
B) Gender discrimination
D) Respecting all people

Answer: B) Gender discrimination

168. The word funding means _____.

- A) Money to start a business
C) Bank account
B) Money for shopping
D) Saving and Spending

Answer: A) Money to start a business

169. Which one of the following is a describing word? |

ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ವಿವರಿಸುವ ಪದವಾಗಿದೆ?

- A) Eat | ತಿನ್ನು
C) Soup | ಸೂಪ್
B) Hot | ಬಿಸಿ
D) Repair | ದುರಸ್ತಿ

Answer: B) Hot | ಬಿಸಿ

170. 1st industrial revolution started in _____. | 1 ನೇ ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ ಪ್ರಾರಂಭವಾಯಿತು _____

- A) 19th century | 19 ನೇ ಶತಮಾನ
C) 21st century | 21 ನೇ ಶತಮಾನ
B) 18th century | 18 ನೇ ಶತಮಾನ
D) 20th century | 20 ನೇ ಶತಮಾನ

Answer: B) 18th century | 18 ನೇ ಶತಮಾನ

171. _____jobs help to reduce pollution, preserve the environment and the planet.

- A) Hardware
C) Part-time
B) Green
D) Software

Answer: B) Green

172. Product is an object that can be_____.

- A) Seen, Touched and Used
C) Used
B) Touched
D) Seen

Answer: A) Seen, Touched and Used

173. What can you do with online banking?

- A) Get details of all the transactions
C) All of these
B) Send money to someone
D) Open a bank account

Answer: C) All of these

174. Ritika received a message about a bank transaction she did not make. Her friends told her to report it as cybercrime. Which portal can she use to file her complaint?

- A) www.ccrime. gov.in
C) www. cybercrimeindia. gov.in
B) www. cybercrime.gov. in
D) www. indiacybercrime. gov.in

Answer: B) www. cybercrime.gov. in

175. Goals are of 2 types _____. | ಗುರಿಗಳು 2 ವಿಧಗಳಾಗಿವೆ

- A) rich and poor goals | ಶ್ರೀಮಂತ ಮತ್ತು ಕೆಳವ ಗುರಿಗಳು
C) good and bad goals | ಒಳ್ಳೆಯ ಮತ್ತು ಕೆಟ್ಟ ಗುರಿಗಳು
B) fixed-term and non-fixed term goals | ಸ್ಥಿರ-ಅವಧಿಯ ಮತ್ತು ಸ್ಥಿರವಲ್ಲದ ಅವಧಿಯ ಗುರಿಗಳು
D) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು

Answer: D) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು

176. Mr. Johnson wants to employ an 8 year old girl for household work. In India, which fundamental right would not

allow it?

- A) Right to information
- B) Right against exploitation
- C) Right to equality
- D) Right to freedom of religion

Answer: B) Right against exploitation

177. Which is not a type of non-verbal communication ?

- A) Hand movements
- B) Eye-contact
- C) Facial expression
- D) E-mail

Answer: D) E-mail

178. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Tooth
- B) Teeth
- C) Vinay
- D) Dentist

Answer: B) Teeth

179. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Be prepared about the topic
- B) Take leave
- C) Attend party
- D) Attend classes

Answer: A) Be prepared about the topic

180. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed_____?process.

- A) Negative attitude
- B) Conflict resolution
- C) Positive attitude
- D) Decision- making

Answer: D) Decision- making

181. What does SMART tips for internet safety stands for?

- A) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone
- B) Stay Simple Manageable Attractive Reasonable Timely
- C) None of these
- D) Stay Simple Meet Up Acceptable Reachable Tell about yourself

Answer: A) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone

182. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- A) Dog
- B) Naveen
- C) Sheetal
- D) Both Sheetal and Naveen

Answer: B) Naveen

183. Activities that one is good at and can do well are called _____.

- A) Abilities
- B) Sports
- C) Interests
- D) Passion

Answer: A) Abilities

184. A company is asking for money for applying for a job from Ruhi. She realized that it must be a _____job.

- A) great
- B) good
- C) real
- D) fake

Answer: D) fake

185. Everything that we do outside work is _____.

- A) Professional life
- B) Dislikes
- C) Personal life
- D) Tuition

Answer: C) Personal life

186. A person who buys a product is a _____.

- A) Seller
- B) Customer
- C) Servicer
- D) Student

Answer: B) Customer

187. Fill in the blank with comparative adjective. "Your pencil is _____ than mine". | ತುಲನಾತ್ಮಕ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ

ತುಂಬಿ. "Your pencil is _____ than mine"

- A) sharp
- B) thick
- C) blunt
- D) sharper

Answer: D) sharper

188. Rama has started using Social Media, as a responsible user what are the things she should not do?

- A) Use social media to find the latest information.
- B) Connecting with professionals from her field
- C) Searching jobs online
- D) Posting personal information publicly

Answer: D) Posting personal information publicly

189. Disha wants to repay her loan. How can she do it without going to the bank?

- A) Withdraw from ATM
- B) Close account
- C) Online transfer
- D) Open bank account

Answer: C) Online transfer

190. _____can be a physical, mental, or emotional reaction, that makes us feel worried.

- A) Job
- B) Food
- C) Stress
- D) Action

Answer: C) Stress

191. Jyothi learned that all the information is stored in 'web pages'. What is the role of web pages?

- A) 'Web pages' act as internet
- B) None of these
- C) 'Web pages' act as a library
- D) 'Web pages' act as a search engine

Answer: C) 'Web pages' act as a library

192. Meena likes to learn music in her free time. It is one of her ____ to improve.

- A) Logics
- B) Interests
- C) Value
- D) Weakness

Answer: B) Interests

193. Most of the government job calls will be in ____ format.

- A) In person
- B) Paper format
- C) Direct
- D) Indirect

Answer: B) Paper format

194. Tom feels very tensed and scared. He is unable to concentrate before his exams. He is sweating. What kind of stress is this?

- A) Bad
- B) Small
- C) Never
- D) Good

Answer: A) Bad

195. Location for the job means ____?

- A) Place
- B) Description
- C) Name
- D) Title

Answer: A) Place

196. The safe search tool can be switched on and off for any search engine by changing the ____.

- A) Settings
- B) Web page
- C) View Mode
- D) Computer/ Device

Answer: A) Settings

197. Raj was driving towards Mysore. On the way he found few arrows marked next to Mysore on the board. What does it suggest ?

- A) Map
- B) Way
- C) None of these
- D) Direction

Answer: D) Direction

198. A declarative sentence tells us some information or explanation. It ends with ____.

- A) Comma (,)
- B) Question mark (?)
- C) Full stop (.)
- D) Exclamatory mark (!)

Answer: C) Full stop (.)

199. _____ is one of the behavioral skills that is required to organize work efficiently and complete it on time.

- A) Dancing
- B) Painting
- C) Cooking
- D) Time Management

Answer: D) Time Management

200. How can a professional network support your career growth?

- A) By organizing social parties
- B) By sharing knowledge and professional guidance
- C) By offering free travel discounts
- D) By giving financial loans

Answer: B) By sharing knowledge and professional guidance

201. On a computer, a file can be created using which of these applications?

- A) MS Excel
- B) MS Word
- C) MS Powerpoint
- D) All of these

Answer: D) All of these

202. ____ is a belief/idea which may not be true.

- A) Sex
- B) Feminine
- C) Gender
- D) Stereotype

Answer: D) Stereotype

203. If you work in a large & popular company, what type of information is good to share about the workplace?

- A) Location
- B) None of these
- C) Type of job & Company name
- D) Name of the workplace alone

Answer: C) Type of job & Company name

204. Teacher Meena advised her students to write down 2 or 3 sentences when she explains the lesson. How does it help the students?

- A) Read
- B) Write
- C) Speak
- D) Recollect what she said

Answer: D) Recollect what she said

205. The police were questioning about his crime. What type of sentence is it?

- A) None of these
- B) Interrogative (?)
- C) Exclamatory (!)
- D) Declarative (.)

Answer: D) Declarative (.)

206. Yash bought a bag which had recycle symbol. What should he do when the bag is old?

- A) Throw it in the river
- B) Put it in soil
- C) Burn
- D) Should dispose it in recyclable items

Answer: D) Should dispose it in recyclable items

207. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) Yes, he should discuss all the arguments in detail.
- B) Yes, he should blame his team- mates for all the problems.
- C) No, he should avoid speaking negatively about his teammates.
- D) Yes, why not!

Answer: C) No, he should avoid speaking negatively about his teammates.

208. Saif's college professor guided him to choose the right career path. He must show ____ to his guide.

- A) Arrogance
- B) Fear
- C) Anger
- D) Gratitude

Answer: D) Gratitude

209. What happens when we use this function? =SUM(B4:G4)

- A) The numbers in cells from B4 to G4 are added
- B) The number in B4 is deleted
- C) The number from B4 will be copied
- D) The number from G4 will be copied

Answer: A) The numbers in cells from B4 to G4 are added

210. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is what we ____.

- A) Do not enjoy
- B) Feel, Experience and Enjoy
- C) Buy from vegetable shop
- D) Pay with Gpay

Answer: B) Feel, Experience and Enjoy

211. What can we use net banking for?

- A) Transferring funds
- B) All of these
- C) Paying bills
- D) Checking bank statement

Answer: B) All of these

212. Which of the following is not a part of a desktop Computer?

- A) Mouse
- B) Monitor
- C) Antenna
- D) Web Camera

Answer: C) Antenna

213. Wow! The flowers in the park are beautiful. This is a _____ sentence.

- A) Imperative
- B) Declarative (.)
- C) Interrogative (?)
- D) Exclamatory (!)

Answer: D) Exclamatory (!)

214. Harish made a call to the Senior manager in a company. How is he supposed to start the conversation?

- A) Greet the person
- B) Good bye
- C) Purpose of call
- D) Thank the person

Answer: A) Greet the person

215. Formal communication is used at ____.

- A) Party
- B) Friend
- C) House
- D) Workplace

Answer: D) Workplace

216. Steve's mother told him that the mixer grinder is not

working. What should be his first step in order to solve the problem?

- A) Throw it
- B) Sell the mixer
- C) Complain
- D) Identify the problem

Answer: D) Identify the problem

217. ____ is the ministry in the Govt. of India that forms and implements the rules and regulations for enterprises in India.

- A) DGT
- B) MSDE
- C) MSME
- D) NIMI

Answer: C) MSME

218. ____ supports entrepreneurs to get loans under several schemes in district level.

- A) District Industry Centres (DIC)
- B) SSLC
- C) National small industries corporation (NSIC)
- D) SIDO

Answer: A) District Industry Centres (DIC)

219. Institution licensed by the government to keep money safe is ____.

- A) Assembly
- B) Panchayat
- C) Bank
- D) Hospital

Answer: C) Bank

220. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+U
- B) Ctrl+I
- C) Ctrl+B
- D) Ctrl+S

Answer: A) Ctrl+U

221. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?

- A) Quit job
- B) Watch news
- C) Find courses: online or offline
- D) Play sports

Answer: C) Find courses: online or offline

222. Which fundamental right allows us to freely visit a temple, church, or mosque for prayer?

- A) Right to freedom of religion
- B) Right to equality
- C) Right against exploitation
- D) Right to education

Answer: A) Right to freedom of religion

223. Adjectives are ____ words.

- A) Neutral
- B) Describing
- C) Sound
- D) Finish

Answer: B) Describing

224. Tom received a letter, but it did not have any details of who sent it. The letter was missing the _____?address.

- A) Greetings B) Subject
C) Sender?s D) Receiver?s

Answer: C) Sender?s

225. A _____ is a short and effective presentation to describe the business.

- A) Return on Investment B) Customer Analysis
C) Business Pitch D) Communication

Answer: C) Business Pitch

226. What is mindfulness? | ಸಾವಧಾನತೆ ಎಂದರೇನು?

- A) It is the word used to describe people who are full of thoughts | ಇದು ಆಲೋಚನೆಗಳಿಂದ ತುಂಬಿರುವ ಜನರನ್ನು ವಿವರಿಸಲು ಬಳಸುವ ಪದವಾಗಿದೆ
B) It is the technique of not minding anything | ಯಾವುದಕ್ಕೂ ತಲೆಕೆಡಿಸಿಕೊಳ್ಳದೆ ತಂತ್ರವಿದು.
C) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ
D) It is about sharpening your brain | ಇದು ನಿಮ್ಮ ಮೆದುಳನ್ನು ಚುರುಕುಗೊಳಿಸುವುದಾಗಿದೆ

Answer: C) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ

227. Ram wants to start his own business. He is considering two options - opening an audio cassette shop or starting an online retail business. Which of these options would you suggest?

- A) Online retail B) Audio cassette shop
C) Video rental store D) Anything is fine

Answer: A) Online retail

228. Which of the following can be done using Excel?

- A) Save the document B) Print the document
C) All of these D) Make complicated calculations with numbers

Answer: C) All of these

229. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Scientific skill B) Negative attitude
C) Positive attitude D) Technical skill

Answer: C) Positive attitude

230. Pushpa and Kavya have opened a shop for baby clothes in Bangalore and Chennai. Bangalore outlet is gaining more popularity and profit? What might be the reason?

- A) Good customer relationship in Bangalore B) Chennai is very hot
C) No reasons D) There are more babies in Bangalore

Answer: A) Good customer relationship in Bangalore shop

231. Ramesh is working in Chennai. _____likes the office environment.

- A) That B) It
C) What D) He

Answer: D) He

232. Which of the following will the interviewer expect from the candidates?

- A) Singing skills B) Painting skills
C) Good soft skills D) Cooking skills

Answer: C) Good soft skills

233. When you greet higher official's such as Teacher, Instructor or Supervisor, you should use _____. | ಶಿಕ್ಷಕ, ಬೋಧಕ ಅಥವಾ ಮೇಲ್ವಿಚಾರಕನಂತಹ ಉನ್ನತ ಅಧಿಕಾರಿಗಳನ್ನು ನೀವು ಸ್ವಾಗತಿಸಿದಾಗ, ನೀವು _____ ಅನ್ನು ಬಳಸಬೇಕು

- A) Hello B) Hi
C) Hey D) Good morning

Answer: D) Good morning

234. Sheela prepared for an interview for a week but got nervous and was rejected. What should she do to improve?

- A) Keep thinking about her failure B) Ignore feedback from the interview
C) Do not lose focus from her goals D) Avoid future interviews

Answer: C) Do not lose focus from her goals

235. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of_____.

- A) Decision-Making B) Problem- Solving
C) Time Management D) Self-motivation

Answer: D) Self-motivation

236. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

- A) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ
B) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
C) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
D) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

Answer: D) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

237. If one can use a computer and the internet comfortably. It is called _____?.

- A) Language Literacy B) Sports Literacy
C) Digital Literacy D) Cultural Literacy

Answer: C) Digital Literacy

238. Exchange of ideas happen through _____.

- A) Watching B) Singing
C) Communication D) Listening

Answer: C) Communication

239. Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to any WiFi network shared by a stranger. B) Connect to a Wi-Fi network he is familiar with
C) Do not connect to any Wifi network that needs a password. It may not be safe. D) Connect to any WiFi network available

Answer: B) Connect to a Wi-Fi network he is familiar with

240. Nayan wants to search for a file quickly on his computer. What should he do?

- A) Restart the computer B) Search on Play Store
C) Click on ?Type here to search? D) Use Bluetooth

Answer: C) Click on ?Type here to search?

241. Choose the odd word. | odd (ಬೆಸ) ಪದವನ್ನು ಆರಿಸಿ.

- A) sorry B) paper
C) please D) thanks

Answer: B) paper

242. _____ is the money we invest in producing a product or service.

- A) Business revenue B) Business Pitch
C) Product Price D) Product Cost

Answer: D) Product Cost

243. Things that one loves to do are called _____.

- A) Abilities B) Job
C) Interests D) Work

Answer: C) Interests

244. Money put aside for a big expense many years from now is _____ savings.

- A) Emergency B) Short term
C) Long term D) Goal

Answer: C) Long term

245. A _____ is something you really want in life. You plan and take the right actions to make it happen.

- A) Desire B) Goal
C) None of these D) Dream

Answer: B) Goal

246. Describing words add more information to the ____.

- A) Bad B) Naming words
C) Numbers D) Sad

Answer: B) Naming words

247. Subir wants to celebrate all festivals at his workplace. This shows that he is _____.

- A) Productive B) Silent
C) Disciplined D) Inclusive

Answer: D) Inclusive

248. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

- A) Practicing Movements B) Practicing listening
C) None of these D) Practicing News

Answer: B) Practicing listening

249. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

- A) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ B) know your office | ನಿಮ್ಮ ಕಛೇರಿ ತಿಳಿದಿದೆ
C) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ D) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ

Answer: A) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ

250. What are the duties of an entrepreneur?

- A) Managing finances and budgets B) Managing the business
C) Talking to customers D) All of these

Answer: D) All of these

251. When talking to our co-workers, we should not stand or sit _____ to them.

- A) too close B) opposite
C) next to D) In front of

Answer: A) too close

252. Prem has completed his fashion design course. Which of the following he must consider when choosing a career path?

- A) All of these B) Trends
C) Ability D) Demands

Answer: A) All of these

253. What is the shortcut key to save a file?

- A) Ctrl+P B) Ctrl+S
C) Ctrl+V D) Ctrl+X

Answer: B) Ctrl+S

254. Time management _____. | ಸಮಯ ನಿರ್ವಹಣೆ _____

- A) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ
B) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ
C) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು
D) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ
Answer: B) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

255. Every complete sentence has ____.

- A) 2 parts
B) 3 parts
C) 1 part
D) 4 parts

Answer: B) 3 parts

256. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Make sure the customer is happy
B) Quickly give another packet of milk
C) Say sorry to the customer
D) Get angry with the customer

Answer: D) Get angry with the customer

257. Pratibha wants to start a Biryani Hotel. What will she need first?

- A) Kitchen Equipments
B) Name Board
C) Food Items
D) Business plan

Answer: D) Business plan

258. Roopa wants to start a new business. But she is not sure which product she should choose to start her business. What will be her basic research to finalize her product?

- A) Search how to advertise the product
B) Reserach on products & services that customers are currently using
C) Buying products from others
D) Loan from Banks

Answer: B) Reserach on products & services that customers are currently using

259. The lack of success in achieving a goal or completing a task is called ____.

- A) Success
B) Failure
C) Satisfaction
D) Boring

Answer: B) Failure

260. Rita wants to complete her higher education from a good university. Which loan should she apply for?

- A) Auto loan
B) Personal loan
C) Home loan
D) Education loan

Answer: D) Education loan

261. Jerry wants to use his mobile data to get the internet on other devices. Which devices can use mobile data?

- A) Gas oven
B) Landline phone
C) Washing machine
D) Tablet

Answer: D) Tablet

262. Fill in the blank with suitable adjective for the given sentence "The little girl's _____ eyes revealed her mischief". | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯಕ್ಕೆ ಸೂಕ್ತವಾದ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ "The little girl's _____ eyes revealed her mischief"

- A) chubby
B) weak
C) short sighted
D) twinkling

Answer: D) twinkling

263. _____ opportunities can also be found during industry visit.

- A) Painting
B) Internship
C) Cooking
D) Playing

Answer: B) Internship

264. Which of the following are good manners in an interview?

- A) Getting irritated
B) Not making eye contact
C) Being on time
D) Speaking too fast

Answer: C) Being on time

265. _____ is major changes takes place in manufacturing. | _____ ತಯಾರಿಕೆಯಲ್ಲಿ ಪ್ರಮುಖ ಬದಲಾವಣೆಗಳು ನಡೆಯುತ್ತವೆ.

- A) Green revolution | ಹಸಿರು ಕ್ರಾಂತಿ
B) Food revolution | ಆಹಾರ ಕ್ರಾಂತಿ
C) Water revolution | ಜಲ ಕ್ರಾಂತಿ
D) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ

Answer: D) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ

266. Good time management helps in improving _____ at work.

- A) Performance
B) Weakness
C) Pressure
D) Stress

Answer: A) Performance

267. RTI means _____.

- A) Road Transport Institute
B) Right to Information
C) Right to Insurance
D) Right to Inform

Answer: B) Right to Information

268. Saleem needs to talk about digital skills that are required at work. Which of these works needs digital skills?

- A) Creating and editing documents and worksheets
B) Creating and editing worksheets
C) All of these
D) Communicatin g through emails and chat

Answer: C) All of these

269. Sharing will help everyone feel involved and ____.

- A) Happy B) Close
C) Sad D) Motivated

Answer: D) Motivated

270. Why do customers like a product or service?

- A) Good Price B) Feel of the product or service
C) All of these D) Good Quality

Answer: C) All of these

271. _____ are jobs that you find by being part of a particular online platform or an app.

- A) None of these B) Platform- based jobs
C) Life time jobs D) Railway platform jobs

Answer: B) Platform- based jobs

272. Fill in the blank with proper pronoun. "She made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ.

"She made this cake _____"

- A) myself B) herself
C) himself D) itself

Answer: B) herself

273. Which of the following is an advantage of a mock interview?

- A) All of these B) Using proper body language
C) Learning how to dress D) Learning how to speak

Answer: A) All of these

274. Which of the following is a correct Gmail id?

- A) xyz@gmail B) xyz@ outlook.gmail
C) xyz@gmail. com D) gmail@xyz

Answer: C) xyz@gmail. com

275. Suraj has finished his ITI course. He can create a career path that helps him progress towards his _____ and _____.

- A) Singing and dancing B) Strengths and weakness
C) Goals and Objectives D) Cooking and painting

Answer: C) Goals and Objectives

276. Pooja started a food court that was very successful with many customers. After a year, the number of customers decreased. What should Pooja do to solve this problem?

- A) Change her business B) Change the Cooking Style
C) Close the Food court D) Collect the Feedback from the Customers

Answer: D) Collect the Feedback from the Customers

277. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Naming words B) Spellings
C) Adjective D) Verb

Answer: A) Naming words

278. We start communicating when we are _____.

- A) Old B) Adults
C) Parents D) Children

Answer: D) Children

279. Deductions should be paid from the ____.

- A) Net Salary B) Basic Salary
C) Gross salary D) Earnings

Answer: C) Gross salary

280. Plural form of child is ____.

- A) Kid B) Person
C) Children D) Infant

Answer: C) Children

281. Alexa is a ____ assistant.

- A) Office Assistant B) Home Assistant
C) None of these D) Digital voice controlled

Answer: D) Digital voice controlled

282. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ ?

- A) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.
B) Gardening | ತೋಟಗಾರಿಕೆ
C) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ
D) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು.

Answer: A) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.

283. In India, the number of boys/men who can get education is much higher than girls/women. What type of discrimination is this?

- A) Religion based discrimination B) Age discrimination
C) Color discrimination D) Gender discrimination

Answer: D) Gender discrimination

284. Swaraj is looking for internet-based/data entry jobs. What is the most important skill he needs?

- A) Wood cutting skills B) Entrepreneuria I skills
C) Basic computer skills D) Beautician skills

Answer: C) Basic computer skills

285. Online portal set up by the government to make any government related complaints is ____.

- A) Public information portal B) Public informing portal
C) Place grievances portal D) Public grievances portal

Answer: D) Public grievances portal

286. Komal wants to regularly monitor her body conditions like temperature and heartbeat. Which of the following device can help her?

- A) Smart watch B) Mobile Phone
C) Siri D) Calculator

Answer: A) Smart watch

287. Which of the following is the symbol of AutoSum?

- A) ? B) Y
C) X D) Z

Answer: A) ?

288. What does the growth of a business depend on?

- A) How you take feedback from customers B) How you help customers
C) How you talk to customers D) All of these

Answer: D) All of these

289. How can an industrial visit benefit students in career development?

- A) By offering them immediate employment B) By giving them opportunities to relax and have fun
C) By allowing them to skip regular classes D) By showing how real jobs are done and what different roles involve

Answer: D) By showing how real jobs are done and what different roles involve

290. Sundar's hotel business was under heavy loss. He had to close business. How can he learn from failure and achieve success?

- A) Think about what happened in a systematic way B) Don't give-up and try again
C) Stay positive to learn from failure D) All of these

Answer: D) All of these

291. Which of these is NOT a question to ask during an industrial visit?

- A) How does your production line work? B) What is your favourite hobby?
C) How do you keep things safe and high quality? D) What are the main products made here?

Answer: B) What is your favourite hobby?

292. What is the full form of NAPS?

- A) National Apparent Provident Scheme B) National Appraisal Promotion Scheme
C) National Apprenticeship Promotion Scheme D) National Appreciation Promotion Scheme

Answer: C) National Apprenticeship Promotion Scheme

293. A mobile application or App is a software that is made to be used on a ____.

- A) smart device like a smartphone or tablet B) Calculator
C) Washing machine D) All of these

Answer: A) smart device like a smartphone or tablet

294. Paul is saving his Word document for a project. Which layout format should he use for official documents?

- A) Landscape B) Portrait
C) Undo D) Cut

Answer: B) Portrait

295. Avinash needs to know about his transactions from the last month. How can he get these details?

- A) Credit card B) Debit Card
C) Passbook D) Cheque book

Answer: C) Passbook

296. _____ is the most commonly used word for switching off a computer.

- A) Hang Up B) Shut Down
C) Switch On D) Power On

Answer: B) Shut Down

297. How can we understand what customers want?

- A) By doing research on customer needs B) Selling a new product
C) By moving to a new business D) By advertising the business

Answer: A) By doing research on customer needs

298. Choose the correct punctuation mark after the word "Rohan" in the given sentence. "Rohan David and Ram are playing hide and seek" | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯದಲ್ಲಿ □ರೋಹನ್□ ಪದದ ನಂತರ ಸರಿಯಾದ ವಿರಾಮ ಚಿಹ್ನೆಯನ್ನು ಆರಿಸಿ. □ರೋಹನ್ ಡೇವಿಡ್ ಮತ್ತು ರಾಮ್ ಅಡಗಿಕೊಂಡು ಆಡುತ್ತಿದ್ದಾರೆ□

- A) Period (.) B) Comma (,)
C) Slash (/) D) Hyphen (-)

Answer: B) Comma (,)

299. Paul just got hired and received his employment letter. He is supposed to read it carefully and sign as it is a ____.

- A) Certificate B) Marks card
C) Poster D) Legal binding document

Answer: D) Legal binding document

300. What is stress? | ಒತ್ತಡ ಎಂದರೇನು?

- A) Feeling of delight | ಆನಂದದ ಭಾವನೆ
B) Feeling of surprise | ಆಶ್ಚರ್ಯದ ಭಾವನೆ
C) Feeling of frustration / disappointment | ಹತಾಶೆ / ನಿರಾಶೆಯ ಭಾವನೆ
D) Feeling of joy | ಸಂತೋಷದ ಭಾವನೆ

Answer: C) Feeling of frustration / disappointment | ಹತಾಶೆ / ನಿರಾಶೆಯ ಭಾವನೆ

301. A business pitch is presented to investors who helps us with ____, ____, and ____.

- A) Profit and Loss
B) Customer and Quality
C) Plan and Marketing
D) Money, Resources, and Mentoring Support

Answer: D) Money, Resources, and Mentoring Support

302. Which of the following is NOT an interview skill?

- A) Active listening
B) Painting
C) Showing confidence
D) Clear communication

Answer: B) Painting

303. An employee is someone who_____.

- A) Works for a salary
B) Does not work
C) Goes to school to study
D) Goes to play

Answer: A) Works for a salary

304. Which of the following tasks can be performed by Alexa?

- A) All of these
B) Call phones
C) Check the weather
D) Play music

Answer: A) All of these

305. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____ tense.

- A) Day
B) Date
C) Past
D) Future

Answer: D) Future

306. Which of these statements is true? | ಈ ಹೇಳಿಕೆಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) All jobs are available in all cities | ಎಲ್ಲಾ ಉದ್ಯೋಗಗಳು ಎಲ್ಲಾ ನಗರಗಳಲ್ಲಿ ಲಭ್ಯವಿದೆ
B) Only a few cities have job opportunities | ಕೆಲವು ನಗರಗಳಲ್ಲಿ ಮಾತ್ರ ಉದ್ಯೋಗಾವಕಾಶಗಳಿವೆ
C) Some cities have more opportunities than others for certain job roles | ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪಾತ್ರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ
D) Salary in metro cities is always higher than small towns | ಮೆಟ್ರೋ ನಗರಗಳಲ್ಲಿ ಸಂಬಳ ಯಾವಾಗಲೂ ಸಣ್ಣ ಪಟ್ಟಣಗಳಿಗಿಂತ ಹೆಚ್ಚಾಗಿರುತ್ತದೆ

Answer: C) Some cities have more opportunities than others for certain job roles | ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪಾತ್ರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ

307. A good business idea for a young or new entrepreneur should be sustainable. This means_____.

- A) It has many details
B) It is planned for the present and future business growth
C) It has budget
D) It is easy to use

Answer: B) It is planned for the present and future business growth

308. An occupation undertaken for a long period and with opportunities for progress is called

- A) Job
B) Career
C) Work
D) Hobby

Answer: B) Career

309. What can make it difficult to communicate in the workplace?

- A) Language differences
B) Differences in communication styles
C) Use of unfamiliar words
D) All of these

Answer: D) All of these

310. _____is called the library of internet.

- A) Search Engine
B) Software
C) Mouse
D) Hardware

Answer: A) Search Engine

311. Shaheen wants good chefs to work in her hotel. What is an effective way to hire them?

- A) By reaching out other hotel staffs
B) By asking his relatives
C) None of these
D) By advertising the job

Answer: D) By advertising the job

312. The main purpose of mock interviews is to _____.?

- A) give marks
B) waste time
C) give feedback
D) judge people

Answer: C) give feedback

313. FAB means _____?

- A) Features, Advices, Benefits
B) Features, Advantages, Benefits
C) Five, Advertisements , Boards
D) Festival, Adventure, Behalf

Answer: B) Features, Advantages, Benefits

314. Zeena wants to enroll for an e-learning course. The most important thing she needs is a_____.

- A) Book
B) Library card
C) Pen
D) Mobile phone or Computer

Answer: D) Mobile phone or Computer

315. People can hear the emotions and see our facial expression when we ____.

- A) Taste
- B) See
- C) Listen
- D) Speak

Answer: D) Speak

316. Closing sales technique is an essential skill for a ____.

- A) Clerk
- B) Manager
- C) Child
- D) Sales person

Answer: D) Sales person

317. Women and men are often not paid the same salary for the same job. This is known as ____.

- A) Gender gap
- B) Gender pay gap
- C) Learning gap
- D) Nutrition gap

Answer: B) Gender pay gap

318. Azim wants to learn dancing and challenge the gender stereotype that only women should learn dancing. It is completely ____.

- A) Impossible
- B) wrong
- C) okay
- D) funny

Answer: C) okay

319. Latha's uncle works at the company where she has applied for a job. He offered to refer her for the position. What type of cover letter should Latha write to increase her chances of being considered for the job?

- A) Letter of interest
- B) Letter of absence
- C) Referral Cover Letter
- D) Leave letter

Answer: C) Referral Cover Letter

320. Equality means in the same situation, people have the ____.

- A) Same age
- B) Same height
- C) Same color
- D) Same rights

Answer: D) Same rights

321. Prachi goes to a Government ITI in the morning and then comes to office in a company cab to attend an online meeting with an employer. Which of the following are considered as a workplace?

- A) All of these
- B) Government ITI
- C) Office space
- D) Online meeting

Answer: A) All of these

322. If one is capable of finding solutions to problems, one will get better at ____.

- A) Painting
- B) Problem-solving
- C) Career
- D) Self-motivation

Answer: B) Problem-solving

323. Manu thinks about a problem well before making any decision. This is an example of;

- A) Critical thinking
- B) Logical thinking
- C) Self-motivation
- D) Time Management

Answer: A) Critical thinking

324. You are unable to share your message properly in an email. Which skill should you improve?

- A) Playing
- B) Speaking
- C) Written communication
- D) Reading

Answer: C) Written communication

325. Which communication method should be used to share confidential information and documents in the workplace?

- A) WhatsApp
- B) Instagram
- C) Phone
- D) Email

Answer: D) Email

326. As per the POSH Act, any workplace that has 10 or more employees must constitute an ____.

- A) Internal Committee (IC).
- B) Help desk
- C) Police Station
- D) Employees

Answer: A) Internal Committee (IC).

327. Inclusion in a workplace happens when every member of the company gets the same ____ at work.

- A) Chances
- B) Culture
- C) Age
- D) Nutrition

Answer: A) Chances

328. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Piggy Bank
- B) Salary Account
- C) None of these
- D) Fixed Deposit

Answer: A) Piggy Bank

329. Things or activities that we enjoy are ____.

- A) Likes
- B) Negative
- C) Dislikes
- D) Emotions

Answer: A) Likes

330. Preeti is renting a kitchen to run a Paratha Shop, The rent of the kitchen is ____cost?

- A) Variable
- B) Admin
- C) Total
- D) Fixed

Answer: D) Fixed

331. Which of these is a bad practice in a workplace?

- A) Good work- life balance
- B) Open and honest communication

C) No trust between co-workers

D) Opportunity to grow in the company

Answer: C) No trust between co-workers

A) Career plan

B) Resume

C) All of these

D) Education

Answer: C) All of these

332. Nitya wanted to discuss an issue with her teammates. What type of communication is it?

A) Written

B) Video

C) Verbal

D) Image

Answer: C) Verbal

333. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

A) Nina is your plan.

B) None of these

C) Nina, what is your summer plan?

D) What Nina asked?

Answer: C) Nina, what is your summer plan?

334. _____ are the qualities that are considered negative, and need to be worked on. | _____ ಋಣಾತ್ಮಕವೆಂದು ಪರಿಗಣಿಸಲಾದ ಗುಣಗಳು ಮತ್ತು ಕೆಲಸ ಮಾಡಬೇಕಾಗಿದೆ.

A) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

B) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು

C) Opportunities | ಅವಕಾಶಗಳು D) Threats | ಬೆದರಿಕೆಗಳು

Answer: A) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

335. Customers' needs can be understood through _____.

A) Customer Survey

B) Talking to our family

C) Customer service

D) Selling

Answer: A) Customer Survey

336. Major changes took place in the manufacturing world with _____.

A) Green revolution

B) Industrial revolution

C) White revolution

D) Milk revolution

Answer: B) Industrial revolution

337. What is the service given to the customer before, during or after a purchase called?

A) None of these

B) Management Service

C) Auto Service

D) Customer service

Answer: D) Customer service

338. Guest lectures act as a platform to talk to alumni about their _____

A) experience

B) hobbies

C) travel plans

D) family life

Answer: A) experience

339. Siddhu is planning to start his career. He should have _____.

340. In a business, the money involved in building a product is called _____.

A) Price

B) Cost

C) Profit

D) Discount

Answer: B) Cost

341. During the industrial visit I will _____ about the company/ industry that I visit.

A) enjoy all the benefits from the company

B) have fun with friends

C) do sight seeing

D) learn about the company/industry that is being visited

Answer: D) learn about the company/industry that is being visited

342. Which of these is NOT a platform for finding platform-based jobs?

A) Government office

B) Urban Company

C) Uber

D) Swiggy

Answer: A) Government office

343. Which of the following is not a step in problem solving?

A) Find solutions

B) Identify the problem

C) Set timer

D) Divide problem into parts

Answer: C) Set timer

344. In a meeting, Surya speaks in Hindi. Some of his team members understand both English & Hindi, while others only know English. What should Surya do?

A) Speak in Hindi

B) Speak in English

C) Stop talking

D) Scold people

Answer: B) Speak in English

345. Things that are needed for survival are _____.

A) Expenses

B) Needs

C) Savings

D) Wants

Answer: B) Needs

346. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

A) What are you doing here? B) Take care!

C) Long time, no see!

D) Thank you!

Answer: C) Long time, no see!

347. Which one is NOT a vowel? | ಯಾವುದು ಸ್ವರ ಅಲ್ಲ?

A) i

B) a

C) f

D) e

Answer: C) f

348. The extra amount we pay for borrowing money is ____.

A) Processing charges

B) Hidden charges

C) Loan

D) Interest

Answer: D) Interest

349. Having a clear idea of our personality including strengths, weaknesses, thoughts, beliefs, motivation, values etc is called _____. | ಸಾಮರ್ಥ್ಯಗಳು, ದೌರ್ಬಲ್ಯಗಳು, ಆಲೋಚನೆಗಳು, ನಂಬಿಕೆಗಳು, ಪ್ರೇರಣೆ, ಮೌಲ್ಯಗಳು ಇತ್ಯಾದಿಗಳನ್ನು ಒಳಗೊಂಡಂತೆ ನಮ್ಮ ವ್ಯಕ್ತಿತ್ವದ ಸ್ಪಷ್ಟ ಕಲ್ಪನೆಯನ್ನು ಹೊಂದಿರುವುದನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

A) self awareness | ಸ್ವಯಂ ಅರಿವು

B) threat | ಬೆದರಿಕೆ

C) belief | ನಂಬಿಕೆ

D) myth | ಪುರಾಣ

Answer: A) self awareness | ಸ್ವಯಂ ಅರಿವು

350. An exclamatory sentence ends with the ____.

A) Exclamatory mark (!)

B) Question mark (?)

C) Full stop (.)

D) Comma (,)

Answer: A) Exclamatory mark (!)

351. Rita did not enjoy her work in her previous company. She is going for interview to another company. What should Rita NOT do?

A) Communicate clearly

B) Be on time for the interview

C) Take her resume

D) Talk badly about her previous company

Answer: D) Talk badly about her previous company

352. Which of the following tasks can be done using the internet?

A) All of these

B) Learning new skills

C) Finding Information about job openings

D) Create a digital resume and forward it to different companies

Answer: A) All of these

353. Fill in the blank with proper interrogative adjective.

_____ are you going | ಸರಿಯಾದ ಪ್ರಶ್ನಾರ್ಹ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. _____ are you going?

A) Where

B) Which

C) What

D) Who

Answer: A) Where

354. Tina and Lyra's team are working together to finish the school painting project. What should both the teams do to finish the project?

A) Resist

B) Argue

C) Fight

D) Share responsibility

Answer: D) Share responsibility

355. Radha wants to use social media for her professional growth. She could join groups according to her ____.

A) qualification

B) career or subject interests

C) age

D) mood

Answer: B) career or subject interests

356. Kim has a habit of switching off her desktop and PC when not in use. This helps to _____ energy at the workplace.

A) Conserve (Save)

B) Practice

C) Waste

D) Spend

Answer: A) Conserve (Save)

357. Shyna wants to start a masala powder business. She is presenting a business pitch to the bank manager. How long should her business pitch be?

A) 10 mins

B) 15 mins

C) 2 to 3 mins

D) 1 min

Answer: C) 2 to 3 mins

358. Workplace is a place where employees from different backgrounds are hired. They work in a safe and respectful environment. This is an example of _____.

A) Diversity

B) Discrimination

C) Bad workplace management

D) Workplace bullying

Answer: A) Diversity

359. Nithya aims to achieve a score of 75% in her 10th-grade exams by the end of the academic year. This is a _____ goal.

A) SMART

B) Life-time

C) STAR

D) Great

Answer: A) SMART

360. On a bank holiday, which of these methods cannot be used by Shahab for money transfer?

A) Google pay

B) BHIM app

C) Amazon pay

D) Deposit at the bank branch

Answer: D) Deposit at the bank branch

361. 'The sea is blue'. In this sentence _____ is an adjective.

A) blue

B) the

C) sea

D) is

Answer: A) blue

362. The _____ tab helps to change the type of page. (portrait or landscape)

A) Design

B) Review

C) Insert

D) Layout

Answer: D) Layout

363. Rashmi recently bought a new laptop after her old computer stopped working. Which part of the laptop works like a mouse?

A) Keyboard

B) Desktop

C) Trackpad

D) Speakers

Answer: C) Trackpad

364. Lakshmi plans to start a beauty parlour. What kind of information should she NOT collect in the Market Scan?

A) Information on clothes and shoes

B) Information on cost of materials for the beauty parlour

C) Information on shop location and rent

D) Information on types of customers

Answer: A) Information on clothes and shoes

365. Marketing helps the customer to learn about

A) All of these

B) Price

C) Availability

D) Special Discounts

Answer: A) All of these

366. ____contact with the people we are speaking help us to communicate confidently.

A) Eye

B) Skin

C) Ear

D) Nose

Answer: A) Eye

367. Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" _____.

| ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ.

"teacher / school / worked / she / a / as" _____

A) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

B) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

C) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

D) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

Answer: D) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

368. Swati needs to sell a laptop. She can use the _____ technique to sell it.

A) TAB

B) Probing

C) Cross selling

D) FAB

Answer: D) FAB

369. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an_____.

A) Distributor

B) Seller

C) Self-employed person

D) Entrepreneur

Answer: C) Self-employed person

370. Probing for customer needs means _____.

A) To give discount

B) Get angry with the customer

C) To ask customers what they need

D) To celebrate with customers

Answer: C) To ask customers what they need

371. Which of the following app is not used for chatting, video calls and group calls

A) Instagram

B) None of these

C) WhatsApp

D) Telegram

Answer: B) None of these

372. Priya wants to apply for her Aadhaar Card as its an important document to be submitted while joining a new job. Which of the following government portals will be helpful for her?

A) [http://www . india.gov.in/](http://www.india.gov.in/)

B) All of these

C) [https:/ myaadhaar.uidai. gov.in](https://myaadhaar.uidai.gov.in)

D) [http://www . swayam.gov.in/](http://www.swayam.gov.in/)

Answer: C) [https:/ myaadhaar.uidai. gov.in](https://myaadhaar.uidai.gov.in)

373. Dislikes are things towards which we have ____?

A) Likes

B) Interests

C) Negative emotion

D) Positive emotion

Answer: C) Negative emotion

374. A product name that has been officially registered with the Trademark Registry of India is _____.

A) Marked

B) Trademark

C) Token

D) Approved

Answer: B) Trademark

375. Joy started a homemade pickle business. He has not been able to get profit in the first 2 months. What should he do?

A) Get angry

B) End his business

C) Find reasons for his failure & learn from them

D) Borrow money

Answer: C) Find reasons for his failure & learn from them

376. John was travelling by bus to his village. He noted the names of places that he could see on his journey. What are these words called as?

A) Naming words

B) His

C) That

D) See

Answer: A) Naming words

377. Mani is a painter and he buys new brushes and tins for

painting. What type of cost it is?

- A) Variable Cost
- B) Fixed Cost
- C) Maintenance
- D) Total Cost

Answer: B) Fixed Cost

378. The pronoun 'I' is used for _____.

- A) Many
- B) That
- C) Myself
- D) Other

Answer: C) Myself

379. You can speak to your friend_____.

- A) Formally
- B) By reading their mind
- C) By dancing
- D) Informally

Answer: D) Informally

380. A diverse workplace increases _____.

- A) Stress
- B) Tension
- C) Workload
- D) Productivity

Answer: D) Productivity

381. Listening is important to _____?the information given.

- A) understand
- B) forget
- C) overcome
- D) disobey

Answer: A) understand

382. The practice of including people within any group or social setting with respect and empathy is called _____.

- A) Gender stereotype
- B) Inclusion
- C) Gender based discrimination
- D) Conflict

Answer: B) Inclusion

383. Gopi spends his salary on movies, groceries, house rent and clothes. Where can he reduce his expenses to save some money?

- A) Clothes
- B) Movies
- C) Groceries
- D) House rent

Answer: B) Movies

384. Which of the following is not an example of using social media and internet in an impactful and successful way?

- A) Encouraging people to donate money for the social cause
- B) Mentoring and supporting people
- C) Sharing verified news
- D) Sharing Jokes on a particular religion

Answer: D) Sharing Jokes on a particular religion

385. Before sharing the information on social media THINK questions to be asked by oneself;

- A) Is it Helpful?
- B) All of these

C) Is it True?

D) Is it Necessary?

Answer: B) All of these

386. Low investment business plan means_____

- A) The plan is a new idea
- B) The plan should start immediately
- C) The plan needs a small amount to start a business
- D) The plan should be simple

Answer: C) The plan needs a small amount to start a business

387. Sharvan serves as a delivery agent delivering tomatoes from a farmer to a company that makes tomato sauce. What is Sharvan's job?

- A) Buyer
- B) Distributor
- C) Service Provider
- D) Seller

Answer: C) Service Provider

388. Mohit wants to move from one cell to another. He can do that by using the _____? on the keyboard.

- A) Arrow keys
- B) A1,B1,C1 ...
- C) Ctrl+Z
- D) Ctrl+B

Answer: A) Arrow keys

389. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a_____.

- A) Leader
- B) Value
- C) Belief
- D) Strength

Answer: D) Strength

390. Krishna is a teacher, he wants to conduct classes online. Which of these devices can he use?

- A) Tablet
- B) Computer
- C) All of these
- D) Laptop

Answer: C) All of these

391. Unique Selling Proposition or USP of a business plan refers to_____.

- A) A special budget for the business
- B) An old business is updated
- C) A new customer for the business
- D) A special or different idea for a business

Answer: D) A special or different idea for a business

392. Anita and her partner are paid the same salary for the same job. This is a good example of_____.

- A) Stereotype
- B) Jealousy
- C) Gender equality
- D) Discrimination

Answer: C) Gender equality

393. Which of the following options is an Employability Skill?

- A) Good Interview Skills B) Good Communication Skills
C) Digital Skills D) All of these

Answer: D) All of these

394. All financial activity can be done through a ____?

- A) School B) Bank
C) Workplace D) College

Answer: B) Bank

395. People of different sex, gender, caste, class, culture, age, physical appearance, education, abilities must feel ____.

- A) Safe and respected B) Unsafe and worried
C) Unsafe and bullied D) Threatened and policed

Answer: A) Safe and respected

396. Rahim is filing tax for the first time for his business. Which of these elements are NOT needed for filing tax?

- A) Birth Certificate B) Income Tax Return
C) Aadhar Card D) PAN Card

Answer: B) Income Tax Return

397. How can we save resources on our planet?

- A) Use less electricity B) All of these
C) Use less plastic D) Create less pollution

Answer: B) All of these

398. Which of the following should be avoided while facing an interview?

- A) Answering questions B) Speaking
C) Listening D) Use mobile

Answer: D) Use mobile

399. Which one is a "Don't" of discussion etiquette? | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ?

- A) Use moderate tone | ಮಧ್ಯಮ ಸ್ವರವನ್ನು ಬಳಸಿ B) Listen to others | ಇತರರ ಮಾತುಗಳನ್ನು ಕೇಳಿ
C) Argue unnecessary | ಅನಗತ್ಯವಾದ D) Be open minded | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ

Answer: C) Argue unnecessary | ಅನಗತ್ಯವಾದ

400. Sudha says, "I feel that these lights are too bright". What is she communicating?

- A) Answer B) Opinion Phrase
C) Question D) Idiom

Answer: B) Opinion Phrase

401. Sonu wants to connect a device wirelessly to a computer. What technology can he use?

- A) Switch B) Bluetooth
C) USB D) Wire

Answer: B) Bluetooth

402. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Cosmetics store app B) Shopping app
C) Grocery app D) Use a dictionary app

Answer: D) Use a dictionary app

403. The way we manage/solve the problem is called ____.

- A) Conflict resolution B) Positive attitude
C) Passion D) Negative attitude

Answer: A) Conflict resolution

404. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

- A) Timing B) Blocktime
C) Calendar D) Pomodoro

Answer: D) Pomodoro

405. Vinutha was questioned whether she has completed her degree in an interview. How should she respond stating that she has completed?

- A) Yes, I have completed my degree B) Yes
C) Completed my degree D) No

Answer: A) Yes, I have completed my degree

406. Why is personal grooming important?

- A) It creates a positive first impression. B) It shows self-discipline.
C) All of these D) It helps you feel confident.

Answer: C) All of these

407. Neetu has excellent story telling skills. What type of intelligence is it?

- A) Body Smart B) Word Smart
C) Picture Smart D) Logic Smart

Answer: B) Word Smart

408. A written description of duties and responsibilities to be carried out in a job is called _____. | ಕೆಲಸದಲ್ಲಿ ನಿರ್ವಹಿಸಬೇಕಾದ ಕರ್ತವ್ಯಗಳು ಮತ್ತು ಜವಾಬ್ದಾರಿಗಳ ಲಿಖಿತ ವಿವರಣೆಯನ್ನು ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ

- A) job application | ಕೆಲಸದ ಅರ್ಜಿ B) CV
C) resume | ಪುನರಾರಂಭ D) job description | ಕೆಲಸದ ವಿವರ

Answer: D) job description | ಕೆಲಸದ ವಿವರ

409. Tanvi's team has many barriers to having a diverse

workforce. This may lead to _____.

- A) Good teamwork B) Conflicts affecting work
C) Better communication D) Increased productivity

Answer: B) Conflicts affecting work

410. A good business idea should be_____.

- A) very expensive to start a business B) very common
C) a short term plan D) unique, sustainable & low on investment

Answer: D) unique, sustainable & low on investment

411. Which is not a type of communication?

- A) Written B) Driving
C) Verbal D) Non-verbal

Answer: B) Driving

412. Where is the power button located on a desktop computer?

- A) On the Keyboard B) On the CPU
C) On the Speaker D) On the Mouse

Answer: B) On the CPU

413. _____is the process of taking steps to look neat and presentable.

- A) Grooming B) Brooming
C) Caring D) Uniform

Answer: A) Grooming

414. The_____?is what or whom a sentence is about.

- A) Subject B) Object
C) Predicate D) Verb

Answer: A) Subject

415. When is capital letter used? | ದೊಡ್ಡ ಅಕ್ಷರವನ್ನು ಯಾವಾಗ ಬಳಸಲಾಗುತ್ತದೆ?

- A) Names of places | ಸ್ಥಳಗಳ ಹೆಸರುಗಳು B) Names of persons | ವ್ಯಕ್ತಿಗಳ ಹೆಸರುಗಳು
C) Beginning of a sentence | ಒಂದು ವಾಕ್ಯದ ಆರಂಭ D) All the above | ಮೇಲಿನ ಎಲ್ಲಾ

Answer: D) All the above | ಮೇಲಿನ ಎಲ್ಲಾ

416. Who can support Entrepreneurs by providing business schemes and loans at low interest rates?

- A) Friends B) Customers
C) Banks D) Startup Investors

Answer: C) Banks

417. An introduction letter is a ____.

- A) Cover letter B) E-mail

C) Leave Letter

D) Resume

Answer: A) Cover letter

418. Financial literacy is understanding the way money is_____?.

- A) spent B) saved
C) saved, spent & invested D) invested

Answer: C) saved, spent & invested

419. Radha has learnt how to write a sentence. Which is the subject in this sentence?

- A) How B) Sentence
C) Radha D) Learnt

Answer: C) Radha

420. _____is a profile that can show your education qualifications, your skills and your experience.

- A) Google mail B) Telegram
C) LinkedIn D) WhatsApp

Answer: C) LinkedIn

421. Conflict usually creates ____?.

- A) Happy emotions B) Enjoyment
C) Negative emotions D) Positive emotions

Answer: C) Negative emotions

422. _____is a tool to organize a large amount of data in an easy and understandable way.

- A) Print B) Paint
C) Excel D) Chrome

Answer: C) Excel

423. Raj and Tej talk to each other only on the phone. What type of communication is this?

- A) Non-Verbal Communication B) Written communication
C) Sign communication D) Verbal Communication

Answer: D) Verbal Communication

424. Values decide the _____of a person.

- A) laptop B) system
C) character D) home

Answer: C) character

425. Symbols gives us information through ____.

- A) Posters B) Images
C) Words D) Colours

Answer: B) Images

426. Fill in the blank with proper pronoun. "I made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "I made

this cake _____"

- A) yourself B) myself
C) itself D) himself

Answer: B) myself

427. Which of these is an informal greeting?

- A) Good day B) Good evening
C) Hey D) Good morning

Answer: C) Hey

428. Which is NOT a proper way to collect data about a career?

- A) Career guidance agencies B) News papers
C) Listening to gossips D) Career magazines

Answer: C) Listening to gossips

429. Bindu has started a small auto repair shop. She is the only person managing the business. Which kind of business it is?

- A) Partnership B) Sole Proprietorship
C) Multinational Unit D) Private Limited

Answer: B) Sole Proprietorship

430. Ravi has a customer who bargains a lot. The customer wants to buy a dress that costs 500 rupees but only wants to pay 300 rupees. What should Ravi do?

- A) Tell the customer to go away B) Give the dress for 300 rupees
C) Talk to the customer and sell the dress for 400 rupees D) Do nothing

Answer: C) Talk to the customer and sell the dress for 400 rupees

431. Which of the following are the top benefits of using the internet?

- A) All of these B) Safety
C) Access to information D) Speed of communication

Answer: A) All of these

432. Which of the following is a specialized app or portal designed to find jobs?

- A) Naukri B) Myntra
C) Amazon D) Zomato

Answer: A) Naukri

433. _____ is the software that is put in a computer so that one can use it.

- A) Software B) App Store
C) Operating System D) Settings

Answer: C) Operating System

434. _____ is called as the brain of the computer.

- A) Web Camera B) Trackpad
C) Monitor D) Central Processing Unit

Answer: D) Central Processing Unit

435. In today's world, _____ have become a basic skill requirement in many jobs.

- A) Acting skills B) Painting skills
C) Dancing skills D) Digital skills

Answer: D) Digital skills

436. Which of these should not be used to express your opinion in a group discussion?

- A) I don't quite agree B) It seems to me that
C) Listen to me D) In my opinion

Answer: C) Listen to me

437. Now or never close, summary close and question close are 3 important _____.

- A) Discount B) Opening techniques
C) Closing Techniques D) Probing techniques

Answer: C) Closing Techniques

438. Which of these should be considered while making decisions? | ನಿರ್ಧಾರಗಳನ್ನು ತೆಗೆದುಕೊಳ್ಳುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದನ್ನು ಪರಿಗಣಿಸಬೇಕು?

- A) Your mood | ನಿಮ್ಮ ಮನಸ್ಥಿತಿ B) Your personal priorities | ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು
C) The choices of your friends | ನಿಮ್ಮ ಸ್ನೇಹಿತರ ಆಯ್ಕೆಗಳು D) The rules of your community | ನಿಮ್ಮ ಸಮುದಾಯದ ನಿಯಮಗಳು

Answer: B) Your personal priorities | ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು

439. Pragathi downloaded the bank app on her mobile. What should she not share with anyone?

- A) Password B) All of these
C) OTP D) MPIN

Answer: B) All of these

440. Entrepreneurs learn from their success as well as their _____?.

- A) Failures B) Friends
C) Business Pitch D) Profit

Answer: A) Failures

441. We can use _____ to do mobile banking on a smartphone.

- A) Mobile banking app B) Weather app
C) Gaming app D) Passbook

Answer: A) Mobile banking app

442. The Indian government passed the Sexual Harassment of Women at Workplace (Prevention, Prohibition and

Redressal) Act in 2013. In simpler terms, it is also called ____?.

- A) SOS
- B) SHWW
- C) POSH
- D) PPR

Answer: C) POSH

443. ____ is not a part of a good business plan.

- A) Marketing Strategy
- B) Weather Report
- C) Budget
- D) Customer Analysis

Answer: B) Weather Report

444. While creating a Gmail account 'Create an account for myself' option will be chosen to ____.

- A) Create a bussiness account
- B) None of these
- C) Create a company account
- D) Create a Personal account

Answer: D) Create a Personal account

445. I adore? phrase is used to express ____ of something.

- A) A strong admiration
- B) A poor admiration
- C) A bad feeling
- D) A dislike

Answer: A) A strong admiration

446. Scientists are warning us that the rise in earth's temperature causes ____.

- A) Land sliding
- B) Global warming
- C) Pollution
- D) Deforestation

Answer: B) Global warming

447. Joseph wants to make the letters in the words slant to one side. Which option should he use?

- A) Bold
- B) Numbered List
- C) Underline
- D) Italic

Answer: D) Italic

448. Which of the following can be done without the help of internet?

- A) Watching videos online
- B) Searching for jobs online
- C) Painting a wall
- D) Creating a Digital Resume

Answer: C) Painting a wall

449. Sarah notices a colleague, John, making unwelcome jokes about someone's clothes at the office party. What should Sarah do according to the POSH Act?

- A) Make a sarcastic comment back at John
- B) Tell John directly to stop
- C) Report the incident to Internal Committee (IC)
- D) Ignore it, John might be joking

Answer: C) Report the incident to Internal Committee (IC)

450. A ____ is a document with complete strategy for the

business.

- A) Stakeholder Report
- B) Business plan
- C) Action Plan
- D) Strategy Report

Answer: B) Business plan

451. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

- A) Swiggy
- B) Urban Company
- C) Myntra
- D) Freshersworld

Answer: D) Freshersworld

452. Group discussion helps us ____.

- A) learn more and solve big problems
- B) argue
- C) have fun
- D) create problems

Answer: A) learn more and solve big problems

453. The government collects ____ from the citizens.

- A) Tax
- B) Conveyance
- C) Loan
- D) Deductions

Answer: A) Tax

454. Identify the improper term. | ಅಸಮರ್ಪಕ ಪದವನ್ನು ಗುರುತಿಸಿ.

- A) Sound pollution | ಧ್ವನಿ ಮಾಲಿನ್ಯ
- B) Water pollution | ಜಲ ಮಾಲಿನ್ಯ
- C) Air pollution | ವಾಯು ಮಾಲಿನ್ಯ
- D) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ

Answer: D) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ

455. When a person deposits a fixed sum of money every over a fixed period of time, it is a ____ account.

- A) Current Account
- B) Saving Account
- C) Fixed Deposit
- D) Recurring Deposit

Answer: D) Recurring Deposit

456. Customers sharing their experience and opinion about a product is called ____.

- A) Customer ID
- B) Customer Support
- C) Customer Probing
- D) Customer Feedback

Answer: D) Customer Feedback

457. _____ is a tool that blocks unsafe pages when you are using a search engine.

- A) Web page
- B) Safe search
- C) Telegram
- D) Google

Answer: B) Safe search

458. Shilpa is applying for a job online. She sends her application by email. What is she supposed to mention in the subject line to make it easy for the employer to find her email?

- A) Education qualification B) Previous experience
C) Shilpa - Job Position D) Shilpa - Age

Answer: C) Shilpa - Job Position

459. You are scared to communicate with others. What are some ways to solve this problem?

- A) Find your strengths about communication B) All of these
C) Find ways to improve & learn more about your weakness D) Find your weakness about communication

Answer: B) All of these

460. Arjun focuses only on his work and does not get involved in workplace politics. He also makes sure he does not work after office-hours. He makes time for his family. What is he doing?

- A) He is not working at all. B) He is working a lot.
C) He is maintaining good work-life balance. D) He is enjoying workplace politics.

Answer: C) He is maintaining good work-life balance.

461. Which saving option would you choose to buy an expensive bike you have always wanted?

- A) Goal savings B) Long term savings
C) None of these D) Emergency savings

Answer: A) Goal savings

462. Self - Employment means ____.

- A) Working for an employer at a fixed monthly income B) Selling food items
C) Only focusing on earning profits D) Freelancing or running a business rather than working for an employer

Answer: D) Freelancing or running a business rather than working for an employer

463. ____ stress can make us feel excited and motivated.

- A) Bad B) Good
C) Long-term D) Short-term

Answer: B) Good

464. Vibha wants to register on the NAPS portal. She should have ____ to register.

- A) Diploma B) ITI certificate
C) Degree D) Masters degree

Answer: B) ITI certificate

465. ____ greetings are used while speaking to friends and family.

- A) Formal B) No
C) Informal D) Due

Answer: C) Informal

466. What happens if we do not maintain good personal hygiene (cleanliness)?

- A) We feel happier. B) Our health improves.
C) We can get sick easily. D) We become more popular.

Answer: C) We can get sick easily.

467. Neena is born as a differently-abled person. Her teachers must treat her ____.

- A) Unfairly B) Rudely
C) Equally with care D) Strictly

Answer: C) Equally with care

468. ____ is at the top of the MS Word screen.

- A) Menu Bar B) Taskbar
C) Space Bar D) Scroll bar

Answer: A) Menu Bar

469. Shyam and Ram applied for the same job. Shyam read the job description in detail and made note of important details. Who will know more about the company?

- A) Both of them B) Shyam
C) None of them D) Ram

Answer: B) Shyam

470. Choose the correct sentence.

- A) The cat runs on the road. B) Runs on the road cat.
C) The road runs on cat. D) Cat road runs.

Answer: A) The cat runs on the road.

471. Indian constitution is a set of ____ of our country.

- A) Tools B) Keys
C) Laws and rules D) Languages

Answer: C) Laws and rules

472. Fill in the blank with correct future tense of verb. "We _____ to the zoo after Breakfast ". | ಭವಿಷ್ಯದ ಭವಿಷ್ಯದ

ಕ್ರಿಯಾಪದದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "We _____ to the zoo after Breakfast "

- A) had gone B) are going
C) went D) will go

Answer: D) will go

473. What is the shortcut key for Print?

- A) Ctrl+B B) Ctrl+U
C) Ctrl+Z D) Ctrl+P

Answer: D) Ctrl+P

474. Ramesh wanted to collect 50 stamps in 6 months. So, he started by collecting two stamps every week. This is a ____ goal.

- A) Long-term B) Short-term
C) Life-time D) Unrealistic

Answer: B) Short-term

475. Verbal communication is the use of ____.

- A) Images B) Sign
C) Words D) Maths

Answer: C) Words

476. Tutor asked his student whether he knew to use Windows? How should the student answer?

- A) Done B) I will know
C) Yes, I know how to use Windows D) Yup

Answer: C) Yes, I know how to use Windows

477. What happens when we use this function?
=AVERAGE(B4:G4)

- A) The number from G4 will be copied B) The number in B4 is deleted
C) The number from B4 will be copied D) The average of numbers in cells from B4 to G4 is calculated

Answer: D) The average of numbers in cells from B4 to G4 is calculated

478. Which of the following websites is helpful in learning and career growth?

- A) All of these B) Coursera
C) Codecademy D) Khan Academy

Answer: A) All of these

479. Releasing chemicals, waste, plastics into the water is called ____.

- A) Land pollution B) Sound pollution
C) Water Pollution D) Air pollution

Answer: C) Water Pollution

480. To find list of Participants in a Zoom meeting, click on participants option on ____?of the screen.

- A) Top B) Right Side
C) Bottom D) Left Side

Answer: C) Bottom

481. An inclusive environment is needed for happiness and ____at work.

- A) Growth B) Wage gap
C) Stereotype D) Ideas

Answer: A) Growth

482. Smitha needs to sell a mobile phone. She is writing down the advantages and benefits of the different phones. She is writing a ____?

- A) Financial statement B) FAB statement
C) Bill D) Service statement

Answer: B) FAB statement

483. Shyam avoids the use of plastic and chemical fertilizers. He is practising a ____.

- A) Unhealthy lifestyle B) Busy lifestyle
C) Green lifestyle D) Modern lifestyle

Answer: C) Green lifestyle

484. Nimal wants to transfer files from one location to another on her laptop. Which of the following actions can she take to do so?

- A) Click on power off button B) Select the file, press Ctrl X to cut and Ctrl V to paste it
C) Click on backspace button D) Click on escape button

Answer: B) Select the file, press Ctrl X to cut and Ctrl V to paste it

485. An Entrepreneur can help the society by_____.

- A) Working with a team B) Marketing the product
C) Creating job opportunities D) Seeking new opportunities

Answer: C) Creating job opportunities

486. It is a ____?knife. Fill in the correct adjective.

- A) there B) this
C) sharp D) and

Answer: C) sharp

487. A person who makes a call_____

- A) Caller B) Keypad
C) Contacts D) Phase

Answer: A) Caller

488. Effective communication is to both ____.

- A) speak and listen well B) speak well
C) see well D) learn well

Answer: A) speak and listen well

489. Choose the mobile app form the following options.

- A) Linked in B) Facebook
C) YouTube D) All of these

Answer: D) All of these

490. Which of the following is the BEST definition of profit?

- A) The money a business owner spends on personal expenses. B) The total amount of money a business makes from selling goods or services.

- C) The total amount of money a business earns before paying taxes.
- D) The revenue or earnings which remain with the business owner, after all the costs are paid.

Answer: D) The revenue or earnings which remain with the business owner, after all the costs are paid.

491. A mock interview is a ____ job interview.

- A) difficult B) fun
C) practice D) virtual

Answer: C) practice

492. During criticism we must remain ____ and ____ to the person.

- A) calm and listen B) fight and cry
C) shout and cry D) happy and joyful

Answer: A) calm and listen

493. Finding a solution to any problem is known as ____ skill.

- A) Critical thinking B) Problem solving
C) Decision-making D) Over thinking

Answer: B) Problem solving

494. Latha is planning to join a beauty salon. But she is not very sure about this profession. Who should she speak with to get a better understanding of the profession?

- A) Classmates B) Professionals
C) Parents D) Strangers

Answer: B) Professionals

495. Full form for OS is ____.

- A) Opening Software B) Opening Screen
C) Original System D) Operating System

Answer: D) Operating System

496. Shreyas is going for an interview . He has picked a shirt from the cupboard. He must ____ before wearing it.

- A) color B) tear
C) iron D) soak

Answer: C) iron

497. Geetha wants to start a tailoring shop (boutique). Her trainer asked her to do a market scan. Geetha should do the market scan of ____?

- A) Beauty Parlours B) Restaurants
C) Packaging companies D) Tailoring shops

Answer: D) Tailoring shops

498. Which of these is an e-learning portal?

- A) Netflix B) Bharat Skills Portal
C) ASEEM D) NAPS portal

Answer: B) Bharat Skills Portal

499. Kim fell from her bike yesterday. The action in the sentence is in ____ tense.

- A) Present B) Future
C) Clear D) Past

Answer: D) Past

500. What kind of stress can lead to lifelong physical and mental health issues?

- A) Short-term B) Long-term
C) Mid-term D) Good stress

Answer: B) Long-term

501. Raji is studying to be a Baker in a from an ITI. Which place is suitable for her to do industry visit?

- A) Toy factory B) Chemical factory
C) Paint factory D) Bread factory

Answer: D) Bread factory

502. Arunima has completed an apprenticeship training on NAPS. She will be getting a ____ on completion.

- A) Credit Card B) Clothes
C) Certificate D) Scholarship

Answer: C) Certificate

503. Costly things that are not essential for our survival are ____.

- A) Money B) Luxuries
C) Needs D) Savings

Answer: B) Luxuries

504. Jaya used her friend's laptop to log into her bank account. What should she do before giving the laptop back?

- A) Close the laptop B) Log out of her bank account
C) Close the website D) Stay logged in

Answer: B) Log out of her bank account

505. Ravi read job description which specified ?Familiarity with MS office?. What should he know?

- A) How to study B) How to use MS Office
C) How to get certification D) How to write an email

Answer: B) How to use MS Office

506. Chandu is sick and unable to cook food. From which platform can he order food?

- A) Urban Company (home cleaning & repair services) B) Flipkart (product selling app)
C) Swiggy (food delivery app) D) Myntra (Shopping app)

Answer: C) Swiggy (food delivery app)

507. Geetha wants to take a mock interview before attending the real one. Whom do you think she must choose as an interviewer?

- A) Shopkeeper B) Her younger sister
C) Her senior D) A stranger

Answer: C) Her senior

508. Sam opened a new shop. Which of these methods can he use to receive payments into his account?

- A) Gift card B) QR code
C) Library card D) Movie ticket

Answer: B) QR code

509. Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?

- A) CC(Carbon Copy) B) Attach file
C) BCC (Blind Carbon Copy) D) Subject

Answer: C) BCC (Blind Carbon Copy)

510. Pawan operates a small AC service business with three employees, offering AC installation and repair. Over the next five years, he plans to expand the business to another city. Pawan is a / an_____.

- A) Contractor B) Entrepreneur
C) Intern D) Self-employed person

Answer: B) Entrepreneur

511. To be in a job or work is _____. | ಕೆಲಸ ಅಥವಾ ಕೆಲಸದಲ್ಲಿ ಇರುವುದು ಎಂದರೆ _____

- A) skill | ಕೌಶಲ್ಯ B) aptitude | ಯೋಗ್ಯತೆ
C) employ | ಉದ್ಯೋಗಿ D) knowledge | ಜ್ಞಾನ

Answer: C) employ | ಉದ್ಯೋಗಿ

512. Harsha has selected a single line of cells from top to bottom. She has selected a _____.?

- A) Cell B) Page
C) Column D) Row

Answer: C) Column

513. This intention to move out of one's place to another for better jobs is called _____. | ಉತ್ತಮ ಉದ್ಯೋಗಗಳಿಗಾಗಿ ಒಬ್ಬರ ಸ್ಥಳದಿಂದ ಇನ್ನೊಬ್ಬರಿಗೆ ಸ್ಥಳಾಂತರಗೊಳ್ಳುವ ಈ ಉದ್ದೇಶವನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) migration | ವಲಸೆ B) irrigation | ನೀರಾವರಿ
C) mitigation | ತಗ್ಗಿಸುವಿಕೆ D) litigation | ವ್ಯಾಜ್ಯ

Answer: A) migration | ವಲಸೆ

514. What is the most important thing to focus in a Guest Lecture?

- A) Holidays B) YouTube Reels

- C) Expectations of the workplace D) Shopping centers near workplace

Answer: C) Expectations of the workplace

515. A hotel asked its customer's to fill customer satisfaction survey. What are they trying to do?

- A) Promote their hotel B) Advertise their hotel
C) Sell more hotels D) Collect customer feedback

Answer: D) Collect customer feedback

516. Which website to use to book the train tickets

- A) [http://www . india.gov.in/](http://www.india.gov.in/) B) [http:/ www .irctc. co.in](http://www .irctc. co.in)
C) [http: /www . igod.gov.in](http://www . igod.gov.in) D) [https:/ myaadhaar.uidai. gov.in](https://myaadhaar.uidai.gov.in)

Answer: B) [http:/ www .irctc. co.in](http://www .irctc. co.in)

517. Raju wants to start a Textile shop. What should he do first?

- A) Prepare a Business Plan B) Rent a Shop
C) Purchase New Fabrics D) Hire Staff

Answer: A) Prepare a Business Plan

518. Meena is using google meet for the first time. She can use the same login account details as her_____.

- A) Zoho account B) Bank account
C) Gmail account D) Amazon account

Answer: C) Gmail account

519. Nagma has an important job interview tomorrow. What should she do to prepare for her interview?

- A) Arrive late to show she is busy B) Wear casual clothes to feel comfortable
C) Research the company & prepare questions to ask D) Talk only about her personal life

Answer: C) Research the company & prepare questions to ask

520. Shilpa wants to start a soap-making company. What kind of questions should she NOT ask her customers?

- A) How much do you pay for soap? B) Do you use soap?
C) Do you like to eat chats? D) Which types of soaps do you buy?

Answer: C) Do you like to eat chats?

521. _____ is a way to understand the customer's needs and emotions by asking questions.

- A) Probing B) Apologising
C) Explaining D) Assuming

Answer: A) Probing

522. What is an easy and quick way to make online payments?

- A) Cash on delivery
C) Going to the bank
B) Cheque payment
D) Digital wallets

Answer: D) Digital wallets

523. Verbs tell the action of the ____.

- A) Cow
C) Act
B) Naming words
D) Change

Answer: B) Naming words

524. It is very important to use the correct words to tell the search engine what to look for. These are called_____.

- A) Web page
C) Keywords
B) Internet
D) Website

Answer: C) Keywords

525. Why is a market scan conducted?

- A) All of these
C) To check what the competitors are offering
B) To understand customer needs
D) To explore how to grow the business

Answer: A) All of these

526. Knowledge and awareness of laws is called ____?.

- A) English literacy
C) Financial literacy
B) Legal literacy
D) Digital literacy

Answer: B) Legal literacy

527. Fill in the blank with present progressive tense of the verb. "The train _____ through the tunnel". | ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಯಲ್ಲಿ ಉದ್ಗತೆಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "The train _____ through the tunnel"

- A) had passed
C) passed
B) is passing
D) was passing

Answer: B) is passing

528. Naina wants to take a few safety Measures on Social media. What does that refers to?

- A) All of these
C) Do not share information with unknown people
B) Do not share personal information
D) Do not send a rude or mean comment

Answer: A) All of these

529. _____ are the abilities and qualities you have as a person that helps you grow well in life and career. | _____ ಒಬ್ಬ ವ್ಯಕ್ತಿಯಾಗಿ ನೀವು ಹೊಂದಿರುವ ಸಾಮರ್ಥ್ಯಗಳು ಮತ್ತು ಗುಣಗಳು ಜೀವನ ಮತ್ತು ವೃತ್ತಿಜೀವನದಲ್ಲಿ ಉತ್ತಮವಾಗಿ ಬೆಳೆಯಲು ಸಹಾಯ ಮಾಡುತ್ತದೆ.

- A) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು
B) Threats | ಬೆದರಿಕೆಗಳು

- C) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು
D) Opportunities | ಅವಕಾಶಗಳು

Answer: A) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು

530. Seetha is speaking to her customers to understand how to improve her business. What type of communication is this?

- A) Written communication
C) Non-Verbal Communication
B) Verbal Communication
D) No Communication

Answer: B) Verbal Communication

531. Negative comments made about our action or performance is called ____.

- A) Congratulations
C) Reward
B) Appreciation
D) Criticism

Answer: D) Criticism

532. At workplace, communication must follow the ____.

- A) Ideas
C) 6Cs
B) Close
D) Text

Answer: C) 6Cs

533. Where can you build a professional network?

- A) Social events
C) Alumni clubs
B) Current job
D) All of these

Answer: D) All of these

534. What are the advantages of time management?

- A) Complete tasks on time
C) Achieve daily goals
B) Reduce stress
D) All of these

Answer: D) All of these

535. The way we sit, our facial expression and body language show_____ communication.

- A) verbal
C) non- verbal
B) informal
D) written

Answer: C) non- verbal

536. It is not good to forward _____ on social media.

- A) fake news
C) songs
B) greetings
D) messages

Answer: A) fake news

537. Jobs that have become outdated in the past 5 years _____. | ಕಳೆದ 5 ವರ್ಷಗಳಲ್ಲಿ ಹಳತಾದ ಕೆಲಸಗಳು _____

- A) uber | ಉಬರ್
C) ola | ಓಲ
B) swiggy | ಸ್ವಿಗ್ಗಿ
D) STD booth | STD ಬೂತ್

Answer: D) STD booth | STD ಬೂತ್

538. What is the benefit of paying money regularly for an

insurance plan?

- A) It covers travel expenses. B) It helps us manage emergency situations.
C) It increases monthly savings. D) It provides free entertainment.

Answer: B) It helps us manage emergency situations.

539. Rita talks to her customers. But she is unable to understand what they say. What should she do?

- A) Stop talking to them B) Stop her business
C) Fight with customers D) Improve her listening skills

Answer: D) Improve her listening skills

540. Priya wants to purchase a bike. Which loan should she apply for?

- A) Personal loan B) Home loan
C) Auto loan D) Education loan

Answer: C) Auto loan

541. Which of the following devices can be connected using bluetooth?

- A) Speakers B) All of these
C) Mouse D) Earphones

Answer: B) All of these

542. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Credit B) Cheque payment
C) Cash Payment D) Digital transaction

Answer: D) Digital transaction

543. When two or more people give their thoughts and views on a topic. It is called a_____.

- A) Speaking B) Listening
C) Group discussion D) Reading

Answer: C) Group discussion

544. SMART stands for _____.

- A) Specific, Measurable, Achievable, Relevant, and Trim B) Specific, Memorable, Achievable, Relevant, and Time-Bound.
C) Specific, Measurable, Achievable, Relevant, and Time-Bound. D) Specific, Measurable, Archive, Relevant, and Time-Bound.

Answer: C) Specific, Measurable, Achievable, Relevant, and Time-Bound.

545. What are Employability Skills?

- A) Skills for playing video games B) Skills for good communication
C) Skills needed to be successfully employed D) Skills used only in sports

Answer: C) Skills needed to be successfully employed

546. Who can be in your professional network?

- A) Co-workers B) Classmates
C) College professors D) All of these

Answer: D) All of these

547. Sita and I are friends. _____stays in Gandhi Bazar.

- A) She B) A
C) What D) And

Answer: A) She

548. Each new page in the excel worksheet is called a_____.

- A) Sheet B) Row
C) Column D) Cell

Answer: A) Sheet

549. Raghu's father had a typewriting press/shop. Now, he is replacing typewriters with_____.

- A) Phones B) TV
C) Radio D) Computers

Answer: D) Computers

550. Select the example of a service from the options.

- A) Mobile Repair B) Masala Dosa
C) Water Bottle D) Chicken Kebab

Answer: A) Mobile Repair

551. Sudha just delivered a baby. For how long is she entitled to take a maternity leave as an employee?

- A) 5 months B) One year
C) 2 months D) 26 weeks

Answer: D) 26 weeks

552. Price is an important part of marketing. Price means_____

- A) Rate of a product in rupees B) Marketing
C) Promotion D) Raw Materials

Answer: A) Rate of a product in rupees

553. 'Arjun filled water into a large pot'. In this sentence the describing word is _____.

- A) Arjun B) into
C) water D) large

Answer: D) large

554. Whenever we are communicating we have to be dressed appropriately, maintain our body language and maintain ____?.

- A) make up B) silence

- C) eye contact D) a very loud volume

Answer: C) eye contact

555. The interviewer asked Rahul to wait for a few days. What can Rahul do after few days?

- A) Give up his hope B) Meet his friends
C) Never call D) Follow up with the employer on phone call or email

Answer: D) Follow up with the employer on phone call or email

556. Which of the following websites is helpful to learn new languages for free?

- A) Duolingo B) Codecademy
C) LinkedIn D) All of these

Answer: A) Duolingo

557. India is a Sovereign country. That means it can make its own_____.

- A) Rules and Decisions B) Money
C) State D) Election

Answer: A) Rules and Decisions

558. Harry has knowledge of circuits and wiring. He can apply as a/an_____ in a company.

- A) Beautician B) Electrician
C) Plumber D) Fitter

Answer: B) Electrician

559. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means ____.

- A) Taste B) Hand
C) Measurement D) Leg

Answer: C) Measurement

560. What is the shortcut key to copy a file?

- A) Ctrl+S B) Ctrl+X
C) Ctrl+C D) Ctrl+P

Answer: C) Ctrl+C

561. A person who respects and follows the law of a country is a _____.

- A) Responsible Citizen B) Businessman
C) Bad Employee D) Small Kid

Answer: A) Responsible Citizen

562. Rajesh does not know how to connect to earphones using Bluetooth. What should he do?

- A) Purchase new earphones B) Throw away the earphones
C) Use Google search D) Sell the earphones

Answer: C) Use Google search

563. _____website can be used to find information on schemes and initiatives across all sectors, from tourism to employment to agriculture.

- A) [http://www .swayam.gov.in/](http://www.swayam.gov.in/) B) [http: /www . igod.gov.in](http://www.igod.gov.in)
C) [http://www . education.gov. in/](http://www.education.gov.in/) D) [http://www . india.gov.in](http://www.india.gov.in)

Answer: B) [http: /www . igod.gov.in](http://www.igod.gov.in)

564. Which among these is a type of communication?

- A) Visual B) Verbal
C) Non-Verbal D) All of these

Answer: D) All of these

565. When you ask someone something it is ____.

- A) Answer B) Question
C) Blank D) Response

Answer: B) Question

566. Choose the correct tense of the verb. "I _____ music when I was child". |ಕ್ರಿಯಾಪದದ ಸರಿಯಾದ ಉದ್ವಿಗ್ನತೆಯನ್ನು ಆರಿಸಿ. "I _____ music when I was child"

- A) had learnt B) will learn
C) learn D) am learning

Answer: A) had learnt

567. ____questions give clear indication of the information the person wants to know.

- A) Yes or No B) Wh-
C) Closed questions D) No

Answer: B) Wh-

568. Rita found someone's wallet in the office. She gives it to the office manager. This shows that she is ____.

- A) open-minded B) honest & responsible
C) kind D) non - judgemental

Answer: B) honest & responsible

569. Wahid wants to register his product under a trademark. What is the benefit of getting a trademark for your product?

- A) He can sell it at higher rate B) He can take many loans and not repay
C) No one else can use the same product name D) He will get a lot of success

Answer: C) No one else can use the same product name

570. _____are the most convenient way to do something online.

- A) Keypad B) Desktop
C) Mobile apps D) Monitor

Answer: C) Mobile apps

571. Priya received constructive (helpful) criticism from her manager about her latest project. What should she do?

- A) Thank her manager
- B) Understand
- C) All of these
- D) Listen

Answer: C) All of these

572. Addition of harmful smoke, gases and chemicals to the environment in large quantities is called ____

- A) Wind
- B) Storm
- C) Pollution
- D) Air

Answer: C) Pollution

573. The process of manufacturing has changed due to technology and ____ development.

- A) Training
- B) Scientific
- C) Teaching
- D) Facilitation

Answer: B) Scientific

574. Shilpa wanted to get her house cleaned before Diwali. On which portal can she book this service?

- A) Ola
- B) Zomato
- C) Helpr
- D) Swiggy

Answer: C) Helpr

575. Sam wanted to apply for a job. He thought of writing a cover letter to the company. But his friend suggested to attach ____ with the cover letter.

- A) Formal
- B) Resume
- C) Leave
- D) Brochure

Answer: B) Resume

576. The job interview is a discussion between ____ and ____ for mutual benefit.

- A) friends and relatives
- B) brother and sister
- C) employee and employer
- D) teacher and student

Answer: C) employee and employer

577. A poster presents information by using ____.

- A) Novel
- B) Story
- C) Images and colours
- D) Exercise for practice

Answer: C) Images and colours

578. Sarah is a teacher at a school for one year. After that, she becomes a trainer for new teachers and then a principal. What does this job progression show?

- A) Sarah's hobby
- B) Sarah's job
- C) Sarah's education
- D) Sarah's career

Answer: D) Sarah's career

579. Money borrowed from bank or a person is called ____.

- A) Gift
- B) Loan
- C) Tax
- D) Interest

Answer: B) Loan

580. English is a ____ language.

- A) Night
- B) Evening
- C) Common
- D) Day

Answer: C) Common

581. They? is used when we want to refer to ____.

- A) Our
- B) He
- C) Many people
- D) She

Answer: C) Many people

582. In MS Word, you can change the text in the document to look different. This process is called ____.

- A) Formatting
- B) Deleting
- C) Saving
- D) Printing

Answer: A) Formatting

583. ____ is a serious issue that affects an individual's mental, emotional, physical wellbeing in the workplace.

- A) Company rules
- B) Meeting with the manager
- C) Travel leave
- D) Sexual harassment

Answer: D) Sexual harassment

584. Using Internet is easy if we learn ____.

- A) Science
- B) Maths
- C) Sports
- D) English

Answer: D) English

585. Keith recorded his interview as a video to understand his performance. This is also one of the methods to receive ____.

- A) Greetings
- B) feedback
- C) wishes
- D) compliments

Answer: B) feedback

586. Which of these is not a positive word about your work?

- A) Interesting
- B) Fun
- C) Exciting
- D) Boring

Answer: D) Boring

587. Choosing between two or more options is known as ____ process.

- A) Decision-making
- B) Scientific
- C) Manufacturing
- D) Technical

Answer: A) Decision-making

588. ____ part of a business plan has details of money related details of the whole business.

- A) Business Succession Plan B) Product Details
C) Costing D) Customer Analysis

Answer: C) Costing

589. Which punctuation mark should be used in the following sentence? Is there any site engineer here. | ಕೆಳಗಿನ ವಾಕ್ಯದಲ್ಲಿ ಯಾವ punctuation mark (ವಿರಾಮಚಿಹ್ನೆಯನ್ನು) ಬಳಸಬೇಕು? Is there any site engineer here

- A) ! (exclamation) B) , (comma)
C) . (full stop) D) ? (question mark)

Answer: D) ? (question mark)

590. What are some of the qualities of a strong entrepreneur?

- A) Building relationship with customers B) Learning from failures
C) All of these D) Working hard

Answer: C) All of these

591. _____ is a brief statement about purpose and principles of the constitution. | _____ ಸಂವಿಧಾನದ ಉದ್ದೇಶ ಮತ್ತು ತತ್ವಗಳ ಸಂಕ್ಷಿಪ್ತ ಹೇಳಿಕೆಯಾಗಿದೆ.

- A) Syllabus | ಪಠ್ಯಕ್ರಮ B) Module | ಮಾಡ್ಯೂಲ್
C) Unit | ಘಟಕ D) The preamble | ಪೀಠಿಕೆ

Answer: D) The preamble | ಪೀಠಿಕೆ

592. A person who hires other people for their business is an_____.

- A) Self -Employed B) Employee
C) Employer D) Entrepreneur

Answer: D) Entrepreneur

593. Action words are also called _____.

- A) Verbs B) Center
C) Is D) Are

Answer: A) Verbs

594. Argument or disagreement between two groups of people is called_____.

- A) Fun B) Conflict
C) Happiness D) Teamwork

Answer: B) Conflict

595. Emotions can be expressed through your _____.

- A) Situation B) Height
C) Weight D) Voice

Answer: D) Voice

596. For online meetings, you can share ____for the people to join the meeting.

- A) Meeting Link or ID B) Personal mobile number
C) Location D) email id

Answer: A) Meeting Link or ID

597. Which of the following is not a social media app?

- A) WhatsApp B) Amazon
C) LinkedIn D) Instagram

Answer: B) Amazon

598. Entrepreneurship means _____?

- A) Running your own business B) Supporting a business person
C) Starting a new career D) Managing career

Answer: A) Running your own business

599. A resume should be _____. | ಪುನರಾರಂಭವು _____ ಆಗಿರಬೇಕು

- A) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ B) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ
C) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ D) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ

Answer: B) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ

600. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.

- A) Professors B) Trainers
C) Employers D) Teachers

Answer: C) Employers

601. Which one is an exclamatory sentence? | ಆಶ್ಚರ್ಯಕರ ವಾಕ್ಯ ಯಾವುದು?

- A) What a beautiful house it is! B) Your house is beautiful.
C) It is a beautiful house. D) Is it a beautiful house?

Answer: A) What a beautiful house it is!

602. Green Jobs are important because_____.

- A) they harm the environment B) they help protect the environment
C) they pay more money D) they require no skill

Answer: B) they help protect the environment

603. The way we interact, manage and deal with our external environment is known as _____skills.

- A) Musical B) Teaching
C) Behavioural D) Technical

Answer: C) Behavioural

604. Post-covid we adopted the virtual world. Meeting that

happens online through the internet are called as _____.

- A) Offline Meeting B) Physical Meeting
C) None of these D) Online meeting

Answer: D) Online meeting

605. Job title is the name of ____.

- A) Role you join B) Company name
C) Company Job D) Summary

Answer: A) Role you join

606. Which among the following is not a part of 7P's of marketing.

- A) Packaging B) Price
C) Pickles D) Product

Answer: C) Pickles

607. Nisha loves cooking and she is good at dancing. Her ability is ____.

- A) Singing B) Cooking
C) Painting D) Dancing

Answer: D) Dancing

608. James had to meet his team members Suraj, Reena and Nagma on Friday. James called Suraj and Reena. But he did not inform Nagma. This is an example of _____.

- A) Stress B) Poor listening
C) Poor communication D) Typing error

Answer: C) Poor communication

609. Regular assessment of skills is necessary for the growth of ____.

- A) Skill B) Interview
C) Job D) Career

Answer: D) Career

610. After industry visit, how can you reflect on your experience?

- A) Review and think about any advice you received during the visit B) All of these
C) Write a report about what you learned and observed D) Share your experience with classmates, teachers and family

Answer: B) All of these

611. Values and ethics help us build good ____.

- A) rent B) studies
C) behavior D) games

Answer: C) behavior

612. Ethics means _____. | ನೀತಿಶಾಸ್ತ್ರ ಎಂದರೆ _____

A) decide what is right and wrong for a human conduct | B) employability skills | ಮಾನವ ನಡವಳಿಕೆಗೆ ಯಾವುದು ಸರಿ ಉದ್ದೋಗ ಕೌಶಲ್ಯಗಳು ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ

C) not relevant to society | D) name of a city | ಒಂದು ಸಮಾಜಕ್ಕೆ ಸಂಬಂಧಿಸಿಲ್ಲ ನಗರದ ಹೆಸರು

Answer: A) decide what is right and wrong for a human conduct | ಮಾನವ ನಡವಳಿಕೆಗೆ ಯಾವುದು ಸರಿ ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ

613. ____ cost increases or decreases depending on how much we produce or sell.

- A) Variable B) Fixed
C) Maintenance D) Total

Answer: A) Variable

614. _____ is a way of thinking to solve a problem.

- A) Critical thinking B) Self confidence
C) Time Management D) Negative attitude

Answer: A) Critical thinking

615. _____ is a sales technique that aims to market additional products to the customers.

- A) Lying B) FAB
C) Cross selling D) Probing

Answer: C) Cross selling

616. Which of these is a sign of good stress? | ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ಒತ್ತಡದ ಸಂಕೇತವಾಗಿದೆ?

- A) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ B) It makes you doubt yourself | ಇದು ನಿಮ್ಮನ್ನು ಅನುಮಾನಿಸುತ್ತದೆ
C) Makes you physically ill or causes pain | ನಿಮ್ಮನ್ನು ದೈಹಿಕವಾಗಿ ಅಸ್ವಸ್ಥರನ್ನಾಗಿ ಮಾಡುತ್ತದೆ ಅಥವಾ ನೋವನ್ನು ಉಂಟುಮಾಡುತ್ತದೆ D) It prevents you from pursuing your goals | ಇದು ನಿಮ್ಮ ಗುರಿಗಳನ್ನು ಅನುಸರಿಸುವುದನ್ನು ತಡೆಯುತ್ತದೆ

Answer: A) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ

617. Which of the following are ways to conduct a digital transaction?

- A) All of these B) Digital Wallet
C) Credit Card D) UPI Payment

Answer: A) All of these

618. Karthik has joined a new company. His salary is Rs. 3 lakhs per year. This is his ____ salary.

- A) Gross B) Basic
C) Monthly D) Net

Answer: A) Gross

619. A child was working in the computer lab which had

many computers. The word 'computers' is in the ____ form.

- A) Less
- B) Maximum
- C) Plural
- D) Minimum

Answer: C) Plural

620. Which of the following is a smart device?

- A) Smart Phone
- B) Smart Watch
- C) Smart TV
- D) All of these

Answer: D) All of these

621. John does not agree with his coworker about a task. How should he communicate his disagreement?

- A) You are wrong!
- B) You don't know anything.
- C) I respectfully disagree with what you are saying.
- D) I will just do it my way.

Answer: C) I respectfully disagree with what you are saying.

622. Gopi is always willing to learn and improve in his work. He has a ____?.

- A) Growth mindset
- B) Marksheet
- C) Fixed mindset
- D) Certificate

Answer: A) Growth mindset

623. Internet is the best place to be a ____.

- A) Self learner
- B) Life long learner
- C) Continuous learner
- D) All of these

Answer: D) All of these

624. Sam wants to learn computer coding skills for free and his friend has recommended ____ website for the same.

- A) Codecademy
- B) NPTEL
- C) Duolingo
- D) Khan Academy

Answer: A) Codecademy

625. 'Reg' in the letter means ____.

- A) Subject
- B) Body
- C) Greetings
- D) Regarding

Answer: D) Regarding

626. One must choose the career path based on the changing ____.

- A) Market demands
- B) Abilities
- C) Interests
- D) Cities

Answer: A) Market demands

627. Anju wants to upskill herself in designing and stitching, which of the following portals will be relevant for the same?

- A) <http://www.igod.gov.in>
- B) <http://www.swayam.gov.in/>
- C) None of these
- D) <http://www.india.gov.in/>

Answer: B) <http://www.swayam.gov.in/>

628. Add comma wherever it is necessary. After the meeting we will go out.

- A) After the, meeting we will go, out.
- B) After the meeting we will go out.
- C) After the meeting, we will go out.
- D) After, the meeting, we will go out.

Answer: C) After the meeting, we will go out.

629. Irrespective of their gender identities, all people must have the same rights. This is called ____.

- A) Gender equality
- B) Gender rights
- C) Gender Discrimination
- D) Gender Stereotype

Answer: A) Gender equality

630. How should you respond to constructive feedback from someone?

- A) Feel nervous
- B) Listen and understand
- C) Ignore the feedback
- D) Argue with the person

Answer: B) Listen and understand

631. During an industrial visit or an interview we have to dress ____?.

- A) in pajamas
- B) dirty
- C) casually
- D) formally

Answer: D) formally

632. The concept of ____ best describes importance of teamwork.

- A) Team
- B) Synergy
- C) Group
- D) Conflict

Answer: B) Synergy