

ITI Quiz ESK - 07- Feb-2026 01:18 PM

Q. ID: ITISKILL8956G6

February 2026

Trinity, College udhyavara udupi

Question Paper

Duration: 155 Mins

Total Marks: 50

ID: ITISKILL8956G6

Student Name: _____ Roll No: _____

1. Ravi has the following habits. Which of these is a green practice?

- A) Carrying a cloth bag to buy groceries
B) Leaving lights and fans on when leaving a room
C) Buying single-use plastic water bottles
D) Buying unnecessary items

2. Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?

- A) BCC (Blind Carbon Copy)
B) Attach file
C) Subject
D) CC(Carbon Copy)

3. Ravi is working on a project with two other teammates. Which of these make him a good team player?

- A) Not listening to his teammates ideas and opinions
B) Getting angry when others don't listen
C) Sharing ideas to help the team work faster
D) Thinking he can never make a mistake

4. Whenever we are communicating we have to be dressed appropriately, maintain our body language and maintain ____?

- A) a very loud volume
B) make up
C) silence
D) eye contact

5. We should ____?instructions in the classroom.

- A) forget
B) learn
C) listen to
D) ignore

6. James had to meet his team members Suraj, Reena and Nagma on Friday. James called Suraj and Reena. But he did not inform Nagma. This is an example of_____.

- A) Typing error
B) Poor listening
C) Poor communication
D) Stress

7. ____ is the ministry in the Govt. of India that forms and implements the rules and regulations for enterprises in India.

- A) MSDE
B) MSME
C) DGT
D) NIMI

8. When two or more people give their thoughts and views

on a topic. It is called a_____.

- A) Listening
B) Speaking
C) Reading
D) Group discussion

9. Negative comments made about our action or performance is called ____.

- A) Appreciation
B) Criticism
C) Reward
D) Congratulations

10. A mock interview is a____job interview.

- A) difficult
B) virtual
C) practice
D) fun

11. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as_____.

- A) Physical Meeting
B) Offline Meeting
C) Online meeting
D) None of these

12. Seetha is speaking to her customers to understand how to improve her business. What type of communication is this?

- A) Verbal Communication
B) Non-Verbal Communication
C) No Communication
D) Written communication

13. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Vinay
B) Teeth
C) Tooth
D) Dentist

14. Which section of the Skill India Digital Platform helps users find physical training centers nearby?

- A) Job Exchange
B) Skill Centres
C) Recommendations
D) Skill Courses

15. When you ask someone something it is ____.

- A) Question
B) Response
C) Answer
D) Blank

16. Where is the power button located on a desktop computer?

- A) On the Keyboard
- B) On the Mouse
- C) On the CPU
- D) On the Speaker

17. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a_____.

- A) Value
- B) Belief
- C) Strength
- D) Leader

18. Regular payment made by the employer to the employee is ____.

- A) Debt
- B) Appraisal
- C) Loan
- D) Salary

19. Teacher Meena advised her students to write down 2 or 3 sentences when she explains the lesson. How does it help the students?

- A) Recollect what she said
- B) Write
- C) Read
- D) Speak

20. In a meeting, Surya speaks in Hindi. Some of his team members understand both English & Hindi, while others only know English. What should Surya do?

- A) Scold people
- B) Speak in English
- C) Speak in Hindi
- D) Stop talking

21. _____is a way of thinking to solve a problem.

- A) Time Management
- B) Critical thinking
- C) Negative attitude
- D) Self confidence

22. A dissatisfied customer means _____.

- A) Happy customer
- B) Old customer
- C) Beautiful customer
- D) Unhappy customer

23. Which of the following tasks can be performed by Alexa?

- A) Check the weather
- B) All of these
- C) Call phones
- D) Play music

24. A poster presents information by using_____.

- A) Novel
- B) Exercise for practice
- C) Images and colours
- D) Story

25. Raghav is applying for a job at a marketing firm. What will make his cover letter easy to read?

- A) Increasing the font size
- B) Dividing the text into shorter paragraphs
- C) All of these
- D) Long descriptions

26. Riya does not know which version of windows is installed

on her laptop. How can she identify the version?

- A) By looking at the opening screen
- B) By shutting down the computer
- C) By reinstalling the windows
- D) By uninstalling the windows

27. John wasn't selected for a job because he is a man. What type of discrimination is this?

- A) Gender discrimination
- B) Color discrimination
- C) Education discrimination
- D) Age discrimination

28. When discrimination is done to help someone in need, that is called_____discrimination.

- A) gender
- B) negative
- C) positive
- D) situational

29. What does SMART tips for internet safety stands for?

- A) Stay Simple Manageable Attractive Reasonable Timely
- B) None of these
- C) Stay Simple Meet Up Acceptable Reachable Tell about yourself
- D) Stay Safe Don't Meet Up Accepting Files Reliable Tell Someone

30. Most of the government job calls will be in ___format.

- A) In person
- B) Direct
- C) Indirect
- D) Paper format

31. A person who respects and follows the law of a country is a _____.

- A) Bad Employee
- B) Small Kid
- C) Responsible Citizen
- D) Businessman

32. _____is a tool to organize a large amount of data in an easy and understandable way.

- A) Excel
- B) Chrome
- C) Paint
- D) Print

33. What does a market scan help us do?

- A) Learn new hobbies
- B) Get better at sports
- C) None of these
- D) Identify different career pathways

34. Which of the following are ways to conduct a digital transaction?

- A) Digital Wallet
- B) UPI Payment
- C) Credit Card
- D) All of these

35. Even though Roopa is highly efficient at her job, her manager gives most of the field/travel related projects to Ramesh. This can be an example of_____?

- A) Stereotype
- B) Equality

C) Diversity

D) Trust

36. Rita did not enjoy her work in her previous company. She is going for interview to another company. What should Rita NOT do?

A) Take her resume

B) Talk badly about her previous company

C) Be on time for the interview

D) Communicate clearly

37. Khan Academy is the most recommended website for_____.

A) learning a new language for free

B) Job search

C) Online meetings

D) free online material on school subjects like economics, physics, algebra,etc.

38. Major changes took place in the manufacturing world with_____.

A) Industrial revolution

B) White revolution

C) Milk revolution

D) Green revolution

39. Where can you build a professional network?

A) Alumni clubs

B) All of these

C) Current job

D) Social events

40. A customer who buys a product for the first time is a___?

A) Vendor

B) New customer

C) Researching customer

D) Bargaining customer

41. The Indian government passed the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act in 2013. In simpler terms, it is also called _____?

A) SOS

B) POSH

C) PPR

D) SHWW

42. The time blocked for work is called a _____ technique.

A) Doro

B) Pomodoro

C) Domo

D) Pomo

43. Which of the following tasks can be done using the

internet?

A) All of these

B) Learning new skills

C) Create a digital resume and forward it to different companies

D) Finding Information about job openings

44. A formal interaction between students and a guest speaker is known as _____.

A) time pass

B) A casual chat

C) Group meeting

D) Guest lecture

45. When presenting your business plan, what can you do to help audience understand and believe in your product/service?

A) Repeat yourself multiple times

B) Tell a joke

C) Give demo of the product/ service

D) Share overall business costs

46. Ramesh is working in Chennai. ____likes the office environment.

A) It

B) He

C) That

D) What

47. ____questions give clear indication of the information the person wants to know.

A) Closed questions

B) Yes or No

C) Wh-

D) No

48. Meena likes to learn music in her free time. It is one of her ____to improve.

A) Logics

B) Value

C) Interests

D) Weakness

49. Knowledge and awareness of laws is called ___?

A) Financial literacy

B) Digital literacy

C) English literacy

D) Legal literacy

50. Why is a market scan conducted?

A) To check what the competitors are offering

B) To understand customer needs

C) All of these

D) To explore how to grow the business