

Duration: 30 Mins

Total Marks: 511

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1. Which function key is used to open goto dialogue box in MS Excel?

- A) F5
- B) F11
- C) F2
- D) F7

2. Which tab is used to change the display of worksheet area and the data it contains?

- A) Data
- B) Review
- C) Page Layout
- D) View

3. Which option in E - Commerce, helps to keep selected products until checkout / payment?

- A) Tray
- B) Basket
- C) Cart
- D) COD

4. Where does Excel come in object hierarchy of VBA?

- A) Workbook object
- B) Application object
- C) Worksheet object
- D) Range object

5. What is the another name called PDoS?

- A) Phlashing
- B) Non technical attack
- C) Brute force attack
- D) Smurf attack

6. What is called the interconnected computer systems located at different places?

- A) computer layout
- B) internet
- C) computer network
- D) connectivity of computer

7. Which DOS command is used to create a text file?

- A) Type
- B) Dir
- C) List
- D) Copycon

8. Which special variable holds more than one value at a time?

- A) Object
- B) Element
- C) Function
- D) Array

9. Which variable are deleted in JavaScript when the page is closed?

- A) Local variable
- B) Function varia

C) Object variable

D) Global variable

10. Which command is used to hide the file?

- A) attrib +h filename
- B) attrib \h filename
- C) attrib -h filename
- D) attrib /h filename

11. How will the following html code appear in the browser?
<html> <body> <h1> my first heading</h1> <p>my first paragraph</p> </body> </html>

- A) My first heading My first paragraph
- B) My first heading My first paragraph
- C) My first heading My first paragraph
- D) My first heading My first paragraph

12. what is the full form of HTTP?

- A) Hyper text transfer program
- B) Hyper test transfer protocol
- C) Hyper text testing protocol
- D) Hyper text transfer protocol

13. Which sign an 'assignment' operator in JavaScript

- A) "#"
- B) "<>"
- C) "=="
- D) "="

14. What is the full form of CSS?

- A) Computer style sheet
- B) Customized style sheet
- C) Cascading system style
- D) Cascading style sheet

15. Which is the set of rules that limits access to information?

- A) Confidentiality
- B) Availability
- C) Authenticity
- D) Integrity

16. Which activities endanger the sovereignty and integrity of nation?

- A) Carding
- B) Cyber Terrorism
- C) Cyber vandalism
- D) Cyber squatting

17. Which sequence of operation is required to remove tab stop markers from ruler?

- A) Right click the tab stop marker and choose remove
- B) Double click the tab marker and clear all

- C) Left click the tab stop marker and choose remove D) Drag the tab stop makers out of the ruler

18. Which function in javascript converts a number to a string?

- A) to string() B) Str()
C) String() D) Num()

19. Which key stroke moves the active cell towards left in Access table?

- A) F2 B) F5
C) Shift + Tab D) Tab

20. What is the purpose of OLX web site?

- A) Uploading Files B) Searching Documents
C) Recovering files D) Buying and selling products

21. Which type of cable is used in 10 base-FL cable standard?

- A) Co-axial B) Fibre optic
C) STP D) UTP

22. Which is used to repeats the same steps in case of frequency needed actions in VBA?

- A) Object B) Functions
C) Macros D) Class

23. Which layer in OSI model provides transfer the data between end users?

- A) Network layer B) Data link layer
C) Transport layer D) Session layer

24. What is the purpose of Alt + W key in Tally?

- A) Exist Tally without confirmation B) Invoke Tally Reference Manual
C) Change the financial period D) Open default web browser

25. Where does the pinned application stayed in Windows OS?

- A) Notification Area B) Task Bar
C) Desktop D) Start Button

26. Which shortcut key is used to refresh windows desktop?

- A) F1 B) F2
C) F5 D) F12

27. Which report displays the summary of all the cost centres under a cost category?

- A) Cost centre Break-up B) Group Break-up

- C) Ledger break-up D) Category summary

28. Which part in loop evaluates the conditions?

- A) Condition part B) Increment /Decrement part
C) Initialisation part D) Looping part

29. How Cells are named in MS Excel?

- A) Special Character B) Numerically
C) Alphabetically D) Alphanumerically

30. Which simplifies the work to be eliminating or rewriting the code in VBA?

- A) Functions B) Macros
C) Class D) Object

31. What will be the output of the following VBA code?
`<br>Sub test()<br>a = 'Computer operator'<br>Debug.Print left(a,10)<br>End sub`

- A) Computer operator B) Computer
C) Operator D) Computer o

32. Who gives benefits without receiving money, but will claim in future?

- A) Creditor B) Worker
C) Debtor D) Owner

33. The `<b>` tag makes the enclosed text bold, which other html tag is used to make text bold?

- A) `<bold>`; B) `<dark>`;
C) `<th>`; D) `<strong>`;

34. Which document view given an appearance as in web browser?

- A) Web layout view B) Draft view
C) Outline view D) Full screen reading

35. Which VBA function compares given strings and returns -1 if the first string is smaller than the second string, returns 0 if both are equal and 1 if the first string is greater than second string?

- A) Scmp B) Strcomp
C) Strcmp D) Compare

36. What is the output of the following javascript code?
`<br>var name = 'Kanya Kumari' ;<br>var x = name.substr(8,2);<br>document.write(x);`

- A) ar B) um
C) ma D) Ku

37. Which html tag inserts a line horizontally in a page?

A) <l>
C) <hr>

B) <line>
D) <lr>

A) Design
C) Slide show

B) Animation
D) Transitions

38. What is the return type of CSng function in VBA?

A) Boolean
C) String

B) Variant
D) Single

39. Which is an application layer of internet standard protocol used by local e-mail clients to retrieve e-mail from a remote server over a TCP/IP connection?

A) UDP
C) POP

B) FTP
D) IP

40. Which of the following is logical operator in VBA?

A) +
C) -

B) AND
D) *

41. Who is considered as father of computer?

A) M.V Wilkes
C) John Lickert

B) Charles Babbage
D) John Mauchy

42. Which of the following cable transmits messages in the form of light waves?

A) Optical fibre cable
C) UTP cable

B) Co-axial cable
D) STP cable

43. Which workbook property returns a string value that represents the name of the object in VBA?

A) Path
C) Worksheets

B) Name
D) Full name

44. Where does the minimized application reside in windows?

A) My Document
C) Recent documents

B) Task bar
D) My computer

45. What is the full form of EDI?

A) Electronic Data Interchange
C) Electronic Data Interconnection

B) Electronic Data Information
D) Electronic Direct Interchange

46. Which validation rule allows only 0 - 9 for fields in Access?

A) Is Null or Not Like ?*[! 0 - 9]*?
C) Is Null or Not Like ?[! 0 - 9]?

B) Is Null or Not Like ?*[!0-9]*?
D) Is Null or Not Like ?*[0 - 9]*?

47. Which menu is used to apply various effects to the text in a slide?

48. Which function returns the integer portion of a number in VBA?

A) Abs()
C) Sign()

B) Int()
D) Format()

49. Which option in MS Excel is used to display the rows that meet certain conditions?

A) Filter
C) Sort

B) Format
D) Find

50. What will be the output for the following JavaScript code?
`
var x = 13 + '03';

Alert(x);`

A) 16
C) 1303

B) 133
D) 13 03

51. Which one is a online payment?

A) Paytm
C) Reliance jio

B) Gmail
D) Flipkart

52. What is the speed of 100BASE-TX cable?

A) 10 mbps
C) 100 kbps

B) 1 mbps
D) 100 mbps

53. Which layer in OSI model performs network routing, flow control and error control function?

A) Data link layer
C) Physical layer

B) Network layer
D) Session layer

54. What should be done, after fixing a problem or installing a new application or making configuration in a computer?

A) Sleep
C) Shutdown

B) Restart
D) Hibernate

55. When the Indian parliament passed the IT Act?

A) 1992
C) 2005

B) 1990
D) 2000

56. Which error indicates that the value is outside the range of expected type?

A) Eval Error
C) Syntax Error

B) Range Error
D) Type Error

57. What is the purpose of inserting header and footer in document?

A) To entrance the appearance of the document more readable
B) To make larger document

- C) To make the starting and ending page
- D) To allow page headers and footer appear on the document

58. Which layer of OSI network model does repeater works?

- A) Layer 2
- B) Layer 1
- C) Layer 4
- D) Layer 3

59. Which layer of OSI Model, transfer data between network entities?

- A) Layer 4
- B) Layer 1
- C) Layer 3
- D) Layer 2

60. Which one of the following is text styling feature of MS Word?

- A) word fill
- B) word font
- C) word art
- D) word colour

61. What is the purpose of cover page?

- A) Allows to fill title, author, date and other information
- B) Fills the list of people intent to mail
- C) Contains details of the documents
- D) To view the mailed list

62. What is the purpose of zoom option?

- A) Minimize and maximize the document / picture
- B) Enlarge and reduce document / text size
- C) Move up and down document / picture
- D) Scroll left and light document / picture

63. Which DOS command is used to delete a directory?

- A) REMOVE
- B) DELETE
- C) DEL
- D) RD

64. What is the name of hierarchical file system in DOS?

- A) Directory structure
- B) Tree structure
- C) Root structure
- D) Hybrid structure

65. How many pins are there in DIMM?

- A) 138
- B) 158
- C) 148
- D) 168

66. Which function returns the difference between two date values based on the interval specified in VBA?

- A) Datediff()
- B) Datedif()
- C) Daydiff()
- D) Day()

67. Which is the layer 3 in OSI model?

- A) Data link layer
- B) Session layer
- C) Network layer
- D) Physical layer

68. Which character is used to represent parent directory in Linux?

- A) ".."
- B) "."
- C) "*"
- D) "~"

69. Which data type in javascript returns the value 'True' or 'False'?

- A) Dynamic
- B) Boolean
- C) Object
- D) String

70. Which register is used to post the journal entries periodically?

- A) Ledger
- B) Trial balance
- C) Bill book
- D) Cash book

71. What is the abbreviation of CGI?

- A) Common Gateway Interface
- B) Computer Gateway Interconnection
- C) Computer Gateway Interface
- D) Common Gateway Interconnection

72. Which method removes the last elements from an array?

- A) Pop()
- B) Join()
- C) Push()
- D) Shift()

73. What do you mean by A3,B13:B20,C7 reference in Excel?

- A) General
- B) Formula
- C) Range
- D) Union

74. Which code is used to display a user form in VBA?

- A) Load user Form1
- B) User Form1.Show False
- C) User Form1.Load
- D) User Form1.Show

75. What is the full form of BOM?

- A) Browser Object Method
- B) Browser Oriented Method
- C) Browser Oriented M
- D) Browser Object Model

76. What is the shortcut key to export the report in ASCII, SDF, HTML or XML format?

- A) Alt + C
- B) Alt + E
- C) Alt + X
- D) Alt + D

77. Which Linux command list the content of all sub directory?

- A) "ls /"
- B) "ls * /"
- C) "ls ../"
- D) "ls ~"

78. What is the rule for real account?

- A) Debit goes out, Credit comes in
- B) Debtor the giver, Creditor the receiver

C) Debtor the receiver,
Creditor the giver

D) Debit comes in, Credit
goes out

C) by using insert / selection
black on the insert tab

D) by position the cursor at
the appropriate place and
pressing ctrl + enter

79. How does the parallel port transfer a byte?

A) 2 bits at a time
C) 4 bits at a time

B) 8 bits at a time
D) Bit by bit

80. Which shortcut key is used to open project explorer window in VBA?

A) Ctrl + E
C) Ctrl + R

B) Ctrl + P
D) Ctrl + W

81. Which html tag is the smallest heading?

A) <h2>
C) <h6>

B) <head>
D) <h1>

82. Which command is used to release the read only permission?

A) attrib \r filename
C) attrib -r filename

B) attrib +r filename
D) attrib /r filename

83. Which option is used to create a presentation automatically in Power Point?

A) Template
C) Auto content wizard

B) Blank Presentation
D) Standard test bar

84. Which is the function of specifying access rights to resources related to information security?

A) Passcode
C) Authoriztion

B) Pin
D) OTP

85. What in the purpose of X button?

A) Close button
C) Office button

B) Minimize button
D) Maximize buttons

86. Which are the things and properties for resale that converts into cash?

A) Business Transaction
C) Current assets

B) Liabilities
D) Purchase

87. What is called the protection of information and data from unauthorized Access?

A) Risk management
C) Information security

B) Physical security
D) Link security

88. Which sequence of operation is required to force page break in word document?

A) by positioning the cursor at the appropriate place and press F1 key
B) by positioning the cursor at the appropriate place and press enter

89. Which view allows to modify table's structure in Access?

A) Pivot table view
C) Design view

B) Datasheet view
D) Pivot shart view

90. Which bar is used to display the sheet information and insertion point location in MS Excel?

A) Status Bar
C) Title Bar

B) Scroll Bar
D) Ruler

91. How many levels of variable scope available in VBA?

A) 4
C) 7

B) 2
D) 3

92. How many pins are there in SIMMs?

A) 52 - 92
C) 62 -102

B) 32 - 72
D) 42 - 82

93. Which shortcut key is used to shut a company from the gateway of Tally screen?

A) Alt + F3
C) Alt + F1

B) Alt + F7
D) Alt + F5

94. Which is an instance of class?

A) Class
C) Object

B) property
D) Name space

95. What will be the output of the following VBA code?
Debug.printformat(#1/1/2017#,'yyyy/mm/dd')

A) 01-01-2017
C) Sun, Jan01, 2017

B) 01-01-2017
D) Sunday, January 01, 2017

96. Which is a statement of assets and liabilities?

A) Trial balance
C) Ledgers

B) Journals
D) Balance sheet

97. Which item, contains text graphics, charts, sound, video, etc., in power point

A) Handouts
C) Folder

B) Slides
D) Desktop screen

98. What is the full form of LDAP?

A) Light Weight Directory
Access Program
C) Light Weight Directory
Access Protocol

B) Light Weight Directory
Access Provider
D) Light Weight Directory
Access Protection

99. Which acts as an intermediate between a user and a computer?

- A) MS Office
- B) Macros
- C) Antivirus
- D) Operating system

100. What is the correct html code for inserting a background image?

- A) <body background = image.jpg>
- B) <background = "image.jpg">
- C) <Body background = "image.jpg">
- D) <body = "image.jpg">

101. Which combination of key is used to change the financial period in Tally?

- A) F2
- B) Shift + F2
- C) Ctrl + F2
- D) Alt + F2

102. What is called double clicking an object in VBA?

- A) Procedures
- B) Macros
- C) Events
- D) Methods

103. Which character in html is used to indicate end tag?

- A) "<#"
- B) "/"
- C) "\"
- D) "!"

104. Which keyword is used to declare the variables in project scope

- A) Static
- B) Private
- C) Public
- D) Protect

105. Which function key is used to run a powerpoint presentation?

- A) F3
- B) F9
- C) F5
- D) F7

106. Which holder holds text, title and picture in power point?

- A) Place Holder
- B) Image Holder
- C) Slide Holder
- D) Content Holder

107. Which contains miniature representation of slides?

- A) Slide master
- B) Handout
- C) Slides
- D) Template

108. Which type of words cannot use for any other purpose in VBA?

- A) Variables
- B) Keywords
- C) Constants
- D) Literals

109. Which function key is used to record fund transfer

between cash and bank account?

- A) F4
- B) F6
- C) F5
- D) F7

110. How many types of operation are there in javascript?

- A) 8
- B) 6
- C) 3
- D) 4

111. Which allows developers to bundle all functionality under a unique application -specific name?

- A) Name space
- B) Object
- C) Class
- D) Property

112. Which activity in Tally is used to find out the financial position of the organisation?

- A) Trading
- B) Book-keeping
- C) Profit and loss
- D) Balance sheet

113. Who invented Analytical engine?

- A) Charles Babbage
- B) M.V Wilkes
- C) John Lickert
- D) John Mauchy

114. Which shortcut key is used to invoke thesaurus dialog box in Power Point?

- A) Shift+F7
- B) Ctrl+F7
- C) Ctrl+Alt+F7
- D) Alt+F7

115. Which function returns the day of the month (number from 1 to 31) given date value in VBA?

- A) Month()
- B) Date part()
- C) Day()
- D) Date()

116. Which key is used to move the insertion point to the beginning of the current sheet?

- A) Ctrl + pageup
- B) Pageup
- C) Ctrl + Home
- D) Home

117. Which statement is used to execute code after try and catch?

- A) Syntax error
- B) Type error
- C) Finally
- D) Throw

118. Which function is used to find the middle number in a range?

- A) MEDIAN()
- B) MODE()
- C) TRIM()
- D) MID()

119. what is the correct html tag for adding a background color?

A) <body bg = "Yellow">

B) <body bgcolor = "Yellow">

C) <body background = "Yellow">

D) <body color = "Yellow">

A) top right corner of the window

B) bottom right corner of the window

C) bottom left corner of the window

D) top left corner of the window

120. Which color of dot indicate the breakpoint in VBA?

A) Maroon

B) Yellow

C) Grey

D) Red

121. Which function key is used to enter receipts?

A) F8

B) F6

C) F2

D) F4

122. What is the purpose of security feature in Tally?

A) Provides budget option

B) Provides option to upload reports

C) Provides statement of accounts

D) Provides option for data backup

123. Which statement is used create custom error in javascript?

A) Try

B) Finally

C) Throw

D) Catch

124. Which type of E - Commerce is tenders and submission of application?

A) g2c

B) g2b

C) b2b

D) b2c

125. What is the purpose of BIOS shadow?

A) Copying RAM to HD

B) Copying RAM to ROM

C) Copying ROM to RAM

D) Copying HD to RAM

126. Which open source software is used to upload from client to server or download from server to client?

A) FILEZILLA

B) PHP

C) Perl

D) HTTP

127. Which refers to paying the money back to the buyer after the price has been deducted from the account?

A) Refund

B) Charge bace

C) Deduction

D) Return

128. Which single character escape sequence represents 'line feed' JavaScript?

A) f

B) b

C) t

D) n

129. Where does the close button appear in MS Word?

130. Which is a network protocol used on the internet or LAN to provide a bi-directional interactive text oriented communication facility using a virtual terminal connection?

A) TCP

B) UDP

C) Telnet

D) FTP

131. Which method displays the data form associated with the worksheet in VBA?

A) Copy

B) Show Data Form

C) Select

D) Printout

132. What will be the output, if the javascript code is executed
`<br>var x = 1324;<br>var y = new Number(1324);<br>if( x === y)<br>alert('Yes');<br>else<br>alert('No')`

A) No

B) Error

C) Yes

D) Infinity

133. Which key is used to stop a power point presentation?

A) Tab

B) Enter

C) ESC

D) Ctrl

134. Where does the result displays when a formula is entered in Excel?

A) Current Cell

B) Previous Cell

C) Formula Bar

D) Next Cell

135. Which is the main book of final entry for accounts?

A) Vouchers

B) Balance sheet

C) Receipts

D) Ledger

136. Which option is used to locate any specific character, symbols or formulas in a document?

A) Find

B) Selecting text

C) Replace

D) Searching text

137. Which option is used to change the direction where the cursor moves when you press the enter key in Excel?

A) Excel optionsAdvance?Enable fill handle and cell drag and drop

B) Excel options AdvanceEnable auto complete for cell values

C) Excel optionsAdvance?Extend data range formats

D) Excel optionsAdvance choose direction by clicking down arrow next to check box

138. Which is the model in E - Commerce, if the seller is an individual and the buyer is a business firm?

- A) Business to Business B) Consumer to Business
- C) Business to Consumer D) Consumer to Consumer

139. Which sequence of operation is used to insert the hidden formula bar in Excel worksheet?

- A) View-Show/hide-Formula bar B) Data-show/hide-Formula bar
- C) Home-show/hide-formula bar D) Insert-show/hide-Formula bar

140. Which key word is used to declare the variable in VBA?

- A) Sub B) Dim
- C) AS D) Declare

141. Which validation rule allows only positive numbers for fields in?

- A) Is Null or $> = 0$ B) Is Null or Positive
- C) Is Null or $= ? + ?$ D) Is Null or < 0

142. What are the two main parts, available in html document?

- A) Title and Body B) Head and title
- C) Head and document D) Head and Body

143. What in the purpose of vertical scroll bar?

- A) Move the document only upwards B) Move the document up and down
- C) Move the document left side D) Move the document right side

144. 12 Which one of the following is a text function in MS Excel?

- A) MID() B) NOW()
- C) COUNT() D) SIGN

145. Which one of the following is extension of power point 2010 presentation file?

- A) .potx B) .pptx
- C) .thmx D) .ppsx

146. What is the storage size of currency data type in VBA?

- A) 8 bytes B) 4 bytes
- C) 2 bytes D) 12 bytes

147. Which option is used to activate and deactivate ruler?

- A) Insert - ruler B) View - ruler
- C) View - grids D) Insert - tool bar

148. What is the correct syntax for making a hyperlink?

- A) `<http://nimi.gov.in?></a>` B) `<url = "http://nimi.gov.in">nimi`
- C) `<a href = "http://nimi.gov.in">nimi</a>` D) `<a ref = "http://nimi.gov.in">nimi</a>`

149. Which term is used for giving aspect of a transaction?

- A) Credit B) Debit
- C) Journal D) Voucher

150. Which tool in Ms office is best for organizing data and making lists?

- A) Excel B) Access
- C) Word D) Power Point

151. What is the main purpose of JavaScript?

- A) Create web browsers B) Client side validation
- C) Read and write files D) Store data in the server

152. Which object stores information about related data?

- A) Document B) Table
- C) Screen D) Page

153. Which method is used to pass the reference to the arguments?

- A) Reference B) Val
- C) Ref D) By Ref

154. Which term is used for receiving aspects of a transaction?

- A) Debit B) Credit
- C) Profit D) Receipt

155. Which is the order of files and directories in Windows Explore?

- A) Sequentially B) hierarchically
- C) Aplhabtically D) Serially

156. Which of the following authenticates and handles credit card payment for E-Commerce?

- A) Software gateway B) E - Commerce gateway
- C) Payment gateway D) E-Wallets

157. Which one of the following is a effect option in power point presentation?

- A) Fade B) Diamond
- C) Push D) Reveal

158. Which button is used to add instant animation to the presentation and helps interactive presentation?

- A) Add button
- C) Insert button

- B) Action button
- D) Start button

- A) Local scope
- C) Project scope

- B) Module scope
- D) Global scope

159. What is the process of deleting all the data on the hard drive?

- A) Erase
- C) Formatting
- B) Uninstall
- D) Delete

160. What is the purpose of financial management feature in Tally?

- A) Provides budgeting option
- C) Handles different types of vouchers
- B) Allows importing and exporting data
- D) Provides option for data backup

161. Which feature offers a parallel classification of stock item?

- A) Stock item
- C) Stock query
- B) Stock categories
- D) Stock group

162. What is the maximum speed supported by category 5 UTP cable?

- A) 100mbps
- C) 10mbps
- B) 1000mbps
- D) 1mbps

163. Which is a statement terminator in javascript?

- A) ". ."
- C) ";;"
- B) ":"
- D) ",,"

164. Which command is used to specify the location of files or folders in MSDOS?

- A) path
- C) tree
- B) sub directories
- D) dir

165. What is the output when the data 'FOREIGN key' is set to the text format > in Access?

- A) foreign key
- C) Foreign key
- B) Foreign Key
- D) FOREIGN KEY

166. Which menu contains, Symbol option in MS Word?

- A) insert
- C) tools
- B) format
- D) table

167. In VBA, How many types of access specifiers available in VBA?

- A) 2
- C) 6
- B) 3
- D) 4

168. Which variable recognized only within the procedure in which it is declared?

169. What is the purpose of undo action in MS Word?

- A) Goes to previous paragraph
- C) Restore previous action
- B) Goes to previous page
- D) Get the current action

170. What will be the output of the following VBA code?
`
Sub test()

Dim l as integer
Dim S as string
S = 'Time is money'
l = len(s)
Debug.print 'The length is' & l
End sub`

- A) The length is 13
- C) 13
- B) The length is 11
- D) THE LENGTH IS 13

171. Which is used to publish the webpage to a web hosting server?

- A) PHP
- C) Http
- B) Kompozer
- D) Blogger

172. Which worksheet method is used to copy a sheet to another location in the workbook?

- A) Copy
- C) Activate
- B) Save As
- D) Select

173. What is the abbreviation of OSI?

- A) Open Source Interconnection
- C) Open System Interaction
- B) Open System Interconnection
- D) Open Source Internet

174. What is the full form of TOC?

- A) Time of calculation
- C) Table of content
- B) Text of content
- D) Terminator of content

175. What will be the output of the following VBA code?
`<br>Sub test() <br>a = 9 <br>Debug.Print Sqr(a) <br>End sub`

- A) 18
- C) 3
- B) 9
- D) 81

176. Which document is issued by the receiver of cash to the giver of cash acknowledging the cash received voucher?

- A) Vouchers
- C) Ledgers
- B) Receipts
- D) Journals

177. Which layers of OSI model is the router operate?

- A) Layer 2
- C) Layer 3
- B) Layer 6
- D) Layer 7

178. Which is the first general purpose programmable

electronic computer?

- | | |
|----------|-----------|
| A) ENIAC | B) EDSAC |
| C) EDVAC | D) UNIVAC |

179. Which button has three states in VBA?

- | | |
|-------------------|------------------|
| A) Command button | B) Push button |
| C) Spin button | D) Option button |

180. Which one enables the hosting providers to manage multiple domains on a single server?

- | | |
|--------------------|---------------|
| A) Database server | B) Web server |
| C) Network server | D) SQL server |

181. Which report displays ledgers and group summary information for the selected cost centre?

- | | |
|-------------------------|---------------------|
| A) Cost centre Break-up | B) Ledger break-up |
| C) Group Break-up | D) Category summary |

182. Which can hold lot of data with one variable in VBA?

- | | |
|----------------|------------|
| A) Collections | B) Arrays |
| C) Groups | D) Methods |

183. Which is used to access individual value in an array?

- | | |
|-------------------|--------------------|
| A) Element Number | B) Variable Number |
| C) Content Number | D) Table Number |

184. What will happen, If the background image is smaller than the screen, what will happen?

- | | |
|---|--|
| A) It will be stretched | B) It will leave a blank space at the bottom of the page |
| C) It will leave a blank space at the top of the page | D) It will be repeated |

185. Which shortcut key is used to step into line - by - line execution in VBA?

- | | |
|-------|-------|
| A) F4 | B) F2 |
| C) F8 | D) F5 |

186. Which option offers a built in design through a dialog box?

- | | |
|----------------------|------------------------|
| A) Standard tool bar | B) Auto content wizard |
| C) Template | D) Blank Presentation |

187. Which is prepared to ascertain actual profit or loss of the business?

- | | |
|----------------------------|--------------------|
| A) Book-keeping | B) Balance sheet |
| C) Profit and loss account | D) Trading account |

188. Which ratio evaluates the availability of cash to pay debit?

- | | |
|-----------------|--------------------|
| A) Market ratio | B) Liquidity ratio |
| C) Debit ratio | D) Activity ratio |

189. Which type of E - Commerce is Amazon?

- | | |
|--------|--------|
| A) g2c | B) g2b |
| C) b2c | D) b2b |

190. Which view hides the hidden slides in Power Point?

- | | |
|-----------------|-----------------|
| A) Notes Page | B) Slide Sorter |
| C) Reading view | D) Normal |

191. Which button allows a single choice within a limited set of mutually exclusive choices?

- | | |
|------------------|------------------|
| A) Option button | B) Toggle button |
| C) Button | D) Spin button |

192. Which is an internal power supply unit of CPU?

- | | |
|---------------|---------|
| A) CVT | B) SMPS |
| C) Stabilizer | D) UPS |

193. Which tab in Excel is used for proofing, protecting, and marking up a spreadsheet?

- | | |
|------------|---------|
| A) Review | B) Data |
| C) Formula | D) View |

194. Which is a reference tool for understanding data communication between any two network systems?

- | | |
|--------|--------------|
| A) LAN | B) OSI model |
| C) WAN | D) ISO model |

195. Which is the model in E - Commerce, if the seller and the buyer are both individuals?

- | | |
|-------------------------|-------------------------|
| A) Consumer to Consumer | B) Business to Business |
| C) Business to Consumer | D) Consumer to Business |

196. How many types of errors are there in JavaScript programming?

- | | |
|------|------|
| A) 4 | B) 8 |
| C) 6 | D) 3 |

197. Which data type can hold any type of values in VBA?

- | | |
|-------------|-------------|
| A) Constant | B) Variant |
| C) Keyword | D) Variable |

198. What is the speed of standard 10 base T cable?

- | | |
|-------------|-------------|
| A) 10 mbps | B) 1 mbps |
| C) 100 mbps | D) 100 kbps |

199. What is called the unauthorized control/access over the

computer system and destroys the data?

- A) Defamation
- B) Carding
- C) Hacking
- D) Cyber - stalking

200. Which property is used to transfer files from one host to another host over internet?

- A) IP
- B) HTTP
- C) SMTP
- D) FTP

201. Which is the process of ensuring the data, transactions, communication or documents are genuine?

- A) Integrity
- B) Availability
- C) Confidentiality
- D) Authenticity

202. Which shortcut key is used to create a new slide in power point?

- A) Ctrl + S
- B) Ctrl + N
- C) Ctrl + C
- D) Ctrl + M

203. Which option is used to insert the related hints of a slide?

- A) Hints Master
- B) Note Master
- C) Slide Master
- D) Presentation Master

204. What is the purpose of ?Enter Key? in MS Excel?

- A) Moves cell pointer to next column
- B) Moves cell pointer to next row
- C) Moves cell pointer to previous column
- D) Moves cell pointer to previous row

205. What is the purpose of Tally audit feature in Tally ERP 9?

- A) Allows splitting of company data into multiple compaines
- B) Verify, validate and accept accounting information
- C) Allows statutory reporting for VAT, CST, TCS, TDS, FBT, GST
- D) Allows easy analysis of result / reports with graphical values

206. Which is a statement of all the ledger account balance prepared at the end of particular period to verify the accuracy of the entries?

- A) Receipts
- B) Vouchers
- C) Trial Balance
- D) Journals

207. Which device is used to connect one network with another network that uses different protocols?

- A) Router
- B) Switch
- C) Hub
- D) Gateway

208. 1 What is the purpose of quick access toolbar?

- A) To hold basic function
- B) To hold advance function

- C) To hold special function
- D) To hold familiar and repeated function

209. What will be the output of the following HTML code?

```
<html> <body> <p><strong>NIMI</strong></p>
<p>CHENNAI</p> </body> </html>
```

- A) NIMI CHENNAI
- B) CHENNAI
 NIMI
- C) CHENNAI NIMI
- D) NIMI
 CHENNAI

210. What is the output when the data '1678.95' is set to the number format '###0.00' in

- A) 1670
- B) 1678
- C) 1670.95
- D) 1678.95

211. Which combination of key is used to open 'Tally Reference Manual'?

- A) Alt + M
- B) Alt + R
- C) Alt + H
- D) Alt + T

212. Which bar lies top of the window in Excel Screen?

- A) Ruler
- B) Title Bar
- C) Scroll Bar
- D) Status Bar

213. Which device forwards data packet between computer network?

- A) Switch
- B) Gateway
- C) Hub
- D) Router

214. What is the purpose module (%) operator in javascript?

- A) Quotient value
- B) Product value
- C) Remainder value
- D) Percentage value

215. How rows are numbered in MS Excel?

- A) Alphabetically
- B) Numerically
- C) Special characters
- D) Alphanumerically

216. Which type of work book method cannot be modified in VBA?

- A) Save As
- B) Close
- C) Protect
- D) Save

217. What is the full form of CIA under information security?

- A) Criminal Investigation Agency
- B) Confidentiality Integrity Availability
- C) Credit Integrity Assement
- D) Cost Information Agency

218. Which feature is used to adjust the amount of space between words for alignment in MS Word?

- A) Scaling
- C) Justifying

- B) Positioning
- D) Spacing

- A) Java
- C) JDK

- B) C
- D) COBOL

219. Which shortcut key is used to activate calculator in Tally?

- A) Ctrl + T
- C) Ctrl + C
- B) Ctrl + N
- D) Ctrl + M

220. Which bar contains the current position of the cursor in MS Word?

- A) horizontal ruler
- C) title bar
- B) status bar
- D) layout

221. Which DOS command is used to display system time?

- A) SYSTEM
- C) Now
- B) TIME
- D) SYSTEMTIME

222. Which workbook property returns the name of the object including its path on disk in VBA?

- A) Full name
- C) Worksheets
- B) Name
- D) Path

223. Which character is to be suffixed for long data type in VBA?

- A) @
- C) &
- B) #
- D) !

224. Which combination of key is used to select all slides from current slide to first slide?

- A) Tab + Home
- C) Ctrl + Home
- B) Shift + Home
- D) Alt + Home

225. Which validation rule allows exactly digits for number fields in Access?

- A) Is Null or Between 100000 and 99999
- C) Is Null or Like ??????
- B) Is Null or < = 99999
- D) Is Null or >= 0 AND < = 99999

226. Which operators are concatenation operator in VBA?

- A) & and +
- C) & and *
- B) & and -
- D) + and -

227. Which is a series of items where all items share the same properties and methods in VBA?

- A) Collections
- C) Groups
- B) Methods
- D) Arrays

228. Which programming language's syntax influences javascript syntax

229. What will be the output of the following VBA code?
`
Sub test()

Dim S AS string

S = 'wholehearted'

Debug.Print mid(s,6,4)

End sub`

- A) hole
- C) arte
- B) hear
- D) eart

230. What is the maximum number of character allowed as file name in DOS?

- A) 6 characters
- C) 8 characters
- B) 7 characters
- D) 3 characters

231. Which is the sequence, in which computer operates?

- A) Output, process, input
- C) Input, process, output
- B) Process, input, output
- D) Input, output, process

232. Which option is used to store the duplicate of the active document permanently?

- A) Save
- C) Save as
- B) Rename
- D) Send

233. What is the output of the following html code? `<html>
<body> <p>NIMI^{CHENNAI}</p> </body>
</html>`

- A) NIMI
^{Chennai}
- C) NIMI
_{chennai}
- B) NIMI - CHENNAI
- D) NIMI chennai

234. Which object is member of the workbook?

- A) Worksheet
- C) Range
- B) Workbook
- D) Sheets

235. Which area in MS Word is used to enter the text?

- A) work space
- C) work sheet
- B) work book
- D) slides

236. What is called the set of commands bundled together under one name?

- A) Events
- C) Macros
- B) Procedures
- D) Properties

237. Which is the correct syntax for adding alternate text for image, if the image cannot be displayed?

- A)
- C)
- B)
- D)

238. Which command quickly locates the data in Access table?

- A) Find
- B) Edit
- C) Locate
- D) Search

239. Which function is used to add the values in a range?

- A) ABS()
- B) Sum()
- C) Count()
- D) Sumif()

240. Which tab is used for creating, formatting and editing a spreadsheet?

- A) Insert
- B) Home
- C) Review
- D) Data

241. Which Linux command to set the permission 'x' to user, 'rw' to others and 'rwx' to group for the file launcher

- A) chmod 167 launcher
- B) chmod 166 launcher
- C) chmod 671 launcher
- D) chmod 176 launcher

242. Which combination of key is used to show the laser pointer during slide show?

- A) Alt + left mouse button
- B) Ctrl + left mouse button
- C) Alt + right mouse button
- D) Ctrl + right mouse button

243. Which is window method is used to move the current window?

- A) Move to()
- B) Window move()
- C) Window.move to()
- D) Move()

244. What is called protecting data from online attacks, deletions, malwares?

- A) Virus
- B) Cyber security
- C) Physical security
- D) Cyber attack

245. Which is the ledger grouping for bills receivable in Tally ERP9?

- A) Fixed asset
- B) Current asset
- C) Direct expenses
- D) Indirect expenses

246. Which is a proper object hierarchy in VBA?

- A) Range, Application, Worksheet, Workbook
- B) Range, Worksheet, Workbook, Application
- C) Application, Workbook, Worksheet, Range
- D) Worksheet, Workbook, Application, Range

247. Which property of cells will how many rows a cell should span?

- A) Span = 5
- B) Rowspan = 5
- C) Colspan = 5
- D) Cellspan = 5

248. Which key is used to open CMOS setup utility?

- A) Del
- B) Tab
- C) Alt
- D) Enter

249. Which character is used to redirect output in to an existing file in Linux?

- A) <
- B) >
- C) >>
- D) <<

250. What type of software is MS Office?

- A) Application Software
- B) Programming Language
- C) System Software
- D) Operating System

251. Which Linux command list the contents of parent directory?

- A) "ls .. /"
- B) "ls /"
- C) "ls ~"
- D) "ls */"

252. Which view in Excel displays the pages exactly as they appear when printed?

- A) Custom View
- B) Full screen View
- C) Page Layout view
- D) Page Break View

253. Which template makes specify common design elements in all slides in the presentation?

- A) Master template
- B) Data template
- C) Fax template
- D) User template

254. Which is property returns the URL of the current page?

- A) < herf >
- B) herf.location
- C) href()
- D) Location.herf

255. Which view is used to arrange table data in different graphical layouts to summarize data?

- A) Design view
- B) Pivot chart view
- C) Data sheet view
- D) Table view

256. Which device connects multiple network segments along with the data link layer?

- A) Hub
- B) Router
- C) Bridge
- D) Switch

257. Which tool in MS Word is used to keep the familiar and repeated options?

- A) scroll bar
- B) task bar
- C) title bar
- D) quick access tool bar

258. What is the purpose 'Tab' key in MS Excel?

- | | |
|------------------------------------|--|
| A) Moves cell pointer previous row | B) Moves cell pointer to next column |
| C) Moves cell pointer next row | D) Moves cell pointer to previous column |

259. How will javascript treat a number, when it is enclosed with double or single quotes?

- | | |
|-----------|-----------|
| A) Zero | B) Error |
| C) String | D) Number |

260. Which is the model in E - Commerce, if the seller and buyer are both business firms?

- | | |
|-------------------------|-------------------------|
| A) Business to Business | B) Business to Consumer |
| C) Consumer to Consumer | D) Consumer to Business |

261. Which error indicates that the variable used is not declared?

- | | |
|----------------|--------------------|
| A) Eval Error | B) Syntax Error |
| C) Range Error | D) Reference Error |

262. Which method go through all the files or network elements with an intention to detect something unusual?

- | | |
|-------------|--------------|
| A) Phishing | B) Scanning |
| C) Probing | D) Infecting |

263. Which sequence of operation is required to insert bullets for list of data?

- | | |
|--|--|
| A) Paragraph group - bullet button - select none | B) Paragraph group - number button - select none |
| C) Paragraph group - numbering button - select any number type | D) Paragraph group - bullet button - type of bullets |

264. Which method is used to add new element to an array?

- | | |
|-----------|------------|
| A) Push() | B) Pop() |
| C) Join() | D) Shift() |

265. Which entitie hold data in VBA?

- | | |
|--------------|--------------|
| A) Variables | B) Constants |
| C) Literals | D) Keywords |

266. Which shortcut key is used to create new presentation in powerpoint?

- | | |
|-------------|-------------|
| A) Ctrl + X | B) Ctrl + N |
| C) Ctrl + P | D) Ctrl + M |

267. Which VBA code is used to load user form into memory but do not display?

- | | |
|--------------------|-------------------|
| A) User form1.Show | B) Userform1.load |
| C) Show userform1 | D) Load userform1 |

268. Which tag creates a checkbox for a form in html?

- | | |
|---------------------------------|--------------------------|
| A) <input type = "checkbox"> | B) <checkbox box> |
| C) <input checkbox> | D) <input = checkbox> |

269. What steps should be taken, if windows not updated automatically?

- | | |
|--|--|
| A) re- install windows Os | B) start - control panel - settings - add programs - enable automatic update |
| C) start - setting - control panel - system - enable automatic updated | D) restart windows |

270. What is the purpose of expansion slot in mother board ?

- | | |
|---------------------------|---|
| A) To insert the keyboard | B) To insert the RAM |
| C) To insert the mouse | D) To insert the additional peripherals |

271. Which method removes the first array element?

- | | |
|------------|-----------|
| A) Join() | B) Pop() |
| C) Shift() | D) Push() |

272. Which assignment operator is equivalent to a = a * 5?

- | | |
|--------------|------------|
| A) a = 5 | B) a = * 5 |
| C) a = 5 * 9 | D) a * = 5 |

273. Which is used to type / edit the programming code in VBA?

- | | |
|------------------------|----------------------|
| A) Visual basic editor | B) Immediate window |
| C) Form window | D) Properties window |

274. What will be the output for the following VBA code?Debug.print
DateDiff('yyyy','1/12/2016','31/1/2017')

- | | |
|-------|------|
| A) 30 | B) 1 |
| C) 11 | D) 0 |

275. Which VBA code is used to remove the user form from memory?

- | | |
|-------------------------|---------------------|
| A) Userform1.hide | B) Unload userform1 |
| C) User form show false | D) Unload me |

276. How many numeric data types available in Excel VBA?

- | | |
|------|------|
| A) 5 | B) 7 |
| C) 8 | D) 4 |

277. Which type of variable can be accessed or used by subroutines outside the modules in VBA?

- | | |
|------------|------------|
| A) Protect | B) Static |
| C) Public | D) Private |

278. What will be the output of the following VBA function?

 Sub stg()Str = 'Mathematics'
 Debug.Print
right(str,6)
 End sub

- A) Mathematics
- B) Mathem
- C) matics
- D) Mathemat

279. Which statement is used to handle the error?

- A) Finally
- B) Catch
- C) Throw
- D) Try

280. Which web language give more control over the HTML elements and allows them to change at any time without returning to the Web server?

- A) HTML
- B) BML
- C) DHTML
- D) XML

281. Which type of E - Commerce is payment Gateway?

- A) g2c
- B) b2c
- C) g2b
- D) b2b

282. Which tool allows user to select different layout for slide?

- A) Apply design
- B) New slide
- C) Bullets
- D) Slide Layout

283. What is the maximum length of the field name in Access?

- A) 128 characters
- B) 16 characters
- C) 64 characters
- D) 32 characters

284. Which character redirects the output of one command to another in Linux?

- A) ". dot"
- B) ": colon"
- C) "; semicolon"
- D) "| pipe"

285. Which web server provides good customer support if it had any issues?

- A) Apache
- B) IIS
- C) Nginx
- D) Lite speed

286. How many pairs of wires are there in category 1 UTP cables?

- A) 4
- B) 3
- C) 1
- D) 2

287. Which tab in Excel is used when importing, querying, outlining and subtotaling the data placed into a worksheet's data list?

- A) Data
- B) Formula

- C) Review
- D) Insert

288. How can we rectify the errors occurs while typing?

- A) Auto correct
- B) Auto entry
- C) Auto add
- D) Auto spell

289. What is the purpose of memory unit in a computer?

- A) Stores data
- B) Accepts data
- C) Process data
- D) Displays data

290. Which area in Tally screen provides quick access to different options?

- A) Button bar
- B) Work area
- C) Product info
- D) Calculator

291. Which character is used to represent a range of values in Linux?

- A) "{ }"
- B) "()"
- C) "[]"
- D) "< >"

292. What is the use of forms in HTML?

- A) To send the data to server
- B) To display email contents
- C) To display a list
- D) To display a table

293. Which one is attributes of an object in VBA?

- A) Macros
- B) Procedures
- C) Properties
- D) Events

294. Which one of the following is a word processor?

- A) MS Access
- B) MS Excel
- C) MS Word
- D) MS Office publisher

295. Which is the first phase of System Development Life Cycl

- A) Developing
- B) Testing
- C) Planning
- D) Defining

296. What is called the collective terms of malicious software, such as viruses, worms and trojans?

- A) Phishing
- B) Malware
- C) Spam
- D) Harm

297. Which DOS command is used to list all com files in D drive?

- A) DIR D :\ com. *
- B) DIR D :\ *.com
- C) DIR D :\ com
- D) DIR D :\ * com *

298. Which VBA worksheet property return or sets a string value that represents the object name?

- A) Cells
- B) Range

C) Name	D) Index
299. Which dialog box in Power Point allows to change slides automatically in a period of time?	
A) Custom animation	B) Slide animation
C) Slide transition	D) Action setting
300. What is the extension of applet files in control panel?	
A) . Cal	B) . Csl
C) . Ctl	D) . Cpl
301. While debugging code, which statement allows to go to the highlighted line?	
A) Step out	B) Show next
C) Step over	D) Step into
302. Which device is used to amplify or regenerate digital signals received while sending them from one port of a network into another?	
A) Bridge	B) Repeater
C) Hub	D) Switch
303. Which filename will matches the command. DIR????T.Txt in DOS?	
A) TEMPT . Txt	B) TIME . TXT
C) TEMP . TXT	D) TEXT . TXT
304. Which statement is used to test a block of code for errors?	
A) Throe	B) Finally
C) Try	D) Catch
305. Which is used to create user interface forms?	
A) C	B) VBA
C) HTML	D) Javascript
306. Which budget is prepared for a very short period?	
A) Current budget	B) Short term budget
C) Rolling budget	D) Long term budget
307. Which is the standard connector for category-5, unshielded twisted pair cabling?	
A) RJ14	B) RJ25
C) RJ11	D) RJ45
308. Which is the correct css syntax?	
A) {body : color = black;}	B) body: color = black;
C) body { color; black}	D) {body: color : black;}

309. What is the process of writing instruction to be get executed by the computer?	
A) Debugging	B) Executing
C) Presenting	D) Programming
310. Which one of the following is the wildcard character?	
A) "?" and "@"	B) "*" and "/"
C) "?" and "/"	D) "*" and "?"
311. Which of the following is a valid time format is Access?	
A) hh.mm.ss AM/PM	B) hh-mm-ss AM/PM
C) hh:mm:ss AM/PM	D) hh/mm/ss AM/PM
312. What is the another name of web address?	
A) Http	B) Webpage
C) URL	D) Html
313. Which sequence of operation is required to remove numbering from a list of data?	
A) Bullet button - select none from bullet type	B) Number button - select none from number type
C) Number button - select number from number list	D) Bullet button - select bullets from bullets list
314. Which type of attack is a method of defeating a cryptographic scheme of trying a large number of possibilities?	
A) Teardrop attack	B) Phlashing
C) Smurf attack	D) Brute force attack
315. Which function returns the hyperbolic cosine of the specified angle in VBA?	
A) hcos()	B) Abs()
C) Cosh()	D) Cos()
316. What is the purpose of Inventory Management Feature in Tally?	
A) Provides option to upload reports on the website directly	B) Provides daily balance and transaction value
C) Provides option for data backup	D) Provides all relevant information for any stock item in a single screen
317. Which is an example for WAN?	
A) Campus network	B) Bluetooth network
C) Ethernet	D) Home network
318. Which one is E - Commerce site?	
A) Amazon	B) Yahoo
C) Bing	D) Google

319. Which is the model in E - Commerce, if the seller is a business and the individual is an consumer?

- A) Business to Consumer B) Consumer to Business
- C) Business to Business D) Consumer to Consumer

320. What is the maximum limit of column in MS Excel 2010?

- A) 16843 B) 16438
- C) 16384 D) 16348

321. What type of software is Tally?

- A) System Software B) Accounting Software
- C) Language Translator D) Application Software

322. What is the purpose of Initialization part in 'for loop'?

- A) Initiate the variable B) increase or decrease the initial variable
- C) evaluate the condition D) exit the loop

323. Which one is used as authentication for pairing bluetooth devices?

- A) Password B) Passcode
- C) Keycode D) Keyboard

324. Which method joins all array element into string with specified separator?

- A) Join() B) Pop()
- C) Push() D) To string()

325. Which function returns the current system date and time in VBA?

- A) Now() B) Hour()
- C) Date() D) Day()

326. Which menu is used to apply various visual effects to the slide in power point?

- A) Design B) Animation
- C) Transitions D) Slide show

327. How does the single element in a worksheet known as in Excel?

- A) Range B) Row
- C) Cell D) Column

328. What is called sale or purchase of items without physically visiting a shop?

- A) Traditional Commerce B) E - Commerce
- C) POS D) E - Service

329. Which scope of E- Commerce business platforms like

amazon, ebay, etc?

- A) Local B) Global
- C) Virtual D) National

330. Which shortcut key is used to high light the entire word document?

- A) ctrl + A B) ctrl + E
- C) ctrl + O D) ctrl + S

331. What is the used of CD command in DOS?

- A) create root directory B) create a directory
- C) change the device name D) change the path of current directory

332. Which validation rule accepts only a - z letters for fields in Access?

- A) Is null or NOT like ?*[a - z]*? B) Is null or NOT like ?*[a - z]*?
- C) Is null or NOT like ?*[! a - z]*? D) Is null or NOT like ?[! a - z]*?

333. Which VBA property returns a range object that represents all the cells on the worksheet?

- A) Name B) Index
- C) Cells D) Rows

334. Which device is installed in a subscriber's telephone line to allow both ADSL and regular voice (telephone) services to be used at the same time?

- A) Switch B) MODEM
- C) Micro filter D) Hub

335. Which sequence of option is used to view the trial balance on the screen?

- A) Geteway of Tally -> Display -> Account Book -> Trial balance B) Gateway of Tally -> Display -> Trial Balance
- C) Gateway of Tally -> Trial balance D) Gateway of Tally -> Accounts Info -> Trial Balance

336. Which function returns true if the expression is a valid date, otherwise it returns false in VBA?

- A) Dateadd() B) Day()
- C) CDate() D) IsDate()

337. What type of device is computer?

- A) Electro magnetic B) Electro mechanical
- C) Electronic device D) Electrical device

338. Which Linux command is used to sort the text file ?network? in descending order?

- A) Sort - r network B) Sort / r network
C) Sort + r network D) Sort \ r network

339. Which device modulates analog signal to encode digital information and demodulates carrier signal to decode the transmitted information over the telephone network?

- A) Switch B) Bridge
C) Hub D) MODEM

340. What is the full form of COD in E -Commerce?

- A) Cart on Delivery B) Cash on Demand
C) Commerce on Delivery D) Cash on Delivery

341. Which shortcut key is used to cancel a voucher in Day book / List of vouchers in Tally?

- A) Alt + X B) Alt + D
C) Alt + S D) Alt + I

342. Which variable works as function argument in java script?

- A) Object variable B) Function variable
C) Global variable D) Local variable

343. Which one of the following will starts with ?? sign in Excel 2010?

- A) Data B) Numbers
C) Formulas D) Text

344. Which one is an example for OS?

- A) Antivirus B) Windows
C) MS Office D) Macromedia

345. Which key is used to declare a variable in javascript?

- A) var B) dim
C) const D) dec

346. What is purpose of thesaurus tool is MS Word?

- A) Auto correction B) Spelling suggestion
C) Grammar option D) Synonyms and antonyms words

347. Which is a variable separator if more than one variable declared in one statement?

- A) "-" B) "/"
C) "," D) ":"

348. Which shortcut key is used to open VBA Editor from the Excel worksheet?

- A) Ctrl + V B) Alt + F11
C) Ctrl + F7 D) Ctrl + F11

349. How do you add a link which will allow the visitor to send an email from the page?

- A) <href = "mailto"> B)
C) <a="mailto"> D)

350. What should be done, if the pen drive is not deducted?

- A) Device Manger - right click on USB root hub - Update drives B) Device Manger - right click on USB root hub - disable device
C) Device Manger - right click on USB root hub - enable device D) Device Manger - right click on USB root hub - scan for hardware changes

351. What is the Full form of IDE?

- A) Internal Distributed Environment B) Internal Development Environment
C) Integrated Development Element D) Integrated Development Environment

352. What is the another name trigger for an action in VBA?

- A) Macros B) Events
C) Modules D) Methods

353. Which mathematical function generates a random number in VBA?

- A) Random() B) Round()
C) Rnd() D) Rand()

354. Which option is used to view an exiting word document?

- A) open B) new
C) publish D) prepare

355. How many groups are there in Home Menu?

- A) 6 B) 5
C) 4 D) 7

356. How the directories under the root directory are called?

- A) sub directories B) path
C) dir D) tree

357. What is called the set of statement that are executed under one name?

- A) Procedures B) Properties
C) Events D) Macros

358. What is called periodic assessment of security vulnerability in computer system?

- A) Attack
C) Hacking

- B) Threat
D) Security audit

359. What is meant by current date in Tally?

- A) System date
C) Last worked date
- B) Calendar date
D) Last voucher date

360. Where does the transactions are entered, before taken to the appropriate ledger account?

- A) Vouchers
C) Receipts
- B) Journals
D) Balance sheet

361. Which html tag is used to display a picture in a web page?

- A) <src>;
C) ;
- B) ;
D) <image>;

362. Which is the correct H1 tag for right alignment?

- A) <h1 align =
"r">.....</h1>;
C) <h1 alignment =
"right">.....</h1>;
- B) <h1 align =
"right">.....</h1>;
D) <h1 tag align =
"right">.....</h1>;

363. Which topology combines characteristics of linear bus and star topologies?

- A) Mesh
C) Bus
- B) Tree
D) Star

364. Which VBA function is used to convert the string from uppercase to lowercase?

- A) Lower()
C) Lcase()
- B) Ucase()
D) Upper()

365. Which operator is used to check both value and type in javascript?

- A) "="
C) " = = "
- B) "= ="
D) "#"

366. Which shortcut key is used to open the Visual Basic Editor In VBA?

- A) Alt + F11
C) Ctrl + F11
- B) Shift + Ctrl + F11
D) Shift + F11

367. Which option in Excel is used to rearrange the rows base on the content of a particular column?

- A) Find
C) Filter
- B) Format
D) Sort

368. What is the purpose of Nero StartSmart?

- A) Format pen drive
B) Burn CD/DVD

- C) Format HDD

- D) Format CD/DVD

369. Which is the parameter name separator in javascript?

- A) "/"
C) "-"
- B) ","
D) ":"

370. Which feature is used to create a newspaper type document?

- A) Tab stops
C) Bullets and numbering
- B) Columns
D) Tables

371. What is the output of the following JavaScript code?
var x = 'ITI';
var y = 'GOVT';
var o = y concat(x)
document.write(o);

- A) ITIGOVT
C) GOVTITI
- B) GOVT ITI
D) ITI GOVT

372. Which accounting system is incomplete and unscientific?

- A) Double Entry System
C) Triple Entry System
- B) Single Entry System
D) Multi Entry System

373. What is the purpose of gutter margin?

- A) Margin that is added to the right margin when printing
C) Margin that is added to the left margin when printing
- B) Margin that is added to the outside of the page when printing
D) Margin that is added to binding side of page when printing

374. Which keyword in switch case statement specifies the code to run if there is no case match?

- A) End
C) Case
- B) Default
D) Break

375. Which combination of function key is used to open inventory voucher's entry menu?

- A) Alt + F1
C) Alt + F7
- B) Alt + F5
D) Alt + F3

376. What is the function of OS?

- A) process & memory management
C) drawing pictures
- B) calculation
D) word processing

377. What in the result of the DOS command PROMPT \$D\$G?

- A) Current time >
C) Current date >
- B) Prompt >
D) D : >

378. What is the file extension of Excel 2010?

- | | |
|---------|---------|
| A) xlsb | B) xlsx |
| C) xls | D) xlsx |

379. What is the first tag in html document

- | | |
|-------------|-------------|
| A) <head>; | B) <html>; |
| C) <title>; | D) </html>; |

380. What is BIOS?

- | | |
|-------------|---------------|
| A) Software | B) Middleware |
| C) firmware | D) Hardware |

381. Which is the correct html tag for creating password field

- | | |
|-------------------------------|-------------------------------|
| A) <input type = "password">; | B) <input type = "passcode">; |
| C) <input type = "pwd?>; | D) <text type = "password">; |

382. Which layer is the layer 2 in OSI network model?

- | | |
|--------------------|--------------------|
| A) Session layer | B) Physical layer |
| C) Data link layer | D) Transport layer |

383. What is the abbreviation of W3C in Dom?

- | | |
|------------------------------|--------------------------|
| A) World Wide Web Content | B) World Wide Web Centre |
| C) World Wide Web Consortium | D) Word Wide Web Curricu |

384. Which function key is used to enter purchase?

- | | |
|-------|-------|
| A) F6 | B) F9 |
| C) F8 | D) F7 |

385. Who developed javascript?

- | | |
|-----------------|-----------------|
| A) John Eckerl | B) Brendan Eich |
| C) Brendan Rich | D) John Mauchy |

386. Which group includes superscript, subscript, strike through options in MS Word?

- | | |
|--------------|--------------|
| A) Paragraph | B) Style |
| C) Font | D) Clipboard |

387. Which is a standard network protocol used to transfer files from one host or to another host over a TCP based network, such as the internet?

- | | |
|--------|---------|
| A) TCP | B) SMTP |
| C) UDP | D) FTP |

388. Which shortcut key is used to invoke thesaurus dialog box in MS Word?

- | | |
|----------------|-------------|
| A) Ctrl+Alt+F7 | B) Ctrl+F7 |
| C) Alt+F7 | D) Shift+F7 |

389. Which combination of key zooms the content of active cell in Access table?

- | | |
|--------------|---------------|
| A) Ctrl + F2 | B) Shift + F5 |
| C) Ctrl + F5 | D) Shift + F2 |

390. Which option will match, while making bulleted list?

- | | |
|--------------------------|-----------------------------|
| A) Square, disc, polygon | B) triangle, disc, circle |
| C) disc, circle, square | D) triangle, square, circle |

391. Which function in Excel is used to find the biggest value in a range?

- | | |
|--------|------------|
| A) MAX | B) DMAX |
| C) LEN | D) Ceiling |

392. What is the expansion of OLE in Access?

- | | |
|-------------------------------|----------------------------------|
| A) object linking and editing | B) object linking and encrypting |
| C) objet linking | D) object linking and embedding |

393. Which one of the following is the directory separator in Linux?

- | | |
|--------|--------|
| A) "\\ | B) "/" |
| C) "/" | D) "\" |

394. Which feature in Javascript has properties and methods

- | | |
|-------------|-------------|
| A) Object | B) Array |
| C) Function | D) Controls |

395. Which shortcut key allows debugger to run the current procedure and go line after line called the procedure in VBA?

- | | |
|----------------------|----------------------|
| A) Ctrl + Shift + F6 | B) Ctrl + Shift + F7 |
| C) Ctrl + Shift + F9 | D) Ctrl + Shift + F8 |

396. Which option is used to display the selected slides only for presentation?

- | | |
|-------------------------|-----------------------|
| A) From Beginning | B) Custom slide show |
| C) Broadcast slide show | D) From current slide |

397. Which function key is used to open save as dialogue box in MS Excel?

- | | |
|-------|--------|
| A) F7 | B) F12 |
| C) F5 | D) F2 |

398. How columns are named in MS Excel?

- | | |
|---------------------|-----------------------|
| A) Numerically | B) Alphabetically |
| C) Alphanumerically | D) Special characters |

399. Which term is used for all the amounts payable by a business concern to outsiders?

- A) Capitals
- C) Assets

- B) Debits
- D) Liabilities

400. Which factor determines the cost of the product?

- A) Elements of cost
- C) Standard cost
- B) Indirect cost
- D) Direct cost

401. Which function is used to check whether the given input is numeric or Not in VBA?

- A) Isnumeric()
- C) Isnumber()
- B) Numeric()
- D) Isnum()

402. What is the maximum number of characters allowed in text field is access?

- A) 65000
- C) 256
- B) 255
- D) 64000

403. What is the alternate name of Bugs?

- A) Constants
- C) Keywords
- B) Variables
- D) Errors

404. Which function returns specified part of a given date in VBA?

- A) Day()
- C) Datediff()
- B) Datepart()
- D) Datevalue()

405. What is the meaning of increase the cell padding?

- A) Increase the space between cells
- C) Increase the no of cells
- B) Increase the thickness of table border
- D) Increase the distance between cell and content

406. Which symbols starts with html comments?

- A) "</"
- C) "<!"
- B) "<\"
- D) "<#"

407. What is termed as excess of credit side total amount over debit side total amount in profit and loss account?

- A) Credit
- C) Debit
- B) Loss
- D) Profit

408. Which shortcut key is used to remove a line in a report in report screen?

- A) Alt + X
- C) Alt + R
- B) Alt + I
- D) Alt + S

409. Where does the file name of the active document displays?

- A) task bar
- C) menu bar
- B) title bar
- D) status bar

410. What is called a single point of access for several networking services?

- A) Web service
- C) Phishing
- B) Worms
- D) Directory service

411. What is the purpose of Technological feature in Tally?

- A) Provides option for data backup
- C) Flexible units of measure
- B) Provides budgeting option
- D) Allows importing and exporting data

412. Which window displays the entire list of local variables and their current values in VBA?

- A) Locals window
- C) Immediate window
- B) Watch window
- D) Debugging window

413. Which command is used to store the active document permanently?

- A) Save
- C) Save as
- B) Send
- D) Prepare

414. Which one of the following is a ?Date & Time? function in Excel?

- A) MID()
- C) NOW()
- B) MOD()
- D) FIND()

415. Which key is used to make multiple line in a single cell?

- A) Tab + Enter
- C) Alt + Enter
- B) Ctrl + Enter
- D) Shift + Enter

416. Which web server has high performance stability simple configuration and low resource usage?

- A) Lite speed
- C) Nginx
- B) Apache
- D) IIS

417. Who receives benefits without giving money immediately but liable to pay in future?

- A) Worker
- C) Owner
- B) Creditor
- D) Debtor

418. Which is the correct tag for adding iframe in html?

- A) <iframe href = "http://nimi.gov.in"></iframe>
- C) <iframe = "http://nimi.gov.in"></iframe>
- B) <iframe src = "http://nimi.gov.in"></iframe>
- D) <iframe http://nimi.gov.in></iframe>

419. Which function key is used to enter payment?

- A) F5
- B) F3

C) F9

D) F7

A) 3

B) 4

C) 5

D) 6

420. Which window displays the watched expression including the one just added?

A) Module window

B) Watch window

C) Debug window

D) Immediate window

421. What is a summarized record of all the transactions to every person, every property and every type of service?

A) Ledgers

B) Journals

C) Account

D) Vouchers

422. Which operation is to be performed before paste?

A) Cut / copy

B) Ctrl + V

C) Select all

D) Select text

423. What is the purpose of the last three layers in OSI model?

A) common application services

B) manage the dialogue between end user application process

C) passing traffic through the network to an end system

D) data presentation within the end-user system

424. Which name indicates the decreasing value of an Asset?

A) Indirect expenses

B) Current asset

C) Sundry debtor

D) Depreciation

425. Which layer is the layer 4 in OSI model?

A) Network layer

B) Data link layer

C) Transport layer

D) Session layer

426. What is the purpose of length property in array?

A) Returns number of highest array index

B) Returns number of fields in object array

C) Returns number of characters

D) Returns number of array element

427. Which control is suitable to collect the input from the user in VBA?

A) Text box

B) Command button

C) User form

D) Label

428. Which is property returns the width of the visitor's screen in pixels

A) Screen.width()

B) Screen.width()

C) Width.screen()

D) Width()

429. How many different values can be returned by the error name property in javascript ?

430. Which of the following code is used to add a plain color background to the web page?

A) <body color = "#FF000">

B) <bgcolor = "blue">

C) <body bgcolor = "#FF000">

D) <body bgcolor = "36, 2437">

431. What is the capacity of typical DVD?

A) 60 MB

B) 50 MB

C) 4.7 Gb

D) 40 MB

432. Which shortcut key is used to copy and paste a file folder?

A) Ctrl + C and Ctrl + V

B) Ctrl+ X and Ctrl + V

C) Ctrl + Z and Ctrl + V

D) Ctrl + A and Ctrl + V

433. Which brackets is used to write array in java script?

A) Curve bracket

B) Square bracket

C) Curly bracket

D) Corner bracket

434. Which function of key is used the list / select a company in Tally?

A) F3

B) F1

C) F5

D) F7

435. Which is the 6th layer in OSI communication model?

A) Session layer

B) Network layer

C) Presentation layer

D) Application layer

436. Which box has three states in VBA?

A) Combo box

B) List box

C) Group box

D) Check box

437. Which one creates a box with a scrollable list containing a number of input values in VBA?

A) Option button

B) Combo box

C) Text box

D) List box

438. Which control is used to increase or decrease a value, such as a number time or date?

A) Toggle Button

B) Spin Button

C) Scroll Bar

D) Combo Box

439. Which shortcut key is used to open debit Note Voucher?

A) Ctrl + F10

B) Ctrl + F9

C) Alt + F10

D) Alt + F9

440. Which one of the following is ?no argument? function?

- A) Lower()
- B) IF()
- C) Now()
- D) Max()

441. Write the Linux command to remove all the permission to the user and group on the directory 'software'?

- A) chmod ug - rwx software
- B) chmod ug - A software
- C) chmod ug - a software
- D) chmod ug - Rwx software

442. Which window is similar to the locals window, but it is used to tracing the variables in VBA?

- A) Immediate window
- B) Watch window
- C) Call stack window
- D) Debugging window

443. Which attribute is used with <td> tag to merge two cells horizontally?

- A) Rowspan = 2
- B) mergecols
- C) Colspan = 2
- D) Mergerows

444. Which tool in control panel is used to adjust your computer setting to control computer with voice command?

- A) System and security
- B) Appearance and personalization
- C) Hardware and sound
- D) Ease of access

445. What is the output of the following html? <html> <body> <h2>NIMI<small>CHENNAI</small> formatting</h2> </body> </html>

- A) NIMI chennai
- B) NIMI chennaiformatting
- C) NIMI CHENNAI
- D) NIMICHENNAIformatting

446. Which html tag is used to divide a row into data cells?

- A) <cr> and </cr>
- B) <td> and </td>
- C) <tr> and </tr>
- D) <th> and </th>

447. Which process is used to record data on to an optical disc?

- A) Accessing
- B) Accepting
- C) Reading
- D) Burning

448. What is the shortcut key to run the current procedure in VBA?

- A) F2
- B) F4
- C) F8
- D) F5

449. Which type of key should combine with ctrl key to create a macro key in Excel?

- A) Alphabetic
- B) Special characters
- C) Alphanumeric
- D) Numeric

450. Which html tag is used to add a row in a table?

- A) <cr> and </cr>
- B) <td> and </td>
- C) <th> and </th>
- D) <tr> and </tr>

451. What is the name of the smaller divisions made in Hard disk?

- A) Partitions
- B) Head
- C) Tacks
- D) Sectors

452. Which symbol is used to execute formulas in MS Excel?

- A) "="
- B) "' "
- C) " " "
- D) "#"

453. How many part are there in 'For' loop

- A) 4
- B) 5
- C) 2
- D) 3

454. What is the full form of ADSL?

- A) Asymmetrical Digital System Line
- B) Asymmetrical Digital Subscriber Line
- C) Asynchronous Digital Subscriber Line
- D) Automatic Digital Subscriber Line

455. Which scope does the variable declared with dim and remains in the existence only as long as the procedure in which if is declared is running?

- A) Module scope
- B) Local scope
- C) Global scope
- D) Project scope

456. What type of software program is power point?

- A) Presentation Graphics
- B) Database Management
- C) Word Processor
- D) Spread Sheet

457. What is the full form of EFT?

- A) Electronic Fund Transfer
- B) Electronic Form Transfer
- C) Electronic Field Transfer
- D) Electronic Format Transfer

458. Which option is used for tab setting?

- A) vertical ruler
- B) vertical scroll bar
- C) status bar
- D) horizontal ruler

459. Which menu is used to select a predefined chart style?

- A) Transitions
- B) Animation
- C) Slide show
- D) Design

460. Write the output when the data 'Primary Key' is set to the text < in Access?

- A) Primary key
- B) Primary Key
- C) PRIMARY KEY
- D) primary key

461. Which tab is used to include pivot table, charts, hyperlinks to a spread sheet?

- | | |
|----------------|-----------|
| A) Data | B) Insert |
| C) Page Layout | D) Review |

462. What is allowed the input mark symbol # in Access?

- | | |
|--------------------------------|-----------------------------------|
| A) A digit 0 - 9 with +/- sign | B) A digit 0 - 9 without +/- sign |
| C) Letter or digit | D) Letter A through Z |

463. Which key stroke is used to move the active cell towards right, in access table?

- | | |
|----------------|---------------|
| A) Alt + Tab | B) Tab |
| C) Shift + Tab | D) Ctrl + Tab |

464. Which card permits online payment using balance amount available in bank account?

- | | |
|----------------|-----------|
| A) Credit card | B) Paypal |
| C) Debit card | D) Wallet |

465. Which one is indicated by a red dot with a line of code highlighted in red in VBA?

- | | |
|----------------|----------------|
| A) Break point | B) Error point |
| C) End point | D) Start point |

466. What is the full form of TCP?

- | | |
|----------------------------------|------------------------------|
| A) Transport Control Protocol | B) Test Control Protocol |
| C) Transmission Control Protocol | D) Transfer Control Protocol |

467. Which box groups related controls into one visual unit in a rectangle with an optional label?

- | | |
|--------------|--------------|
| A) List box | B) Group box |
| C) Combo box | D) Label box |

468. Which shortcut key is used to open the immediate window?

- | | |
|-------------|-------------|
| A) Alt + L | B) Ctrl + L |
| C) Ctrl + G | D) Alt + G |

469. Where there is no difference between dim and private in VBA?

- | | |
|------------------|-----------------|
| A) Project scope | B) Local scope |
| C) Module scope | D) Global scope |

470. Which method is called at the moment of instention of an object?

- | | |
|----------------|-----------------|
| A) Constructor | B) Polymorphism |
| C) Property | D) Inheritance |

471. What is the purpose of financial management feature in Tally?

- | | |
|---------------------------------|--|
| A) Importing and exporting data | B) For stock transfer |
| C) To prepare purchase records | D) To get daily balances and Transaction value |

472. Which is a valid js code to sort element of an array tracle?

- | | |
|------------------|------------------|
| A) Trade.sort: | B) Sort.(trade); |
| C) Trade.sort(); | D) Sort.trade(); |

473. Which one is responsible of running javascript code?

- | | |
|-----------------------|-----------------|
| A) Visual studio code | B) Browser |
| C) Notepad++ | D) Sublime Text |

474. Which control panel applet gives the information of computer?

- | | |
|------------------------|-----------------------------------|
| A) Hardware and sound | B) Programs |
| C) System and security | D) Appearance and personalization |

475. Which error indicates that the numbers is outside the range of legal values?

- | | |
|--------------------|---------------|
| A) Range Error | B) Type Error |
| C) Reference Error | D) URI Error |

476. What is the full form of UDF in VBA?

- | | |
|------------------------|---------------------------|
| A) User Data Functions | B) User Defined Functions |
| C) Undefined Functions | D) Used Data Functions |

477. Which system is used by Bluetooth for Broadcasting?

- | | |
|--------------------|----------------|
| A) Telephone lines | B) Microwaves |
| C) Satellite | D) Radio waves |

478. Which software interface the major hardware components of the computer with OS?

- | | |
|---------|---------|
| A) BIOS | B) CMOS |
| C) POST | D) DOS |

479. Which term is used for the amount invested for starting a business by a person?

- | | |
|----------------|------------|
| A) Liabilities | B) Debit |
| C) Asset | D) Capital |

480. Which crime involves the use of computer networks to create, distribute or access materials that sexually exploit underage persons?

- | | |
|----------------------|----------------------|
| A) Cyber squatting | B) Child pornography |
| C) Assault by Threat | D) Cyber vandalism |

481. What is the main electronic component of the first generation computer?

- A) Microprocess
- B) Vacuum tubes
- C) Transistors
- D) Integrated circuit

482. Which combination of key allows user to move to the first field in the first record in Access table?

- A) Shift +Tab
- B) Ctrl + Tab
- C) Ctrl + Home
- D) Shift + Home

483. Which technique prevents invalid data being saved in Access table?

- A) Input mark
- B) Index
- C) Validation rule
- D) Filter

484. What is referred to as buying and selling of goods?

- A) Real account
- B) Profit and loss account
- C) Trading account
- D) Normal account

485. Which shortcut key is used to set the properties of form while designing?

- A) Alt + F4
- B) F4
- C) Shift + F4
- D) Ctrl + F4

486. Which variable declared outside a function in Javascript?

- A) Local variable
- B) Function variable
- C) Object variable
- D) Global variable

487. What is the maximum limit of rows in MS Excel 2010?

- A) 1084567
- B) 1048567
- C) 1048576
- D) 1084576

488. Which type of addressing is used to keep rows constant and column changes and vice versa while copying a formula from one area of the worksheet to another in Excel?

- A) Absolute
- B) Mixed
- C) General
- D) Relative

489. What is use of ?who? command in Linux?

- A) login user
- B) logout user
- C) login password
- D) logout password

490. Which book is used to record transactions relating to return of goods to suppliers?

- A) Sales Book
- B) Purchase Return Book
- C) Sales Return Book
- D) Purchase Book

491. What is the purpose of Ctrl + Q key is the Gateway of Tally screen?

- A) Quit tally current screen
- B) Exit with confirmation
- C) Exit without confirmation
- D) Close the tally screen

492. Which type of list box enables one choice of adjacent choice in VBA?

- A) Multiple - selection list box
- B) Drop down list
- C) Extended - selection list box
- D) Single - selection list box

493. Which object method is used to return the value rounded down to its nearest integer?

- A) round()
- B) ceil()
- C) floor()
- D) abs()

494. How many pairs of wires contains in category 5 UTP cable?

- A) 5
- B) 3
- C) 6
- D) 4

495. which is the correct html tag for making a text input field?

- A) <text type = "Text">
- B) <input type = "textbox">
- C) <input type = "textfield">
- D) <input type = "text">

496. What is the full form of IP?

- A) internet protocol
- B) internet protect
- C) international protocol
- D) intranet protocol

497. Which bracket is used to write object in javascript?

- A) Curly bracket
- B) Square bracket
- C) Curve bracket
- D) Corner bracket

498. What will be the output of the following VBA code?
`
Sub test()

x = 'institutue'

Debug.print Format(x,'>')

End sub`

- A) instiTUTE
- B) INSTITUTE
- C) Institute
- D) institute

499. Which function is used to count the number of cells that contain numbers, in a range?

- A) Sum()
- B) Sumif()
- C) Count ()
- D) Countif()

500. Which VBA built in function returns location at the second string occurs within the first string?

- A) ASC()
- B) Instr()
- C) Chr()
- D) Mid()

501. Which program is used to enable the devices to work with OS ?

- A) Application Software
- B) Antivirus
- C) Device driver
- D) System Software

502. What is the storage size of decimal data type in VBA?

- A) 2 bytes
- B) 4 bytes
- C) 8 bytes
- D) 12 bytes

503. What is the another name for keywords in VBA?

- A) Reserved words
- B) Literals
- C) User defined words
- D) Variables

504. Which shortcut key is used to open code window in VBA?

- A) Alt + F7
- B) F7
- C) Shift + F7
- D) Ctrl + F7

505. Which function extracts the first 5 characters from a string in VBA?

- A) Substr(str,5)
- B) Mid(str,5)
- C) Left(str,5)
- D) Right(str,5)

506. What is the purpose of word wrap?

- A) Aligning text with the right margin
- B) Moving text automatically to the next line

C) Inserting space between paragraphs

D) Inserting space automatically between words

507. What is the reason for not accepting zero in the fields of Access tables?

- A) Fields is set with is Null or [0]
- B) Fields is set with is Null or ≤ 0
- C) Fields is set with is Null or like ???
- D) Fields is set with is Null or > 0

508. Which combination of key is used to save the information in Tally?

- A) Ctrl + A
- B) Ctrl + X
- C) Ctrl + S
- D) Ctrl + I

509. Which type of variable cannot be declared within a procedure in VBA?

- A) Global scope
- B) Project scope
- C) Local scope
- D) Module scope

510. How many panes are there in backstage view in power point 2010?

- A) 5
- B) 7
- C) 3
- D) 9

511. Which mathematical function returns square root of a specified number in VBA?

- A) Sqt()
- B) Sqrt()
- C) Sqr()
- D) Sqr()