

ITI Quiz - 09-Jun-2026

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Q. ID: ITISKILL8217ZW

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sambhajipur

Question Paper

Duration: 150 Mins

Total Marks: 100

ID: ITISKILL8217ZW

Student Name: _____ Roll No: _____

1. Which of the following statements shows good teamwork?

- A) Working together towards a common goal
B) Ignoring others' ideas and opinions
C) Keeping all ideas to yourself
D) Criticizing teammates' efforts

2. Bats fly during the night. In this sentence the word Bat is _____

- A) A boring word
B) A cool word
C) An action word
D) A Naming Word

3. Wow! The flowers in the park are beautiful. This is a _____ sentence.

- A) Exclamatory (!)
B) Interrogative (?)
C) Imperative
D) Declarative (.)

4. To apply for a job, what is the next step after making an impactful resume?

- A) Applying for the job
B) Preparing for interview
C) Sending the resume to the employer
D) Writing an impressive cover letter

5. _____ contact with the people we are speaking help us to communicate confidently.

- A) Nose
B) Eye
C) Skin
D) Ear

6. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Naming words
B) Adjective
C) Verb
D) Spellings

7. Action words are also called _____.

- A) Is
B) Verbs
C) Center
D) Are

8. Kim fell from her bike yesterday. The action in the sentence is in _____ tense.

- A) Clear
B) Past
C) Present
D) Future

9. A declarative sentence tells us some information or explanation. It ends with _____.

- A) Exclamatory mark (!)
B) Comma (,)
C) Question mark (?)
D) Full stop (.)

10. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means ____.

- A) Taste
B) Measurement
C) Leg
D) Hand

11. The pronoun 'I' is used for _____.

- A) That
B) Other
C) Many
D) Myself

12. Tutor asked his student whether he knew to use Windows? How should the student answer?

- A) Yes, I know how to use Windows
B) Yup
C) Done
D) I will know

13. _____ questions give clear indication of the information the person wants to know.

- A) Wh-
B) Yes or No
C) No
D) Closed questions

14. Raghav is applying for a job at a marketing firm. What will make his cover letter easy to read?

- A) Long descriptions
B) Dividing the text into shorter paragraphs
C) Increasing the font size
D) All of these

15. The _____ is what or whom a sentence is about.

- A) Verb
B) Subject
C) Object
D) Predicate

16. The police were questioning about his crime. What type of sentence is it?

- A) Declarative (.)
B) None of these
C) Interrogative (?)
D) Exclamatory (!)

17. Ramesh is working in Chennai. ____likes the office environment.

- A) That
- B) It
- C) What
- D) He

18. Ravi is working on a project with two other teammates. Which of these make him a good team player?

- A) Sharing ideas to help the team work faster
- B) Thinking he can never make a mistake
- C) Getting angry when others don't listen
- D) Not listening to his teammates ideas and opinions

19. Which of the following is a formal introduction in a job interview?

- A) Hi, I'm Parmeet. Thanks for having me!
- B) Yo, I'm Parmeet. Let's get started!
- C) Good morning/ afternoon. I am Parmeet and I want to thank you for considering me for this role.
- D) Hey there! I'm Parmeet, nice to meet you!

20. Add comma wherever it is necessary. After the meeting we will go out.

- A) After, the meeting, we will go out.
- B) After the, meeting we will go, out.
- C) After the meeting we will go out.
- D) After the meeting, we will go out.

21. When two or more people give their thoughts and views on a topic. It is called a_____.

- A) Listening
- B) Reading
- C) Speaking
- D) Group discussion

22. Which of the following is NOT needed for teamwork?

- A) Trust
- B) Division of work
- C) Healthy communication
- D) Conflict and argument

23. They? is used when we want to refer to ____.

- A) He
- B) Our
- C) She
- D) Many people

24. Pooja is applying for a Motor Mechanics position in an automobile company. What should she include in her cover letter?

- A) Reasons why she is suitable for the role
- B) Salary expectations
- C) Education details
- D) Her hobbies - cooking, gardening

25. Teacher Meena advised her students to write down 2 or 3 sentences when she explains the lesson. How does it help the

students?

- A) Read
- B) Write
- C) Recollect what she said
- D) Speak

26. Describing words add more information to the ____?.

- A) Sad
- B) Numbers
- C) Bad
- D) Naming words

27. During a job interview, Ramesh is asked to describe his top three strengths. Which of the following responses shows good formal communication?

- A) I don't know, I never really thought about it.
- B) I'm pretty good at a lot of things.
- C) Uh, I guess I can do a little bit of everything.
- D) My top three skills are problem- solving, teamwork, and attention to detail.

28. John does not agree with his coworker about a task. How should he communicate his disagreement?

- A) You are wrong!
- B) I will just do it my way.
- C) I respectfully disagree with what you are saying.
- D) You don't know anything.

29. Pranav is working on his resume. While reviewing his resume, what should Pranav keep in mind?

- A) Ensure that the information provided is correct
- B) Check for spelling and grammar mistakes
- C) All of these
- D) Highlight skills and qualifications that match the job

30. Sita and I are friends. ____stays in Gandhi Bazar.

- A) A
- B) What
- C) And
- D) She

31. Sentences are_____.

- A) Letters
- B) Verbs
- C) Nouns
- D) group of words with complete meaning

32. Radha has learnt how to write a sentence. Which is the subject in this sentence?

- A) Sentence
- B) Radha
- C) Learnt
- D) How

33. Emotions can be expressed through your ____.

- A) Weight
- B) Voice
- C) Height
- D) Situation

34. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this

sentence, which is the plural word?

- | | |
|------------|----------|
| A) Teeth | B) Vinay |
| C) Dentist | D) Tooth |

35. Your team has completed a challenging project successfully. How should you celebrate the success?

- | | |
|--|--|
| A) Don't celebrate and start the next job. | B) Say you did everything and don't praise others. |
| C) Thank everyone in your group for helping. | D) Blame the group for any errors. |

36. The correct order for a sentence is _____.

- | | |
|--------------------------|--------------------------|
| A) Subject, Verb, Object | B) Subject, Verb |
| C) Verb, Verb, Subject | D) Verb, Object, Subject |

37. 'The sea is blue'. In this sentence _____ is an adjective.

- | | |
|--------|---------|
| A) the | B) is |
| C) sea | D) blue |

38. John was travelling by bus to his village. He noted the names of places that he could see on his journey. What are these words called as?

- | | |
|-----------------|--------|
| A) That | B) See |
| C) Naming words | D) His |

39. Choose the correct sentence.

- | | |
|--------------------------|------------------------------|
| A) Cat road runs. | B) The cat runs on the road. |
| C) The road runs on cat. | D) Runs on the road cat. |

40. You have started a new job at a company. During lunch break, you notice some coworkers chatting. How would you start an informal conversation with them?

- | | |
|--|---|
| A) Ask about the TV shows/sports they like to watch/books they like to read or their weekend plans | B) Ignore them and have your meal |
| C) Ask about their salary | D) Introduce yourself formally and inquire about their roles in the company |

41. Christy is working at her desk. Which of the following behaviors is inappropriate in the workplace?

- | | |
|---|---------------------------------------|
| A) Tap repeatedly on the desk | B) Maintain a clean workspace |
| C) Focus on tasks and avoid distractions from phone | D) Speak in a polite and clear manner |

42. The most effective way to get information is by

- | | |
|------------|-------------|
| A) Talking | B) Activity |
| C) Reading | D) Writing |

43. A child was working in the computer lab which had many

computers. The word 'computers' is in the _____ form.

- | | |
|------------|------------|
| A) Minimum | B) Plural |
| C) Less | D) Maximum |

44. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? _____?playing any of them.

- | | |
|-----------------|-----------|
| A) I won't | B) I hate |
| C) I don't mind | D) I want |

45. During a lunch break, Arjun overhears his coworkers gossiping about another coworker. What should Arjun do?

- | | |
|---|---|
| A) Listen to the gossip | B) Tell another coworker about the gossip |
| C) Tell his coworkers that gossiping is inappropriate workplace behaviour | D) Join the conversation and share his own opinion about the coworker |

46. What is formal communication?

- | | |
|--|------------------------------------|
| A) Official communication following a set of rules | B) Casual chatting on social media |
| C) All written communication | D) Talking with friends and family |

47. Listening is important to _____ the information given.

- | | |
|---------------|-------------|
| A) understand | B) overcome |
| C) forget | D) disobey |

48. Which of the following is considered appropriate workplace behavior?

- | | |
|--|----------------------------------|
| A) Being late to work regularly | B) Talking loudly on the phone |
| C) Interrupting others during meetings | D) Maintaining a clean workspace |

49. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- | | |
|----------------------------|-----------|
| A) Sheetal | B) Dog |
| C) Both Sheetal and Naveen | D) Naveen |

50. The beginning of a sentence should start with _____ letter

- | | |
|------------|------------|
| A) Small | B) Italics |
| C) Cursive | D) Capital |

51. What is an example of formal written communication?

- | | |
|--------------------------------------|-------------------------------------|
| A) Texting a friend | B) Writing an email to your manager |
| C) Posting on social media platforms | D) Sending a WhatsApp message |

52. Vinutha was questioned whether she has completed her

degree in an interview. How should she respond stating that she has completed?

- A) Yes
- B) Completed my degree
- C) No
- D) Yes, I have completed my degree

53. What is 'informal communication'?

- A) All verbal communication
- B) Talking at official meetings
- C) Casual conversations outside of official work arrangements
- D) Official communication following a set of rules

54. The punctuation in a sentence makes the meaning _____? to understand.

- A) unclear
- B) ambiguous
- C) think
- D) clear

55. Plural form of child is ____.

- A) Children
- B) Kid
- C) Infant
- D) Person

56. What are some advantages of informal communication at the workplace?

- A) Makes things more official at work
- B) Makes people talk less
- C) Helps people work together better
- D) Creates a strict environment at work

57. Symbols gives us information through ____.

- A) Colours
- B) Posters
- C) Images
- D) Words

58. 'Arjun filled water into a large pot'. In this sentence the describing word is _____.

- A) large
- B) Arjun
- C) water
- D) into

59. Adjectives are ____ words.

- A) Sound
- B) Neutral
- C) Describing
- D) Finish

60. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

- A) Practicing listening
- B) Practicing News
- C) Practicing Movements
- D) None of these

61. Singular naming words are used when ____ person, place or thing is present.

- A) Many
- B) More

C) Few

D) One

62. Cats is an example of ____ word.

- A) Words
- B) Singular
- C) Plural
- D) Opposite

63. Every complete sentence has ____.

- A) 1 part
- B) 3 parts
- C) 4 parts
- D) 2 parts

64. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____ tense.

- A) Date
- B) Past
- C) Day
- D) Future

65. Verbs tell the action of the ____.

- A) Change
- B) Cow
- C) Act
- D) Naming words

66. During a group project, one of your teammates is struggling to complete their assigned task. What should you do?

- A) Ignore their struggle and focus on your own tasks
- B) Complain to the teacher about their lack of contribution
- C) Criticize them for not being efficient
- D) Offer to help and support them to complete their task

67. It is a ____?knife. Fill in the correct adjective.

- A) there
- B) sharp
- C) this
- D) and

68. Which of the following are included in a resume?

- A) Hobbies, favorite foods, and personal interests
- B) Childhood memories, dreams, and aspirations
- C) Contact information, educational details, skills and work experience
- D) Daily routine, favorite movies, and vacation plans

69. You are at work, and a coworker asks for your support/help with a task. How would you respond informally?

- A) I can help, but seriously, you don't even know this much? What's the problem?
- B) Could you please submit a formal request via email?
- C) Sure, I can help. What do you need?
- D) I am too busy right now. Ask someone else.

70. We should ____?instructions in the classroom.

- A) forget
- B) ignore
- C) listen to
- D) learn

71. I adore? phrase is used to express ____ of something.

- A) A dislike
- B) A bad feeling
- C) A poor admiration
- D) A strong admiration

72. English is a ____ language.

- A) Night
- B) Day
- C) Evening
- D) Common

73. People can hear the emotions and see our facial expression when we ____.

- A) Taste
- B) Listen
- C) See
- D) Speak

74. ____ greetings are used while speaking to friends and family.

- A) Formal
- B) Informal
- C) No
- D) Due

75. Raj was driving towards Mysore. On the way he found few arrows marked next to Mysore on the board. What does it suggest ?

- A) None of these
- B) Way
- C) Map
- D) Direction

76. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to ____.

- A) See
- B) Improve his English
- C) Friends
- D) Play

77. What is workplace etiquette?

- A) None of these
- B) Casual behavior with colleagues
- C) Everyday manners outside of work
- D) Proper behavior in the workplace based on respect and professionalism

78. Dislikes are things towards which we have ____.

- A) Interests
- B) Likes
- C) Negative emotion
- D) Positive emotion

79. During a job interview, if you couldn't hear or understand a question, what would you say?

- A) Hey, can you repeat that? I wasn't paying attention
- B) I am lost. Can you say it again?
- C) Sorry! I didn't understand. Could you please repeat the question?
- D) Speak clearly and repeat the question.

80. Which of the following are some informal situations within the workplace?

- A) Waiting or walking in the lobby/hallways
- B) All of these
- C) Drinking water near the water cooler
- D) Having a meal in the canteen/ cafeteria

81. Formal greetings are used in ____.

- A) House
- B) Workplace
- C) Family
- D) Friends

82. Using Internet is easy if we learn ____.

- A) Sports
- B) Maths
- C) English
- D) Science

83. Things or activities that we enjoy are ____.

- A) Negative
- B) Likes
- C) Emotions
- D) Dislikes

84. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

- A) Take care!
- B) What are you doing here?
- C) Thank you!
- D) Long time, no see!

85. When you ask someone something it is ____.

- A) Question
- B) Response
- C) Answer
- D) Blank

86. A poster presents information by using ____.

- A) Novel
- B) Story
- C) Exercise for practice
- D) Images and colours

87. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

- A) None of these
- B) What Nina asked?
- C) Nina is your plan.
- D) Nina, what is your summer plan?

88. When people from different states/ countries meet officially, ____ is the commonly used language to communicate with each other.

- A) Latin
- B) Action
- C) English
- D) Newspaper

89. We can learn English by ____.

- A) Reading newspaper
- B) Cooking
- C) None of these
- D) Playing

90. Group discussion helps us ____.

- A) argue
- B) learn more and solve big problems
- C) have fun
- D) create problems

91. Sudha says, "I feel that these lights are too bright". What is she communicating?

- A) Question
- B) Idiom
- C) Answer
- D) Opinion Phrase

92. An exclamatory sentence ends with the ____.

- A) Exclamatory mark (!)
- B) Question mark (?)
- C) Full stop (.)
- D) Comma (,)

93. Words that are used to name people, places, animals and things are ____.

- A) Naming words
- B) Person
- C) Key
- D) Table

94. Question always end with a ____?

- A) Comma ,
- B) Exclamation mark !
- C) Full stop .
- D) Question mark ?

95. Effective communication is to both ____.

- A) speak and listen well
- B) learn well
- C) see well
- D) speak well

96. Yash bought a bag which had recycle symbol. What should he do when the bag is old?

A) Put it in soil

B) Should dispose it in recyclable items

C) Throw it in the river

D) Burn

97. Which of the following actions by Aisha during the team meeting show appropriate workplace etiquette?

- A) Chat with her coworkers about non-work things
- B) Put her phone on silent mode and actively participate in the discussion
- C) Continuously check her phone and respond to messages
- D) Interrupt the speaker to share her thoughts

98. Arun travels to school by bus. The action word in the sentence is ____.

- A) Arun
- B) school
- C) travels
- D) bus

99. Naming words are also called ____?

- A) Action
- B) Nouns
- C) Pronouns
- D) Verbs

100. Comma is used to show a ____ within the sentence.

- A) Break
- B) Capital letter
- C) Full stop
- D) Pair