

ITI Quiz - 27-Apr-2026

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Q. ID: ITISKILL80187V

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KANAKAPURA

Question Paper

Duration: 30 Mins

Total Marks: 632

ID: ITISKILL80187V

Student Name: _____ Roll No: _____

1. Cutting down of trees for farming and housing purposes is called _____.

- A) Reforestation B) Deforestation
C) Afforestation D) Forestation

2. How does Market Scan help with running a business?

- A) All of these B) Helps understand about other similar business
C) Helps in making the business plan D) Gives an idea about the customers

3. Naina wants to take a few safety Measures on Social media. What does that refers to?

- A) Do not share personal information B) All of these
C) Do not share information with unknown people D) Do not send a rude or mean comment

4. Fill in the blank with correct future tense of verb. "We _____ to the zoo after Breakfast ". | ಭವಿಷ್ಯದ ಭವಿಷ್ಯದ ಕ್ರಿಯಾಪದವೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "We _____ to the zoo after Breakfast "

- A) had gone B) went
C) are going D) will go

5. Tapsi is at a clothes shop to buy a gift for her friend. She can't decide which clothes to pick. How can the salesperson help Tapsi?

- A) By asking closed questions B) By asking open, probing and closed questions
C) By asking open questions D) By asking probing questions

6. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Fixed Deposit B) Piggy Bank
C) Salary Account D) None of these

7. Kim fell from her bike yesterday. The action in the sentence is in _____ tense.

- A) Past B) Clear
C) Future D) Present

8. Seetha is speaking to her customers to understand how to improve her business. What type of communication is this?

- A) Verbal Communication B) No Communication
C) Non-Verbal Communication D) Written communication

9. Laws related to activities on the internet are called _____.

- A) Cyber laws B) Labour laws
C) Environment protection laws D) Criminal laws

10. _____ can lead to division of people, communities and families.

- A) Gender discrimination B) Gender equality
C) Same rights D) Respecting all people

11. When you ask someone something it is ____.

- A) Question B) Blank
C) Response D) Answer

12. Which of the following devices can be connected using bluetooth?

- A) Speakers B) Mouse
C) Earphones D) All of these

13. Money put aside for a big expense many years from now is _____ savings.

- A) Emergency B) Goal
C) Short term D) Long term

14. Jaya used her friend's laptop to log into her bank account. What should she do before giving the laptop back?

- A) Log out of her bank account B) Stay logged in
C) Close the laptop D) Close the website

15. Kirti attended a guest lecture. How can she use her

mobile phone to understand the difficult words?

- A) Grocery app B) Shopping app
C) Cosmetics store app D) Use a dictionary app

16. This intention to move out of one's place to another for better jobs is called _____. | ಉತ್ತಮ ಉದ್ಯೋಗಗಳಿಗಾಗಿ ಒಬ್ಬರ ಸ್ಥಳದಿಂದ ಇನ್ನೊಬ್ಬರಿಗೆ ಸ್ಥಳಾಂತರಗೊಳ್ಳುವ ಈ ಉದ್ದೇಶವನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) migration | ವಲಸೆ B) irrigation | ನೀರಾವರಿ
C) litigation | ವ್ಯಾಜ್ಯ D) mitigation | ತಗ್ಗಿಸುವಿಕೆ

17. The _____ is a few words that quickly tell what the email is about.

- A) Inbox B) Compose
C) ID D) Subject

18. The practice of including people within any group or social setting with respect and empathy is called _____.

- A) Inclusion B) Gender stereotype
C) Conflict D) Gender based discrimination

19. Radha wants to use social media for her professional growth. She could join groups according to her _____.

- A) mood B) age
C) career or subject interests D) qualification

20. The amount put aside without being spent is ____?.

- A) Bill B) Tax
C) Savings D) Deductions

21. Trisha entered a number in E column and row 5. What is the name of that cell?

- A) E5 B) 5
C) E D) E1

22. Select the example of a product from the options.

- A) Home painting B) Shirt
C) Parlour service D) Bike repair

23. We can learn English by _____?.

- A) Playing B) Cooking
C) None of these D) Reading newspaper

24. Shyam and Ram applied for the same job. Shyam read the job description in detail and made note of important details. Who will know more about the company?

- A) Shyam B) Both of them
C) Ram D) None of them

25. Which of the following are good manners in an interview?

- A) Being on time B) Not making eye contact
C) Getting irritated D) Speaking too fast

26. Loyal Customers are those who _____.

- A) Keep coming back to the same shop B) Hate the shop
C) Buy a product/a service for the first time D) Ask for more discount

27. Values and ethics help us build good _____.

- A) games B) rent
C) behavior D) studies

28. Ridhima wants to post something on her social media. What should she do to stay safe on social media?

- A) All of these B) Avoid sharing locations
C) Avoid sharing any password D) Avoid sharing address

29. Which communication method should be used to share confidential information and documents in the workplace?

- A) Instagram B) Email
C) Phone D) WhatsApp

30. Which of the following is the most common operating system?

- A) Router B) MS Office
C) Printer D) Windows

31. When people from different states/ countries meet officially, _____ is the commonly used language to communicate with each other.

- A) Newspaper B) Latin
C) English D) Action

32. A _____ path is a series of jobs to help you progress towards your goals.

- A) Unsatisfying B) Career
C) Work D) Foot

33. _____ is an organisation that uses digital technology to help people in rural India.

- A) Digital Education Foundation (DEF) B) Digital Empowerment Foundation (DEF)
C) Digital Education Fund (DEF) D) Digital Empowerment Foundation (DEF)

34. When you greet higher official's such as Teacher, Instructor or Supervisor, you should use _____. | ಶಿಕ್ಷಕ, ಬೋಧಕ ಅಥವಾ ಮೇಲ್ವಿಚಾರಕನಂತಹ ಉನ್ನತ ಅಧಿಕಾರಿಗಳನ್ನು ನೀವು

ಸ್ವಾಗತಿಸಿದಾಗ, ನೀವು _____ ಅನ್ನು ಬಳಸಬೇಕು

- A) Hey B) Hi
C) Hello D) Good morning

35. A person who respects and follows the law of a country is a _____.

- A) Bad Employee B) Businessman
C) Responsible Citizen D) Small Kid

36. Comma is used to show a _____ within the sentence.

- A) Capital letter B) Pair
C) Break D) Full stop

37. Gopi spends his salary on movies, groceries, house rent and clothes. Where can he reduce his expenses to save some money?

- A) House rent B) Movies
C) Groceries D) Clothes

38. Which of these should not be used to express your opinion in a group discussion?

- A) In my opinion B) It seems to me that
C) I don't quite agree D) Listen to me

39. Raji is studying to be a Baker in a from an ITI. Which place is suitable for her to do industry visit?

- A) Toy factory B) Chemical factory
C) Bread factory D) Paint factory

40. Safeena wants to talk to her friend on a video call. Which of the following is necessary for a video call on a desktop computer?

- A) Trackpad B) Printer
C) Web Camera D) Remote

41. _____ is a brief statement about purpose and principles of the constitution. | _____ ಸಂವಿಧಾನದ ಉದ್ದೇಶ ಮತ್ತು ತತ್ವಗಳ ಸಂಕ್ಷಿಪ್ತ ಹೇಳಿಕೆಯಾಗಿದೆ.

- A) Module | ಮಾಡ್ಯೂಲ್ B) Syllabus | ಪಠ್ಯಕ್ರಮ
C) Unit | ಘಟಕ D) The preamble | ಪೀಠಿಕೆ

42. _____ website can be used to find information on schemes and initiatives across all sectors, from tourism to employment to agriculture.

- A) http://www . igod.gov.in B) http://www . education.gov. in/
C) http://www . swayam.gov.in/ D) http://www . india.gov.in

43. _____ are the abilities and qualities you have as a person that helps you grow well in life and career. |

_____ ಒಬ್ಬ ವ್ಯಕ್ತಿಯಾಗಿ ನೀವು ಹೊಂದಿರುವ ಸಾಮರ್ಥ್ಯಗಳು ಮತ್ತು ಗುಣಗಳು ಜೀವನ ಮತ್ತು ವೃತ್ತಿಜೀವನದಲ್ಲಿ ಉತ್ತಮವಾಗಿ ಬೆಳೆಯಲು ಸಹಾಯ ಮಾಡುತ್ತದೆ.

- A) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು B) Threats | ಬೆದರಿಕೆಗಳು
C) Opportunities | ಅವಕಾಶಗಳು D) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

44. Sheela prepared for an interview for a week but got nervous and was rejected. What should she do to improve?

- A) Do not lose focus from her goals B) Avoid future interviews
C) Ignore feedback from the interview D) Keep thinking about her failure

45. A poster presents information by using _____.

- A) Novel B) Images and colours
C) Exercise for practice D) Story

46. Sundar's hotel business was under heavy loss. He had to close business. How can he learn from failure and achieve success?

- A) Think about what happened in a systematic way B) All of these
C) Stay positive to learn from failure D) Don't give-up and try again

47. Steve's mother told him that the mixer grinder is not working. What should be his first step in order to solve the problem?

- A) Identify the problem B) Sell the mixer
C) Complain D) Throw it

48. Cherry is going for an interview. What should she not do?

- A) Wear clean clothes B) Take her resume
C) Apply too much makeup or perfume D) Wear formal dress

49. Which of these is the short cut for making the text bold?

- A) Ctrl+I B) Ctrl+U
C) Ctrl+B D) Ctrl+S

50. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

- A) know your office | ನಿಮ್ಮ ಕಛೇರಿ ತಿಳಿದಿದೆ B) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ
C) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ D) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ

51. Which of the following is not a social media app?

- A) LinkedIn
C) Instagram

- B) WhatsApp
D) Amazon

- C) Alumni clubs

- D) All of these

52. Good time management helps in improving _____ at work.

- A) Pressure
C) Stress
- B) Weakness
D) Performance

53. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Scientific skill
C) Technical skill
- B) Negative attitude
D) Positive attitude

54. Which website to use to book the train tickets

- A) [https:// myaadhaar.uidai.gov.in](https://myaadhaar.uidai.gov.in)
C) [http:// www .irctc. co.in](http://www.irctc.co.in)
- B) [http: /www . igod.gov.in](http://www.igod.gov.in)
D) [http://www . india.gov.in/](http://www.india.gov.in/)

55. Conflict in workplace affects ____?

- A) weather
C) environment
- B) ability to work
D) salary

56. Things that one is good at doing are _____.

- A) Concerns
C) Passion
- B) Interests
D) Abilities

57. Internet is the best place to be a _____.

- A) Life long learner
C) All of these
- B) Continuous learner
D) Self learner

58. Why do customers like a product or service?

- A) Good Quality
C) Good Price
- B) All of these
D) Feel of the product or service

59. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? _____?playing any of them.

- A) I don't mind
C) I want
- B) I hate
D) I won't

60. Mr. Johnson wants to employ an 8 year old girl for household work. In India, which fundamental right would not allow it?

- A) Right to equality
C) Right against exploitation
- B) Right to information
D) Right to freedom of religion

61. Where can you build a professional network?

- A) Social events
B) Current job

62. What is the full form of NAPS?

- A) National Appraisal Promotion Scheme
C) National Apparent Provident Scheme
- B) National Appreciation Pro Scheme
D) National Apprenticeship Promotion Scheme

63. How can a professional network support your career growth?

- A) By giving financial loans
C) By sharing knowledge and professional guidance
- B) By organizing social parties
D) By offering free travel discounts

64. The way we sit, our facial expression and body language show _____ communication.

- A) written
C) verbal
- B) non- verbal
D) informal

65. John does not agree with his coworker about a task. How should he communicate his disagreement?

- A) I will just do it my way.
C) I respectfully disagree with what you are saying.
- B) You are wrong!
D) You don't know anything.

66. Fill in the blank with comparative adjective. "Your pencil is _____ than mine". | ತುಲನಾತ್ಮಕ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "Your pencil is _____ than mine"

- A) thick
C) sharp
- B) blunt
D) sharper

67. Indian constitution is a set of _____ of our country.

- A) Tools
C) Laws and rules
- B) Keys
D) Languages

68. Arya has joined a new company. They want him to open a _____so that they can credit his salary.

- A) Recurring deposit
C) Salary account
- B) Fixed deposit
D) Current account

69. Rajesh wants to save Rs. 6000 every year for his old age. How much should he save every month?

- A) 50
C) 100
- B) 6000
D) 500

70. Neetu has excellent story telling skills. What type of intelligence is it?

- A) Body Smart
C) Logic Smart
- B) Picture Smart
D) Word Smart

71. An inclusive environment is needed for happiness and ___ at work.

- A) Ideas
- B) Wage gap
- C) Stereotype
- D) Growth

72. Activities that one is good at and can do well are called ____.

- A) Passion
- B) Sports
- C) Interests
- D) Abilities

73. Location for the job means ___?

- A) Place
- B) Name
- C) Title
- D) Description

74. Paul is saving his Word document for a project. Which layout format should he use for official documents?

- A) Undo
- B) Landscape
- C) Cut
- D) Portrait

75. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed ___?process.

- A) Decision- making
- B) Conflict resolution
- C) Positive attitude
- D) Negative attitude

76. Pooja started a food court that was very successful with many customers. After a year, the number of customers decreased. What should Pooja do to solve this problem?

- A) Close the Food court
- B) Change the Cooking Style
- C) Collect the Feedback from the Customers
- D) Change her business

77. Rahim is filing tax for the first time for his business. Which of these elements are NOT needed for filing tax?

- A) Aadhar Card
- B) PAN Card
- C) Birth Certificate
- D) Income Tax Return

78. Jack is very good at MS Excel. He must apply for a job based on his _____.

- A) Abilities
- B) Interests
- C) Mood
- D) Decision

79. Bindu receives a call from JJ company promoting a discount sale. She couldn't clearly hear the details. How is she supposed to ask the person to repeat the information?

- A) Could you please repeat?
- B) What is it?
- C) Speak loud
- D) I don't know

80. Joseph wants to make the letters in the words slant to one side. Which option should he use?

- A) Bold
- B) Numbered List

- C) Underline
- D) Italic

81. During an industrial visit or an interview we have to dress ___?

- A) dirty
- B) in pajamas
- C) formally
- D) casually

82. Azim has received a new mail from his teacher. Where can he check the mail received?

- A) Compose
- B) Draft
- C) Inbox
- D) Sent

83. Which of these is a bad practice in a workplace?

- A) Open and honest communication
- B) No trust between co-workers
- C) Good work- life balance
- D) Opportunity to grow in the company

84. _____are the most convenient way to do something online.

- A) Monitor
- B) Keypad
- C) Mobile apps
- D) Desktop

85. The _____tab helps to change the type of page. (portrait or landscape)

- A) Design
- B) Review
- C) Insert
- D) Layout

86. A child was working in the computer lab which had many computers. The word 'computers' is in the ___ form.

- A) Minimum
- B) Maximum
- C) Less
- D) Plural

87. Which of the following tasks can be performed by Alexa?

- A) Play music
- B) Check the weather
- C) All of these
- D) Call phones

88. _____is the formal process of checking if the candidate is suitable for the job.

- A) Training
- B) Onboarding
- C) Interview
- D) Reading

89. What kind of stress can lead to lifelong physical and mental health issues?

- A) Long-term
- B) Short-term
- C) Mid-term
- D) Good stress

90. Effective communication is to both _____.

- A) learn well
- B) speak well
- C) see well
- D) speak and listen well

91. Customers sharing their experience and opinion about a product is called ____.

- A) Customer ID B) Customer Support
C) Customer Feedback D) Customer Probing

92. _____ is one of the behavioral skills that is required to organize work efficiently and complete it on time.

- A) Dancing B) Cooking
C) Painting D) Time Management

93. FAB means ____?

- A) Features, Advantages, Benefits B) Five, Advertisements, Boards
C) Festival, Adventure, Behalf D) Features, Advices, Benefits

94. A person with a growth mindset is always willing to _____. | ಬೆಳವಣಿಗೆಯ ಮನಸ್ಥಿತಿ ಹೊಂದಿರುವ ವ್ಯಕ್ತಿಯು ಯಾವಾಗಲೂ _____ ಸಿದ್ಧರಿದ್ದಾರೆ.

- A) become rich | ಶ್ರೀಮಂತರಾಗುತ್ತಾರೆ B) keep quiet | ಮೌನವಾಗಿರಿ
C) relax | ವಿಶ್ರಾಂತಿ D) grow, change, learn | ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ

95. Teacher Meena advised her students to write down 2 or 3 sentences when she explains the lesson. How does it help the students?

- A) Read B) Speak
C) Recollect what she said D) Write

96. Shilpa is applying for a job online. She sends her application by email. What is she supposed to mention in the subject line to make it easy for the employer to find her email?

- A) Previous experience B) Shilpa - Job Position
C) Education qualification D) Shilpa - Age

97. _____ is the software that is put in a computer so that one can use it.

- A) App Store B) Settings
C) Operating System D) Software

98. Vibha wants to register on the NAPS portal. She should have ____ to register.

- A) Degree B) ITI certificate
C) Diploma D) Masters degree

99. Ramesh wanted to collect 50 stamps in 6 months. So, he started by collecting two stamps every week. This is a _____ goal.

- A) Short-term B) Unrealistic

C) Life-time

D) Long-term

100. After receiving interview call, what is the next step? | ಸಂದರ್ಶನ ಕರೆ ಸ್ವೀಕರಿಸಿದ ನಂತರ, ಮುಂದಿನ ಹಂತ ಯಾವುದು?

- A) Send application letter | ಅರ್ಜಿ ಪತ್ರ ಕಳುಹಿಸಿ B) Send resume | ಪುನರಾರಂಭವನ್ನು ಕಳುಹಿಸಿ
C) Prepare the resume | ಪುನರಾರಂಭವನ್ನು ತಯಾರಿಸಿ D) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ

101. Which of the following is a universal ID card?

- A) Employers ID card B) PAN Card
C) Bank Credit card D) Aadhaar Card

102. Raj was driving towards Mysore. On the way he found few arrows marked next to Mysore on the board. What does it suggest ?

- A) Direction B) None of these
C) Map D) Way

103. The concept of _____ best describes importance of teamwork.

- A) Team B) Synergy
C) Conflict D) Group

104. Farida met an ex-student of her institute. He/she can be called as an _____?.

- A) Alumni B) Interviewer
C) Professor D) Referee

105. A formal letter can be used for _____ purposes.

- A) Boring B) Fighting
C) Official D) Friendship

106. _____ is major changes takes place in manufacturing. | _____ ತಯಾರಿಕೆಯಲ್ಲಿ ಪ್ರಮುಖ ಬದಲಾವಣೆಗಳು ನಡೆಯುತ್ತವೆ.

- A) Water revolution | ಜಲ ಕ್ರಾಂತಿ B) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ
C) Green revolution | ಹಸಿರು ಕ್ರಾಂತಿ D) Food revolution | ಆಹಾರ ಕ್ರಾಂತಿ

107. Sharvan serves as a delivery agent delivering tomatoes from a farmer to a company that makes tomato sauce. What is Sharvan's job?

- A) Distributor B) Service Provider
C) Seller D) Buyer

108. What happens If we do not maintain good personal hygiene (cleanliness)?

- A) Our health improves. B) We become more popular.
C) We can get sick easily. D) We feel happier.

109. Prem wants to start a shop. He can apply for ____ loan to have benefits.

- A) Home
- B) Education
- C) Car
- D) MUDRA

110. Which of the following feature in not available in online meeting tools?

- A) After the meeting, the online meeting can be closed and ended.
- B) Display Participants contact number
- C) Everyone can turn on the camera on their own devices
- D) Everyone can speak to each other and hear each other.

111. Exchange of ideas happen through _____.

- A) Watching
- B) Listening
- C) Communication
- D) Singing

112. Which of the following is a specialized app or portal designed to find jobs?

- A) Amazon
- B) Myntra
- C) Naukri
- D) Zomato

113. At workplace, communication must follow the _____.

- A) Close
- B) Ideas
- C) Text
- D) 6Cs

114. Mohit wants to move from one cell to another. He can do that by using the ____? on the keyboard.

- A) Arrow keys
- B) A1,B1.C1 ...
- C) Ctrl+B
- D) Ctrl+Z

115. A good business idea for a young or new entrepreneur should be sustainable. This means_____.

- A) It has many details
- B) It is easy to use
- C) It is planned for the present and future business growth
- D) It has budget

116. Unique Selling Proposition or USP of a business plan refers to_____.

- A) An old business is updated
- B) A new customer for the business
- C) A special or different idea for a business
- D) A special budget for the business

117. Harish made a call to the Senior manager in a company. How is he supposed to start the conversation.?

- A) Purpose of call
- B) Thank the person
- C) Greet the person
- D) Good bye

118. Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?

- A) Subject
- B) Attach file
- C) BCC (Blind Carbon Copy)
- D) CC(Carbon Copy)

119. The correct order for a sentence is _____.

- A) Subject, Verb
- B) Verb, Verb, Subject
- C) Subject, Verb, Object
- D) Verb, Object, Subject

120. Sentences are_____.

- A) group of words with complete meaning
- B) Letters
- C) Nouns
- D) Verbs

121. During an industry visit, an important thing to observe is_____?.

- A) Behaviour of workers
- B) Colors
- C) Generator
- D) Canteen food

122. Sonu wants to connect a device wirelessly to a computer. What technology can he use?

- A) USB
- B) Bluetooth
- C) Wire
- D) Switch

123. SMART stands for _____.

- A) Specific, Memorable, Achievable, Relevant, and Time-Bound.
- B) Specific, Measurable, Archive, Relevant, and Time-Bound.
- C) Specific, Measurable, Achievable, Relevant, and Time-Bound.
- D) Specific, Measurable, Achievable, Relevant, and Trim

124. _____is a serious issue that affects an individual's mental, emotional, physical wellbeing in the workplace.

- A) Sexual harassment
- B) Meeting with the manager
- C) Travel leave
- D) Company rules

125. Sarah is a teacher at a school for one year. After that, she becomes a trainer for new teachers and then a principal. What does this job progression show?

- A) Sarah?s education
- B) Sarah?s job
- C) Sarah?s hobby
- D) Sarah?s career

126. Pushpa and Kavya have opened a shop for baby clothes in Bangalore and Chennai. Bangalore outlet is gaining more popularity and profit? What might be the reason?

- A) There are more babies in Bangalore
- B) Good customer relationship in Bangalore shop
- C) No reasons
- D) Chennai is very hot

127. Online banking is also called ____.

- A) Office banking B) Self banking
C) Home banking D) Net banking

128. Sarah notices a colleague, John, making unwelcome jokes about someone's clothes at the office party. What should Sarah do according to the POSH Act?

- A) Report the incident to Internal Committee (IC) B) Tell John directly to stop
C) Ignore it, John might be joking D) Make a sarcastic comment back at John

129. Naming words are also called ____?

- A) Nouns B) Pronouns
C) Action D) Verbs

130. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.

- A) Trainers B) Employers
C) Professors D) Teachers

131. Arun travels to school by bus. The action word in the sentence is ____.

- A) Arun B) bus
C) school D) travels

132. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?

- A) Watch news B) Find courses: online or offline
C) Quit job D) Play sports

133. Identify the improper term. | ಅಸಮರ್ಪಕ ಪದವನ್ನು ಗುರುತಿಸಿ.

- A) Sound pollution | ಧ್ವನಿ ಮಾಲಿನ್ಯ B) Air pollution | ವಾಯು ಮಾಲಿನ್ಯ
C) Water pollution | ಜಲ ಮಾಲಿನ್ಯ D) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ

134. Which of the following will the interviewer expect from the candidates?

- A) Good soft skills B) Painting skills
C) Singing skills D) Cooking skills

135. Adjectives are ____words.

- A) Neutral B) Sound
C) Describing D) Finish

136. What are the duties of an entrepreneur?

- A) Managing finances and budgets B) Managing the business
C) All of these D) Talking to customers

137. A person who works with us is called a__?.

- A) Friend B) Coworker
C) Relative D) Family

138. A resume should be _____. | ಪುನರಾರಂಭವು _____ ಆಗಿರಬೇಕು

- A) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ B) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ
C) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ D) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ

139. What is the shortcut key for Print?

- A) Ctrl+P B) Ctrl+U
C) Ctrl+B D) Ctrl+Z

140. India is a Sovereign country. That means it can make its own_____.

- A) Rules and Decisions B) State
C) Money D) Election

141. What are Employability Skills?

- A) Skills needed to be successfully employed B) Skills for playing video games
C) Skills for good communication D) Skills used only in sports

142. Words that are used to name people, places, animals and things are _____.

- A) Naming words B) Key
C) Person D) Table

143. In India, the number of boys/men who can get education is much higher than girls/women. What type of discrimination is this?

- A) Gender discrimination B) Age discrimination
C) Color discrimination D) Religion based discrimination

144. Priya received constructive (helpful) criticism from her manager about her latest project. What should she do?

- A) Listen B) Thank her manager
C) Understand D) All of these

145. Phone call has ___phases

- A) Three B) Different

C) Middle

D) End

A) Day

B) Future

C) Past

D) Date

146. Subir wants to celebrate all festivals at his workplace. This shows that he is _____.

A) Disciplined

B) Inclusive

C) Silent

D) Productive

147. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

A) Take leave

B) Be prepared about the topic

C) Attend classes

D) Attend party

148. John was travelling by bus to his village. He noted the names of places that he could see on his journey. What are these words called as?

A) Naming words

B) That

C) His

D) See

149. It is a ____?knife. Fill in the correct adjective.

A) there

B) sharp

C) this

D) and

150. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ?

A) Gardening | ತೋಟಗಾರಿಕೆ

B) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.

C) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು.

D) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ

151. Product is an object that can be _____.

A) Used

B) Seen

C) Touched

D) Seen, Touched and Used

152. Shreyas is going for an interview. He has picked a shirt from the cupboard. He must _____ before wearing it.

A) soak

B) tear

C) iron

D) color

153. We need an _____ and a search engine to access the information on the web.

A) Internet connection

B) Key board

C) Data cable

D) Mouse

154. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____ tense.

155. Which of the following aspects did you focus on the most during your industrial visit?

A) The decoration of the offices

B) The types of machinery and technology used in manufacturing processes

C) The uniforms worn by employees

D) The quality of food in the cafeteria

156. We start communicating when we are _____.

A) Children

B) Parents

C) Old

D) Adults

157. Distance between yourself and the other person is called _____.

A) Relationship

B) Close

C) Informal

D) Spatial distance

158. Which of the following should be avoided while facing an interview?

A) Listening

B) Speaking

C) Answering questions

D) Use mobile

159. While creating a Gmail account 'Create an account for myself' option will be chosen to _____.

A) Create a bussiness account

B) Create a company account

C) None of these

D) Create a Personal account

160. What is stress? | ಒತ್ತಡ ಎಂದರೇನು?

A) Feeling of surprise | ಆಶ್ಚರ್ಯದ ಭಾವನೆ

B) Feeling of frustration / disappointment | ಹತಾಶೆ / ನಿರಾಶೆಯ ಭಾವನೆ

C) Feeling of delight | ಆನಂದದ ಭಾವನೆ

D) Feeling of joy | ಸಂತೋಷದ ಭಾವನೆ

161. Zeena wants to enroll for an e-learning course. The most important thing she needs is a _____.

A) Library card

B) Mobile phone or Computer

C) Book

D) Pen

162. The main purpose of mock interviews is to _____?.

A) judge people

B) give marks

C) waste time

D) give feedback

163. The way we interact, manage and deal with our external environment is known as _____ skills.

A) Musical

B) Teaching

C) Technical

D) Behavioural

164. Emotions can be expressed through your ____.

A) Weight

B) Situation

C) Height

D) Voice

165. Entrepreneurship means ____?.

A) Managing career

B) Running your own business

C) Starting a new career

D) Supporting a business person

166. A customer who buys a product for the first time is a ____?.

A) New customer

B) Vendor

C) Bargaining customer

D) Researching customer

167. You can speak to your friend ____.

A) Informally

B) By reading their mind

C) Formally

D) By dancing

168. Azim wants to learn dancing and challenge the gender stereotype that only women should learn dancing. It is completely ____.

A) okay

B) wrong

C) funny

D) Impossible

169. Which of these is the full form of SWOT? | ಇವುಗಳಲ್ಲಿ SWOT ನ ಪೂರ್ಣ ರೂಪ ಯಾವುದು?

A) Strength Weakness Opportunity Threat

B) Special Wellness Organization Theme

C) Speak Work Openly Together

D) Strong World Olympic Team

170. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

A) None of these

B) What Nina asked?

C) Nina is your plan.

D) Nina, what is your summer plan?

171. Rama has started using Social Media, as a responsible user what are the things she should not do?

A) Connecting with professionals from her field

B) Searching jobs online

C) Use social media to find the latest information.

D) Posting personal information publicly

172. A hotel asked its customer's to fill customer satisfaction survey. What are they trying to do?

A) Collect customer feedback

B) Sell more hotels

C) Promote their hotel

D) Advertise their hotel

173. Which among these is NOT a digital wallet?

A) MobiKwik

B) PhonePe

C) Internet explorer

D) Paytm

174. A _____ is a square, black and white code that you can scan with the camera and use.

A) QR Code

B) User ID

C) OTP

D) Password

175. Something that is not accepted by someone is called ____.

A) Acceptance

B) Failure

C) Rejection

D) Success

176. Which among these is a type of communication?

A) Visual

B) Non-Verbal

C) All of these

D) Verbal

177. ____ supports entrepreneurs to get loans under several schemes in district level.

A) SIDO

B) District Industry Centres (DIC)

C) SSLC

D) National small industries corporation (NSIC)

178. A dissatisfied customer means ____.

A) Old customer

B) Beautiful customer

C) Happy customer

D) Unhappy customer

179. On a computer, a file can be created using which of these applications?

A) MS Excel

B) MS Word

C) All of these

D) MS Powerpoint

180. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

A) What are you doing here?

B) Take care!

C) Long time, no see!

D) Thank you!

181. Which of the following is a smart device?

A) Smart TV

B) Smart Watch

C) All of these

D) Smart Phone

182. What is the service given to the customer before, during or after a purchase called?

A) Customer service

B) Auto Service

C) None of these

D) Management Service

183. _____ are jobs that you find by being part of a

particular online platform or an app.

- A) Life time jobs
- B) None of these
- C) Platform- based jobs
- D) Railway platform jobs

184. The beginning of a sentence should start with _____ letter

- A) Cursive
- B) Italics
- C) Small
- D) Capital

185. Anita and her partner are paid the same salary for the same job. This is a good example of_____.

- A) Discrimination
- B) Gender equality
- C) Stereotype
- D) Jealousy

186. Singular naming words are used when ____person, place or thing is present.

- A) Few
- B) Many
- C) More
- D) One

187. Whenever we are communicating we have to be dressed appropriately, maintain our body language and maintain ____?.

- A) make up
- B) a very loud volume
- C) eye contact
- D) silence

188. Shyna wants to start a masala powder business. She is presenting a business pitch to the bank manager. How long should her business pitch be?

- A) 15 mins
- B) 2 to 3 mins
- C) 10 mins
- D) 1 min

189. What is the most important thing to focus in a Guest Lecture?

- A) Expectations of the workplace
- B) Shopping centers near workplace
- C) YouTube Reels
- D) Holidays

190. _____is a sales technique that aims to market additional products to the customers.

- A) Cross selling
- B) Lying
- C) Probing
- D) FAB

191. Vinod met his new manager at his workplace. He had to _____himself first.

- A) Appreciate
- B) Praise
- C) Introduce
- D) Thank

192. Vimal wanted to update his resume. Which of the following he should NOT include in his resume?

- A) Qualification
- B) Salary expectations
- C) Date of birth
- D) Name

193. _____is the money we invest in producing a product or service.

- A) Product Price
- B) Business Pitch
- C) Business revenue
- D) Product Cost

194. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Save
- B) Cut
- C) Undo
- D) Print

195. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) Yes, why not!
- B) Yes, he should blame his team- mates for all the problems.
- C) Yes, he should discuss all the arguments in detail.
- D) No, he should avoid speaking negatively about his teammates.

196. Which of the following websites is helpful to learn new languages for free?

- A) Duolingo
- B) LinkedIn
- C) All of these
- D) Codecademy

197. Which of the following are the top benefits of using the internet?

- A) Speed of communication
- B) Safety
- C) Access to information
- D) All of these

198. John wasn't selected for a job because he is a man. What type of discrimination is this?

- A) Color discrimination
- B) Age discrimination
- C) Gender discrimination
- D) Education discrimination

199. _____is the process of taking steps to look neat and presentable.

- A) Grooming
- B) Caring
- C) Uniform
- D) Brooming

200. Sales person tells the customer 'the offer exists today only'. This sales technique is called_____.

- A) Summary close
- B) Now or never close
- C) Opening technique
- D) Question close

201. Rita did not enjoy her work in her previous company. She is going for interview to another company. What should Rita NOT do?

- A) Take her resume
- B) Be on time for the interview
- C) Talk badly about her previous company
- D) Communciate clearly

202. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to_____.

- A) Improve his English B) Friends
C) Play D) See

203. Meena is not comfortable talking to her colleagues in English. This is an example of_____.

- A) Caste barrier B) Communication barrier
C) Cultural barrier D) Gender barrier

204. Keith recorded his interview as a video to understand his performance. This is also one of the methods to receive _____?.

- A) compliments B) feedback
C) Greetings D) wishes

205. Which are the two skills needed for good career growth?

- A) Watching TV & Making friends B) Traveling & Shopping
C) Technical Skills & Employability Skills D) Playing video games & cooking skills

206. Which of these is an advantage of learning online?

- A) Make friends with classmates B) No need to study
C) Learn anytime & anywhere D) Have shorter classes

207. A mock interview is a _____job interview.

- A) fun B) practice
C) difficult D) virtual

208. Raju wants to start a Textile shop. What should he do first?

- A) Hire Staff B) Rent a Shop
C) Purchase New Fabrics D) Prepare a Business Plan

209. In which of the following tasks, do we need digital literacy?

- A) Finding information online B) Creating a Resume
C) All of these D) Communication through emails

210. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Credit B) Cash Payment
C) Cheque payment D) Digital transaction

211. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called

as_____.

- A) Online meeting B) None of these
C) Physical Meeting D) Offline Meeting

212. Fill in the blank with suitable adjective for the given sentence "The little girl's _____ eyes revealed her mischief". | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯಕ್ಕೆ ಸೂಕ್ತವಾದ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ "The little girl's _____ eyes revealed her mischief"

- A) weak B) twinkling
C) chubby D) short sighted

213. Verbal communication is the use of _____.

- A) Maths B) Sign
C) Words D) Images

214. Effective communication needs to be -

- A) Clear B) All of these
C) Complete D) Simple

215. Negative comments made about our action or performance is called _____.

- A) Congratulations B) Appreciation
C) Criticism D) Reward

216. Raj and Tej talk to each other only on the phone. What type of communication is this?

- A) Written communication B) Sign communication
C) Non-Verbal Communication D) Verbal Communication

217. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means _____.

- A) Leg B) Measurement
C) Hand D) Taste

218. Action words are also called _____.

- A) Is B) Are
C) Center D) Verbs

219. The job interview is a discussion between _____and _____for mutual benefit.

- A) teacher and student B) brother and sister
C) employee and employer D) friends and relatives

220. Jobs that have become outdated in the past 5 years _____ . | ಕಳೆದ 5 ವರ್ಷಗಳಲ್ಲಿ ಹಳತಾದ ಕೆಲಸಗಳು _____

- A) STD booth | STD ಬೂತ್ B) ola | ಓಲ
C) uber | ಉಬರ್ D) swiggy | ಸ್ವಿಗ್ಗಿ

221. When you are interested in working for a company, you will write _____ letter

- A) a Prospecting B) an Application
C) a Referral D) a Leave

222. It is very important to use the correct words to tell the search engine what to look for. These are called _____.

- A) Web page B) Internet
C) Website D) Keywords

223. A written description of duties and responsibilities to be carried out in a job is called _____. | ಕೆಲಸದಲ್ಲಿ ನಿರ್ವಹಿಸಬೇಕಾದ ಕರ್ತವ್ಯಗಳು ಮತ್ತು ಜವಾಬ್ದಾರಿಗಳ ಲಿಖಿತ ವಿವರಣೆಯನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ

- A) job application | ಕೆಲಸದ ಅರ್ಜಿ B) job description | ಕೆಲಸದ ವಿವರ
C) resume | ಪುನರಾರಂಭ D) CV

224. Finding a solution to any problem is known as _____ skill.

- A) Problem solving B) Critical thinking
C) Decision-making D) Over thinking

225. What is the shortcut key to save a file?

- A) Ctrl+V B) Ctrl+P
C) Ctrl+S D) Ctrl+X

226. Balance in _____ is important to have a healthy and happy life.

- A) Work-life B) Salary
C) Job satisfaction D) Career demand

227. Fill in the blank with present progressive tense of the verb. "The train _____ through the tunnel". | ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಶೀಲ ಉದ್ಗತೆಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "The train _____ through the tunnel"

- A) is passing B) had passed
C) passed D) was passing

228. Rashmi recently bought a new laptop after her old computer stopped working. Which part of the laptop works like a mouse?

- A) Keyboard B) Trackpad
C) Speakers D) Desktop

229. Sudha just delivered a baby. For how long is she entitled to take a maternity leave as an employee?

- A) 5 months B) 2 months
C) 26 weeks D) One year

230. _____ part of a business plan has details of money related details of the whole business.

- A) Business Succession Plan B) Costing
C) Customer Analysis D) Product Details

231. An exclamatory sentence ends with the ____.

- A) Question mark (?) B) Exclamatory mark (!)
C) Full stop (.) D) Comma (,)

232. When two or more people give their thoughts and views on a topic. It is called a _____.

- A) Speaking B) Reading
C) Listening D) Group discussion

233. In MS Word, you can change the text in the document to look different. This process is called _____?.

- A) Formatting B) Printing
C) Saving D) Deleting

234. One needs to handle failure and rejection with a _____ attitude.

- A) Rude B) Negative
C) Helpful D) Positive

235. Harsha has selected a single line of cells from top to bottom. She has selected a _____?.

- A) Column B) Row
C) Page D) Cell

236. Pawan operates a small AC service business with three employees, offering AC installation and repair. Over the next five years, he plans to expand the business to another city. Pawan is a / an _____.

- A) Intern B) Self-employed person
C) Entrepreneur D) Contractor

237. Dislikes are things towards which we have ____?.

- A) Negative emotion B) Likes
C) Interests D) Positive emotion

238. Priya wants to apply for her Aadhaar Card as its an important document to be submitted while joining a new job. Which of the following government portals will be helpful for her?

- A) [http://www . india.gov.in/](http://www.india.gov.in/) B) All of these
C) [http://www . swayam.gov.in/](http://www.swayam.gov.in/) D) [https:/ myaadhaar.uidai.gov.in](https://myaadhaar.uidai.gov.in)

239. Radha has learnt how to write a sentence. Which is the subject in this sentence?

- A) Sentence B) Learnt

C) How

D) Radha

C) Sports Literacy

D) Cultural Literacy

240. Equality means in the same situation, people have the_____.

A) Same age

B) Same color

C) Same rights

D) Same height

241. Why is a market scan conducted?

A) All of these

B) To explore how to grow the business

C) To check what the competitors are offering

D) To understand customer needs

242. Inclusion in a workplace happens when every member of the company gets the same _____ at work.

A) Culture

B) Nutrition

C) Age

D) Chances

243. Sam wants to learn computer coding skills for free and his friend has recommended_____ website for the same.

A) NPTEL

B) Khan Academy

C) Duolingo

D) Codecademy

244. A declarative sentence tells us some information or explanation. It ends with _____.

A) Comma (,)

B) Full stop (.)

C) Exclamatory mark (!)

D) Question mark (?)

245. After industry visit, how can you reflect on your experience?

A) Share your experience with classmates, teachers and family

B) All of these

C) Review and think about any advice you received during the visit

D) Write a report about what you learned and observed

246. Mani is a painter and he buys new brushes and tins for painting. What type of cost it is?

A) Maintenance

B) Variable Cost

C) Total Cost

D) Fixed Cost

247. Shilpa wants to start a soap-making company. What kind of questions should she NOT ask her customers?

A) Which types of soaps do you buy?

B) Do you use soap?

C) How much do you pay for soap?

D) Do you like to eat chats?

248. If one can use a computer and the internet comfortably. It is called _____?.

A) Digital Literacy

B) Language Literacy

249. In a business, the money involved in building a product is called_____.

A) Price

B) Discount

C) Cost

D) Profit

250. Meena is using google meet for the first time. She can use the same login account details as her_____.

A) Bank account

B) Amazon account

C) Gmail account

D) Zoho account

251. Time management _____ . | ಸಮಯ ನಿರ್ವಹಣೆ

A) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

B) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ

C) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ

D) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು

252. Riya does not know which version of windows is installed on her laptop. How can she identify the version?

A) By looking at the opening screen

B) By uninstalling the windows

C) By reinstalling the windows

D) By shutting down the computer

253. Cats is an example of _____word.

A) Plural

B) Opposite

C) Words

D) Singular

254. Paul just got hired and received his employment letter. He is supposed to read it carefully and sign as it is a ____?.

A) Marks card

B) Legal binding document

C) Poster

D) Certificate

255. Which of these is not a positive word about your work?

A) Fun

B) Boring

C) Interesting

D) Exciting

256. Which one is an exclamatory sentence? | ಆಶ್ಚರ್ಯಕರ ವಾಕ್ಯ ಯಾವುದು?

A) What a beautiful house it is!

B) Is it a beautiful house?

C) It is a beautiful house.

D) Your house is beautiful.

257. Which one is a "Don't" of discussion etiquette? | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ?

A) Use moderate tone | ಮಧ್ಯಮ ಸ್ವರವನ್ನು ಬಳಸಿ

B) Listen to others | ಇತರರ ಮಾತುಗಳನ್ನು ಕೇಳಿ

C) Argue unnecessary |
ಅನಗತ್ಯವಾದ

D) Be open minded | ಮುಕ್ತ
ಮನಸ್ಸಿನವರಾಗಿರಿ

B) free online material on
school subjects like
economics, physics,
algebra,etc.

A) Online meetings

C) Job search

D) learning a new language
for free

258. Institution licensed by the government to keep money
safe is ____.

A) Assembly

B) Bank

C) Panchayat

D) Hospital

259. Yash bought a bag which had recycle symbol. What
should he do when the bag is old?

A) Burn

B) Put it in soil

C) Should dispose it in
recyclable items

D) Throw it in the river

260. Which of these should be considered while making
decisions? | ನಿರ್ಧಾರಗಳನ್ನು ತೆಗೆದುಕೊಳ್ಳುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದನ್ನು
ಪರಿಗಣಿಸಬೇಕು?

A) The rules of your
community | ನಿಮ್ಮ
ಸಮುದಾಯದ ನಿಯಮಗಳು

B) Your personal priorities |
ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು

C) Your mood | ನಿಮ್ಮ ಮನಸ್ಥಿತಿ

D) The choices of your
friends | ನಿಮ್ಮ ಸ್ನೇಹಿತರ
ಆಯ್ಕೆಗಳು

261. The police were questioning about his crime. What type
of sentence is it?

A) Exclamatory (!)

B) Interrogative (?)

C) Declarative (.)

D) None of these

262. Which is not a type of communication?

A) Non-verbal

B) Driving

C) Written

D) Verbal

263. Gopi is always willing to learn and improve in his work.
He has a ____?.

A) Certificate

B) Fixed mindset

C) Growth mindset

D) Marksheet

264. If a person receives harsh, unfair and very negative
criticism, they feel very unhappy. What type of criticism is
this?

A) Unfair criticism

B) Fair criticism

C) Helpful criticism

D) Positive criticism

265. Women and men are often not paid the same salary for
the same job. This is known as ____.

A) Nutrition gap

B) Learning gap

C) Gender pay gap

D) Gender gap

266. Khan Academy is the most recommended website
for ____.

267. Things that one loves to do are called ____.

A) Interests

B) Abilities

C) Job

D) Work

268. Manu thinks about a problem well before making any
decision. This is an example of;

A) Critical thinking

B) Logical thinking

C) Self-motivation

D) Time Management

269. Guest lectures act as a platform to talk to alumni about
their ____.

A) travel plans

B) family life

C) hobbies

D) experience

270. Fill in the blank with proper interrogative adjective.
_____ are you going | ಸರಿಯಾದ ಪ್ರಶ್ನಾರ್ಹ ವಿಶೇಷಣದೊಂದಿಗೆ
ಖಾಲಿ ತುಂಬಿರಿ. _____ are you going?

A) Which

B) Where

C) Who

D) What

271. Forms of verbal communication are ____.

A) Thinking

B) Making eye contact

C) Dancing

D) Writing and Speaking

272. Anju wants to upskill herself in designing and stitching,
which of the following portals will be relevant for the same?

A) None of these

B) <http://www.igod.gov.in>

C) <http://www.india.gov.in/>

D) <http://www.swayam.gov.in/>

273. Things or activities that we enjoy are ____?.

A) Dislikes

B) Emotions

C) Negative

D) Likes

274. Malini is attending her new school today. She introduces
herself as ____.

A) Longtime everyone

B) Hello everyone!

C) Good bye

D) What's up guys

275. Clear communication leads to ____.

A) Faster work

B) Different work

C) Opposite work

D) Slow work

276. Financial literacy is understanding the way money is _____?.

- A) saved
- B) invested
- C) saved, spent & invested
- D) spent

277. Low investment business plan means _____

- A) The plan needs a small amount to start a business
- B) The plan is a new idea
- C) The plan should be simple
- D) The plan should start immediately

278. The most effective way to get information is by

- A) Reading
- B) Writing
- C) Talking
- D) Activity

279. _____ is a belief/idea which may not be true.

- A) Feminine
- B) Sex
- C) Stereotype
- D) Gender

280. Formal communication is used at ____?.

- A) Friend
- B) Party
- C) Workplace
- D) House

281. Kishore's manager gave him positive and negative feedback. Kishore is feeling confused. What should he do next?

- A) All of these
- B) Try to understand the positive points given by his manager
- C) Try to understand the negative points given by the manager
- D) Calm down and think

282. Ravi has a customer who bargains a lot. The customer wants to buy a dress that costs 500 rupees but only wants to pay 300 rupees. What should Ravi do?

- A) Tell the customer to go away
- B) Give the dress for 300 rupees
- C) Do nothing
- D) Talk to the customer and sell the dress for 400 rupees

283. Good, professional relationship with co-workers can give the feeling of _____.

- A) Negative energy
- B) Job satisfaction
- C) Confusion
- D) Fear

284. A mobile application or App is a software that is made to be used on a _____.

- A) Washing machine
- B) smart device like a smartphone or tablet
- C) Calculator
- D) All of these

285. We should _____?instructions in the classroom.

- A) learn
- B) ignore
- C) forget
- D) listen to

286. Rekha takes care of all water-pipe fittings in her company. Which professional network can she be a part of?

- A) Plumbers
- B) Tailors
- C) Beauticians
- D) Carpenters

287. Which of these is an informal greeting?

- A) Good evening
- B) Good morning
- C) Good day
- D) Hey

288. _____ is at the top of the MS Word screen.

- A) Space Bar
- B) Taskbar
- C) Scroll bar
- D) Menu Bar

289. _____ jobs help to reduce pollution, preserve the environment and the planet.

- A) Part-time
- B) Software
- C) Green
- D) Hardware

290. A _____ is a short and effective presentation to describe the business.

- A) Business Pitch
- B) Communication
- C) Customer Analysis
- D) Return on Investment

291. Which of the following tasks can be done using the internet?

- A) Finding Information about job openings
- B) Create a digital resume and forward it to different companies
- C) Learning new skills
- D) All of these

292. Wow! The flowers in the park are beautiful. This is a _____?sentence.

- A) Imperative
- B) Interrogative (?)
- C) Exclamatory (!)
- D) Declarative (.)

293. To find list of Participants in a Zoom meeting, click on participants option on _____?of the screen.

- A) Left Side
- B) Bottom
- C) Top
- D) Right Side

294. Smitha needs to sell a mobile phone. She is writing down the advantages and benefits of the different phones. She is writing a ____?.

- A) Financial statement
- B) Service statement
- C) FAB statement
- D) Bill

295. What is the most important skill needed to be a successful entrepreneur?

- A) Giving up on failure B) Earning money
C) Expanding markets D) Having an Entrepreneurial Mindset

296. Listening is important to ____?the information given.

- A) overcome B) understand
C) forget D) disobey

297. The _____?is what or whom a sentence is about.

- A) Verb B) Object
C) Subject D) Predicate

298. Physical body and the sexual organs that we are born with refers to person's ____?.

- A) Biodata B) Sex
C) Age D) Gender

299. The government collects ____from the citizens.

- A) Conveyance B) Tax
C) Deductions D) Loan

300. ____greetings are used while speaking to friends and family.

- A) Due B) Informal
C) Formal D) No

301. What does SMART tips for internet safety stands for?

- A) Stay Simple Manageable Attractive Reasonable Timely
B) None of these
C) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone
D) Stay Simple Meet Up Acceptable Reachable Tell about yourself

302. Customers' needs can be understood through _____.

- A) Talking to our family B) Selling
C) Customer service D) Customer Survey

303. Question always end with a ____?.

- A) Question mark ? B) Comma ,
C) Full stop . D) Exclamation mark !

304. People can hear the emotions and see our facial expression when we ____.

- A) Speak B) See
C) Taste D) Listen

305. Prem has completed his fashion design course. Which of

the following he must consider when choosing a career path?

- A) Ability B) Trends
C) All of these D) Demands

306. Tom feels very tensed and scared. He is unable to concentrate before his exams. He is sweating. What kind of stress is this?

- A) Never B) Small
C) Bad D) Good

307. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Dentist B) Tooth
C) Teeth D) Vinay

308. Which document is not required to complete UDYAM/MSME registration?

- A) Income Tax Return B) Blood Certificate
C) PAN Card D) Aadhar Card

309. What are the key elements of a resume?

- A) Career objective B) Education
C) All of these D) Personal information

310. Which of the following is true about stress? | ಒತ್ತಡದ ಬಗ್ಗೆ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು
B) Stress cannot be controlled | ಒತ್ತಡವನ್ನು ನಿಯಂತ್ರಿಸಲಾಗುವುದಿಲ್ಲ
C) Stress can not be decreased | ಒತ್ತಡವನ್ನು ಕಡಿಮೆ ಮಾಡಲು ಸಾಧ್ಯವಿಲ್ಲ
D) All of the above | ಮೇಲಿನ ಎಲ್ಲವೂ

311. Nimal wants to transfer files from one location to another on her laptop. Which of the following actions can she take to do so?

- A) Click on power off button B) Click on escape button
C) Click on backspace button D) Select the file, press Ctrl X to cut and Ctrl V to paste it

312. Saleem needs to talk about digital skills that are required at work. Which of these works needs digital skills?

- A) Communicating through emails and chat B) Creating and editing documents and worksheets
C) All of these D) Creating and editing worksheets

313. When we learn something online, it is called _____.

- A) Teaching B) Classroom learning
C) E-learning D) Digital marketing

314. People who are born in one sex, but they know that they belong to another sex are_____?

- A) Stereotypical
B) Females
C) Males
D) Transpersons

315. Group discussion helps us ___?

- A) have fun
B) argue
C) create problems
D) learn more and solve big problems

316. A _____is the first document an employer will look at when reviewing the job application.

- A) Ticket
B) Bank statement
C) Resume
D) Certificate

317. Tanvi's team has many barriers to having a diverse workforce. This may lead to _____.

- A) Conflicts affecting work
B) Better communication
C) Increased productivity
D) Good teamwork

318. Having a clear idea of our personality including strengths, weaknesses, thoughts, beliefs, motivation, values etc is called _____.

ಸಾಮರ್ಥ್ಯಗಳು, ದೌರ್ಬಲ್ಯಗಳು, ಆಲೋಚನೆಗಳು, ನಂಬಿಕೆಗಳು, ಪ್ರೇರಣೆ, ಮೌಲ್ಯಗಳು ಇತ್ಯಾದಿಗಳನ್ನು ಒಳಗೊಂಡಂತೆ ನಮ್ಮ ವ್ಯಕ್ತಿತ್ವ ಸ್ಪಷ್ಟ ಕಲ್ಪನೆಯನ್ನು ಹೊಂದಿರುವುದನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) self awareness | ಸ್ವಯಂ ಅರಿವು
B) threat | ಬೆದರಿಕೆ
C) belief | ನಂಬಿಕೆ
D) myth | ಪುರಾಣ

319. For online meetings, you can share ___for the people to join the meeting.

- A) email id
B) Meeting Link or ID
C) Location
D) Personal mobile number

320. Why is it important to use selling techniques?

- A) To have fun
B) To connect with customers & make sure they make a purchase
C) To make friends with customers
D) To look confident

321. 1st industrial revolution started in _____. | 1 ನೇ ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ ಪ್ರಾರಂಭವಾಯಿತು _____

- A) 19th century | 19 ನೇ ಶತಮಾನ
B) 18th century | 18 ನೇ ಶತಮಾನ
C) 21st century | 21 ನೇ ಶತಮಾನ
D) 20th century | 20 ನೇ ಶತಮಾನ

322. When talking to our co-workers, we should not stand or sit _____ to them.

- A) opposite
B) next to
C) In front of
D) too close

323. Which is NOT a proper way to collect data about a career?

- A) Career magazines
B) Career guidance agencies
C) Listening to gossips
D) News papers

324. How can we save resources on our planet?

- A) Use less plastic
B) All of these
C) Create less pollution
D) Use less electricity

325. How should you respond to constructive feedback from someone?

- A) Listen and understand
B) Feel nervous
C) Argue with the person
D) Ignore the feedback

326. If one is capable of finding solutions to problems, one will get better at _____.

- A) Career
B) Self-motivation
C) Problem-solving
D) Painting

327. Nayan wants to search for a file quickly on his computer. What should he do?

- A) Search on Play Store
B) Click on ?Type here to search?
C) Restart the computer
D) Use Bluetooth

328. People of different sex, gender, caste, class, culture, age, physical appearance, education, abilities must feel_____.

- A) Unsafe and worried
B) Threatened and policed
C) Unsafe and bullied
D) Safe and respected

329. Ganesh greets his co-workers every day. He is trying to maintain _____at work.

- A) power
B) his authority
C) good relationships
D) frustration

330. Costly things that are not essential for our survival are _____.

- A) Money
B) Luxuries
C) Needs
D) Savings

331. Vanaja wants to save her excel workbook. How can she do it?

- A) By deleting it
B) By pressing Ctrl and S on the keyboard
C) By closing the sheet
D) By writing it

332. What can you do with online banking?

- A) All of these
C) Open a bank account
- B) Get details of all the transactions
D) Send money to someone

333. Which of the following could be possible reasons for gender based discrimination?

- A) Lack of Awareness
C) Lack of Education
- B) All of these
D) Social Norms

334. It is not good to forward _____ on social media.

- A) fake news
C) songs
- B) messages
D) greetings

335. Which of the following is a correct Gmail id?

- A) xyz@gmail
C) gmail@xyz
- B) xyz@gmail.com
D) xyz@ outlook.gmail

336. Tom received a letter, but it did not have any details of who sent it. The letter was missing the _____?address.

- A) Greetings
C) Subject
- B) Receiver?s
D) Sender?s

337. The word □ when□ denotes _____. | when (ಯಾವಾಗ)□ ಎಂಬ ಪದವು _____ ಅನ್ನು ಸೂಚಿಸುತ್ತದೆ

- A) time | ಸಮಯ
C) place | ಸ್ಥಳ
- B) person | ವ್ಯಕ್ತಿ
D) thing | ವಿಷಯ

338. Bindu has started a small auto repair shop. She is the only person managing the business. Which kind of business it is?

- A) Private Limited
C) Partnership
- B) Sole Proprietorship
D) Multinational Unit

339. You are scared to communicate with others. What are some ways to solve this problem?

- A) All of these
C) Find your weakness about communication
- B) Find your strengths about communication
D) Find ways to improve & learn more about your weakness

340. _____ is a tool that blocks unsafe pages when you are using a search engine.

- A) Safe search
C) Web page
- B) Telegram
D) Google

341. One must choose the career path based on the changing_____.

- A) Cities
C) Abilities
- B) Interests
D) Market demands

342. Nitya wanted to discuss an issue with her teammates. What type of communication is it?

- A) Image
C) Video
- B) Verbal
D) Written

343. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and ___?.

- A) Senior name
C) Team mates
- B) Some information about his responsibilities
D) His needs

344. Vinutha was questioned whether she has completed her degree in an interview. How should she respond stating that she has completed?

- A) Yes
C) Yes, I have completed my degree
- B) Completed my degree
D) No

345. Receiver is a person who _____ the call.

- A) Dials
C) Receives
- B) Blocks
D) Rejects

346. The way we manage/solve the problem is called _____.

- A) Positive attitude
C) Conflict resolution
- B) Passion
D) Negative attitude

347. Which of the following can be done using Excel?

- A) Print the document
C) Save the document
- B) All of these
D) Make complicated calculations with numbers

348. The punctuation in a sentence makes the meaning_____?to understand.

- A) ambiguous
C) clear
- B) think
D) unclear

349. In today's world, _____ have become a basic skill requirement in many jobs.

- A) Painting skills
C) Dancing skills
- B) Acting skills
D) Digital skills

350. What are the advantages of time management?

- A) Complete tasks on time
C) All of these
- B) Reduce stress
D) Achieve daily goals

351. ____ cost increases or decreases depending on how much we produce or sell.

- A) Variable
C) Maintenance
- B) Fixed
D) Total

352. Entrepreneurs learn from their success as well as their ____?.

- A) Failures
B) Profit
C) Business Pitch
D) Friends

353. Ram wants to start his own business. He is considering two options - opening an audio cassette shop or starting an online retail business. Which of these options would you suggest?

- A) Anything is fine
B) Video rental store
C) Audio cassette shop
D) Online retail

354. All financial activity can be done through a ____?.

- A) Bank
B) School
C) College
D) Workplace

355. Which of the following app is not used for chatting, video calls and group calls

- A) Instagram
B) WhatsApp
C) Telegram
D) None of these

356. Sam opened a new shop. Which of these methods can he use to receive payments into his account?

- A) Gift card
B) Library card
C) QR code
D) Movie ticket

357. Harry has knowledge of circuits and wiring. He can apply as a/an _____ in a company.

- A) Electrician
B) Fitter
C) Plumber
D) Beautician

358. Who can support Entrepreneurs by providing business schemes and loans at low interest rates?

- A) Banks
B) Customers
C) Startup Investors
D) Friends

359. An Entrepreneur can help the society by _____.

- A) Working with a team
B) Creating job opportunities
C) Seeking new opportunities
D) Marketing the product

360. Choose the correct punctuation mark after the word "Rohan" in the given sentence. "Rohan David and Ram are playing hide and seek" | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯದಲ್ಲಿ □ರೋಹನ್ □ ಪದದ ನಂತರ ಸರಿಯಾದ ವಿರಾಮ ಚಿಹ್ನೆಯನ್ನು ಆರಿಸಿ. □ರೋಹನ್ ಡೇವಿಡ್ ಮತ್ತು ರಾಮ್ ಅಡಗಿಕೊಂಡು ಆಡುತ್ತಿದ್ದಾರೆ □

- A) Slash (/)
B) Period (.)
C) Comma (,)
D) Hyphen (-)

361. Prachi goes to a Government ITI in the morning and then comes to office in a company cab to attend an online

meeting with an employer. Which of the following are considered as a workplace?

- A) Government ITI
B) All of these
C) Office space
D) Online meeting

362. A small business run by a single person is called as _____.

- A) Partnership
B) Private Limited
C) Sole Proprietorship
D) Multinational Unit

363. Shyam avoids the use of plastic and chemical fertilizers. He is practising a ____.

- A) Unhealthy lifestyle
B) Modern lifestyle
C) Green lifestyle
D) Busy lifestyle

364. Money borrowed from bank or a person is called ____?.

- A) Loan
B) Gift
C) Interest
D) Tax

365. What does the growth of a business depend on?

- A) How you take feedback from customers
B) All of these
C) How you help customers
D) How you talk to customers

366. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an _____.

- A) Entrepreneur
B) Distributor
C) Seller
D) Self-employed person

367. In a meeting, Surya speaks in Hindi. Some of his team members understand both English & Hindi, while others only know English. What should Surya do?

- A) Stop talking
B) Speak in Hindi
C) Scold people
D) Speak in English

368. Alexa is a ____ assistant.

- A) None of these
B) Home Assistant
C) Digital voice controlled
D) Office Assistant

369. Which of the following are the ways to connect your device to the internet?

- A) Use bluetooth
B) Using a wifi or mobile data connection
C) Use a mouse
D) Use a printer

370. Marketing helps the customer to learn about

- A) Availability
B) All of these
C) Price
D) Special Discounts

371. Swati needs to sell a laptop. She can use the

_____ technique to sell it.

- A) TAB
C) FAB
- B) Cross selling
D) Probing

372. Price is an important part of marketing. Price means _____

- A) Marketing
C) Rate of a product in rupees
- B) Promotion
D) Raw Materials

373. Online portal set up by the government to make any government related complaints is _____.

- A) Place grievances portal
C) Public informing portal
- B) Public grievances portal
D) Public information portal

374. Ethics means _____. | ನೀತಿಶಾಸ್ತ್ರ ಎಂದರೆ _____

- A) not relevant to society | ಸಮಾಜಕ್ಕೆ ಸಂಬಂಧಿಸಿಲ್ಲ
C) name of a city | ಒಂದು ನಗರದ ಹೆಸರು
- B) employability skills | ಉದ್ಯೋಗ ಕೌಶಲ್ಯಗಳು
D) decide what is right and wrong for a human conduct | ಮಾನವ ನಡವಳಿಗೆ ಯಾವುದು ಸರಿ ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ

375. How can creating career pathway posters help you plan your career?

- A) By limiting your career growth
C) By ignoring market demands
- B) By teaching unrelated skills
D) By providing clarity on your future goals

376. What can we use net banking for?

- A) Paying bills
C) All of these
- B) Checking bank statement
D) Transferring funds

377. Joy started a homemade pickle business. He has not been able to get profit in the first 2 months. What should he do?

- A) End his business
C) Borrow money
- B) Find reasons for his failure & learn from them
D) Get angry

378. Disha wants to repay her loan. How can she do it without going to the bank?

- A) Close account
C) Online transfer
- B) Withdraw from ATM
D) Open bank account

379. Job search engines are also called _____.

- A) Job portals
C) Resume Builder
- B) Shopping platforms
D) Play store

380. Scientists are warning us that the rise in earth's

temperature causes _____.

- A) Pollution
C) Global warming
- B) Land sliding
D) Deforestation

381. During criticism we must remain _____ and _____ to the person.

- A) happy and joyful
C) shout and cry
- B) calm and listen
D) fight and cry

382. _____ is a tool to organize a large amount of data in an easy and understandable way.

- A) Paint
C) Chrome
- B) Excel
D) Print

383. Siddhu is planning to start his career. He should have _____.

- A) Resume
C) All of these
- B) Education
D) Career plan

384. RTI means _____.

- A) Road Transport Institute
C) Right to Information
- B) Right to Insurance
D) Right to Inform

385. Add comma wherever it is necessary. After the meeting we will go out.

- A) After the meeting, we will go out.
C) After the, meeting we will go, out.
- B) After the meeting we will go out.
D) After, the meeting, we will go out.

386. Rita wants to complete her higher education from a good university. Which loan should she apply for?

- A) Personal loan
C) Auto loan
- B) Education loan
D) Home loan

387. Values are _____. | ಮೌಲ್ಯಗಳು _____

- A) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ
C) very costly | ಬಹಳ ದುಬಾರಿ
- B) not punctual | ಸಮಯಪ್ರಜ್ಞೆಯಿಲ್ಲ
D) all have same value | ಎಲ್ಲಾ ಒಂದೇ ಮೌಲ್ಯವನ್ನು ಹೊಂದಿವೆ

388. Total cost is equal to ?

- A) Variable Cost + Discount
C) Variable Cost + Fixed cost
- B) Investment + Fixed Cost
D) Fixed Salary + ROI

389. Which of the following options is an Employability Skill?

- A) Good Interview Skills
C) All of these
- B) Good Communication Skills
D) Digital Skills

390. Even though Roopa is highly efficient at her job, her manager gives most of the field/travel related projects to Ramesh. This can be an example of ____?

- A) Equality
B) Trust
C) Stereotype
D) Diversity

391. _____ is a way of thinking to solve a problem.

- A) Self confidence
B) Time Management
C) Critical thinking
D) Negative attitude

392. _____ is the most commonly used word for switching off a computer.

- A) Hang Up
B) Shut Down
C) Power On
D) Switch On

393. Which of the following is the BEST definition of profit?

- A) The money a business owner spends on personal expenses.
B) The total amount of money a business earns before paying taxes.
C) The total amount of money a business makes from selling goods or services.
D) The revenue or earnings which remain with the business owner, after all the costs are paid.

394. What is an easy and quick way to make online payments?

- A) Going to the bank
B) Cash on delivery
C) Cheque payment
D) Digital wallets

395. Fill in the blank with suitable place preposition. "My house is _____ the third floor". | ಸೂಕ್ತವಾದ ಸ್ಥಳ ಪೂರ್ವಭಾವಿ ಸ್ಥಾನದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "My house is _____ the third floor"

- A) on
B) under
C) at
D) in

396. Knowledge and awareness of laws is called ____?

- A) Digital literacy
B) English literacy
C) Financial literacy
D) Legal literacy

397. During the industrial visit I will _____ about the company/ industry that I visit.

- A) do sight seeing
B) enjoy all the benefits from the company
C) have fun with friends
D) learn about the company/industry that is being visited

398. Fill in the correct question word. " _____ is the speaker at the function". | ಸರಿಯಾದ ಪ್ರಶ್ನೆ ಪದವನ್ನು ಭರ್ತಿ ಮಾಡಿ. " _____ is the speaker at the function?"

- A) Who
B) What

- C) When
D) Why

399. A formal interaction between students and a guest speaker is known as _____.

- A) time pass
B) Guest lecture
C) Group meeting
D) A casual chat

400. A company is asking for money for applying for a job from Ruhi. She realized that it must be a _____ job.

- A) great
B) good
C) fake
D) real

401. A person who makes a call _____

- A) Contacts
B) Phase
C) Keypad
D) Caller

402. _____ is a profile that can show your education qualifications, your skills and your experience.

- A) Telegram
B) WhatsApp
C) Google mail
D) LinkedIn

403. Tom wants to start a shop for selling books, pens etc. Which is the best location to have his shop?

- A) Near college and schools
B) At his house
C) Near fish market
D) Near the river

404. They? is used when we want to refer to _____.

- A) He
B) She
C) Many people
D) Our

405. The goal that someone plans to achieve within a year is called a _____.

- A) Milestone
B) Desire
C) Steps
D) Long term goal

406. A _____ is a document with complete strategy for the business.

- A) Stakeholder Report
B) Action Plan
C) Strategy Report
D) Business plan

407. _____ stress can make us feel excited and motivated.

- A) Short-term
B) Good
C) Bad
D) Long-term

408. _____ are the qualities that are considered negative, and need to be worked on. | _____ ಋಣಾತ್ಮಕವೆಂದು ಪರಿಗಣಿಸಲಾದ ಗುಣಗಳು ಮತ್ತು ಕೆಲಸ ಮಾಡಬೇಕಾಗಿದೆ.

- A) Threats | ಬೆದರಿಕೆಗಳು
B) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು

C) Opportunities | ಅವಕಾಶಗಳು D) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

409. Formal greetings are used in _____.

- A) House B) Family
C) Workplace D) Friends

410. Shwetha and Rakshit are coworkers. They are angry with each other because they have not completed a project properly. Which is a good way to resolve such conflicts in the workplace?

- A) Find different ways to solve the problem B) Ignore each other
C) File a police complaint D) Quit the job

411. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- A) Dog B) Both Sheetal and Naveen
C) Sheetal D) Naveen

412. Which of these services can you find on platform-based job portals?

- A) Beauty salon services B) All of these
C) Cleaning services D) Home & Appliance Repair services

413. _____ is called as the brain of the computer.

- A) Web Camera B) Trackpad
C) Central Processing Unit D) Monitor

414. Arunima has completed an apprenticeship training on NAPS. She will be getting a _____ on completion.

- A) Certificate B) Credit Card
C) Clothes D) Scholarship

415. Which of these is NOT a question to ask during an industrial visit?

- A) How do you keep things safe and high quality? B) How does your production line work?
C) What are the main products made here? D) What is your favourite hobby?

416. Priya wants to purchase a bike. Which loan should she apply for?

- A) Education loan B) Personal loan
C) Auto loan D) Home loan

417. _____ can be a physical, mental, or emotional reaction, that makes us feel worried.

- A) Food B) Stress
C) Action D) Job

418. Which of the following is not a step in problem solving?

- A) Find solutions B) Divide problem into parts
C) Set timer D) Identify the problem

419. How can an industrial visit benefit students in career development?

- A) By offering them immediate employment B) By showing how real jobs are done and what different roles involve
C) By giving them opportunities to relax and have fun D) By allowing them to skip regular classes

420. Document which has details of a job is _____?

- A) Letter B) Report
C) Resume D) Job Description

421. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a _____.

- A) Value B) Strength
C) Leader D) Belief

422. If you work in a large & popular company, what type of information is good to share about the workplace?

- A) Name of the workplace alone B) Type of job & Company name
C) Location D) None of these

423. Inability to do something well is one's _____.

- A) Weakness B) Value
C) Aspiration D) Strength

424. Tutor asked his student whether he knew to use Windows? How should the student answer?

- A) I will know B) Yes, I know how to use Windows
C) Done D) Yup

425. To be in a job or work is _____. | ಕೆಲಸ ಅಥವಾ ಕೆಲಸದಲ್ಲಿ ಇರುವುದು ಎಂದರೆ _____

- A) knowledge | ಜ್ಞಾನ B) skill | ಕೌಶಲ್ಯ
C) aptitude | ಯೋಗ್ಯತೆ D) employ | ಉದ್ಯೋಗಿ

426. _____ questions give clear indication of the information the person wants to know.

- A) Wh- B) Yes or No
C) No D) Closed questions

427. We can share our thoughts, ideas and feelings through _____?

- A) Communication
C) Watching

- B) Hearing
D) Reading

428. Which one of the following is a describing word? | ಕೆಲಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ವಿವರಿಸುವ ಪದವಾಗಿದೆ?

- A) Soup | ಸೂಪ್
C) Eat | ತಿನ್ನು

- B) Repair | ದುರಸ್ತಿ
D) Hot | ಬಿಸಿ

429. What are the qualities of an entrepreneur that a self-employed person also needs to have?

- A) Problem Solving
C) All of these

- B) Creative Thinking
D) Customer Service

430. When a person deposits a fixed sum of money every over a fixed period of time, it is a _____ account.

- A) Saving Account
C) Fixed Deposit

- B) Recurring Deposit
D) Current Account

431. Ramesh is working in Chennai. _____ likes the office environment.

- A) What
C) He

- B) It
D) That

432. Probing for customer needs means _____.

- A) To give discount
C) To celebrate with customers

- B) To ask customers what they need
D) Get angry with the customer

433. Which of the following is not an example of using social media and internet in an impactful and successful way?

- A) Mentoring and supporting people
C) Sharing Jokes on a particular religion

- B) Sharing verified news
D) Encouraging people to donate money for the social cause

434. Nisha loves cooking and she is good at dancing. Her ability is _____.

- A) Cooking
C) Dancing

- B) Painting
D) Singing

435. Krupa wants to safeguard the information on her system. Which of the following is the correct way to store information safely on a computer?

- A) Save the files with a clear name.
C) Always close/ lock your computer when you are not using it

- B) All of these
D) Set a strong password for your computer.

436. What can be the source of information for a market

scan?

- A) Internet
C) Industry visits

- B) Alumni
D) All of these

437. The Constitution Of India is also called as _____.

- A) Novel
C) Newspaper

- B) Bharatiya Academy
D) Bhartiya Samvidhan

438. Which of the following is a voice- controlled digital assistant?

- A) All of these
C) Alexa

- B) Google Assistant
D) Siri

439. Workplace is a place where employees from different backgrounds are hired. They work in a safe and respectful environment. This is an example of _____.

- A) Diversity
C) Bad workplace management

- B) Workplace bullying
D) Discrimination

440. Which saving option would you choose to buy an expensive bike you have always wanted?

- A) Long term savings
C) Emergency savings

- B) Goal savings
D) None of these

441. Sharing will help everyone feel involved and _____.

- A) Sad
C) Motivated

- B) Close
D) Happy

442. Regular payment made by the employer to the employee is _____.

- A) Debt
C) Appraisal

- B) Salary
D) Loan

443. What can make it difficult to communicate in the workplace?

- A) Differences in communication styles
C) All of these

- B) Language differences
D) Use of unfamiliar words

444. Sudha says, "I feel that these lights are too bright". What is she communicating?

- A) Opinion Phrase
C) Answer

- B) Question
D) Idiom

445. I adore? phrase is used to express _____ of something.

- A) A dislike
C) A strong admiration

- B) A poor admiration
D) A bad feeling

446. Lakshmi plans to start a beauty parlour. What kind of

information should she NOT collect in the Market Scan?

- | | |
|--|--|
| A) Information on types of customers | B) Information on clothes and shoes |
| C) Information on cost of materials for the beauty parlour | D) Information on shop location and rent |

447. Irrespective of their gender identities, all people must have the same rights. This is called _____.

- | | |
|----------------------|--------------------------|
| A) Gender Stereotype | B) Gender equality |
| C) Gender rights | D) Gender Discrimination |

448. When discrimination is done to help someone in need, that is called _____ discrimination.

- | | |
|----------------|-------------|
| A) gender | B) negative |
| C) situational | D) positive |

449. Shouting shows we are angry. Talking very slowly shows we are tired or sleepy. What part of non-verbal communication helps us understand this?

- | | |
|-------------------|------------------|
| A) Smile | B) Tone of voice |
| C) Hand movements | D) Eye movements |

450. A product name that has been officially registered with the Trademark Registry of India is _____.

- | | |
|-------------|--------------|
| A) Approved | B) Token |
| C) Marked | D) Trademark |

451. As per the POSH Act, any workplace that has 10 or more employees must constitute an _____.

- | | |
|-------------------|-----------------------------|
| A) Help desk | B) Employees |
| C) Police Station | D) Internal Committee (IC). |

452. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

- | | |
|-------------------------|-------------------------|
| A) Practicing listening | B) Practicing News |
| C) None of these | D) Practicing Movements |

453. Which among the following is not a part of 7P's of marketing.

- | | |
|------------|--------------|
| A) Product | B) Price |
| C) Pickles | D) Packaging |

454. Ram, Vinay and Sandeep are working as a team to finish the geography project. Vinay is sharing his thoughts. What are Vinay and Sandeep supposed to do?

- | | |
|-------------------------|------------------|
| A) Go around the school | B) Play |
| C) Listen actively | D) None of these |

455. Latha is planning to join a beauty salon. But she is not

very sure about this profession. Who should she speak with to get a better understanding of the profession?

- | | |
|------------------|---------------|
| A) Parents | B) Strangers |
| C) Professionals | D) Classmates |

456. Which of the following is the symbol of AutoSum?

- | | |
|------|------|
| A) Z | B) X |
| C) Y | D) ? |

457. The extra amount we pay for borrowing money is _____.

- | | |
|-----------------------|-------------------|
| A) Interest | B) Loan |
| C) Processing charges | D) Hidden charges |

458. Argument or disagreement between two groups of people is called _____.

- | | |
|--------------|-------------|
| A) Teamwork | B) Conflict |
| C) Happiness | D) Fun |

459. Creating profiles on multiple portals always helps in _____ reach.

- | | |
|---------------|------------|
| A) Low | B) Limited |
| C) Wider/Vast | D) Small |

460. Releasing chemicals, waste, plastics into the water is called _____.

- | | |
|--------------------|--------------------|
| A) Air pollution | B) Sound pollution |
| C) Water Pollution | D) Land pollution |

461. James had to meet his team members Suraj, Reena and Nagma on Friday. James called Suraj and Reena. But he did not inform Nagma. This is an example of _____.

- | | |
|-------------------|-----------------------|
| A) Stress | B) Poor communication |
| C) Poor listening | D) Typing error |

462. 'The sea is blue'. In this sentence _____ is an adjective.

- | | |
|---------|--------|
| A) blue | B) the |
| C) is | D) sea |

463. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of _____.

- | | |
|---------------------|--------------------|
| A) Problem- Solving | B) Decision-Making |
| C) Self-motivation | D) Time Management |

464. Which of the following can be done without the help of internet?

- | | |
|------------------------------|------------------------------|
| A) Painting a wall | B) Watching videos online |
| C) Creating a Digital Resume | D) Searching for jobs online |

465. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+I B) Ctrl+B
C) Ctrl+U D) Ctrl+S

466. The process of manufacturing has changed due to technology and ____development.

- A) Training B) Scientific
C) Facilitation D) Teaching

467. Plural form of child is ____.

- A) Children B) Infant
C) Kid D) Person

468. We should choose our career based on our ____?.

- A) Weakness B) Workplace
C) Strengths D) Disadvantages

469. Fill in the blank with proper pronoun. "She made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ.

"She made this cake _____"

- A) himself B) herself
C) myself D) itself

470. Rita found someone's wallet in the office. She gives it to the office manager. This shows that she is ____.

- A) kind B) non - judgemental
C) open-minded D) honest & responsible

471. Saif's college professor guided him to choose the right career path. He must show ____?to his guide.

- A) Fear B) Arrogance
C) Anger D) Gratitude

472. Choosing between two or more options is known as _____process.

- A) Technical B) Scientific
C) Manufacturing D) Decision-making

473. Which among these are not good manners while travelling by public transport? | ಸಾರ್ವಜನಿಕ ಸಾರಿಗೆಯಲ್ಲಿ ಪ್ರಯಾಣಿಸುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ನಡತೆ ಅಲ್ಲ?

- A) Follow the instructions of the cabin manager | ಕ್ಯಾಬಿನ್ ವ್ಯವಸ್ಥಾಪಕರ ಸೂಚನೆಗಳನ್ನು ಅನುಸರಿಸಿ
B) Be polite to fellow passengers and staff | ಸಹ ಪ್ರಯಾಣಿಕರು ಮತ್ತು ಸಿಬ್ಬಂದಿಯೊಂದಿಗೆ ಸೌಜನ್ಯದಿಂದ ವರ್ತಿಸಿ
C) Speak in a low voice | ಕಡಿಮೆ ಧ್ವನಿಯಲ್ಲಿ ಮಾತನಾಡಿ
D) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿ

474. Which is not a type of non-verbal communication ?

- A) E-mail B) Eye-contact
C) Hand movements D) Facial expression

475. A business pitch is presented to investors who helps us with ____, ____, and ____.

- A) Plan and Marketing B) Customer and Quality
C) Profit and Loss D) Money, Resources, and Mentoring Support

476. ____is not a part of a good business plan.

- A) Customer Analysis B) Weather Report
C) Marketing Strategy D) Budget

477. An occupation undertaken for a long period and with opportunities for progress is called

- A) Work B) Job
C) Hobby D) Career

478. Rajesh does not know how to connect to earphones using Bluetooth. What should he do?

- A) Throw away the earphones B) Sell the earphones
C) Purchase new earphones D) Use Google search

479. Chandu is sick and unable to cook food. From which platform can he order food?

- A) Urban Company (home cleaning & repair services) B) Myntra (Shopping app)
C) Flipkart (product selling app) D) Swiggy (food delivery app)

480. Rahim learns MS Office during his lunch break. This is an example of -

- A) Over thinking B) Logical thinking
C) Time Management D) Online job

481. On a bank holiday, which of these methods cannot be used by Shahab for money transfer?

- A) BHIM app B) Google pay
C) Deposit at the bank branch D) Amazon pay

482. Arjun focuses only on his work and does not get involved in workplace politics. He also makes sure he does not work after office-hours. He makes time for his family. What is he doing?

- A) He is maintaining good work-life balance. B) He is not working at all.
C) He is working a lot. D) He is enjoying workplace politics.

483. Preeti is renting a kitchen to run a Paratha Shop, The rent of the kitchen is ____cost?

- A) Admin B) Fixed
C) Total D) Variable

484. Most of the government job calls will be in ___format.

- A) Direct B) In person
C) Paper format D) Indirect

485. Ravi read job description which specified ?Familiarity with MS office?. What should he know?

- A) How to write an email B) How to get certification
C) How to use MS Office D) How to study

486. NAPS provides apprenticeship training opportunities for a student who has completed ___years.

- A) 14 B) 18
C) 21 D) 10

487. Organizations communicate mainly through ____.

- A) Project B) E-mails
C) Letters D) Unfamiliar words

488. You want to sell toys. What should you do before starting your business?

- A) Build a factory B) Hire salespeople
C) Design the toys D) Find out what children like

489. ____is called the library of internet.

- A) Hardware B) Search Engine
C) Mouse D) Software

490. How can we understand what customers want?

- A) By advertising the business B) By doing research on customer needs
C) By moving to a new business D) Selling a new product

491. Select the example of a service from the options.

- A) Mobile Repair B) Masala Dosa
C) Chicken Kebab D) Water Bottle

492. A business idea should_____?.

- A) None of these B) Fulfill customer needs or solve their problems
C) Satisfy only my needs D) Save the world

493. ____is about the competition in the online or offline market.

- A) Competitor Analysis B) Budget plan
C) Customer Analysis D) People Analysis

494. Suraj has finished his ITI course. He can create a career path that helps him progress towards his ____and ____?.

- A) Goals and Objectives B) Singing and dancing
C) Strengths and weakness D) Cooking and painting

495. Shaheen wants good chefs to work in her hotel. What is an effective way to hire them?

- A) By reaching out other hotel staffs B) By advertising the job
C) By asking his relatives D) None of these

496. Ritika received a message about a bank transaction she did not make. Her friends told her to report it as cybercrime. Which portal can she use to file her complaint?

- A) www. indiacybercrime. gov.in B) www.ccrime. gov.in
C) www. cybercrime.gov. in D) www. cybercrimeindia. gov.in

497. Self - Employment means ____.

- A) Only focusing on earning profits B) Selling food items
C) Freelancing or running a business rather than working for an employer D) Working for an employer at a fixed monthly income

498. Nagma has an important job interview tomorrow. What should she do to prepare for her interview?

- A) Wear casual clothes to feel comfortable B) Research the company & prepare questions to ask
C) Arrive late to show she is busy D) Talk only about her personal life

499. Nithya aims to achieve a score of 75% in her 10th-grade exams by the end of the academic year. This is a _____goal.

- A) STAR B) Great
C) Life-time D) SMART

500. Which of these statements is true? | ಈ ಹೇಳಿಕೆಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) Salary in metro cities is always higher than small towns | ಮೆಟ್ರೋ ನಗರಗಳಲ್ಲಿ ಸಂಬಳ ಯಾವಾಗಲೂ ಸಣ್ಣ ಪಟ್ಟಣಗಳಿಗಿಂತ ಹೆಚ್ಚಾಗಿರುತ್ತದೆ
B) Only a few cities have job opportunities | ಕೆಲವು ನಗರಗಳಲ್ಲಿ ಮಾತ್ರ ಉದ್ಯೋಗಾವಕಾಶಗಳಿವೆ

C) Some cities have more opportunities than others for certain job roles | ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪ್ರಾಕಾರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ

D) All jobs are available in all cities | ಎಲ್ಲಾ ಉದ್ಯೋಗಗಳು ಎಲ್ಲಾ ನಗರಗಳಲ್ಲಿ ಲಭ್ಯವಿದೆ

501. 'Arjun filled water into a large pot'. In this sentence the describing word is _____.

- A) into B) water
C) large D) Arjun

502. Komal wants to regularly monitor her body conditions like temperature and heartbeat. Which of the following device can help her?

- A) Mobile Phone B) Siri
C) Calculator D) Smart watch

503. Avinash needs to know about his transactions from the last month. How can he get these details?

- A) Passbook B) Debit Card
C) Cheque book D) Credit card

504. Geetha has just completed her education. She joined a basic English course to improve her _____ skills.

- A) Communication B) Digital
C) Problem solving D) Technical

505. Which of the following is NOT a soft skill?

- A) Goal Setting B) Communication Skill
C) Carpentry D) Time Management

506. A person who buys a product is a _____.

- A) Seller B) Servicer
C) Student D) Customer

507. Which of these is a sign of good stress? | ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ಒತ್ತಡದ ಸಂಕೇತವಾಗಿದೆ?

- A) It prevents you from pursuing your goals | ಇದು ನಿಮ್ಮ ಗುರಿಗಳನ್ನು ಅನುಸರಿಸುವುದನ್ನು ತಡೆಯುತ್ತದೆ
- B) Makes you physically ill or causes pain | ನಿಮ್ಮನ್ನು ದೈಹಿಕವಾಗಿ ಅಸ್ವಸ್ಥನಾಗಿ ಮಾಡುತ್ತದೆ ಅಥವಾ ನೋವನ್ನು ಉಂಟುಮಾಡುತ್ತದೆ

- C) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ
- D) It makes you doubt yourself | ಇದು ನಿಮ್ಮನ್ನು ಅನುಮಾನಿಸುತ್ತದೆ

508. Green Jobs are important because _____.

- A) they pay more money B) they require no skill
C) they harm the environment D) they help protect the environment

509. Hard skill _____. | ಕಠಿಣ ಕೌಶಲ್ಯ _____

- A) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ
- B) time management | ಸಮಯ ನಿರ್ವಹಣೆ
- C) quick learner | ತ್ವರಿತ ಕಲಿಯುವವ
- D) spoken english | ಇಂಗ್ಲೀಷ್ ಮಾತನಾಡುವ

510. Regular assessment of skills is necessary for the growth of _____.

- A) Job B) Interview
C) Career D) Skill

511. Symbols gives us information through _____.

- A) Words B) Images
C) Posters D) Colours

512. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Make sure the customer is happy
- B) Say sorry to the customer
- C) Get angry with the customer
- D) Quickly give another packet of milk

513. Major changes took place in the manufacturing world with _____.

- A) Industrial revolution B) Milk revolution
C) Green revolution D) White revolution

514. You are unable to share your message properly in an email. Which skill should you improve?

- A) Written communication B) Playing
C) Reading D) Speaking

515. Jerry wants to use his mobile data to get the internet on other devices. Which devices can use mobile data?

- A) Washing machine B) Gas oven
C) Tablet D) Landline phone

516. What happens when we use this function? =AVERAGE(B4:G4)

- A) The average of numbers in cells from B4 to G4 is calculated
- B) The number in B4 is deleted
- C) The number from G4 will be copied
- D) The number from B4 will be copied

517. A _____ is something you really want in life. You plan and take the right actions to make it happen.

- A) None of these B) Goal
C) Dream D) Desire

518. Which of the following is not a part of one's personality?

- A) Beliefs
C) Weaknesses
B) Strengths
D) Skin colour

519. Which of the following is an advantage of a mock interview?

- A) All of these
C) Learning how to dress
B) Using proper body language
D) Learning how to speak

520. Tina and Lyra's team are working together to finish the school painting project. What should both the teams do to finish the project?

- A) Argue
C) Resist
B) Share responsibility
D) Fight

521. Which punctuation mark should be used in the following sentence? Is there any site engineer here. | ಕೆಳಗಿನ ವಾಕ್ಯದಲ್ಲಿ ಯಾವ punctuation mark (ವಿರಾಮಚಿಹ್ನೆಯನ್ನು) ಬಳಸಬೇಕು? Is there any site engineer here

- A) ! (exclamation)
C) . (full stop)
B) , (comma)
D) ? (question mark)

522. You and your coworker, David are going for lunch. David uses a wheelchair. What should you keep in mind when selecting a restaurant?

- A) Choose any restaurant
C) Selecting the most expensive restaurant
B) Choose a restaurant with a wheelchair ramp and accessible facilities
D) Go alone

523. Which of these is an e-learning portal?

- A) ASEEM
C) NAPS portal
B) Bharat Skills Portal
D) Netflix

524. Which of these is NOT a platform for finding platform-based jobs?

- A) Government office
C) Swiggy
B) Uber
D) Urban Company

525. Describing words add more information to the ____.

- A) Naming words
C) Sad
B) Numbers
D) Bad

526. Verbs tell the action of the ____.

- A) Act
C) Naming words
B) Change
D) Cow

527. What is a comfort zone? | ಆರಾಮ ವಲಯ ಎಂದರೇನು?

- A) It is a place where we go to sleep | ಇದು ನಾವು ಮಲಗಲು ಹೋಗುವ ಸ್ಥಳವಾಗಿದೆ
B) Our familiar lifestyle and behaviour is our comfort zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ
C) It is a place where children live | ಇದು ಮಕ್ಕಳು ವಾಸಿಸುವ ಸ್ಥಳವಾಗಿದೆ
D) A place designed in airport for resting | ವಿಮಾನ ನಿಲ್ದಾಣದಲ್ಲಿ ವಿಶ್ರಾಂತಿಗಾಗಿ ವಿನ್ಯಾಸಗೊಳಿಸಲಾದ ಸ್ಥಳ

528. Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to a Wi-Fi network he is familiar with
C) Do not connect to any Wifi network that needs a password. It may not be safe.
B) Connect to any WiFi network shared by a stranger.
D) Connect to any WiFi network available

529. Letter is a form of _____ communication.

- A) Telephone
C) Non-verbal
B) Written
D) Spoken

530. 'Reg' in the letter means ____.

- A) Regarding
C) Greetings
B) Subject
D) Body

531. Seema is attending an interview. What is she supposed to carry for the interview?

- A) ID cards
C) All of these
B) Resume
D) Certificates

532. Which of these is NOT a question to ask alumni during guest lecture?

- A) Did you relocate for your job? What were the main challenges?
C) What are your travel plans?
B) How did you convince your parents/family to work?
D) How did you prepare yourself for a job/workplace?

533. Karthik has joined a new company. His salary is Rs. 3 lakhs per year. This is his ____ salary.

- A) Basic
C) Monthly
B) Gross
D) Net

534. Neena is born as a differently-abled person. Her teachers must treat her ____.

- A) Equally with care
C) Strictly
B) Unfairly
D) Rudely

535. Meena likes to learn music in her free time. It is one of her ____ to improve.

- A) Weakness
B) Logics

C) Value

D) Interests

C) Chance to talk to the family

D) Chance to talk to the experts

536. Every complete sentence has ____.

A) 3 parts

B) 4 parts

C) 2 parts

D) 1 part

537. Net banking is done on a computer through a_____.

A) Relative

B) Bank website

C) Cashier

D) Friend

538. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

A) Freshersworld

B) Myntra

C) Urban Company

D) Swiggy

539. Krishna is a teacher, he wants to conduct classes online. Which of these devices can he use?

A) Computer

B) Tablet

C) All of these

D) Laptop

540. Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" _____.

| ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ.

"teacher / school / worked / she / a / as" _____

A) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

B) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

C) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

D) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

541. Pronouns (ex: he, she, her) can be used in the place of _____.

A) Spellings

B) Verb

C) Naming words

D) Adjective

542. What is mindfulness? | ಸಾವಧಾನತೆ ಎಂದರೇನು?

A) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ

B) It is the technique of not minding anything | ಯಾವುದಕ್ಕೂ ತಲೆಕೆಡಿಸಿಕೊಳ್ಳದ ತಂತ್ರವಿದು.

C) It is the word used to describe people who are full of thoughts | ಇದು ಆಲೋಚನೆಗಳಿಂದ ತುಂಬಿರುವ ಜನರನ್ನು ವಿವರಿಸಲು ಬಳಸುವ ಪದವಾಗಿದೆ

D) It is about sharpening your brain | ಇದು ನಿಮ್ಮ ಮೆದುಳನ್ನು ಚುರುಕುಗೊಳಿಸುವುದಾಗಿದೆ

543. What is the advantage of an Industry visit?

A) Chance to talk to the friends

B) Chance to talk to the teachers

544. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is what we _____?.

A) Do not enjoy

B) Feel, Experience and Enjoy

C) Buy from vegetable shop

D) Pay with Gpay

545. _____?helps in experiencing the real world of work.

A) Interview

B) Mock interview

C) Failure

D) Industry visit

546. What is the shortcut key for Undo?

A) Ctrl+I

B) Ctrl+U

C) Ctrl+B

D) Ctrl+Z

547. Rita talks to her customers. But she is unable to understand what they say. What should she do?

A) Stop her business

B) Stop talking to them

C) Improve her listening skills

D) Fight with customers

548. _____opportunities can also be found during industry visit.

A) Cooking

B) Painting

C) Internship

D) Playing

549. Closing sales technique is an essential skill for a _____.

A) Child

B) Clerk

C) Manager

D) Sales person

550. A _____is a new business, which later grows into a big company

A) Parlours

B) NSIC

C) Hotels

D) Start Up

551. Which fundamental right allows us to freely visit a temple, church, or mosque for prayer?

A) Right to freedom of religion

B) Right against exploitation

C) Right to education

D) Right to equality

552. Why is personal grooming important?

A) It creates a positive first impression.

B) It helps you feel confident.

C) All of these

D) It shows self- discipline.

553. Fill in the blank with proper pronoun. "I made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "I made this cake _____"

- A) himself
C) myself
- B) itself
D) yourself

554. What are some of the qualities of a strong entrepreneur?

- A) All of these
C) Building relationship with customers
- B) Learning from failures
D) Working hard

555. What is the benefit of paying money regularly for an insurance plan?

- A) It provides free entertainment.
C) It covers travel expenses.
- B) It helps us manage emergency situations.
D) It increases monthly savings.

556. Bats fly during the night. In this sentence the word Bat is _____

- A) A boring word
C) A cool word
- B) An action word
D) A Naming Word

557. Pratibha wants to start a Biryani Hotel. What will she need first?

- A) Kitchen Equipments
C) Business plan
- B) Name Board
D) Food Items

558. Which one is NOT a vowel? | ಯಾವುದು ಸ್ವರ ಅಲ್ಲ?

- A) i
C) e
- B) a
D) f

559. Mahesh and his team discussed about the steps to be followed to complete the project at the earliest. He was happy with the suggestions given by his teammates and granted to follow the same. How would he convey it?

- A) I don't agree with your plan
C) I agree with your plan of action
- B) You must follow what I tell you
D) Don't come here to talk

560. When is capital letter used? | ದೊಡ್ಡ ಅಕ್ಷರವನ್ನು ಯಾವಾಗ ಬಳಸಲಾಗುತ್ತದೆ?

- A) Names of places | ಸ್ಥಳಗಳ ಹೆಸರುಗಳು
C) All the above | ಮೇಲಿನ ಎಲ್ಲಾ
- B) Names of persons | ವ್ಯಕ್ತಿಗಳ ಹೆಸರುಗಳು
D) Beginning of a sentence | ಒಂದು ವಾಕ್ಯದ ಆರಂಭ

561. Which of the following is not a part of a desktop Computer?

- A) Monitor
C) Web Camera
- B) Antenna
D) Mouse

562. We can use _____ to do mobile banking on a smartphone.

- A) Gaming app
C) Passbook
- B) Weather app
D) Mobile banking app

563. _____ contact with the people we are speaking help us to communicate confidently.

- A) Skin
C) Nose
- B) Eye
D) Ear

564. Goals are of 2 types _____. | ಗುರಿಗಳು 2 ವಿಧಗಳಾಗಿವೆ

- A) fixed-term and non-fixed term goals | ಸ್ಥಿರ- ಅವಧಿಯ ಮತ್ತು ಸ್ಥಿರವಲ್ಲದ ಅವಧಿಯ ಗುರಿಗಳು
C) good and bad goals | ಒಳ್ಳೆಯ ಮತ್ತು ಕೆಟ್ಟ ಗುರಿಗಳು
- B) rich and poor goals | ಶ್ರೀಮಂತ ಮತ್ತು ಕಳಪೆ ಗುರಿಗಳು
D) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು

565. What does CPU stand for?

- A) Cutting power unit
C) Central Processing Unit
- B) Cost per unit
D) Central power unit

566. Harish has taken up his family business of ironing clothes. His customers are not happy with the service. What should Harish do to make his business better?

- A) Increase the cost
C) Give better customer service
- B) Stop the business
D) Change the business

567. Who can be in your professional network?

- A) College professors
C) Classmates
- B) All of these
D) Co-workers

568. _____ is the ministry in the Govt. of India that forms and implements the rules and regulations for enterprises in India.

- A) DGT
C) MSDE
- B) NIMI
D) MSME

569. Choose the correct tense of the verb. "I _____ music when I was child". | ಕ್ರಿಯಾಪದದ ಸರಿಯಾದ ಉದ್ಧಿಗತೆಯನ್ನು ಆರಿಸಿ. "I _____ music when I was child"

- A) will learn
C) learn
- B) am learning
D) had learnt

570. Geetha wants to start a tailoring shop (boutique). Her trainer asked her to do a market scan. Geetha should do the market scan of _____?.

- A) Tailoring shops
C) Restaurants
- B) Packaging companies
D) Beauty Parlours

571. Full form for OS is _____.

- A) Original System B) Operating System
C) Opening Screen D) Opening Software

572. The safe search tool can be switched on and off for any search engine by changing the _____.

- A) Settings B) Web page
C) Computer/ Device D) View Mode

573. Sunitha earns Rs.10,000 every month. After setting a monthly budget amount, she is able to save Rs. 2000 every month. She will use this money in case of _____.

- A) party B) travel
C) bills D) emergencies

574. Swaraj is looking for internet-based/data entry jobs. What is the most important skill he needs?

- A) Entrepreneuria I skills B) Wood cutting skills
C) Beautician skills D) Basic computer skills

575. An introduction letter is a _____.

- A) Cover letter B) E-mail
C) Leave Letter D) Resume

576. Seema plans to open a hotel and has applied for a MUDRA Loan. What must she submit as part of her loan MUDRA loan application?

- A) Vacation plan B) A business plan
C) Her resume D) An essay

577. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

- A) Blocktime B) Calendar
C) Pomodoro D) Timing

578. An employee is someone who _____.

- A) Does not work B) Goes to school to study
C) Goes to play D) Works for a salary

579. Everything that we do outside work is _____.

- A) Personal life B) Tuition
C) Dislikes D) Professional life

580. Things that are needed for survival are _____.

- A) Savings B) Expenses
C) Wants D) Needs

581. Each new page in the excel worksheet is called a _____.

- A) Cell B) Row
C) Column D) Sheet

582. Choose the mobile app form the following options.

- A) YouTube B) LinkedIn
C) All of these D) Facebook

583. Simon's company calculated the income tax and paid on behalf of him. This is called _____?

- A) House rent allowance B) NPS
C) Interest D) TDS

584. Roopa wants to start a new business. But she is not sure which product she should choose to start her business. What will be her basic research to finalize her product?

- A) Buying products from others B) Search how to advertise the product
C) Loan from Banks D) Reserach on products & services that customers are currently using

585. What happens when we use this function? =SUM(B4:G4)

- A) The number from B4 will be copied B) The number from G4 will be copied
C) The numbers in cells from B4 to G4 are added D) The number in B4 is deleted

586. The Indian government passed the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act in 2013. In simpler terms, it is also called _____?

- A) SHWW B) POSH
C) SOS D) PPR

587. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

- A) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
B) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
C) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
D) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ

588. Latha's uncle works at the company where she has applied for a job. He offered to refer her for the position. What type of cover letter should Latha write to increase her chances of being considered for the job?

- A) Leave letter B) Letter of interest
C) Referral Cover Letter D) Letter of absence

589. Raghu's father had a typewriting press/shop. Now, he is replacing typewriters with _____.

- A) Computers
C) Phones

- B) TV
D) Radio

590. A person who hires other people for their business is an _____.

- A) Employer
C) Self -Employed
- B) Entrepreneur
D) Employee

591. Geetha wants to take a mock interview before attending the real one. Whom do you think she must choose as an interviewer?

- A) Shopkeeper
C) Her younger sister
- B) A stranger
D) Her senior

592. The word funding means _____.

- A) Money for shopping
C) Money to start a business
- B) Bank account
D) Saving and Spending

593. A diverse workplace increases _____.

- A) Workload
C) Tension
- B) Stress
D) Productivity

594. Caring for customers is key to growing your business. What does this mean?

- A) Care for keys
C) Care for customers at their home
- B) Care for customers when they are sick
D) Care for what customers want

595. Sita and I are friends. _____ stays in Gandhi Bazar.

- A) A
C) She
- B) What
D) And

596. Choose the odd word. | odd (ಬೆಸ) ಪದವನ್ನು ಆರಿಸಿ.

- A) sorry
C) thanks
- B) paper
D) please

597. Kim has a habit of switching off her desktop and PC when not in use. This helps to _____ energy at the workplace.

- A) Waste
C) Spend
- B) Conserve (Save)
D) Practice

598. Now or never close, summary close and question close are 3 important _____.

- A) Opening techniques
C) Closing Techniques
- B) Discount
D) Probing techniques

599. Jyothi learned that all the information is stored in 'web pages'. What is the role of web pages?

- A) 'Web pages' act as internet

- B) 'Web pages' act as a search engine

- C) None of these

- D) 'Web pages' act as a library

600. Conflict usually creates _____?

- A) Happy emotions
C) Enjoyment
- B) Positive emotions
D) Negative emotions

601. Deductions should be paid from the _____.

- A) Net Salary
C) Gross salary
- B) Earnings
D) Basic Salary

602. The interviewer asked Rahul to wait for a few days. What can Rahul do after few days?

- A) Follow up with the employer on phone call or email
C) Meet his friends
- B) Never call
D) Give up his hope

603. Preeti wants to find a video on pasta recipe. Which of the following mobile apps can she use for the same?

- A) YouTube
C) Whatsapp
- B) Email
D) Mobile Banking

604. What does a market scan help us do?

- A) None of these
C) Learn new hobbies
- B) Identify different career pathways
D) Get better at sports

605. The pronoun 'I' is used for _____.

- A) That
C) Many
- B) Myself
D) Other

606. Maya wants to find the capital of Germany, Which of the following search engines can she use to find the information?

- A) Yahoo
C) Google
- B) All of these
D) Bing

607. Shilpa wanted to get her house cleaned before Diwali. On which portal can she book this service?

- A) Zomato
C) Ola
- B) Swiggy
D) Helpr

608. The time blocked for work is called a _____ technique.

- A) Pomo
C) Domo
- B) Doro
D) Pomodoro

609. Values decide the _____ of a person.

- A) home
B) character

C) laptop

D) system

610. Addition of harmful smoke, gases and chemicals to the environment in large quantities is called _____

A) Wind

B) Air

C) Storm

D) Pollution

611. Which of the following is NOT an interview skill?

A) Clear communication

B) Showing confidence

C) Painting

D) Active listening

612. What is the shortcut key to copy a file?

A) Ctrl+C

B) Ctrl+X

C) Ctrl+P

D) Ctrl+S

613. Where is the power button located on a desktop computer?

A) On the Speaker

B) On the CPU

C) On the Keyboard

D) On the Mouse

614. Which of the following are ways to conduct a digital transaction?

A) Credit Card

B) UPI Payment

C) All of these

D) Digital Wallet

615. Sam wanted to apply for a job. He thought of writing a cover letter to the company. But his friend suggested to attach _____ with the cover letter.

A) Brochure

B) Resume

C) Leave

D) Formal

616. The secret to growing your business is to choose the right _____ to support your growth

A) Team

B) Family

C) Friends

D) Clothes

617. Job title is the name of _____.

A) Company Job

B) Summary

C) Company name

D) Role you join

618. Which of the following websites is helpful in learning and career growth?

A) Khan Academy

B) Codecademy

C) All of these

D) Coursera

619. English is a _____ language.

A) Evening

B) Day

C) Common

D) Night

620. Wahid wants to register his product under a trademark. What is the benefit of getting a trademark for your product?

A) He can sell it at higher rate

B) He will get a lot of success

C) No one else can use the same product name

D) He can take many loans and not repay

621. Which of the following is not a part of decision-making?

A) Identify problem

B) Performance

C) Generate options

D) Implement decision

622. _____ is a way to understand the customer's needs and emotions by asking questions.

A) Assuming

B) Probing

C) Apologising

D) Explaining

623. An Entrepreneur needs to maintain good _____? with his customers.

A) Friendship

B) Communication

C) Behavior

D) Relationship

624. Pragathi downloaded the bank app on her mobile. What should she not share with anyone?

A) MPIN

B) OTP

C) Password

D) All of these

625. Sudha buys vegetables from Karthik's shop. She is happy with the quality and prices. She can help Karthik's business improve by _____.

A) Hating Karthik

B) Watching the shop

C) Sharing good words about the shop

D) Buying vegetables from other shop

626. Using Internet is easy if we learn _____?.

A) English

B) Science

C) Sports

D) Maths

627. Before sharing the information on social media THINK questions to be asked by oneself;

A) Is it Helpful?

B) Is it True?

C) All of these

D) Is it Necessary?

628. Soni is trying to fix the download problem on the laptop. She did not succeed on the first attempt. What should she do?

A) Try another way

B) Quit the job

C) Quit the task

D) Never solve the problem

629. Sahil is giving festival offers, free samples and price discounts at the opening of his business. This is called _____.

A) Selling

B) Market scan

C) Packaging

D) Promotion

630. The lack of success in achieving a goal or completing a task is called ____.

A) Satisfaction

B) Success

C) Boring

D) Failure

631. A good business idea should be_____.

A) very expensive to start a business

B) a short term plan

C) unique, sustainable & low on investment

D) very common

632. Choose the correct sentence.

A) Runs on the road cat.

B) Cat road runs.

C) The road runs on cat.

D) The cat runs on the road.