

Duration: 30 Mins

Total Marks: 632

Q.ID: ITISKILL80187V

1. Which of the following are the top benefits of using the internet?

- A) All of these B) Access to information
C) Safety D) Speed of communication

Answer: A) All of these

2. Which communication method should be used to share confidential information and documents in the workplace?

- A) WhatsApp B) Instagram
C) Email D) Phone

Answer: C) Email

3. A resume should be _____. | ಪುನರಾರಂಭವು
_____ ಆಗಿರಬೇಕು

- A) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ
B) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ
C) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ
D) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ

Answer: D) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ

4. On a bank holiday, which of these methods cannot be used by Shahab for money transfer?

- A) Google pay B) BHIM app
C) Deposit at the bank branch D) Amazon pay

Answer: C) Deposit at the bank branch

5. How can an industrial visit benefit students in career development?

- A) By showing how real jobs are done and what different roles involve
B) By allowing them to skip regular classes
C) By giving them opportunities to relax and have fun
D) By offering them immediate employment

Answer: A) By showing how real jobs are done and what different roles involve

6. What can be the source of information for a market scan?

- A) All of these B) Internet
C) Industry visits D) Alumni

Answer: A) All of these

7. Physical body and the sexual organs that we are born with refers to person's _____.?

- A) Age B) Gender
C) Biodata D) Sex

Answer: D) Sex

8. Fill in the blank with proper interrogative adjective.

_____ are you going | ಸರಿಯಾದ ಪ್ರಶ್ನಾರ್ಹ ವಿಶೇಷಣದೊಂದಿಗೆ
ಖಾಲಿ ತುಂಬಿರಿ. _____ are you going?

- A) Which B) Where
C) What D) Who

Answer: B) Where

9. The safe search tool can be switched on and off for any search engine by changing the _____.

- A) Computer/ Device B) View Mode
C) Web page D) Settings

Answer: D) Settings

10. Choose the mobile app form the following options.

- A) Facebook B) YouTube
C) All of these D) LinkedIn

Answer: C) All of these

11. Receiver is a person who _____ the call.

- A) Dials B) Blocks
C) Receives D) Rejects

Answer: C) Receives

12. A small business run by a single person is called as _____.

- A) Partnership B) Multinational Unit
C) Sole Proprietorship D) Private Limited

Answer: C) Sole Proprietorship

13. 1st industrial revolution started in _____. | 1 ನೇ ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ ಪ್ರಾರಂಭವಾಯಿತು _____

- A) 21st century | 21 ನೇ ಶತಮಾನ B) 19th century | 19 ನೇ ಶತಮಾನ
C) 18th century | 18 ನೇ ಶತಮಾನ D) 20th century | 20 ನೇ ಶತಮಾನ

Answer: C) 18th century | 18 ನೇ ಶತಮಾನ

14. As per the POSH Act, any workplace that has 10 or more employees must constitute an ____.

- A) Police Station B) Help desk
C) Internal Committee (IC). D) Employees

Answer: C) Internal Committee (IC).

15. Symbols gives us information through ____.

- A) Colours B) Words
C) Posters D) Images

Answer: D) Images

16. ____ is a way of thinking to solve a problem.

- A) Time Management B) Negative attitude
C) Critical thinking D) Self confidence

Answer: C) Critical thinking

17. Words that are used to name people, places, animals and things are ____.

- A) Naming words B) Table
C) Key D) Person

Answer: A) Naming words

18. A ____ is something you really want in life. You plan and take the right actions to make it happen.

- A) Goal B) Desire
C) Dream D) None of these

Answer: A) Goal

19. Which of the following is the most common operating system?

- A) Router B) MS Office
C) Windows D) Printer

Answer: C) Windows

20. Meena is using google meet for the first time. She can use the same login account details as her ____.

- A) Amazon account B) Bank account
C) Zoho account D) Gmail account

Answer: D) Gmail account

21. ____ supports entrepreneurs to get loans under several schemes in district level.

- A) SSLC B) District Industry Centres (DIC)
C) SIDO D) National small industries corporation (NSIC)

Answer: B) District Industry Centres (DIC)

22. Radha wants to use social media for her professional growth. She could join groups according to her ____.

- A) age B) mood

C) career or subject interests D) qualification

Answer: C) career or subject interests

23. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

- A) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ B) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ
C) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ D) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

Answer: A) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

24. A ____ path is a series of jobs to help you progress towards your goals.

- A) Work B) Career
C) Unsatisfying D) Foot

Answer: B) Career

25. Choose the odd word. | odd (ಬೆಸ) ಪದವನ್ನು ಆರಿಸಿ.

- A) please B) paper
C) thanks D) sorry

Answer: B) paper

26. Sam wants to learn computer coding skills for free and his friend has recommended ____ website for the same.

- A) NPTEL B) Khan Academy
C) Duolingo D) Codecademy

Answer: D) Codecademy

27. Each new page in the excel worksheet is called a ____.

- A) Cell B) Column
C) Sheet D) Row

Answer: C) Sheet

28. We should choose our career based on our ____?

- A) Disadvantages B) Weakness
C) Strengths D) Workplace

Answer: C) Strengths

29. How should you respond to constructive feedback from someone?

- A) Argue with the person B) Listen and understand
C) Ignore the feedback D) Feel nervous

Answer: B) Listen and understand

30. Cutting down of trees for farming and housing purposes is called ____.

- A) Forestation B) Afforestation
C) Reforestation D) Deforestation

Answer: D) Deforestation

31. What does CPU stand for?

- A) Central Processing Unit B) Cost per unit
C) Cutting power unit D) Central power unit

Answer: A) Central Processing Unit

32. Entrepreneurs learn from their success as well as their _____.?

- A) Friends B) Failures
C) Profit D) Business Pitch

Answer: B) Failures

33. Nisha loves cooking and she is good at dancing. Her ability is ____.

- A) Painting B) Dancing
C) Cooking D) Singing

Answer: B) Dancing

34. If one can use a computer and the internet comfortably. It is called _____.?

- A) Digital Literacy B) Cultural Literacy
C) Sports Literacy D) Language Literacy

Answer: A) Digital Literacy

35. After receiving interview call, what is the next step? | ಸಂದರ್ಶನ ಕರೆ ಸ್ವೀಕರಿಸಿದ ನಂತರ, ಮುಂದಿನ ಹಂತ ಯಾವುದು?

- A) Prepare the resume | ಪುನರಾರಂಭವನ್ನು ತಯಾರಿಸಿ B) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ
C) Send application letter | ಅರ್ಜಿ ಪತ್ರ ಕಳುಹಿಸಿ D) Send resume | ಪುನರಾರಂಭವನ್ನು ಕಳುಹಿಸಿ

Answer: B) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ

36. Equality means in the same situation, people have the ____.

- A) Same color B) Same height
C) Same age D) Same rights

Answer: D) Same rights

37. Values are _____. | ಮೌಲ್ಯಗಳು _____

- A) all have same value | ಎಲ್ಲಾ ಒಂದೇ ಮೌಲ್ಯವನ್ನು ಹೊಂದಿವೆ B) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ
C) very costly | ಬಹಳ ದುಬಾರಿ D) not punctual | ಸಮಯಪ್ರಜ್ಞೆಯಿಲ್ಲ

Answer: B) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ

38. A _____ is a short and effective presentation to describe the business.

- A) Communication B) Return on Investment
C) Customer Analysis D) Business Pitch

Answer: D) Business Pitch

39. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed _____ process.

- A) Conflict resolution B) Decision- making
C) Positive attitude D) Negative attitude

Answer: B) Decision- making

40. At workplace, communication must follow the ____.

- A) Ideas B) Close
C) Text D) 6Cs

Answer: D) 6Cs

41. Sarah notices a colleague, John, making unwelcome jokes about someone's clothes at the office party. What should Sarah do according to the POSH Act?

- A) Tell John directly to stop B) Report the incident to Internal Committee (IC)
C) Ignore it, John might be joking D) Make a sarcastic comment back at John

Answer: B) Report the incident to Internal Committee (IC)

42. Which of the following aspects did you focus on the most during your industrial visit?

- A) The quality of food in the cafeteria B) The types of machinery and technology used in manufacturing processes
C) The decoration of the offices D) The uniforms worn by employees

Answer: B) The types of machinery and technology used in manufacturing processes

43. Which of the following is not an example of using social media and internet in an impactful and successful way?

- A) Sharing Jokes on a particular religion B) Sharing verified news
C) Mentoring and supporting people D) Encouraging people to donate money for the social cause

Answer: A) Sharing Jokes on a particular religion

44. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is what we ____.

- A) Buy from vegetable shop B) Pay with Gpay
C) Feel, Experience and Enjoy D) Do not enjoy

Answer: C) Feel, Experience and Enjoy

45. Sahil is giving festival offers, free samples and price discounts at the opening of his business. This is called ____.

- A) Selling B) Promotion
C) Market scan D) Packaging

Answer: B) Promotion

46. You are unable to share your message properly in an email. Which skill should you improve?

- A) Reading B) Written communication
C) Speaking D) Playing

Answer: B) Written communication

47. What is the shortcut key for Print?

- A) Ctrl+U B) Ctrl+Z
C) Ctrl+P D) Ctrl+B

Answer: C) Ctrl+P

48. Comma is used to show a ____ within the sentence.

- A) Pair B) Full stop
C) Break D) Capital letter

Answer: C) Break

49. Harish made a call to the Senior manager in a company. How is he supposed to start the conversation.?

- A) Purpose of call B) Good bye
C) Greet the person D) Thank the person

Answer: C) Greet the person

50. Joseph wants to make the letters in the words slant to one side. Which option should he use?

- A) Underline B) Numbered List
C) Bold D) Italic

Answer: D) Italic

51. Sita and I are friends. ____ stays in Gandhi Bazar.

- A) She B) A
C) And D) What

Answer: A) She

52. Where is the power button located on a desktop computer?

- A) On the Keyboard B) On the CPU
C) On the Mouse D) On the Speaker

Answer: B) On the CPU

53. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Cosmetics store app B) Shopping app
C) Use a dictionary app D) Grocery app

Answer: C) Use a dictionary app

54. If a person receives harsh, unfair and very negative criticism, they feel very unhappy. What type of criticism is this?

- A) Positive criticism B) Unfair criticism
C) Helpful criticism D) Fair criticism

Answer: B) Unfair criticism

55. Which of these is a bad practice in a workplace?

- A) Opportunity to grow in the company B) Good work- life balance
C) Open and honest communication D) No trust between co-workers

Answer: D) No trust between co- workers

56. _____ is called as the brain of the computer.

- A) Web Camera B) Monitor
C) Trackpad D) Central Processing Unit

Answer: D) Central Processing Unit

57. Goals are of 2 types _____. | ಗುರಿಗಳು 2 ವಿಧಗಳಾಗಿವೆ

- A) rich and poor goals | ಶ್ರೀಮಂತ ಮತ್ತು ಕಳಪೆ ಗುರಿಗಳು B) good and bad goals | ಒಳ್ಳೆಯ ಮತ್ತು ಕೆಟ್ಟ ಗುರಿಗಳು
C) fixed-term and non-fixed term goals | ಸ್ಥಿರ-ಅವಧಿಯ ಮತ್ತು ಸ್ಥಿರವಲ್ಲದ ಅವಧಿಯ ಗುರಿಗಳು D) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು

Answer: D) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು

58. The concept of ____ best describes importance of teamwork.

- A) Group B) Synergy
C) Team D) Conflict

Answer: B) Synergy

59. ____ is called the library of internet.

- A) Hardware B) Software
C) Search Engine D) Mouse

Answer: C) Search Engine

60. ____ can be a physical, mental, or emotional reaction, that makes us feel worried.

- A) Job B) Food
C) Stress D) Action

Answer: C) Stress

61. Anju wants to upskill herself in designing and stitching, which of the following portals will be relevant for the same?

- A) <http://www.igod.gov.in> B) <http://www.india.gov.in/>
C) <http://www.swayam.gov.in/> D) None of these

Answer: C) <http://www.swayam.gov.in/>

62. During the industrial visit I will _____ about the company/ industry that I visit.

- A) have fun with friends B) enjoy all the benefits from the company

C) learn about the company/industry that is being visited D) do sight seeing

Answer: C) learn about the company/industry that is being visited

63. Ganesh greets his co-workers every day. He is trying to maintain ____ at work.

- A) his authority B) frustration
C) good relationships D) power

Answer: C) good relationships

64. Krupa wants to safeguard the information on her system. Which of the following is the correct way to store information safely on a computer?

- A) All of these B) Always close/ lock your computer when you are not using it
C) Set a strong password for your computer. D) Save the files with a clear name.

Answer: A) All of these

65. Which of these is a sign of good stress? | ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ಒತ್ತಡದ ಸಂಕೇತವಾಗಿದೆ?

- A) It prevents you from pursuing your goals | ಇದು ನಿಮ್ಮ ಗುರಿಗಳನ್ನು ಅನುಸರಿಸುವುದನ್ನು ತಡೆಯುತ್ತದೆ B) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ
C) Makes you physically ill or causes pain | ನಿಮ್ಮನ್ನು ದೈಹಿಕವಾಗಿ ಅಸ್ವಸ್ಥರನ್ನಾಗಿ ಮಾಡುತ್ತದೆ D) It makes you doubt yourself | ಇದು ನಿಮ್ಮನ್ನು ಅಥವಾ ನೋವನ್ನು ಅನುಮಾನಿಸುತ್ತದೆ ಉಂಟುಮಾಡುತ್ತದೆ

Answer: B) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ

66. NAPS provides apprenticeship training opportunities for a student who has completed ____ years.

- A) 18 B) 14
C) 21 D) 10

Answer: B) 14

67. Nayan wants to search for a file quickly on his computer. What should he do?

- A) Use Bluetooth B) Search on Play Store
C) Restart the computer D) Click on ?Type here to search?

Answer: D) Click on ?Type here to search?

68. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____ tense.

- A) Future B) Date
C) Day D) Past

Answer: A) Future

69. Marketing helps the customer to learn about

- A) All of these B) Price
C) Availability D) Special Discounts

Answer: A) All of these

70. Ritika received a message about a bank transaction she did not make. Her friends told her to report it as cybercrime. Which portal can she use to file her complaint?

- A) www. indiacybercrime. gov.in B) www.ccrime. gov.in
C) www. cybercrimeindia. gov.in D) www. cybercrime.gov. in

Answer: D) www. cybercrime.gov. in

71. Priya wants to apply for her Aadhaar Card as its an important document to be submitted while joining a new job. Which of the following government portals will be helpful for her?

- A) All of these B) http://www . swayam.gov.in/
C) https:/ myaadhaar.uidai. gov.in D) http://www . india.gov.in/

Answer: C) https:/ myaadhaar.uidai. gov.in

72. Farida met an ex-student of her institute. He/she can be called as an _____?.

- A) Interviewer B) Professor
C) Alumni D) Referee

Answer: C) Alumni

73. Which of the following should be avoided while facing an interview?

- A) Listening B) Answering questions
C) Use mobile D) Speaking

Answer: C) Use mobile

74. Which of the following websites is helpful in learning and career growth?

- A) All of these B) Codecademy
C) Coursera D) Khan Academy

Answer: A) All of these

75. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

- A) Practicing News B) None of these
C) Practicing listening D) Practicing Movements

Answer: C) Practicing listening

76. Why is a market scan conducted?

- A) To understand customer needs B) To check what the competitors are offering

- C) To explore how to grow the business
D) All of these

Answer: D) All of these

77. In India, the number of boys/men who can get education is much higher than girls/women. What type of discrimination is this?

- A) Religion based discrimination
B) Color discrimination
C) Age discrimination
D) Gender discrimination

Answer: D) Gender discrimination

78. What is the most important skill needed to be a successful entrepreneur?

- A) Having an Entrepreneuria I Mindset
B) Giving up on failure
C) Earning money
D) Expanding markets

Answer: A) Having an Entrepreneuria I Mindset

79. Geetha has just completed her education. She joined a basic English course to improve her ____ skills.

- A) Problem solving
B) Technical
C) Digital
D) Communication

Answer: D) Communication

80. Which is not a type of non-verbal communication ?

- A) Facial expression
B) Eye-contact
C) E-mail
D) Hand movements

Answer: C) E-mail

81. The Indian government passed the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act in 2013. In simpler terms, it is also called ____?

- A) SOS
B) POSH
C) PPR
D) SHWW

Answer: B) POSH

82. ____?helps in experiencing the real world of work.

- A) Mock interview
B) Failure
C) Interview
D) Industry visit

Answer: D) Industry visit

83. Rajesh wants to save Rs. 6000 every year for his old age. How much should he save every month?

- A) 100
B) 500
C) 6000
D) 50

Answer: B) 500

84. _____can lead to division of people, communities and families.

- A) Gender equality
B) Same rights
C) Gender discrimination
D) Respecting all people

Answer: C) Gender discrimination

85. What is the shortcut key for Undo?

- A) Ctrl+I
B) Ctrl+U
C) Ctrl+B
D) Ctrl+Z

Answer: D) Ctrl+Z

86. Which of the following are the ways to connect your device to the internet?

- A) Using a wifi or mobile data connection
B) Use bluetooth
C) Use a printer
D) Use a mouse

Answer: A) Using a wifi or mobile data connection

87. What is the service given to the customer before, during or after a purchase called?

- A) None of these
B) Management Service
C) Customer service
D) Auto Service

Answer: C) Customer service

88. ____is the process of taking steps to look neat and presentable.

- A) Grooming
B) Caring
C) Brooming
D) Uniform

Answer: A) Grooming

89. _____is the software that is put in a computer so that one can use it.

- A) Settings
B) Software
C) Operating System
D) App Store

Answer: C) Operating System

90. Vimal wanted to update his resume. Which of the following he should NOT include in his resume?

- A) Qualification
B) Name
C) Date of birth
D) Salary expectations

Answer: D) Salary expectations

91. Priya received constructive (helpful) criticism from her manager about her latest project. What should she do?

- A) Understand
B) All of these
C) Listen
D) Thank her manager

Answer: B) All of these

92. Which of the following are good manners in an interview?

- A) Speaking too fast
B) Being on time
C) Getting irritated
D) Not making eye contact

Answer: B) Being on time

93. The beginning of a sentence should start with _____letter

- A) Capital B) Small
C) Cursive D) Italics

Answer: A) Capital

94. Negative comments made about our action or performance is called ____.

- A) Criticism B) Appreciation
C) Congratulations D) Reward

Answer: A) Criticism

95. Document which has details of a job is ____?

- A) Letter B) Report
C) Resume D) Job Description

Answer: D) Job Description

96. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means ____.

- A) Taste B) Leg
C) Hand D) Measurement

Answer: D) Measurement

97. Fill in the blank with suitable adjective for the given sentence "The little girl's _____ eyes revealed her mischief". | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯಕ್ಕೆ ಸೂಕ್ತವಾದ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ "The little girl's _____ eyes revealed her mischief"

- A) short sighted B) weak
C) chubby D) twinkling

Answer: D) twinkling

98. _____ are the abilities and qualities you have as a person that helps you grow well in life and career. | _____ ಒಬ್ಬ ವ್ಯಕ್ತಿಯಾಗಿ ನೀವು ಹೊಂದಿರುವ ಸಾಮರ್ಥ್ಯಗಳು ಮತ್ತು ಗುಣಗಳು ಜೀವನ ಮತ್ತು ವೃತ್ತಿಜೀವನದಲ್ಲಿ ಉತ್ತಮವಾಗಿ ಬೆಳೆಯಲು ಸಹಾಯ ಮಾಡುತ್ತದೆ.

- A) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು B) Threats | ಬೆದರಿಕೆಗಳು
C) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು D) Opportunities | ಅವಕಾಶಗಳು

Answer: A) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು

99. Latha is planning to join a beauty salon. But she is not very sure about this profession. Who should she speak with to get a better understanding of the profession?

- A) Professionals B) Strangers
C) Parents D) Classmates

Answer: A) Professionals

100. Swati needs to sell a laptop. She can use the _____ technique to sell it.

- A) Probing B) TAB
C) FAB D) Cross selling

Answer: C) FAB

101. They? is used when we want to refer to ____.

- A) Our B) Many people
C) He D) She

Answer: B) Many people

102. Addition of harmful smoke, gases and chemicals to the environment in large quantities is called ____

- A) Air B) Pollution
C) Wind D) Storm

Answer: B) Pollution

103. Having a clear idea of our personality including strengths, weaknesses, thoughts, beliefs, motivation, values etc is called _____. | ಸಾಮರ್ಥ್ಯಗಳು, ದೌರ್ಬಲ್ಯಗಳು, ಆಲೋಚನೆಗಳು, ನಂಬಿಕೆಗಳು, ಪ್ರೇರಣೆ, ಮೌಲ್ಯಗಳು ಇತ್ಯಾದಿಗಳನ್ನು ಒಳಗೊಂಡಂತೆ ನಮ್ಮ ವ್ಯಕ್ತಿತ್ವದ ಸ್ಪಷ್ಟ ಕಲ್ಪನೆಯನ್ನು ಹೊಂದಿರುವುದನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) myth | ಪುರಾಣ B) threat | ಬೆದರಿಕೆ
C) self awareness | ಸ್ವಯಂ ಅರಿವು D) belief | ನಂಬಿಕೆ

Answer: C) self awareness | ಸ್ವಯಂ ಅರಿವು

104. What kind of stress can lead to lifelong physical and mental health issues?

- A) Mid-term B) Long-term
C) Short-term D) Good stress

Answer: B) Long-term

105. A formal interaction between students and a guest speaker is known as ____.

- A) Group meeting B) time pass
C) Guest lecture D) A casual chat

Answer: C) Guest lecture

106. _____ jobs help to reduce pollution, preserve the environment and the planet.

- A) Hardware B) Green
C) Software D) Part-time

Answer: B) Green

107. Shyna wants to start a masala powder business. She is presenting a business pitch to the bank manager. How long should her business pitch be?

- A) 2 to 3 mins B) 1 min
C) 10 mins D) 15 mins

Answer: A) 2 to 3 mins

108. The way we sit, our facial expression and body language show _____ communication.

- A) verbal B) written

C) non- verbal D) informal

Answer: C) non- verbal

109. When we learn something online, it is called _____.

A) E-learning B) Digital marketing
C) Classroom learning D) Teaching

Answer: A) E-learning

110. Mohit wants to move from one cell to another. He can do that by using the _____? on the keyboard.

A) Ctrl+B B) A1,B1.C1 ...
C) Arrow keys D) Ctrl+Z

Answer: C) Arrow keys

111. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?

A) Play sports B) Watch news
C) Quit job D) Find courses: online or offline

Answer: D) Find courses: online or offline

112. Which of the following options is an Employability Skill?

A) Digital Skills B) Good Interview Skills
C) All of these D) Good Communication Skills

Answer: C) All of these

113. Which of the following is true about stress? | ಒತ್ತಡದ ಬಗ್ಗೆ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

A) Stress cannot be controlled | ಒತ್ತಡವನ್ನು ನಿಯಂತ್ರಿಸಲಾಗುವುದಿಲ್ಲ
B) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು
C) All of the above | ಮೇಲಿನ ಎಲ್ಲವೂ
D) Stress can not be decreased | ಒತ್ತಡವನ್ನು ಕಡಿಮೆ ಮಾಡಲು ಸಾಧ್ಯವಿಲ್ಲ

Answer: B) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು

114. A declarative sentence tells us some information or explanation. It ends with _____.

A) Exclamatory mark (!) B) Comma (,)
C) Question mark (?) D) Full stop (.)

Answer: D) Full stop (.)

115. Where can you build a professional network?

A) Alumni clubs B) Current job
C) All of these D) Social events

Answer: C) All of these

116. Shaheen wants good chefs to work in her hotel. What is an effective way to hire them?

A) By reaching out other hotel staffs B) By asking his relatives

C) None of these D) By advertising the job

Answer: D) By advertising the job

117. The way we interact, manage and deal with our external environment is known as _____skills.

A) Musical B) Technical
C) Teaching D) Behavioural

Answer: D) Behavioural

118. Listening is important to _____?the information given.

A) disobey B) understand
C) forget D) overcome

Answer: B) understand

119. The extra amount we pay for borrowing money is _____.

A) Processing charges B) Hidden charges
C) Interest D) Loan

Answer: C) Interest

120. A diverse workplace increases _____.

A) Workload B) Tension
C) Stress D) Productivity

Answer: D) Productivity

121. Workplace is a place where employees from different backgrounds are hired. They work in a safe and respectful environment. This is an example of_____.

A) Discrimination B) Bad workplace management
C) Workplace bullying D) Diversity

Answer: D) Diversity

122. Full form for OS is_____.

A) Operating System B) Opening Screen
C) Opening Software D) Original System

Answer: A) Operating System

123. Chandu is sick and unable to cook food. From which platform can he order food?

A) Myntra (Shopping app) B) Urban Company (home cleaning & repair services)
C) Swiggy (food delivery app) D) Flipkart (product selling app)

Answer: C) Swiggy (food delivery app)

124. Sundar's hotel business was under heavy loss. He had to close business. How can he learn from failure and achieve success?

- A) Stay positive to learn from failure
B) Think about what happened in a systematic way
C) Don't give-up and try again
D) All of these
- Answer: D) All of these**

- 125.** Before sharing the information on social media THINK questions to be asked by oneself;
- A) Is it Helpful?
B) All of these
C) Is it True?
D) Is it Necessary?
- Answer: B) All of these**

- 126.** Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?
- A) Attach file
B) BCC (Blind Carbon Copy)
C) Subject
D) CC(Carbon Copy)
- Answer: B) BCC (Blind Carbon Copy)**

- 127.** During an industry visit, an important thing to observe is_____?.
- A) Generator
B) Behaviour of workers
C) Canteen food
D) Colors
- Answer: B) Behaviour of workers**

- 128.** When discrimination is done to help someone in need, that is called_____discrimination.
- A) negative
B) situational
C) gender
D) positive
- Answer: D) positive**

- 129.** Which of these is NOT a question to ask during an industrial visit?
- A) How does your production line work?
B) What are the main products made here?
C) What is your favourite hobby?
D) How do you keep things safe and high quality?
- Answer: C) What is your favourite hobby?**

- 130.** 'The sea is blue'. In this sentence _____is an adjective.
- A) sea
B) blue
C) the
D) is
- Answer: B) blue**

- 131.** Fill in the blank with suitable place preposition. "My house is _____ the third floor". | ಸೂಕ್ತವಾದ ಸ್ಥಳ ಪೂರ್ವಭಾವಿ ಸ್ಥಾನದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "My house is _____the third floor"
- A) on
B) in
C) under
D) at
- Answer: A) on**

- 132.** Creating profiles on multiple portals always helps in_____reach.
- A) Limited
B) Small
C) Wider/Vast
D) Low
- Answer: C) Wider/Vast**

- 133.** An exclamatory sentence ends with the _____.
- A) Full stop (.)
B) Question mark (?)
C) Exclamatory mark (!)
D) Comma (,)
- Answer: C) Exclamatory mark (!)**

- 134.** Which of the following is NOT an interview skill?
- A) Active listening
B) Painting
C) Clear communication
D) Showing confidence
- Answer: B) Painting**

- 135.** A hotel asked its customer's to fill customer satisfaction survey. What are they trying to do?
- A) Sell more hotels
B) Advertise their hotel
C) Promote their hotel
D) Collect customer feedback
- Answer: D) Collect customer feedback**

- 136.** Which of the following is a voice- controlled digital assistant?
- A) All of these
B) Google Assistant
C) Siri
D) Alexa
- Answer: A) All of these**

- 137.** Siddhu is planning to start his career. He should have _____.
- A) Resume
B) Career plan
C) All of these
D) Education
- Answer: C) All of these**

- 138.** _____ is the ministry in the Govt. of India that forms and implements the rules and regulations for enterprises in India.
- A) MSME
B) MSDE
C) NIMI
D) DGT
- Answer: A) MSME**

- 139.** Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" _____.
- | ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ.
- "teacher / school / worked / she / a / as" _____
- A) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
B) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
C) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
D) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
- Answer: C) she worked as a school teacher | ಅವಳು ಶಾಲಾ**

140. Arunima has completed an apprenticeship training on NAPS. She will be getting a_____on completion.

- A) Scholarship B) Clothes
C) Certificate D) Credit Card

Answer: C) Certificate

141. Tom feels very tensed and scared. He is unable to concentrate before his exams. He is sweating. What kind of stress is this?

- A) Good B) Never
C) Small D) Bad

Answer: D) Bad

142. Which of the following websites is helpful to learn new languages for free?

- A) All of these B) LinkedIn
C) Duolingo D) Codecademy

Answer: C) Duolingo

143. Inability to do something well is one's _____.

- A) Aspiration B) Weakness
C) Strength D) Value

Answer: B) Weakness

144. Anita and her partner are paid the same salary for the same job. This is a good example of_____.

- A) Discrimination B) Stereotype
C) Gender equality D) Jealousy

Answer: C) Gender equality

145. Manu thinks about a problem well before making any decision. This is an example of;

- A) Critical thinking B) Time Management
C) Self-motivation D) Logical thinking

Answer: A) Critical thinking

146. Ethics means _____. | ನೀತಿಶಾಸ್ತ್ರ ಎಂದರೆ _____

- A) employability skills | ಉದ್ಯೋಗ ಕೌಶಲ್ಯಗಳು
B) decide what is right and wrong for a human conduct | ಮಾನವ ನಡವಳಿಕೆಗೆ ಯಾವುದು ಸರಿ ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ
C) not relevant to society | ಸಮಾಜಕ್ಕೆ ಸಂಬಂಧಿಸಿಲ್ಲ
D) name of a city | ಒಂದು ನಗರದ ಹೆಸರು

Answer: B) decide what is right and wrong for a human conduct | ಮಾನವ ನಡವಳಿಕೆಗೆ ಯಾವುದು ಸರಿ ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ

147. While creating a Gmail account 'Create an account for myself' option will be chosen to _____.

- A) Create a company account B) None of these

C) Create a bussiness account

D) Create a Personal account

Answer: D) Create a Personal account

148. After industry visit, how can you reflect on your experience?

- A) Share your experience with classmates, teachers and family
B) All of these
C) Review and think about any advice you received during the visit
D) Write a report about what you learned and observed

Answer: B) All of these

149. Sudha just delivered a baby. For how long Is she entitled to take a maternity leave as an employee?

- A) 26 weeks B) 2 months
C) 5 months D) One year

Answer: A) 26 weeks

150. Fill in the blank with correct future tense of verb. "We _____ to the zoo after Breakfast ". | ಭವಿಷ್ಯದ ಭವಿಷ್ಯದ

ಕ್ರಿಯಾಪದದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "We _____ to the zoo after Breakfast "

- A) are going B) had gone
C) went D) will go

Answer: D) will go

151. Pratibha wants to start a Biryani Hotel. What will she need first?

- A) Food Items B) Kitchen Equipments
C) Business plan D) Name Board

Answer: C) Business plan

152. A poster presents information by using_____.

- A) Story B) Exercise for practice
C) Novel D) Images and colours

Answer: D) Images and colours

153. Which of the following is not a part of decision-making?

- A) Generate options B) Performance
C) Identify problem D) Implement decision

Answer: B) Performance

154. Conflict in workplace affects ____?.

- A) ability to work B) environment
C) salary D) weather

Answer: A) ability to work

155. _____is a sales technique that aims to market additional products to the customers.

- A) Cross selling B) FAB

C) Probing D) Lying

Answer: A) Cross selling

156. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a_____.

A) Value B) Leader
C) Strength D) Belief

Answer: C) Strength

157. Priya wants to purchase a bike. Which loan should she apply for?

A) Auto loan B) Personal loan
C) Home loan D) Education loan

Answer: A) Auto loan

158. Jack is very good at MS Excel. He must apply for a job based on his _____.

A) Interests B) Mood
C) Decision D) Abilities

Answer: D) Abilities

159. We can share our thoughts, ideas and feelings through ____?.

A) Hearing B) Watching
C) Reading D) Communication

Answer: D) Communication

160. Nagma has an important job interview tomorrow. What should she do to prepare for her interview?

A) Wear casual clothes to feel comfortable B) Talk only about her personal life
C) Research the company & prepare questions to ask D) Arrive late to show she is busy

Answer: C) Research the company & prepare questions to ask

161. If you work in a large & popular company, what type of information is good to share about the workplace?

A) Type of job & Company name B) Name of the workplace alone
C) Location D) None of these

Answer: A) Type of job & Company name

162. Ravi has a customer who bargains a lot. The customer wants to buy a dress that costs 500 rupees but only wants to pay 300 rupees. What should Ravi do?

A) Talk to the customer and sell the dress for 400 rupees B) Give the dress for 300 rupees
C) Do nothing D) Tell the customer to go away

Answer: A) Talk to the customer and sell the dress for 400 rupees

163. Costly things that are not essential for our survival are _____.

A) Luxuries B) Money
C) Savings D) Needs

Answer: A) Luxuries

164. Simon's company calculated the income tax and paid on behalf of him. This is called ____?.

A) Interest B) TDS
C) House rent allowance D) NPS

Answer: B) TDS

165. _____contact with the people we are speaking help us to communicate confidently.

A) Eye B) Skin
C) Ear D) Nose

Answer: A) Eye

166. _____opportunities can also be found during industry visit.

A) Cooking B) Internship
C) Painting D) Playing

Answer: B) Internship

167. A person who makes a call_____

A) Contacts B) Caller
C) Keypad D) Phase

Answer: B) Caller

168. What is a comfort zone? | ಆರಾಮ ವಲಯ ಎಂದರೇನು?

A) It is a place where we go to sleep | ಇದು ನಾವು ಮಲಗಲು ಹೋಗುವ ಸ್ಥಳವಾಗಿದೆ B) It is a place where children live | ಇದು ಮಕ್ಕಳು ವಾಸಿಸುವ ಸ್ಥಳವಾಗಿದೆ

C) A place designed in airport for resting | ವಿಮಾನ ನಿಲ್ದಾಣದಲ್ಲಿ ವಿಶ್ರಾಂತಿಗಾಗಿ ವಿನ್ಯಾಸಗೊಳಿಸಲಾದ ಸ್ಥಳ D) Our familiar lifestyle and behaviour is our comfort zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ

Answer: D) Our familiar lifestyle and behaviour is our comfort zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ

169. The Constitution Of India is also called as _____.

A) Newspaper B) Novel
C) Bharatiya Academy D) Bhartiya Samvidhan

Answer: D) Bhartiya Samvidhan

170. Institution licensed by the government to keep money safe is _____.

A) Bank B) Hospital
C) Assembly D) Panchayat

Answer: A) Bank

171. Sharvan serves as a delivery agent delivering tomatoes from a farmer to a company that makes tomato sauce. What is Sharvan's job?

- A) Seller
- B) Buyer
- C) Distributor
- D) Service Provider

Answer: D) Service Provider

172. Tutor asked his student whether he knew to use Windows? How should the student answer?

- A) Done
- B) Yes, I know how to use Windows
- C) I will know
- D) Yup

Answer: B) Yes, I know how to use Windows

173. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Spellings
- B) Verb
- C) Naming words
- D) Adjective

Answer: C) Naming words

174. Which of the following is a correct Gmail id?

- A) xyz@gmail. com
- B) xyz@ outlook.gmail
- C) gmail@xyz
- D) xyz@gmail

Answer: A) xyz@gmail. com

175. Which of these is an advantage of learning online?

- A) Learn anytime & anywhere
- B) Make friends with classmates
- C) No need to study
- D) Have shorter classes

Answer: A) Learn anytime & anywhere

176. Distance between yourself and the other person is called _____.

- A) Relationship
- B) Close
- C) Spatial distance
- D) Informal

Answer: C) Spatial distance

177. 'Arjun filled water into a large pot'. In this sentence the describing word is _____.

- A) Arjun
- B) water
- C) large
- D) into

Answer: C) large

178. Which of these is an e-learning portal?

- A) NAPS portal
- B) Bharat Skills Portal
- C) Netflix
- D) ASEEM

Answer: B) Bharat Skills Portal

179. If one is capable of finding solutions to problems, one will get better at _____.

- A) Painting
- B) Career
- C) Self-motivation
- D) Problem-solving

Answer: D) Problem-solving

180. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Credit
- B) Cash Payment
- C) Cheque payment
- D) Digital transaction

Answer: D) Digital transaction

181. Jobs that have become outdated in the past 5 years _____.

- A) swiggy | ಸ್ವಿಗ್ಗಿ
- B) ola | ಓಲ
- C) uber | ಉಬರ್
- D) STD booth | STD ಬೂತ್

Answer: D) STD booth | STD ಬೂತ್

182. Rekha takes care of all water-pipe fittings in her company. Which professional network can she be a part of?

- A) Plumbers
- B) Beauticians
- C) Tailors
- D) Carpenters

Answer: A) Plumbers

183. Forms of verbal communication are ____.

- A) Writing and Speaking
- B) Thinking
- C) Dancing
- D) Making eye contact

Answer: A) Writing and Speaking

184. Roopa wants to start a new business. But she is not sure which product she should choose to start her business. What will be her basic research to finalize her product?

- A) Loan from Banks
- B) Reserach on products & services that customers are currently using
- C) Buying products from others
- D) Search how to advertise the product

Answer: B) Reserach on products & services that customers are currently using

185. Nitya wanted to discuss an issue with her teammates. What type of communication is it?

- A) Verbal
- B) Written
- C) Video
- D) Image

Answer: A) Verbal

186. Which of the following is not a part of a desktop Computer?

- A) Monitor
- B) Mouse
- C) Web Camera
- D) Antenna

Answer: D) Antenna

187. We should ____?instructions in the classroom.

- A) ignore
C) listen to
- B) learn
D) forget

Answer: C) listen to

188. Jyothi learned that all the information is stored in 'web pages'. What is the role of web pages?

- A) 'Web pages' act as a library
C) 'Web pages' act as internet
- B) None of these
D) 'Web pages' act as a search engine

Answer: A) 'Web pages' act as a library

189. The police were questioning about his crime. What type of sentence is it?

- A) None of these
C) Interrogative (?)
- B) Declarative (.)
D) Exclamatory (!)

Answer: B) Declarative (.)

190. Which are the two skills needed for good career growth?

- A) Traveling & Shopping
C) Technical Skills & Employability Skills
- B) Playing video games & cooking skills
D) Watching TV & Making friends

Answer: C) Technical Skills & Employability Skills

191. The government collects ____ from the citizens.

- A) Loan
C) Tax
- B) Deductions
D) Conveyance

Answer: C) Tax

192. Which of the following is an advantage of a mock interview?

- A) All of these
C) Using proper body language
- B) Learning how to speak
D) Learning how to dress

Answer: A) All of these

193. Saif's college professor guided him to choose the right career path. He must show ____ to his guide.

- A) Gratitude
C) Anger
- B) Arrogance
D) Fear

Answer: A) Gratitude

194. Knowledge and awareness of laws is called ____.

- A) Legal literacy
C) English literacy
- B) Digital literacy
D) Financial literacy

Answer: A) Legal literacy

195. You are scared to communicate with others. What are some ways to solve this problem?

- A) Find ways to improve & learn more about your weakness
C) Find your strengths about communication
- B) All of these
D) Find your weakness about communication

Answer: B) All of these

196. The way we manage/solve the problem is called ____.

- A) Conflict resolution
C) Negative attitude
- B) Passion
D) Positive attitude

Answer: A) Conflict resolution

197. Choose the correct sentence.

- A) The road runs on cat.
C) Runs on the road cat.
- B) The cat runs on the road.
D) Cat road runs.

Answer: B) The cat runs on the road.

198. Raji is studying to be a Baker in a from an ITI. Which place is suitable for her to do industry visit?

- A) Bread factory
C) Paint factory
- B) Toy factory
D) Chemical factory

Answer: A) Bread factory

199. Seema is attending an interview. What is she is supposed to carry for the interview?

- A) Resume
C) ID cards
- B) All of these
D) Certificates

Answer: B) All of these

200. Sudha buys vegetables from Karthik's shop. She is happy with the quality and prices. She can help Karthik's business improve by ____.

- A) Sharing good words about the shop
C) Buying vegetables from other shop
- B) Hating Karthik
D) Watching the shop

Answer: A) Sharing good words about the shop

201. Yash bought a bag which had recycle symbol. What should he do when the bag is old?

- A) Should dispose it in recyclable items
C) Burn
- B) Throw it in the river
D) Put it in soil

Answer: A) Should dispose it in recyclable items

202. When is capital letter used? | ದೊಡ್ಡ ಅಕ್ಷರವನ್ನು ಯಾವಾಗ ಬಳಸಲಾಗುತ್ತದೆ?

- A) Names of persons | ವ್ಯಕ್ತಿಗಳ ಹೆಸರುಗಳು
C) Beginning of a sentence | ಒಂದು ವಾಕ್ಯದ ಆರಂಭ
- B) Names of places | ಸ್ಥಳಗಳ ಹೆಸರುಗಳು
D) All the above | ಮೇಲಿನ ಎಲ್ಲಾ

Answer: D) All the above | ಮೇಲಿನ ಎಲ್ಲಾ

203. Arya has joined a new company. They want him to open a _____ so that they can credit his salary.

- A) Fixed deposit
- B) Recurring deposit
- C) Salary account
- D) Current account

Answer: C) Salary account

204. Which of the following can be done without the help of internet?

- A) Creating a Digital Resume
- B) Painting a wall
- C) Searching for jobs online
- D) Watching videos online

Answer: B) Painting a wall

205. Add comma wherever it is necessary. After the meeting we will go out.

- A) After the meeting we will go out.
- B) After the, meeting we will go, out.
- C) After the meeting, we will go out.
- D) After, the meeting, we will go out.

Answer: C) After the meeting, we will go out.

206. Ravi read job description which specified ?Familiarity with MS office?. What should he know?

- A) How to write an email
- B) How to get certification
- C) How to study
- D) How to use MS Office

Answer: D) How to use MS Office

207. Which of these is the short cut for making the text bold?

- A) Ctrl+U
- B) Ctrl+S
- C) Ctrl+I
- D) Ctrl+B

Answer: D) Ctrl+B

208. Unique Selling Proposition or USP of a business plan refers to_____.

- A) A new customer for the business
- B) An old business is updated
- C) A special or different idea for a business
- D) A special budget for the business

Answer: C) A special or different idea for a business

209. A formal letter can be used for _____purposes.

- A) Friendship
- B) Fighting
- C) Boring
- D) Official

Answer: D) Official

210. Job title is the name of ____.

- A) Summary
- B) Company Job
- C) Role you join
- D) Company name

Answer: C) Role you join

211. Which of the following tasks can be done using the internet?

- A) Create a digital resume and forward it to different companies
- B) Finding Information about job openings
- C) All of these
- D) Learning new skills

Answer: C) All of these

212. The practice of including people within any group or social setting with respect and empathy is called _____.

- A) Gender based discrimination
- B) Conflict
- C) Gender stereotype
- D) Inclusion

Answer: D) Inclusion

213. When talking to our co-workers, we should not stand or sit _____ to them.

- A) too close
- B) In front of
- C) opposite
- D) next to

Answer: A) too close

214. What are Employability Skills?

- A) Skills for playing video games
- B) Skills for good communication
- C) Skills needed to be successfully employed
- D) Skills used only in sports

Answer: C) Skills needed to be successfully employed

215. Internet is the best place to be a_____.

- A) All of these
- B) Continuous learner
- C) Life long learner
- D) Self learner

Answer: A) All of these

216. Which is NOT a proper way to collect data about a career?

- A) Career guidance agencies
- B) News papers
- C) Career magazines
- D) Listening to gossips

Answer: D) Listening to gossips

217. Fill in the blank with proper pronoun. "I made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "I made this cake _____"

- A) myself
- B) himself
- C) itself
- D) yourself

Answer: A) myself

218. Values and ethics help us build good _____.

- A) behavior
- B) rent
- C) games
- D) studies

Answer: A) behavior

219. Tina and Lyra's team are working together to finish the school painting project. What should both the teams do to finish the project?

- A) Share responsibility B) Resist
C) Argue D) Fight

Answer: A) Share responsibility

220. Arjun focuses only on his work and does not get involved in workplace politics. He also makes sure he does not work after office-hours. He makes time for his family. What is he doing?

- A) He is not working at all. B) He is maintaining good work-life balance.
C) He is enjoying workplace politics. D) He is working a lot.

Answer: B) He is maintaining good work-life balance.

221. What is an easy and quick way to make online payments?

- A) Cash on delivery B) Going to the bank
C) Digital wallets D) Cheque payment

Answer: C) Digital wallets

222. Ram wants to start his own business. He is considering two options - opening an audio cassette shop or starting an online retail business. Which of these options would you suggest?

- A) Video rental store B) Anything is fine
C) Online retail D) Audio cassette shop

Answer: C) Online retail

223. Phone call has ___phases

- A) End B) Middle
C) Three D) Different

Answer: C) Three

224. What are some of the qualities of a strong entrepreneur?

- A) Building relationship with customers B) Learning from failures
C) All of these D) Working hard

Answer: C) All of these

225. An employee is someone who_____.

- A) Works for a salary B) Goes to play
C) Goes to school to study D) Does not work

Answer: A) Works for a salary

226. Kim fell from her bike yesterday. The action in the sentence is in_____tense.

- A) Future B) Clear
C) Present D) Past

Answer: D) Past

227. Guest lectures act as a platform to talk to alumni about

their _____

- A) hobbies B) family life
C) travel plans D) experience

Answer: D) experience

228. Letter is a form of_____communication.

- A) Written B) Telephone
C) Spoken D) Non-verbal

Answer: A) Written

229. Riya does not know which version of windows is installed on her laptop. How can she identify the version?

- A) By shutting down the computer B) By uninstalling the windows
C) By looking at the opening screen D) By reinstalling the windows

Answer: C) By looking at the opening screen

230. Clear communication leads to ____.

- A) Opposite work B) Faster work
C) Different work D) Slow work

Answer: B) Faster work

231. _____ are the qualities that are considered negative, and need to be worked on. | _____ ಋಣಾತ್ಮಕವೆಂದು ಪರಿಗಣಿಸಲಾದ ಗುಣಗಳು ಮತ್ತು ಕೆಲಸ ಮಾಡಬೇಕಾಗಿದೆ.

- A) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು B) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು
C) Opportunities | ಅವಕಾಶಗಳು D) Threats | ಬೆದರಿಕೆಗಳು

Answer: A) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

232. Preeti wants to find a video on pasta recipe. Which of the following mobile apps can she use for the same?

- A) YouTube B) Whatsapp
C) Mobile Banking D) Email

Answer: A) YouTube

233. _____ is a belief/idea which may not be true.

- A) Gender B) Feminine
C) Stereotype D) Sex

Answer: C) Stereotype

234. Verbs tell the action of the ____.

- A) Act B) Change
C) Naming words D) Cow

Answer: C) Naming words

235. Gopi spends his salary on movies, groceries, house rent and clothes. Where can he reduce his expenses to save some money?

- A) House rent B) Clothes

C) Movies

D) Groceries

Answer: C) Movies

236. When you are interested in working for a company, you will write _____ letter

A) a Prospecting

B) an Application

C) a Referral

D) a Leave

Answer: A) a Prospecting

237. The time blocked for work is called a _____ technique.

A) Pomodoro

B) Pomo

C) Domo

D) Doro

Answer: A) Pomodoro

238. It is very important to use the correct words to tell the search engine what to look for. These are called _____.

A) Internet

B) Website

C) Keywords

D) Web page

Answer: C) Keywords

239. _____ is a brief statement about purpose and principles of the constitution. | _____ ಸಂವಿಧಾನದ ಉದ್ದೇಶ ಮತ್ತು ತತ್ವಗಳ ಸಂಕ್ಷಿಪ್ತ ಹೇಳಿಕೆಯಾಗಿದೆ.

A) Unit | ಘಟಕ

B) The preamble | ಪೀಠಿಕೆ

C) Syllabus | ಪಠ್ಯಕ್ರಮ

D) Module | ಮಾಡ್ಯೂಲ್

Answer: B) The preamble | ಪೀಠಿಕೆ

240. Seema plans to open a hotel and has applied for a MUDRA Loan. What must she submit as part of her loan MUDRA loan application?

A) A business plan

B) An essay

C) Vacation plan

D) Her resume

Answer: A) A business plan

241. Money borrowed from bank or a person is called ____?.

A) Tax

B) Gift

C) Loan

D) Interest

Answer: C) Loan

242. Most of the government job calls will be in ____format.

A) Direct

B) Indirect

C) In person

D) Paper format

Answer: D) Paper format

243. Suraj has finished his ITI course. He can create a career path that helps him progress towards his _____and _____?.

A) Strengths and weakness

B) Goals and Objectives

C) Cooking and painting

D) Singing and dancing

Answer: B) Goals and Objectives

244. Which of the following is not a social media app?

A) Amazon

B) LinkedIn

C) WhatsApp

D) Instagram

Answer: A) Amazon

245. A _____is a document with complete strategy for the business.

A) Stakeholder Report

B) Business plan

C) Action Plan

D) Strategy Report

Answer: B) Business plan

246. What does the growth of a business depend on?

A) All of these

B) How you help customers

C) How you talk to customers

D) How you take feedback from customers

Answer: A) All of these

247. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

A) Freshersworld

B) Myntra

C) Swiggy

D) Urban Company

Answer: A) Freshersworld

248. Dislikes are things towards which we have ____?.

A) Interests

B) Negative emotion

C) Likes

D) Positive emotion

Answer: B) Negative emotion

249. Activities that one is good at and can do well are called _____.

A) Passion

B) Sports

C) Abilities

D) Interests

Answer: C) Abilities

250. The word funding means _____.

A) Money to start a business

B) Bank account

C) Money for shopping

D) Saving and Spending

Answer: A) Money to start a business

251. Organizations communicate mainly through ____.

A) Project

B) E-mails

C) Unfamiliar words

D) Letters

Answer: B) E-mails

252. Loyal Customers are those who _____.

A) Keep coming back to the same shop

B) Ask for more discount

C) Hate the shop

D) Buy a product/a service for the first time

Answer: A) Keep coming back to the same shop

253. ____ is not a part of a good business plan.

- A) Customer Analysis
- B) Weather Report
- C) Marketing Strategy
- D) Budget

Answer: B) Weather Report

254. Shyam avoids the use of plastic and chemical fertilizers. He is practising a ____.

- A) Green lifestyle
- B) Modern lifestyle
- C) Busy lifestyle
- D) Unhealthy lifestyle

Answer: A) Green lifestyle

255. The punctuation in a sentence makes the meaning _____ to understand.

- A) think
- B) unclear
- C) ambiguous
- D) clear

Answer: D) clear

256. Malini is attending her new school today. She introduces herself as ____.

- A) Good bye
- B) What's up guys
- C) Longtime everyone
- D) Hello everyone!

Answer: D) Hello everyone!

257. Which of the following is not a part of one's personality?

- A) Weaknesses
- B) Beliefs
- C) Skin colour
- D) Strengths

Answer: C) Skin colour

258. Sarah is a teacher at a school for one year. After that, she becomes a trainer for new teachers and then a principal. What does this job progression show?

- A) Sarah's hobby
- B) Sarah's education
- C) Sarah's career
- D) Sarah's job

Answer: C) Sarah's career

259. Caring for customers is key to growing your business. What does this mean?

- A) Care for keys
- B) Care for customers at their home
- C) Care for what customers want
- D) Care for customers when they are sick

Answer: C) Care for what customers want

260. Which one is an exclamatory sentence? | ಆಶ್ಚರ್ಯಕರ ವಾಕ್ಯ ಯಾವುದು?

- A) What a beautiful house it is!
- B) Your house is beautiful.
- C) Is it a beautiful house?
- D) It is a beautiful house.

Answer: A) What a beautiful house it is!

261. Which of these is NOT a question to ask alumni during guest lecture?

- A) How did you prepare yourself for a job/workplace?
- B) How did you convince your parents/family to work?
- C) What are your travel plans?
- D) Did you relocate for your job? What were the main challenges?

Answer: C) What are your travel plans?

262. Entrepreneurship means ____?

- A) Running your own business
- B) Starting a new career
- C) Managing career
- D) Supporting a business person

Answer: A) Running your own business

263. Raj and Tej talk to each other only on the phone. What type of communication is this?

- A) Sign communication
- B) Verbal Communication
- C) Non-Verbal Communication
- D) Written communication

Answer: B) Verbal Communication

264. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Fixed Deposit
- B) None of these
- C) Salary Account
- D) Piggy Bank

Answer: D) Piggy Bank

265. ____ is at the top of the MS Word screen.

- A) Menu Bar
- B) Scroll bar
- C) Taskbar
- D) Space Bar

Answer: A) Menu Bar

266. Which of the following is the symbol of AutoSum?

- A) Z
- B) ?
- C) Y
- D) X

Answer: B) ?

267. Which document is not required to complete UDYAM/MSME registration?

- A) Aadhar Card
- B) Blood Certificate
- C) Income Tax Return
- D) PAN Card

Answer: B) Blood Certificate

268. What is the full form of NAPS?

- A) National Apprenticeship Promotion Scheme
- B) National Appreciation Pro Scheme
- C) National Apparent Provident Scheme
- D) National Appraisal Promotion Scheme

Answer: A) National Apprenticeship Promotion Scheme

269. When you greet higher official's such as Teacher, Instructor or Supervisor, you should use _____. | ಶಿಕ್ಷಕ,

ಬೋಧಕ ಅಥವಾ ಮೇಲ್ವಿಚಾರಕನಂತಹ ಉನ್ನತ ಅಧಿಕಾರಿಗಳನ್ನು ನೀವು ಸ್ವಾಗತಿಸಿದಾಗ, ನೀವು _____ ಅನ್ನು ಬಳಸಬೇಕು

- A) Hey B) Hello
C) Hi D) Good morning

Answer: D) Good morning

270. Paul just got hired and received his employment letter. He is supposed to read it carefully and sign as it is a ____?

- A) Poster B) Legal binding document
C) Certificate D) Marks card

Answer: B) Legal binding document

271. Which of the following is NOT a soft skill?

- A) Goal Setting B) Time Management
C) Carpentry D) Communication Skill

Answer: C) Carpentry

272. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+I B) Ctrl+U
C) Ctrl+B D) Ctrl+S

Answer: B) Ctrl+U

273. Releasing chemicals, waste, plastics into the water is called ____.

- A) Land pollution B) Air pollution
C) Sound pollution D) Water Pollution

Answer: D) Water Pollution

274. How can a professional network support your career growth?

- A) By sharing knowledge and professional guidance
B) By offering free travel discounts
C) By giving financial loans
D) By organizing social parties

Answer: A) By sharing knowledge and professional guidance

275. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- A) Both Sheetal and Naveen B) Dog
C) Naveen D) Sheetal

Answer: C) Naveen

276. James had to meet his team members Suraj, Reena and Nagma on Friday. James called Suraj and Reena. But he did not inform Nagma. This is an example of_____.

- A) Stress B) Poor communication
C) Typing error D) Poor listening

Answer: B) Poor communication

277. Rama has started using Social Media, as a responsible user what are the things she should not do?

- A) Posting personal information publicly
B) Connecting with professionals from her field
C) Searching jobs online
D) Use social media to find the latest information.

Answer: A) Posting personal information publicly

278. _____ is the most commonly used word for switching off a computer.

- A) Shut Down B) Switch On
C) Power On D) Hang Up

Answer: A) Shut Down

279. What are the duties of an entrepreneur?

- A) Talking to customers B) Managing the business
C) Managing finances and budgets
D) All of these

Answer: D) All of these

280. Financial literacy is understanding the way money is_____?

- A) invested B) saved, spent & invested
C) saved D) spent

Answer: B) saved, spent & invested

281. Sales person tells the customer 'the offer exists today only'. This sales technique is called_____.

- A) Summary close B) Question close
C) Opening technique D) Now or never close

Answer: D) Now or never close

282. Sheela prepared for an interview for a week but got nervous and was rejected. What should she do to improve?

- A) Keep thinking about her failure
B) Ignore feedback from the interview
C) Do not lose focus from her goals
D) Avoid future interviews

Answer: C) Do not lose focus from her goals

283. A child was working in the computer lab which had many computers. The word 'computers' is in the_____form.

- A) Maximum B) Less
C) Minimum D) Plural

Answer: D) Plural

284. Group discussion helps us ____?

- A) learn more and solve big problems
B) create problems
C) have fun
D) argue

Answer: A) learn more and solve big problems

285. A person who works with us is called a____?

- A) Relative B) Friend

C) Coworker

D) Family

Answer: C) Coworker

286. Tom wants to start a shop for selling books, pens etc. Which is the best location to have his shop?

A) Near the river

B) At his house

C) Near college and schools

D) Near fish market

Answer: C) Near college and schools

287. One must choose the career path based on the changing_____.

A) Interests

B) Cities

C) Abilities

D) Market demands

Answer: D) Market demands

288. Avinash needs to know about his transactions from the last month. How can he get these details?

A) Debit Card

B) Credit card

C) Passbook

D) Cheque book

Answer: C) Passbook

289. _____is one of the behavioral skills that is required to organize work efficiently and complete it on time.

A) Painting

B) Dancing

C) Cooking

D) Time Management

Answer: D) Time Management

290. Vinutha was questioned whether she has completed her degree in an interview. How should she respond stating that she has completed?

A) Yes, I have completed my degree

B) No

C) Completed my degree

D) Yes

Answer: A) Yes, I have completed my degree

291. Harsha has selected a single line of cells from top to bottom. She has selected a _____?.

A) Page

B) Cell

C) Column

D) Row

Answer: C) Column

292. Balance in _____is important to have a healthy and happy life.

A) Work-life

B) Job satisfaction

C) Career demand

D) Salary

Answer: A) Work-life

293. Good, professional relationship with co-workers can give the feeling of_____.

A) Job satisfaction

B) Fear

C) Negative energy

D) Confusion

Answer: A) Job satisfaction

294. Karthik has joined a new company. His salary is Rs. 3 lakhs per year. This is his ____salary.

A) Basic

B) Monthly

C) Gross

D) Net

Answer: C) Gross

295. Gopi is always willing to learn and improve in his work. He has a_____?.

A) Marksheet

B) Fixed mindset

C) Growth mindset

D) Certificate

Answer: C) Growth mindset

296. Ram, Vinay and Sandeep are working as a team to finish the geography project. Vinay is sharing his thoughts. What are Vinay and Sandeep supposed to do?

A) Go around the school

B) None of these

C) Play

D) Listen actively

Answer: D) Listen actively

297. Who can be in your professional network?

A) College professors

B) Classmates

C) Co-workers

D) All of these

Answer: D) All of these

298. Formal greetings are used in _____.

A) House

B) Family

C) Workplace

D) Friends

Answer: C) Workplace

299. Major changes took place in the manufacturing world with_____.

A) White revolution

B) Industrial revolution

C) Green revolution

D) Milk revolution

Answer: B) Industrial revolution

300. Paul is saving his Word document for a project. Which layout format should he use for official documents?

A) Landscape

B) Portrait

C) Undo

D) Cut

Answer: B) Portrait

301. English is a _____language.

A) Common

B) Day

C) Night

D) Evening

Answer: A) Common

302. Trisha entered a number in E column and row 5. What is the name of that cell?

A) E1

B) E

C) E5

D) 5

Answer: C) E5

303. The interviewer asked Rahul to wait for a few days. What can Rahul do after few days?

- A) Never call
C) Follow up with the employer on phone call or email
B) Give up his hope
D) Meet his friends

Answer: C) Follow up with the employer on phone call or email

304. Singular naming words are used when ____ person, place or thing is present.

- A) More
C) Few
B) Many
D) One

Answer: D) One

305. One needs to handle failure and rejection with a ____ attitude.

- A) Helpful
C) Negative
B) Rude
D) Positive

Answer: D) Positive

306. Total cost is equal to ?

- A) Fixed Salary + ROI
C) Variable Cost + Discount
B) Variable Cost + Fixed cost
D) Investment + Fixed Cost

Answer: B) Variable Cost + Fixed cost

307. A ____ is the first document an employer will look at when reviewing the job application.

- A) Ticket
C) Certificate
B) Bank statement
D) Resume

Answer: D) Resume

308. Geetha wants to take a mock interview before attending the real one. Whom do you think she must choose as an interviewer?

- A) A stranger
C) Her younger sister
B) Shopkeeper
D) Her senior

Answer: D) Her senior

309. Online banking is also called ____.

- A) Self banking
C) Office banking
B) Home banking
D) Net banking

Answer: D) Net banking

310. Rahim is filing tax for the first time for his business. Which of these elements are NOT needed for filing tax?

- A) Aadhar Card
C) Birth Certificate
B) PAN Card
D) Income Tax Return

Answer: D) Income Tax Return

311. Customers' needs can be understood through ____.

- A) Selling
C) Customer service
B) Talking to our family
D) Customer Survey

Answer: D) Customer Survey

312. Every complete sentence has ____.

- A) 1 part
C) 3 parts
B) 4 parts
D) 2 parts

Answer: C) 3 parts

313. Joy started a homemade pickle business. He has not been able to get profit in the first 2 months. What should he do?

- A) Borrow money
C) End his business
B) Get angry
D) Find reasons for his failure & learn from them

Answer: D) Find reasons for his failure & learn from them

314. Deductions should be paid from the ____.

- A) Earnings
C) Net Salary
B) Basic Salary
D) Gross salary

Answer: D) Gross salary

315. Which website to use to book the train tickets

- A) [http:// www .irctc. co.in](http://www.irctc.co.in)
C) [http: /www . igod.gov.in](http://www.igod.gov.in)
B) [http://www . india.gov.in/](http://www.india.gov.in/)
D) [https:/ myaadhaar.uidai. gov.in](https://myaadhaar.uidai.gov.in)

Answer: A) [http:/ www .irctc. co.in](http://www.irctc.co.in)

316. You can speak to your friend ____.

- A) By dancing
C) Formally
B) Informally
D) By reading their mind

Answer: B) Informally

317. What are the key elements of a resume?

- A) Personal information
C) Career objective
B) All of these
D) Education

Answer: B) All of these

318. What is the advantage of an Industry visit?

- A) Chance to talk to the teachers
C) Chance to talk to the family
B) Chance to talk to the friends
D) Chance to talk to the experts

Answer: D) Chance to talk to the experts

319. Which one is a "Don't" of discussion etiquette? | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ?

- A) Be open minded | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ
B) Argue unnecessary | ಅನಗತ್ಯ ವಾದ

C) Listen to others | ಇತರರ ಮಾತುಗಳನ್ನು ಕೇಳಿ
D) Use moderate tone | ಮಧ್ಯಮ ಸ್ವರವನ್ನು ಬಳಸಿ

Answer: B) Argue unnecessary | ಅನಗತ್ಯವಾದ

320. Which of these is not a positive word about your work?

- A) Exciting
C) Interesting
B) Boring
D) Fun

Answer: B) Boring

321. The _____ is what or whom a sentence is about.

- A) Predicate
C) Object
B) Subject
D) Verb

Answer: B) Subject

322. Which is not a type of communication?

- A) Driving
C) Verbal
B) Written
D) Non-verbal

Answer: A) Driving

323. Exchange of ideas happen through _____.

- A) Singing
C) Watching
B) Communication
D) Listening

Answer: B) Communication

324. Meena is not comfortable talking to her colleagues in English. This is an example of _____.

- A) Cultural barrier
C) Gender barrier
B) Communication barrier
D) Caste barrier

Answer: B) Communication barrier

325. Laws related to activities on the internet are called _____.

- A) Cyber laws
C) Labour laws
B) Environment protection laws
D) Criminal laws

Answer: A) Cyber laws

326. Tom received a letter, but it did not have any details of who sent it. The letter was missing the _____ address.

- A) Sender's
C) Receiver's
B) Greetings
D) Subject

Answer: A) Sender's

327. How can creating career pathway posters help you plan your career?

- A) By teaching unrelated skills
C) By ignoring market demands
B) By providing clarity on your future goals
D) By limiting your career growth

Answer: B) By providing clarity on your future goals

328. Safeena wants to talk to her friend on a video call. Which of the following is necessary for a video call on a desktop computer?

- A) Printer
C) Remote
B) Trackpad
D) Web Camera

Answer: D) Web Camera

329. An introduction letter is a _____.

- A) Resume
C) Leave Letter
B) E-mail
D) Cover letter

Answer: D) Cover letter

330. We start communicating when we are _____.

- A) Adults
C) Parents
B) Old
D) Children

Answer: D) Children

331. Which of the following are ways to conduct a digital transaction?

- A) Digital Wallet
C) UPI Payment
B) All of these
D) Credit Card

Answer: B) All of these

332. The goal that someone plans to achieve within a year is called a _____.

- A) Long term goal
C) Milestone
B) Desire
D) Steps

Answer: C) Milestone

333. Plural form of child is _____.

- A) Children
C) Infant
B) Kid
D) Person

Answer: A) Children

334. Pooja started a food court that was very successful with many customers. After a year, the number of customers decreased. What should Pooja do to solve this problem?

- A) Close the Food court
C) Change the Cooking Style
B) Collect the Feedback from the Customers
D) Change her business

Answer: B) Collect the Feedback from the Customers

335. John wasn't selected for a job because he is a man. What type of discrimination is this?

- A) Color discrimination
C) Education discrimination
B) Gender discrimination
D) Age discrimination

Answer: B) Gender discrimination

336. When two or more people give their thoughts and views on a topic. It is called a _____.

- A) Reading
B) Speaking

- C) Group discussion D) Listening

Answer: C) Group discussion

337. Which punctuation mark should be used in the following sentence? Is there any site engineer here. | ಕೆಳಗಿನ ವಾಕ್ಯದಲ್ಲಿ ಯಾವ punctuation mark (ವಿರಾಮಚಿಹ್ನೆಯನ್ನು) ಬಳಸಬೇಕು? Is there any site engineer here

- A) ! (exclamation) B) ? (question mark)
C) . (full stop) D) , (comma)

Answer: B) ? (question mark)

338. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? ____?playing any of them.

- A) I hate B) I won't
C) I don't mind D) I want

Answer: C) I don't mind

339. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) No, he should avoid speaking negatively about his teammates. B) Yes, he should blame his team-mates for all the problems.
C) Yes, he should discuss all the arguments in detail. D) Yes, why not!

Answer: A) No, he should avoid speaking negatively about his teammates.

340. FAB means ____?

- A) Festival, Adventure, Behalf B) Features, Advantages, Benefits
C) Features, Advices, Benefits D) Five, Advertisements, Boards

Answer: B) Features, Advantages, Benefits

341. Shwetha and Rakshit are coworkers. They are angry with each other because they have not completed a project properly. Which is a good way to resolve such conflicts in the workplace?

- A) Find different ways to solve the problem B) Quit the job
C) File a police complaint D) Ignore each other

Answer: A) Find different ways to solve the problem

342. Rita talks to her customers. But she is unable to understand what they say. What should she do?

- A) Stop her business B) Fight with customers
C) Stop talking to them D) Improve her listening skills

Answer: D) Improve her listening skills

343. Ridhima wants to post something on her social media.

What should she do to stay safe on social media?

- A) Avoid sharing address B) All of these
C) Avoid sharing locations D) Avoid sharing any password

Answer: B) All of these

344. Values decide the ____ of a person.

- A) laptop B) character
C) system D) home

Answer: B) character

345. Shyam and Ram applied for the same job. Shyam read the job description in detail and made note of important details. Who will know more about the company?

- A) Ram B) Shyam
C) None of them D) Both of them

Answer: B) Shyam

346. How can we save resources on our planet?

- A) Use less electricity B) All of these
C) Use less plastic D) Create less pollution

Answer: B) All of these

347. Krishna is a teacher, he wants to conduct classes online. Which of these devices can he use?

- A) Computer B) Laptop
C) All of these D) Tablet

Answer: C) All of these

348. Job search engines are also called ____.

- A) Job portals B) Resume Builder
C) Shopping platforms D) Play store

Answer: A) Job portals

349. Indian constitution is a set of ____ of our country.

- A) Laws and rules B) Keys
C) Languages D) Tools

Answer: A) Laws and rules

350. Hard skill _____. | ಕಠಿಣ ಕೌಶಲ್ಯ _____

- A) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ B) spoken english | ಇಂಗ್ಲಿಷ್ ಮಾತನಾಡುವ
C) quick learner | ತ್ವರಿತ ಕಲಿಯುವವ D) time management | ಸಮಯ ನಿರ್ವಹಣೆ

Answer: A) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ

351. Fill in the correct question word. "_____ is the speaker at the function". | ಸರಿಯಾದ ಪ್ರಶ್ನೆಪದವನ್ನು ಭರ್ತಿ ಮಾಡಿ. "_____ is the speaker at the function?"

- A) Who B) When

C) Why

D) What

Answer: A) Who

352. What can make it difficult to communicate in the workplace?

A) Language differences

B) All of these

C) Use of unfamiliar words

D) Differences in communication styles

Answer: B) All of these

353. Women and men are often not paid the same salary for the same job. This is known as _____.

A) Gender gap

B) Gender pay gap

C) Nutrition gap

D) Learning gap

Answer: B) Gender pay gap

354. We can learn English by _____?

A) Reading newspaper

B) Cooking

C) Playing

D) None of these

Answer: A) Reading newspaper

355. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

A) know your office | ನಿಮ್ಮ ಕಛೇರಿ ತಿಳಿದಿದೆ

B) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ

C) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ

D) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ

Answer: D) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ

356. All financial activity can be done through a ____?

A) College

B) School

C) Bank

D) Workplace

Answer: C) Bank

357. Which of these is the full form of SWOT? | ಇವುಗಳಲ್ಲಿ SWOT ನ ಪೂರ್ಣ ರೂಪ ಯಾವುದು?

A) Strong World Olympic Team

B) Special Wellness Organization Theme

C) Speak Work Openly Together

D) Strength Weakness Opportunity Threat

Answer: D) Strength Weakness Opportunity Threat

358. Which among these is NOT a digital wallet?

A) Paytm

B) MobiKwik

C) PhonePe

D) Internet explorer

Answer: D) Internet explorer

359. Shouting shows we are angry. Talking very slowly shows we are tired or sleepy. What part of non-verbal communication helps us understand this?

A) Eye movements

B) Smile

C) Hand movements

D) Tone of voice

Answer: D) Tone of voice

360. Regular assessment of skills is necessary for the growth of _____.

A) Career

B) Job

C) Interview

D) Skill

Answer: A) Career

361. I adore? phrase is used to express ____ of something.

A) A poor admiration

B) A strong admiration

C) A dislike

D) A bad feeling

Answer: B) A strong admiration

362. Time management _____. | ಸಮಯ ನಿರ್ವಹಣೆ _____

A) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ

B) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು

C) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ

D) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

Answer: D) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

363. Using Internet is easy if we learn ____?

A) Maths

B) Science

C) Sports

D) English

Answer: D) English

364. Which saving option would you choose to buy an expensive bike you have always wanted?

A) Long term savings

B) Emergency savings

C) Goal savings

D) None of these

Answer: C) Goal savings

365. Wow! The flowers in the park are beautiful. This is a _____ sentence.

A) Declarative (.)

B) Exclamatory (!)

C) Imperative

D) Interrogative (?)

Answer: B) Exclamatory (!)

366. During an industrial visit or an interview we have to dress ____?

A) in pajamas

B) dirty

C) formally

D) casually

Answer: C) formally

367. Mr. Johnson wants to employ an 8 year old girl for household work. In India, which fundamental right would not allow it?

- A) Right to equality
C) Right to information
B) Right to freedom of religion
D) Right against exploitation

Answer: D) Right against exploitation

368. When a person deposits a fixed sum of money every over a fixed period of time, it is a _____ account.

- A) Fixed Deposit
C) Saving Account
B) Current Account
D) Recurring Deposit

Answer: D) Recurring Deposit

369. _____ is a tool that blocks unsafe pages when you are using a search engine.

- A) Web page
C) Safe search
B) Telegram
D) Google

Answer: C) Safe search

370. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to _____.

- A) Improve his English
C) Play
B) See
D) Friends

Answer: A) Improve his English

371. The main purpose of mock interviews is to _____?

- A) give marks
C) judge people
B) give feedback
D) waste time

Answer: B) give feedback

372. Harry has knowledge of circuits and wiring. He can apply as a/an _____ in a company.

- A) Electrician
C) Plumber
B) Beautician
D) Fitter

Answer: A) Electrician

373. On a computer, a file can be created using which of these applications?

- A) MS Excel
C) All of these
B) MS Powerpoint
D) MS Word

Answer: C) All of these

374. The pronoun 'I' is used for _____.

- A) That
C) Many
B) Other
D) Myself

Answer: D) Myself

375. Ramesh is working in Chennai. _____ likes the office environment.

- A) It
C) He
B) What
D) That

Answer: C) He

376. Net banking is done on a computer through a _____.

- A) Cashier
C) Friend
B) Bank website
D) Relative

Answer: B) Bank website

377. Prem wants to start a shop. He can apply for _____ loan to have benefits.

- A) Home
C) Car
B) Education
D) MUDRA

Answer: D) MUDRA

378. Tanvi's team has many barriers to having a diverse workforce. This may lead to _____.

- A) Good teamwork
C) Conflicts affecting work
B) Increased productivity
D) Better communication

Answer: C) Conflicts affecting work

379. Regular payment made by the employer to the employee is _____.

- A) Loan
C) Appraisal
B) Debt
D) Salary

Answer: D) Salary

380. A mobile application or App is a software that is made to be used on a _____.

- A) Calculator
C) smart device like a smartphone or tablet
B) All of these
D) Washing machine

Answer: C) smart device like a smartphone or tablet

381. Inclusion in a workplace happens when every member of the company gets the same _____ at work.

- A) Nutrition
C) Chances
B) Culture
D) Age

Answer: C) Chances

382. What is mindfulness? | ಸಾವಧಾನತೆ ಎಂದರೇನು?

- A) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ
C) It is the technique of not minding anything | ಯಾವುದಕ್ಕೂ ತಲೆಕೆಡೆಸಿಕೊಳ್ಳದ ತಂತ್ರವಿದು.
B) It is the word used to describe people who are full of thoughts | ಇದು ಆಲೋಚನೆಗಳಿಂದ ತುಂಬಿರುವ ಜನರನ್ನು ವಿವರಿಸಲು ಬಳಸುವ ಪದವಾಗಿದೆ
D) It is about sharpening your brain | ಇದು ನಿಮ್ಮ ಮೆದುಳನ್ನು ಚುರುಕುಗೊಳಿಸುವುದಾಗಿದೆ

Answer: A) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ

383. _____ is about the competition in the online or offline market.

- A) Customer Analysis B) People Analysis
C) Budget plan D) Competitor Analysis

Answer: D) Competitor Analysis

384. We need an _____ and a search engine to access the information on the web.

- A) Data cable B) Mouse
C) Key board D) Internet connection

Answer: D) Internet connection

385. Rita found someone's wallet in the office. She gives it to the office manager. This shows that she is _____.

- A) open-minded B) honest & responsible
C) non-judgemental D) kind

Answer: B) honest & responsible

386. Raju wants to start a Textile shop. What should he do first?

- A) Hire Staff B) Rent a Shop
C) Purchase New Fabrics D) Prepare a Business Plan

Answer: D) Prepare a Business Plan

387. _____ is major changes takes place in manufacturing. | _____ ತಯಾರಿಕೆಯಲ್ಲಿ ಪ್ರಮುಖ ಬದಲಾವಣೆಗಳು ನಡೆಯುತ್ತವೆ.

- A) Water revolution | ಜಲ ಕ್ರಾಂತಿ B) Food revolution | ಆಹಾರ ಕ್ರಾಂತಿ
C) Green revolution | ಹಸಿರು ಕ್ರಾಂತಿ D) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ

Answer: D) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ

388. Naina wants to take a few safety Measures on Social media. What does that refers to?

- A) Do not share information with unknown people B) Do not send a rude or mean comment
C) Do not share personal information D) All of these

Answer: D) All of these

389. Things that one is good at doing are _____.

- A) Interests B) Passion
C) Concerns D) Abilities

Answer: D) Abilities

390. Nithya aims to achieve a score of 75% in her 10th-grade exams by the end of the academic year. This is a _____ goal.

- A) SMART B) Life-time
C) STAR D) Great

Answer: A) SMART

391. Formal communication is used at ____?

- A) House B) Friend
C) Party D) Workplace

Answer: D) Workplace

392. SMART stands for _____.

- A) Specific, Measurable, Achievable, Relevant, and Trim B) Specific, Measurable, Archive, Relevant, and Time-Bound.
C) Specific, Memorable, Achievable, Relevant, and Time-Bound. D) Specific, Measurable, Achievable, Relevant, and Time-Bound.

Answer: D) Specific, Measurable, Achievable, Relevant, and Time-Bound.

393. Why is personal grooming important?

- A) All of these B) It helps you feel confident.
C) It shows self-discipline. D) It creates a positive first impression.

Answer: A) All of these

394. Rajesh does not know how to connect to earphones using Bluetooth. What should he do?

- A) Purchase new earphones B) Throw away the earphones
C) Use Google search D) Sell the earphones

Answer: C) Use Google search

395. Low investment business plan means _____

- A) The plan needs a small amount to start a business B) The plan should be simple
C) The plan should start immediately D) The plan is a new idea

Answer: A) The plan needs a small amount to start a business

396. Which fundamental right allows us to freely visit a temple, church, or mosque for prayer?

- A) Right against exploitation B) Right to education
C) Right to equality D) Right to freedom of religion

Answer: D) Right to freedom of religion

397. Pawan operates a small AC service business with three employees, offering AC installation and repair. Over the next five years, he plans to expand the business to another city. Pawan is a / an _____.

- A) Entrepreneur B) Self-employed person
C) Intern D) Contractor

Answer: A) Entrepreneur

398. Vibha wants to register on the NAPS portal. She should have _____ to register.

- A) Masters degree B) Diploma
C) Degree D) ITI certificate

Answer: D) ITI certificate

399. Which of these should be considered while making decisions? | ನಿರ್ಧಾರಗಳನ್ನು ತೆಗೆದುಕೊಳ್ಳುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದನ್ನು ಪರಿಗಣಿಸಬೇಕು?

- A) Your mood | ನಿಮ್ಮ ಮನಸ್ಥಿತಿ
B) The rules of your community | ನಿಮ್ಮ ಸಮುದಾಯದ ನಿಯಮಗಳು
C) The choices of your friends | ನಿಮ್ಮ ಸ್ನೇಹಿತರ ಆಯ್ಕೆಗಳು
D) Your personal priorities | ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು

Answer: D) Your personal priorities | ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು

400. Meena likes to learn music in her free time. It is one of her ____to improve.

- A) Weakness
B) Interests
C) Value
D) Logics

Answer: B) Interests

401. _____ part of a business plan has details of money related details of the whole business.

- A) Customer Analysis
B) Costing
C) Product Details
D) Business Succession Plan

Answer: B) Costing

402. _____ is a tool to organize a large amount of data in an easy and understandable way.

- A) Print
B) Chrome
C) Paint
D) Excel

Answer: D) Excel

403. Verbal communication is the use of ____.

- A) Sign
B) Images
C) Words
D) Maths

Answer: C) Words

404. An Entrepreneur can help the society by_____.

- A) Marketing the product
B) Working with a team
C) Seeking new opportunities
D) Creating job opportunities

Answer: D) Creating job opportunities

405. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and ____.

- A) Senior name
B) Team mates
C) Some information about his responsibilities
D) His needs

Answer: C) Some information about his responsibilities

406. Sunitha earns Rs.10,000 every month. After setting a monthly budget amount, she is able to save Rs. 2000 every month. She will use this money in case of ____.

- A) bills
B) party
C) emergencies
D) travel

Answer: C) emergencies

407. The correct order for a sentence is ____.

- A) Subject, Verb
B) Subject, Verb, Object
C) Verb, Verb, Subject
D) Verb, Object, Subject

Answer: B) Subject, Verb, Object

408. Neetu has excellent story telling skills. What type of intelligence is it?

- A) Logic Smart
B) Word Smart
C) Picture Smart
D) Body Smart

Answer: B) Word Smart

409. People can hear the emotions and see our facial expression when we ____.

- A) See
B) Listen
C) Speak
D) Taste

Answer: C) Speak

410. Pragathi downloaded the bank app on her mobile. What should she not share with anyone?

- A) All of these
B) MPIN
C) Password
D) OTP

Answer: A) All of these

411. An inclusive environment is needed for happiness and ____at work.

- A) Growth
B) Ideas
C) Stereotype
D) Wage gap

Answer: A) Growth

412. _____are the most convenient way to do something online.

- A) Desktop
B) Monitor
C) Mobile apps
D) Keypad

Answer: C) Mobile apps

413. What happens when we use this function?
=AVERAGE(B4:G4)

- A) The number from B4 will be copied
B) The number in B4 is deleted
C) The number from G4 will be copied
D) The average of numbers in cells from B4 to G4 is calculated

Answer: D) The average of numbers in cells from B4 to G4 is calculated

414. Even though Roopa is highly efficient at her job, her manager gives most of the field/travel related projects to Ramesh. This can be an example of ____?

A) Stereotype

B) Trust

C) Equality

D) Diversity

Answer: A) Stereotype

415. _____ is the formal process of checking if the candidate is suitable for the job.

A) Onboarding

B) Training

C) Interview

D) Reading

Answer: C) Interview

416. Which of these is NOT a platform for finding platform-based jobs?

A) Uber

B) Swiggy

C) Government office

D) Urban Company

Answer: C) Government office

417. Sam wanted to apply for a job. He thought of writing a cover letter to the company. But his friend suggested to attach _____ with the cover letter.

A) Resume

B) Formal

C) Leave

D) Brochure

Answer: A) Resume

418. A person with a growth mindset is always willing to _____. | ಬೆಳವಣಿಗೆಯ ಮನಸ್ಥಿತಿ ಹೊಂದಿರುವ ವ್ಯಕ್ತಿಯು ಯಾವಾಗಲೂ _____ ಸಿದ್ಧರಿದ್ದಾರೆ.

A) become rich |
ಶ್ರೀಮಂತರಾಗುತ್ತಾರೆ

B) grow, change, learn |
ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ

C) relax | ವಿಶ್ರಾಂತಿ

D) keep quiet | ಮೌನವಾಗಿರಿ

Answer: B) grow, change, learn | ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ

419. Sonu wants to connect a device wirelessly to a computer. What technology can he use?

A) Bluetooth

B) Wire

C) Switch

D) USB

Answer: A) Bluetooth

420. What can we use net banking for?

A) Checking bank statement

B) All of these

C) Paying bills

D) Transferring funds

Answer: B) All of these

421. Which of the following could be possible reasons for gender based discrimination?

A) Social Norms

B) Lack of Awareness

C) All of these

D) Lack of Education

Answer: C) All of these

422. The _____ is a few words that quickly tell what the email is about.

A) ID

B) Compose

C) Subject

D) Inbox

Answer: C) Subject

423. Identify the improper term. | ಅಸಮರ್ಪಕ ಪದವನ್ನು ಗುರುತಿಸಿ.

A) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ

B) Sound pollution | ಧ್ವನಿ ಮಾಲಿನ್ಯ

C) Air pollution | ವಾಯು ಮಾಲಿನ್ಯ

D) Water pollution | ಜಲ ಮಾಲಿನ್ಯ

Answer: A) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ

424. India is a Sovereign country. That means it can make its own_____.

A) Election

B) State

C) Rules and Decisions

D) Money

Answer: C) Rules and Decisions

425. Which among the following is not a part of 7P's of marketing.

A) Pickles

B) Price

C) Product

D) Packaging

Answer: A) Pickles

426. ____ questions give clear indication of the information the person wants to know.

A) Closed questions

B) No

C) Wh-

D) Yes or No

Answer: C) Wh-

427. _____ is an organisation that uses digital technology to help people in rural India.

A) Digital Empowerment Foundation (DEF)

B) Digital Education Fund (DEF)

C) Digital Empowerment (DE)

D) Digital Education Foundation (DEF)

Answer: A) Digital Empowerment Foundation (DEF)

428. Subir wants to celebrate all festivals at his workplace. This shows that he is _____.

A) Productive

B) Inclusive

C) Disciplined

D) Silent

Answer: B) Inclusive

429. Action words are also called _____.

A) Is

B) Verbs

C) Are

D) Center

Answer: B) Verbs

430. Bindu has started a small auto repair shop. She is the only person managing the business. Which kind of business it is?

A) Private Limited

B) Sole Proprietorship

- C) Multinational Unit D) Partnership

Answer: B) Sole Proprietorship

431. Select the example of a service from the options.

- A) Water Bottle B) Chicken Kebab
C) Mobile Repair D) Masala Dosa

Answer: C) Mobile Repair

432. In which of the following tasks, do we need digital literacy?

- A) Communication through emails B) Creating a Resume
C) All of these D) Finding information online

Answer: C) All of these

433. What happens when we use this function? =SUM(B4:G4)

- A) The number from B4 will be copied B) The numbers in cells from B4 to G4 are added
C) The number in B4 is deleted D) The number from G4 will be copied

Answer: B) The numbers in cells from B4 to G4 are added

434. Product is an object that can be_____.

- A) Seen B) Seen, Touched and Used
C) Touched D) Used

Answer: B) Seen, Touched and Used

435. We can use_____to do mobile banking on a smartphone.

- A) Mobile banking app B) Weather app
C) Passbook D) Gaming app

Answer: A) Mobile banking app

436. Which of the following devices can be connected using bluetooth?

- A) All of these B) Mouse
C) Earphones D) Speakers

Answer: A) All of these

437. Mani is a painter and he buys new brushes and tins for painting. What type of cost it is?

- A) Total Cost B) Maintenance
C) Fixed Cost D) Variable Cost

Answer: C) Fixed Cost

438. ____is a way to understand the customer's needs and emotions by asking questions.

- A) Probing B) Apologising
C) Assuming D) Explaining

Answer: A) Probing

439. In a meeting, Surya speaks in Hindi. Some of his team members understand both English & Hindi, while others only know English. What should Surya do?

- A) Speak in English B) Stop talking
C) Speak in Hindi D) Scold people

Answer: A) Speak in English

440. An occupation undertaken for a long period and with opportunities for progress is called

- A) Career B) Hobby
C) Job D) Work

Answer: A) Career

441. Which of these statements is true? | ಈ ಹೇಳಿಕೆಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) Some cities have more opportunities than others for certain job roles | ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪ್ರಾತರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ
B) Only a few cities have job opportunities | ಕೆಲವು ನಗರಗಳಲ್ಲಿ ಮಾತ್ರ ಉದ್ಯೋಗಾವಕಾಶಗಳಿವೆ

- C) All jobs are available in all cities | ಎಲ್ಲಾ ಉದ್ಯೋಗಗಳು ಎಲ್ಲಾ ನಗರಗಳಲ್ಲಿ ಲಭ್ಯವಿದೆ
D) Salary in metro cities is always higher than small towns | ಮೆಟ್ರೋ ನಗರಗಳಲ್ಲಿ ಸಂಬಳ ಯಾವಾಗಲೂ ಸಣ್ಣ ಪಟ್ಟಣಗಳಿಗಿಂತ ಹೆಚ್ಚಾಗಿರುತ್ತದೆ

Answer: A) Some cities have more opportunities than others for certain job roles | ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪ್ರಾತರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ

442. Self - Employment means ____.

- A) Working for an employer at a fixed monthly income B) Freelancing or running a business rather than working for an employer
C) Only focusing on earning profits D) Selling food items

Answer: B) Freelancing or running a business rather than working for an employer

443. Steve's mother told him that the mixer grinder is not working. What should be his first step in order to solve the problem?

- A) Identify the problem B) Complain
C) Sell the mixer D) Throw it

Answer: A) Identify the problem

444. People who are born in one sex, but they know that they belong to another sex are_____.

- A) Stereotypical B) Females
C) Males D) Transpersons

Answer: D) Transpersons

445. This intention to move out of one's place to another for better jobs is called _____. | ಉತ್ತಮ ಉದ್ಯೋಗಗಳಿಗಾಗಿ ಒಬ್ಬರ

ಸ್ಥಳದಿಂದ ಇನ್ನೊಬ್ಬರಿಗೆ ಸ್ಥಳಾಂತರಗೊಳ್ಳುವ ಈ ಉದ್ದೇಶವನ್ನು
ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) litigation | ವ್ಯಾಜ್ಯ B) mitigation | ತಗ್ಗಿಸುವಿಕೆ
C) irrigation | ನೀರಾವರಿ D) migration | ವಲಸೆ

Answer: D) migration | ವಲಸೆ

446. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

- A) Pomodoro B) Blocktime
C) Timing D) Calendar

Answer: A) Pomodoro

447. What does SMART tips for internet safety stands for?

- A) Stay Simple Meet Up Acceptable Reachable Tell about yourself B) None of these
C) Stay Simple Manageable Attractive Reasonable Timely D) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone

Answer: D) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone

448. Pushpa and Kavya have opened a shop for baby clothes in Bangalore and Chennai. Bangalore outlet is gaining more popularity and profit? What might be the reason?

- A) No reasons B) Chennai is very hot
C) There are more babies in Bangalore D) Good customer relationship in Bangalore shop

Answer: D) Good customer relationship in Bangalore shop

449. Bindu receives a call from JJ company promoting a discount sale. She couldn't clearly hear the details. How is she supposed to ask the person to repeat the information?

- A) I don't know B) Speak loud
C) Could you please repeat? D) What is it?

Answer: C) Could you please repeat?

450. Fill in the blank with present progressive tense of the verb. "The train _____ through the tunnel". |ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಶೀಲ ಉದ್ವಿಗ್ನತೆಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "The train _____ through the tunnel"

- A) passed B) had passed
C) was passing D) is passing

Answer: D) is passing

451. Azim wants to learn dancing and challenge the gender stereotype that only women should learn dancing. It is completely _____.

- A) okay B) Impossible
C) wrong D) funny

Answer: A) okay

452. Raj was driving towards Mysore. On the way he found few arrows marked next to Mysore on the board. What does it suggest ?

- A) None of these B) Direction
C) Way D) Map

Answer: B) Direction

453. Soni is trying to fix the download problem on the laptop. She did not succeed on the first attempt. What should she do?

- A) Try another way B) Never solve the problem
C) Quit the job D) Quit the task

Answer: A) Try another way

454. A business idea should_____?

- A) Save the world B) Satisfy only my needs
C) None of these D) Fulfill customer needs or solve their problems

Answer: D) Fulfill customer needs or solve their problems

455. What happens If we do not maintain good personal hygiene (cleanliness)?

- A) We feel happier. B) We become more popular.
C) We can get sick easily. D) Our health improves.

Answer: C) We can get sick easily.

456. Raghu's father had a typewriting press/shop. Now, he is replacing typewriters with_____.

- A) Phones B) Computers
C) TV D) Radio

Answer: B) Computers

457. Green Jobs are important because_____.

- A) they pay more money B) they harm the environment
C) they require no skill D) they help protect the environment

Answer: D) they help protect the environment

458. Nimal wants to transfer files from one location to another on her laptop. Which of the following actions can she take to do so?

- A) Select the file, press Ctrl X to cut and Ctrl V to paste it B) Click on power off button
C) Click on escape button D) Click on backspace button

Answer: A) Select the file, press Ctrl X to cut and Ctrl V to paste it

459. Effective communication is to both _____.

- A) see well B) speak and listen well
C) learn well D) speak well

Answer: B) speak and listen well

460. Rahim learns MS Office during his lunch break. This is an example of -

- A) Logical thinking
- B) Over thinking
- C) Online job
- D) Time Management

Answer: D) Time Management

461. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.

- A) Teachers
- B) Employers
- C) Professors
- D) Trainers

Answer: B) Employers

462. Neena is born as a differently-abled person. Her teachers must treat her ____.

- A) Unfairly
- B) Equally with care
- C) Rudely
- D) Strictly

Answer: B) Equally with care

463. A product name that has been officially registered with the Trademark Registry of India is ____.

- A) Marked
- B) Token
- C) Approved
- D) Trademark

Answer: D) Trademark

464. Azim has received a new mail from his teacher. Where can he check the mail received?

- A) Draft
- B) Sent
- C) Inbox
- D) Compose

Answer: C) Inbox

465. Rashmi recently bought a new laptop after her old computer stopped working. Which part of the laptop works like a mouse?

- A) Keyboard
- B) Trackpad
- C) Desktop
- D) Speakers

Answer: B) Trackpad

466. Which of these is an informal greeting?

- A) Good morning
- B) Hey
- C) Good evening
- D) Good day

Answer: B) Hey

467. 'Reg' in the letter means ____.

- A) Greetings
- B) Subject
- C) Regarding
- D) Body

Answer: C) Regarding

468. Jaya used her friend's laptop to log into her bank account. What should she do before giving the laptop back?

- A) Close the laptop
- B) Stay logged in
- C) Close the website
- D) Log out of her bank account

Answer: D) Log out of her bank account

469. Why is it important to use selling techniques?

- A) To look confident
- B) To have fun
- C) To connect with customers & make sure they make a purchase
- D) To make friends with customers

Answer: C) To connect with customers & make sure they make a purchase

470. Prem has completed his fashion design course. Which of the following he must consider when choosing a career path?

- A) Ability
- B) Trends
- C) All of these
- D) Demands

Answer: C) All of these

471. Which one of the following is a describing word? | ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ವಿವರಿಸುವ ಪದವಾಗಿದೆ?

- A) Repair | ದುರಸ್ತಿ
- B) Eat | ತಿನ್ನು
- C) Hot | ಬಿಸಿ
- D) Soup | ಸೂಪ್

Answer: C) Hot | ಬಿಸಿ

472. Which of the following is a smart device?

- A) Smart Phone
- B) Smart Watch
- C) All of these
- D) Smart TV

Answer: C) All of these

473. Rita wants to complete her higher education from a good university. Which loan should she apply for?

- A) Education loan
- B) Personal loan
- C) Home loan
- D) Auto loan

Answer: A) Education loan

474. RTI means ____.

- A) Right to Information
- B) Right to Inform
- C) Road Transport Institute
- D) Right to Insurance

Answer: A) Right to Information

475. What does a market scan help us do?

- A) None of these
- B) Learn new hobbies
- C) Get better at sports
- D) Identify different career pathways

Answer: D) Identify different career pathways

476. Probing for customer needs means ____.

- A) Get angry with the customer
- B) To celebrate with customers

- C) To ask customers what they need
D) To give discount

Answer: C) To ask customers what they need

477. You want to sell toys. What should you do before starting your business?

- A) Find out what children like
B) Build a factory
C) Design the toys
D) Hire salespeople

Answer: A) Find out what children like

478. Which of the following is a specialized app or portal designed to find jobs?

- A) Myntra
B) Amazon
C) Naukri
D) Zomato

Answer: C) Naukri

479. Shilpa wants to start a soap-making company. What kind of questions should she NOT ask her customers?

- A) How much do you pay for soap?
B) Do you use soap?
C) Do you like to eat chats?
D) Which types of soaps do you buy?

Answer: C) Do you like to eat chats?

480. Kim has a habit of switching off her desktop and PC when not in use. This helps to _____ energy at the workplace.

- A) Practice
B) Spend
C) Waste
D) Conserve (Save)

Answer: D) Conserve (Save)

481. In a business, the money involved in building a product is called _____.

- A) Discount
B) Price
C) Cost
D) Profit

Answer: C) Cost

482. To be in a job or work is _____. | ಕೆಲಸ ಅಥವಾ ಕೆಲಸದಲ್ಲಿ ಇರುವುದು ಎಂದರೆ _____

- A) employ | ಉದ್ಯೋಗಿ
B) knowledge | ಜ್ಞಾನ
C) aptitude | ಯೋಗ್ಯತೆ
D) skill | ಕೌಶಲ್ಯ

Answer: A) employ | ಉದ್ಯೋಗಿ

483. Effective communication needs to be -

- A) Clear
B) Complete
C) Simple
D) All of these

Answer: D) All of these

484. Shreyas is going for an interview . He has picked a shirt from the cupboard. He must _____ before wearing it.

- A) soak
B) tear

- C) iron
D) color

Answer: C) iron

485. Which of the following app is not used for chatting, video calls and group calls

- A) Instagram
B) WhatsApp
C) Telegram
D) None of these

Answer: D) None of these

486. Preeti is renting a kitchen to run a Paratha Shop, The rent of the kitchen is _____ cost?

- A) Total
B) Admin
C) Fixed
D) Variable

Answer: C) Fixed

487. An Entrepreneur needs to maintain good _____? with his customers.

- A) Relationship
B) Communication
C) Friendship
D) Behavior

Answer: A) Relationship

488. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Negative attitude
B) Technical skill
C) Positive attitude
D) Scientific skill

Answer: C) Positive attitude

489. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ?

- A) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು.
B) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ
C) Gardening | ತೋಟಗಾರಿಕೆ
D) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.

Answer: D) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.

490. _____ is a serious issue that affects an individual's mental, emotional, physical wellbeing in the workplace.

- A) Travel leave
B) Sexual harassment
C) Meeting with the manager
D) Company rules

Answer: B) Sexual harassment

491. Lakshmi plans to start a beauty parlour. What kind of information should she NOT collect in the Market Scan?

- A) Information on clothes and shoes
B) Information on cost of materials for the beauty parlour

- C) Information on types of customers
D) Information on shop location and rent

Answer: A) Information on clothes and shoes

492. Question always end with a ____?

- A) Comma ,
B) Full stop .
C) Question mark ?
D) Exclamation mark !

Answer: C) Question mark ?

493. Which among these is a type of communication?

- A) Non-Verbal
B) Visual
C) Verbal
D) All of these

Answer: D) All of these

494. Sudha says, "I feel that these lights are too bright". What is she communicating?

- A) Question
B) Answer
C) Opinion Phrase
D) Idiom

Answer: C) Opinion Phrase

495. Naming words are also called ____?

- A) Action
B) Pronouns
C) Nouns
D) Verbs

Answer: C) Nouns

496. Which of the following is not a step in problem solving?

- A) Set timer
B) Identify the problem
C) Find solutions
D) Divide problem into parts

Answer: A) Set timer

497. Sentences are _____.

- A) group of words with complete meaning
B) Nouns
C) Verbs
D) Letters

Answer: A) group of words with complete meaning

498. Something that is not accepted by someone is called ____.

- A) Success
B) Failure
C) Acceptance
D) Rejection

Answer: D) Rejection

499. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an _____.

- A) Self-employed person
B) Seller
C) Entrepreneur
D) Distributor

Answer: A) Self-employed person

500. Money put aside for a big expense many years from now is ____ savings.

- A) Short term
B) Long term

- C) Goal
D) Emergency

Answer: B) Long term

501. Which one is NOT a vowel? | ಯಾವುದು ಸ್ವರ ಅಲ್ಲ?

- A) e
B) i
C) a
D) f

Answer: D) f

502. To find list of Participants in a Zoom meeting, click on participants option on ____ of the screen.

- A) Left Side
B) Bottom
C) Top
D) Right Side

Answer: B) Bottom

503. Swaraj is looking for internet-based/data entry jobs. What is the most important skill he needs?

- A) Basic computer skills
B) Wood cutting skills
C) Entrepreneurial skills
D) Beautician skills

Answer: A) Basic computer skills

504. Who can support Entrepreneurs by providing business schemes and loans at low interest rates?

- A) Customers
B) Friends
C) Banks
D) Startup Investors

Answer: C) Banks

505. A written description of duties and responsibilities to be carried out in a job is called _____. | ಕೆಲಸದಲ್ಲಿ ನಿರ್ವಹಿಸಬೇಕಾದ ಕರ್ತವ್ಯಗಳು ಮತ್ತು ಜವಾಬ್ದಾರಿಗಳ ಲಿಖಿತ ವಿವರಣೆಯನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ

- A) job application | ಕೆಲಸದ ಅರ್ಜಿ
B) job description | ಕೆಲಸದ ವಿವರ
C) resume | ಪುನರಾರಂಭ
D) CV

Answer: B) job description | ಕೆಲಸದ ವಿವರ

506. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as _____.

- A) Offline Meeting
B) Online meeting
C) Physical Meeting
D) None of these

Answer: B) Online meeting

507. Things that are needed for survival are _____.

- A) Expenses
B) Savings
C) Wants
D) Needs

Answer: D) Needs

508. Maya wants to find the capital of Germany, Which of the following search engines can she use to find the information?

- A) Google
B) All of these

C) Yahoo

D) Bing

Answer: B) All of these

509. Choose the correct punctuation mark after the word "Rohan" in the given sentence. "Rohan David and Ram are playing hide and seek" | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯದಲ್ಲಿ □ರೋಹನ್ ಪದದ ನಂತರ ಸರಿಯಾದ ವಿರಾಮ ಚಿಹ್ನೆಯನ್ನು ಆರಿಸಿ. □ರೋಹನ್ ಪದಕ್ಕೆ ಮುನ್ನ ರಾಮ್ ಅಡಗಿಕೊಂಡು ಆಡುತ್ತಿದ್ದಾರೆ □

A) Period (.)

B) Hyphen (-)

C) Comma (,)

D) Slash (/)

Answer: C) Comma (,)

510. Fill in the blank with proper pronoun. "She made this cake _____. | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "She made this cake _____"

A) himself

B) herself

C) itself

D) myself

Answer: B) herself

511. The amount put aside without being spent is ____.

A) Savings

B) Bill

C) Tax

D) Deductions

Answer: A) Savings

512. Prachi goes to a Government ITI in the morning and then comes to office in a company cab to attend an online meeting with an employer. Which of the following are considered as a workplace?

A) All of these

B) Online meeting

C) Office space

D) Government ITI

Answer: A) All of these

513. Smitha needs to sell a mobile phone. She is writing down the advantages and benefits of the different phones. She is writing a ____.

A) FAB statement

B) Financial statement

C) Service statement

D) Bill

Answer: A) FAB statement

514. Jerry wants to use his mobile data to get the internet on other devices. Which devices can use mobile data?

A) Landline phone

B) Tablet

C) Washing machine

D) Gas oven

Answer: B) Tablet

515. _____ are jobs that you find by being part of a particular online platform or an app.

A) Life time jobs

B) None of these

C) Railway platform jobs

D) Platform- based jobs

Answer: D) Platform- based jobs

516. Keith recorded his interview as a video to understand his

performance. This is also one of the methods to receive ____.

A) compliments

B) wishes

C) Greetings

D) feedback

Answer: D) feedback

517. The job interview is a discussion between ____ and ____ for mutual benefit.

A) teacher and student

B) brother and sister

C) employee and employer

D) friends and relatives

Answer: C) employee and employer

518. Tapsi is at a clothes shop to buy a gift for her friend. She can't decide which clothes to pick. How can the salesperson help Tapsi?

A) By asking closed questions

B) By asking open, probing and closed questions

C) By asking probing questions

D) By asking open questions

Answer: B) By asking open, probing and closed questions

519. Komal wants to regularly monitor her body conditions like temperature and heartbeat. Which of the following device can help her?

A) Mobile Phone

B) Calculator

C) Smart watch

D) Siri

Answer: C) Smart watch

520. A company is asking for money for applying for a job from Ruhi. She realized that it must be a ____ job.

A) good

B) fake

C) great

D) real

Answer: B) fake

521. ____ stress can make us feel excited and motivated.

A) Short-term

B) Good

C) Long-term

D) Bad

Answer: B) Good

522. Which of these should not be used to express your opinion in a group discussion?

A) Listen to me

B) It seems to me that

C) In my opinion

D) I don't quite agree

Answer: A) Listen to me

523. Rita did not enjoy her work in her previous company. She is going for interview to another company. What should Rita NOT do?

A) Take her resume

B) Be on time for the interview

C) Communicate clearly

D) Talk badly about her previous company

Answer: D) Talk badly about her previous company

524. Select the example of a product from the options.

- A) Home painting B) Parlour service
C) Shirt D) Bike repair

Answer: C) Shirt

525. Mahesh and his team discussed about the steps to be followed to complete the project at the earliest. He was happy with the suggestions given by his teammates and granted to follow the same. How would he convey it?

- A) I agree with your plan of action B) Don't come here to talk action
C) You must follow what I tell you D) I don't agree with your plan

Answer: A) I agree with your plan of action

526. Shilpa is applying for a job online. She sends her application by email. What is she supposed to mention in the subject line to make it easy for the employer to find her email?

- A) Shilpa - Job Position B) Education qualification
C) Shilpa - Age D) Previous experience

Answer: A) Shilpa - Job Position

527. Teacher Meena advised her students to write down 2 or 3 sentences when she explains the lesson. How does it help the students?

- A) Recollect what she said B) Write
C) Speak D) Read

Answer: A) Recollect what she said

528. The _____ tab helps to change the type of page. (portrait or landscape)

- A) Insert B) Review
C) Layout D) Design

Answer: C) Layout

529. The word □ when □ denotes _____. | when (ಯಾವಾಗ) □ ಎಂಬ ಪದವು _____ ಅನ್ನು ಸೂಚಿಸುತ್ತದೆ

- A) thing | ವಿಷಯ B) person | ವ್ಯಕ್ತಿ
C) place | ಸ್ಥಳ D) time | ಸಮಯ

Answer: D) time | ಸಮಯ

530. When you ask someone something it is ____.

- A) Answer B) Blank
C) Response D) Question

Answer: D) Question

531. Emotions can be expressed through your ____.

- A) Voice B) Weight

C) Height

D) Situation

Answer: A) Voice

532. People of different sex, gender, caste, class, culture, age, physical appearance, education, abilities must feel ____.

- A) Threatened and policed B) Safe and respected
C) Unsafe and bullied D) Unsafe and worried

Answer: B) Safe and respected

533. Harish has taken up his family business of ironing clothes. His customers are not happy with the service. What should Harish do to make his business better?

- A) Stop the business B) Give better customer service
C) Change the business D) Increase the cost

Answer: B) Give better customer service

534. Now or never close, summary close and question close are 3 important ____.

- A) Probing techniques B) Discount
C) Opening techniques D) Closing Techniques

Answer: D) Closing Techniques

535. A good business idea should be ____.

- A) unique, sustainable & low on investment B) very expensive to start a business
C) a short term plan D) very common

Answer: A) unique, sustainable & low on investment

536. Kishore's manager gave him positive and negative feedback. Kishore is feeling confused. What should he do next?

- A) All of these B) Try to understand the negative points given by the manager
C) Calm down and think D) Try to understand the positive points given by his manager

Answer: A) All of these

537. It is a ____?knife. Fill in the correct adjective.

- A) this B) there
C) sharp D) and

Answer: C) sharp

538. Which of the following feature is not available in online meeting tools?

- A) Display Participants contact number B) After the meeting, the online meeting can be closed and ended.
C) Everyone can speak to each other and hear each other. D) Everyone can turn on the camera on their own devices

Answer: A) Display Participants contact number

539. You and your coworker, David are going for lunch. David uses a wheelchair. What should you keep in mind when selecting a restaurant?

- A) Choose any restaurant
B) Selecting the most expensive restaurant
C) Go alone
D) Choose a restaurant with a wheelchair ramp and accessible facilities

Answer: D) Choose a restaurant with a wheelchair ramp and accessible facilities

540. A person who respects and follows the law of a country is a _____.

- A) Businessman
B) Responsible Citizen
C) Small Kid
D) Bad Employee

Answer: B) Responsible Citizen

541. Why do customers like a product or service?

- A) Feel of the product or service
B) Good Price
C) Good Quality
D) All of these

Answer: D) All of these

542. Choose the correct tense of the verb. "I _____ music when I was child". | ಕ್ರಿಯಾಪದದ ಸರಿಯಾದ ಉದ್ವಿಗ್ನತೆಯನ್ನು ಆರಿಸಿ. "I _____ music when I was child"

- A) had learnt
B) am learning
C) learn
D) will learn

Answer: A) had learnt

543. Irrespective of their gender identities, all people must have the same rights. This is called _____.

- A) Gender Discrimination
B) Gender Stereotype
C) Gender rights
D) Gender equality

Answer: D) Gender equality

544. Bats fly during the night. In this sentence the word Bat is _____

- A) A Naming Word
B) A boring word
C) A cool word
D) An action word

Answer: A) A Naming Word

545. A good business idea for a young or new entrepreneur should be sustainable. This means _____.

- A) It is easy to use
B) It is planned for the present and future business growth
C) It has many details
D) It has budget

Answer: B) It is planned for the present and future business growth

546. Zeena wants to enroll for an e-learning course. The most

important thing she needs is a _____.

- A) Pen
B) Mobile phone or Computer
C) Book
D) Library card

Answer: B) Mobile phone or Computer

547. Things that one loves to do are called _____.

- A) Job
B) Interests
C) Abilities
D) Work

Answer: B) Interests

548. Cherry is going for an interview. What should she not do?

- A) Take her resume
B) Apply too much makeup or perfume
C) Wear formal dress
D) Wear clean clothes

Answer: B) Apply too much makeup or perfume

549. What are the advantages of time management?

- A) Achieve daily goals
B) Complete tasks on time
C) Reduce stress
D) All of these

Answer: D) All of these

550. Finding a solution to any problem is known as _____ skill.

- A) Critical thinking
B) Decision-making
C) Over thinking
D) Problem solving

Answer: D) Problem solving

551. Which among these are not good manners while travelling by public transport? | ಸಾರ್ವಜನಿಕ ಸಾರಿಗೆಯಲ್ಲಿ ಪ್ರಯಾಣಿಸುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ನಡತೆ ಅಲ್ಲ ?

- A) Be polite to fellow passengers and staff | ಸಹ ಪ್ರಯಾಣಿಕರು ಮತ್ತು ಸಿಬ್ಬಂದಿಯೊಂದಿಗೆ ಸೌಜನ್ಯದಿಂದ ವರ್ತಿಸಿ
B) Speak in a low voice | ಕಡಿಮೆ ಧ್ವನಿಯಲ್ಲಿ ಮಾತನಾಡಿ
C) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿರಿ
D) Follow the instructions of the cabin manager | ಕ್ಯಾಬಿನ್ ಮ್ಯಾನೇಜರ್‌ನ ಸೂಚನೆಗಳನ್ನು ಅನುಸರಿಸಿ

Answer: C) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿರಿ

552. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

- A) None of these
B) Nina is your plan.
C) Nina, what is your summer plan?
D) What Nina asked?

Answer: C) Nina, what is your summer plan?

553. How does Market Scan help with running a business?

- A) All of these
- B) Gives an idea about the customers
- C) Helps in making the business plan
- D) Helps understand about other similar business

Answer: A) All of these

554. Which of the following can be done using Excel?

- A) All of these
- B) Print the document
- C) Make complicated calculations with numbers
- D) Save the document

Answer: A) All of these

555. Wahid wants to register his product under a trademark. What is the benefit of getting a trademark for your product?

- A) He can take many loans and not repay
- B) He can sell it at higher rate
- C) He will get a lot of success
- D) No one else can use the same product name

Answer: D) No one else can use the same product name

556. Latha's uncle works at the company where she has applied for a job. He offered to refer her for the position. What type of cover letter should Latha write to increase her chances of being considered for the job?

- A) Leave letter
- B) Referral Cover Letter
- C) Letter of interest
- D) Letter of absence

Answer: B) Referral Cover Letter

557. Describing words add more information to the ____?

- A) Naming words
- B) Bad
- C) Sad
- D) Numbers

Answer: A) Naming words

558. Choosing between two or more options is known as _____ process.

- A) Scientific
- B) Manufacturing
- C) Technical
- D) Decision-making

Answer: D) Decision-making

559. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Tooth
- B) Dentist
- C) Vinay
- D) Teeth

Answer: D) Teeth

560. The secret to growing your business is to choose the right ____ to support your growth

- A) Family
- B) Friends
- C) Clothes
- D) Team

Answer: D) Team

561. _____ is a profile that can show your education qualifications, your skills and your experience.

- A) WhatsApp
- B) Google mail
- C) LinkedIn
- D) Telegram

Answer: C) LinkedIn

562. Geetha wants to start a tailoring shop (boutique). Her trainer asked her to do a market scan. Geetha should do the market scan of _____?

- A) Packaging companies
- B) Beauty Parlours
- C) Restaurants
- D) Tailoring shops

Answer: D) Tailoring shops

563. What is the most important thing to focus in a Guest Lecture?

- A) Shopping centers near workplace
- B) Holidays
- C) YouTube Reels
- D) Expectations of the workplace

Answer: D) Expectations of the workplace

564. Location for the job means ____?

- A) Title
- B) Name
- C) Description
- D) Place

Answer: D) Place

565. Argument or disagreement between two groups of people is called _____.

- A) Happiness
- B) Conflict
- C) Teamwork
- D) Fun

Answer: B) Conflict

566. For online meetings, you can share ____ for the people to join the meeting.

- A) Meeting Link or ID
- B) Location
- C) Personal mobile number
- D) email id

Answer: A) Meeting Link or ID

567. The most effective way to get information is by

- A) Talking
- B) Activity
- C) Reading
- D) Writing

Answer: C) Reading

568. Ramesh wanted to collect 50 stamps in 6 months. So, he started by collecting two stamps every week. This is a _____ goal.

- A) Unrealistic
- B) Long-term
- C) Life-time
- D) Short-term

Answer: D) Short-term

569. Everything that we do outside work is ____.

- A) Professional life B) Personal life
C) Tuition D) Dislikes

Answer: B) Personal life

570. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Save B) Cut
C) Undo D) Print

Answer: C) Undo

571. In today's world, _____ have become a basic skill requirement in many jobs.

- A) Digital skills B) Dancing skills
C) Acting skills D) Painting skills

Answer: A) Digital skills

572. A person who buys a product is a _____.

- A) Servicer B) Student
C) Seller D) Customer

Answer: D) Customer

573. A person who hires other people for their business is an _____.

- A) Employer B) Entrepreneur
C) Employee D) Self -Employed

Answer: B) Entrepreneur

574. Conflict usually creates _____?

- A) Enjoyment B) Happy emotions
C) Negative emotions D) Positive emotions

Answer: C) Negative emotions

575. What is the shortcut key to save a file?

- A) Ctrl+V B) Ctrl+P
C) Ctrl+S D) Ctrl+X

Answer: C) Ctrl+S

576. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

- A) Take care! B) Long time, no see!
C) Thank you! D) What are you doing here?

Answer: B) Long time, no see!

577. A _____ is a new business, which later grows into a big company

- A) Hotels B) Start Up
C) NSIC D) Parlours

Answer: B) Start Up

578. Alexa is a _____ assistant.

- A) None of these B) Office Assistant
C) Digital voice controlled D) Home Assistant

Answer: C) Digital voice controlled

579. Which of the following will the interviewer expect from the candidates?

- A) Cooking skills B) Good soft skills
C) Singing skills D) Painting skills

Answer: B) Good soft skills

580. Which of these services can you find on platform-based job portals?

- A) Home & Appliance Repair services B) Beauty salon services
C) All of these D) Cleaning services

Answer: C) All of these

581. Cats is an example of _____ word.

- A) Plural B) Singular
C) Words D) Opposite

Answer: A) Plural

582. Whenever we are communicating we have to be dressed appropriately, maintain our body language and maintain _____?

- A) a very loud volume B) silence
C) make up D) eye contact

Answer: D) eye contact

583. When people from different states/ countries meet officially, _____ is the commonly used language to communicate with each other.

- A) Newspaper B) Latin
C) English D) Action

Answer: C) English

584. What is the shortcut key to copy a file?

- A) Ctrl+X B) Ctrl+P
C) Ctrl+C D) Ctrl+S

Answer: C) Ctrl+C

585. Arun travels to school by bus. The action word in the sentence is _____.

- A) Arun B) school
C) travels D) bus

Answer: C) travels

586. John does not agree with his coworker about a task. How should he communicate his disagreement?

- A) You are wrong! B) I respectfully disagree with what you are saying.
C) I will just do it my way. D) You don't know anything.

Answer: B) I respectfully disagree with what you are saying.

587. A business pitch is presented to investors who helps us with ____, ____, and ____.

- A) Profit and Loss B) Plan and Marketing
C) Money, Resources, and D) Customer and Quality
Mentoring Support

Answer: C) Money, Resources, and Mentoring Support

588. What is stress? | ಒತ್ತಡ ಎಂದರೇನು?

- A) Feeling of delight | B) Feeling of frustration /
ಆನಂದದ ಭಾವನೆ ನಿರಾಶೆಯ ಭಾವನೆ
C) Feeling of surprise | D) Feeling of joy | ಸಂತೋಷದ
ಆಶ್ಚರ್ಯದ ಭಾವನೆ ಭಾವನೆ

Answer: B) Feeling of frustration / disappointment | ಹತಾಶೆ / ನಿರಾಶೆಯ ಭಾವನೆ

589. Good time management helps in improving _____at work.

- A) Performance B) Weakness
C) Stress D) Pressure

Answer: A) Performance

590. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of_____.

- A) Problem- Solving B) Decision-Making
C) Time Management D) Self-motivation

Answer: D) Self-motivation

591. A _____is a square, black and white code that you can scan with the camera and use.

- A) Password B) QR Code
C) OTP D) User ID

Answer: B) QR Code

592. Customers sharing their experience and opinion about a product is called ____.

- A) Customer Probing B) Customer Feedback
C) Customer Support D) Customer ID

Answer: B) Customer Feedback

593. A dissatisfied customer means _____.

- A) Old customer B) Beautiful customer
C) Happy customer D) Unhappy customer

Answer: D) Unhappy customer

594. _____website can be used to find information on schemes and initiatives across all sectors, from tourism to employment to agriculture.

- A) [http://www . education.gov. in/](http://www.education.gov.in/) B) [http: /www . igod.gov.in](http://www.igod.gov.in)

C) [http://www . swayam.gov.in/](http://www.swayam.gov.in/)

D) [http://www . india.gov.in](http://www.india.gov.in)

Answer: B) [http: /www . igod.gov.in](http://www.igod.gov.in)

595. What are the qualities of an entrepreneur that a self-employed person also needs to have?

- A) All of these B) Customer Service
C) Creative Thinking D) Problem Solving

Answer: A) All of these

596. The process of manufacturing has changed due to technology and ____development.

- A) Teaching B) Training
C) Scientific D) Facilitation

Answer: C) Scientific

597. During criticism we must remain ____and ____to the person.

- A) fight and cry B) calm and listen
C) happy and joyful D) shout and cry

Answer: B) calm and listen

598. Adjectives are ____words.

- A) Finish B) Describing
C) Sound D) Neutral

Answer: B) Describing

599. What is the benefit of paying money regularly for an insurance plan?

- A) It covers travel expenses. B) It increases monthly savings.
C) It provides free entertainment. D) It helps us manage emergency situations.

Answer: D) It helps us manage emergency situations.

600. ____greetings are used while speaking to friends and family.

- A) No B) Formal
C) Informal D) Due

Answer: C) Informal

601. Khan Academy is the most recommended website for_____.

- A) Online meetings B) free online material on school subjects like economics, physics, algebra,etc.
C) learning a new language for free D) Job search

Answer: B) free online material on school subjects like economics, physics, algebra,etc.

602. Shilpa wanted to get her house cleaned before Diwali.

On which portal can she book this service?

- A) Swiggy
- B) Zomato
- C) Ola
- D) Helpr

Answer: D) Helpr

603. ____ cost increases or decreases depending on how much we produce or sell.

- A) Variable
- B) Maintenance
- C) Fixed
- D) Total

Answer: A) Variable

604. In MS Word, you can change the text in the document to look different. This process is called _____.?

- A) Formatting
- B) Printing
- C) Deleting
- D) Saving

Answer: A) Formatting

605. Sharing will help everyone feel involved and ____.

- A) Happy
- B) Sad
- C) Motivated
- D) Close

Answer: C) Motivated

606. Online portal set up by the government to make any government related complaints is ____.

- A) Public informing portal
- B) Public grievances portal
- C) Public information portal
- D) Place grievances portal

Answer: B) Public grievances portal

607. A customer who buys a product for the first time is a ____?.

- A) New customer
- B) Researching customer
- C) Bargaining customer
- D) Vendor

Answer: A) New customer

608. Closing sales technique is an essential skill for a ____.

- A) Sales person
- B) Manager
- C) Clerk
- D) Child

Answer: A) Sales person

609. Sam opened a new shop. Which of these methods can he use to receive payments into his account?

- A) QR code
- B) Library card
- C) Movie ticket
- D) Gift card

Answer: A) QR code

610. Disha wants to repay her loan. How can she do it without going to the bank?

- A) Open bank account
- B) Online transfer
- C) Withdraw from ATM
- D) Close account

Answer: B) Online transfer

611. Radha has learnt how to write a sentence. Which is the subject in this sentence?

- A) How
- B) Radha
- C) Learnt
- D) Sentence

Answer: B) Radha

612. Scientists are warning us that the rise in earth's temperature causes ____.

- A) Deforestation
- B) Pollution
- C) Global warming
- D) Land sliding

Answer: C) Global warming

613. It is not good to forward ____ on social media.

- A) fake news
- B) songs
- C) greetings
- D) messages

Answer: A) fake news

614. Things or activities that we enjoy are ____?.

- A) Negative
- B) Emotions
- C) Dislikes
- D) Likes

Answer: D) Likes

615. ____ is the money we invest in producing a product or service.

- A) Business Pitch
- B) Product Cost
- C) Product Price
- D) Business revenue

Answer: B) Product Cost

616. Vinod met his new manager at his workplace. He had to ____ himself first.

- A) Thank
- B) Praise
- C) Introduce
- D) Appreciate

Answer: C) Introduce

617. Price is an important part of marketing. Price means ____.

- A) Raw Materials
- B) Marketing
- C) Rate of a product in rupees
- D) Promotion

Answer: C) Rate of a product in rupees

618. Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to any WiFi network shared by a stranger.
- B) Connect to a Wi-Fi network he is familiar with
- C) Do not connect to any Wifi network that needs a password. It may not be safe.
- D) Connect to any WiFi network available

Answer: B) Connect to a Wi-Fi network he is familiar with

619. Fill in the blank with comparative adjective. "Your pencil

is _____ than mine". | ತುಲನಾತ್ಮಕ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "Your pencil is _____ than mine"

- A) thick
- B) sharper
- C) blunt
- D) sharp

Answer: B) sharper

620. Which of the following tasks can be performed by Alexa?

- A) Play music
- B) Call phones
- C) Check the weather
- D) All of these

Answer: D) All of these

621. John was travelling by bus to his village. He noted the names of places that he could see on his journey. What are these words called as?

- A) See
- B) That
- C) Naming words
- D) His

Answer: C) Naming words

622. A mock interview is a _____ job interview.

- A) difficult
- B) fun
- C) practice
- D) virtual

Answer: C) practice

623. How can we understand what customers want?

- A) Selling a new product
- B) By advertising the business
- C) By moving to a new business
- D) By doing research on customer needs

Answer: D) By doing research on customer needs

624. Which of the following is a universal ID card?

- A) Aadhaar Card
- B) Employers ID card
- C) PAN Card
- D) Bank Credit card

Answer: A) Aadhaar Card

625. What can you do with online banking?

- A) Get details of all the transactions
- B) Open a bank account
- C) All of these
- D) Send money to someone

Answer: C) All of these

626. Vanaja wants to save her excel workbook. How can she do it?

- A) By closing the sheet
- B) By writing it
- C) By deleting it
- D) By pressing Ctrl and S on the keyboard

Answer: D) By pressing Ctrl and S on the keyboard

627. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Attend classes
- B) Attend party
- C) Be prepared about the topic
- D) Take leave

Answer: C) Be prepared about the topic

628. Saleem needs to talk about digital skills that are required at work. Which of these works needs digital skills?

- A) Communicating through emails and chat
- B) Creating and editing worksheets
- C) All of these
- D) Creating and editing documents and worksheets

Answer: C) All of these

629. Which of the following is the BEST definition of profit?

- A) The total amount of money a business makes from selling goods or services.
- B) The money a business owner spends on personal expenses.
- C) The revenue or earnings which remain with the business owner, after all the costs are paid.
- D) The total amount of money a business earns before paying taxes.

Answer: C) The revenue or earnings which remain with the business owner, after all the costs are paid.

630. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Say sorry to the customer
- B) Make sure the customer is happy
- C) Quickly give another packet of milk
- D) Get angry with the customer

Answer: D) Get angry with the customer

631. The lack of success in achieving a goal or completing a task is called _____.

- A) Satisfaction
- B) Boring
- C) Success
- D) Failure

Answer: D) Failure

632. Seetha is speaking to her customers to understand how to improve her business. What type of communication is this?

- A) Written communication
- B) Non-Verbal Communication
- C) No Communication
- D) Verbal Communication

Answer: D) Verbal Communication