

# Monthly Test

## Employability skills-

### December 2025

Q. ID: ITISKILL7933GG

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GOVT ITI VITTLA

Answer Key

Duration: 30 Mins

Total Marks: 10

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1. Sunita has collected some information from the internet and sorted it. What is the best way for her to share it with her team?

- A) Tell everything she read in detail
- B) Print all the information and give it to the team members.
- C) Talk only about the bad websites
- D) Share only the main points clearly: Use simple words and pictures, if possible

**Answer: D) Share only the main points clearly: Use simple words and pictures, if possible**

2. If you are trained as an electrician and want a job in Delhi, what should you type in the search box of a job portal?

- A) Electrician training
- B) Delhi job
- C) Electrician job
- D) Electrician jobs in Delhi

**Answer: D) Electrician jobs in Delhi**

3. Arjun is applying for jobs on Naukri.com. Which of these should he do?

- A) Ignore the job descriptions
- B) Match his skills with the job description
- C) Select all the cities where jobs are available
- D) Apply to all the jobs listed

**Answer: B) Match his skills with the job description**

4. What should you always remember when creating your profile on a job portal?

- A) To leave out important information
- B) To use a fake name
- C) To include skills required for the job, even if you don't have them
- D) To always be truthful

**Answer: D) To always be truthful**

5. What is a job portal?

- A) A special room where job interviews happen online.
- B) A place where you can play games and talk to friends.
- C) A website where companies post jobs and people can search and apply for them.
- D) A building where you go to find work.

**Answer: C) A website where companies post jobs and people can search and apply for them.**

6. Sanya has collected a lot of information from different websites for her new project. What should she do next to sort this information?

- A) Keep the information in separate folders
- B) Mix up all the information
- C) Share all the information with her coworkers
- D) Read through the information and mark the important points

**Answer: D) Read through the information and mark the important points**

7. While thinking about learning, what are the questions you can ask yourself?

- A) How can I learn better?
- B) Was it easy or difficult to learn?
- C) All of these
- D) What did I learn?

**Answer: C) All of these**

8. When searching for new information on Google, why is it important to use the right words?

- A) To learn a new language
- B) To change the color of the search page
- C) To make the screen brighter
- D) To find correct and useful information

**Answer: D) To find correct and useful information**

9. Why is it good to think about what you learn?

- A) It's a good pastime.
- B) It improves handwriting.
- C) It helps remember and understand better.
- D) None of these

**Answer: C) It helps remember and understand better.**

10. Before applying for a job, why is it important to check the skills required for a job?

- A) It is not important to check the skills required for a job.
- B) To impress the interviewer.
- C) To chat with friends about it.
- D) To be sure you can do the job well.

**Answer: D) To be sure you can do the job well.**