

Duration: 60 Mins

Total Marks: 100

ID: ITISKILL7881ST

Student Name: _____	Roll No: _____
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1. What is the maximum limit of column in MS Excel 2010?

- A) 16843 B) 16438
C) 16348 D) 16384

2. What is the output of the following html? <html> <body>
<h2>NIMI<small>CHENNAI</small> formatting</h2>
</body> </html>

- A) NIMI chennai B) NIMI chennaiformating
C) NIMICHENNAIformatting D) NIMI CHENNAI

3. How many numeric data types available in Excel VBA?

- A) 7 B) 4
C) 5 D) 8

4. Which character is used to represent parent directory in Linux?

- A) "." B) "*" C) ".." D) "~"

5. Which bar is used to display the sheet information and insertion point location in MS Excel?

- A) Ruler B) Scroll Bar
C) Status Bar D) Title Bar

6. Which tab is used to include pivot table, charts, hyperlinks to a spread sheet?

- A) Insert B) Page Layout
C) Review D) Data

7. What is the purpose of financial management feature in Tally?

- A) Handles different types of vouchers B) Allows importing and exporting data
C) Provides option for data backup D) Provides budgeting option

8. Which is used to repeats the same steps in case of frequency needed actions in VBA?

- A) Class B) Object
C) Functions D) Macros

9. Which shortcut key is used to open the Visual Basic Editor In VBA?

- A) Shift + F11 B) Shift + Ctrl + F11
C) Ctrl + F11 D) Alt + F11

10. Which acts as an intermediate between a user and a computer?

- A) Antivirus B) Operating system
C) Macros D) MS Office

11. Who developed javascript?

- A) Brendan Eich B) John Mauchy
C) John Eckerl D) Brendan Rich

12. Which method removes the first array element?

- A) Pop() B) Shift()
C) Push() D) Join()

13. Which key is used to make multiple line in a single cell?

- A) Tab + Enter B) Shift + Enter
C) Ctrl + Enter D) Alt + Enter

14. How many different values can be returned by the error name property in javascript ?

- A) 5 B) 3
C) 4 D) 6

15. Write the output when the data 'Primary Key' is set to the text < in Access?

- A) Primary key B) Primary Key
C) primary key D) PRIMARY KEY

16. Which shortcut key is used to invoke thesaurus dialog box in MS Word?

- A) Alt+F7 B) Ctrl+F7
C) Shift+F7 D) Ctrl+Alt+F7

17. What is the main electronic component of the first generation computer?

- A) Integrated circuit B) Vacuum tubes

C) Transistors

D) Microprocess

18. Which scope of E- Commerce business platforms like amazon, ebay, etc?

A) Global

B) National

C) Local

D) Virtual

19. Which DOS command is used to create a text file?

A) Dir

B) Type

C) Copycon

D) List

20. Which type of variable can be accessed or used by subroutines outside the modules in VBA?

A) Protect

B) Private

C) Public

D) Static

21. What is the maximum limit of rows in MS Excel 2010?

A) 1048567

B) 1048576

C) 1084576

D) 1084567

22. Which is the process of ensuring the data, transactions, communication or documents are genuine?

A) Authenticity

B) Confidentiality

C) Integrity

D) Availability

23. Which object is member of the workbook?

A) Worksheet

B) Workbook

C) Sheets

D) Range

24. Which button allows a single choice within a limited set of mutually exclusive choice?

A) Spin button

B) Button

C) Toggle button

D) Option button

25. What is the extension of applet files in control panel?

A) . Cpl

B) . Cal

C) . Ctl

D) . Csl

26. Which is the model in E - Commerce, if the seller is an individual and the buyer is a business firm?

A) Business to Business

B) Consumer to Consumer

C) Consumer to Business

D) Business to Consumer

27. Which bar lies top of the window in Excel Screen?

A) Title Bar

B) Status Bar

C) Scroll Bar

D) Ruler

28. Which view is used to arrange table data in different graphical layouts to summarize data?

A) Design view

B) Pivot chart view

C) Data sheet view

D) Table view

29. Which method go through all the files or network elements with an intention to detect something unusual?

A) Probing

B) Scanning

C) Phishing

D) Infecting

30. Which template makes specify common design elements in all slides in the presentation?

A) Data template

B) Fax template

C) User template

D) Master template

31. What is the file extension of Excel 2010?

A) xlsb

B) xlsx

C) xls

D) xlsm

32. Which topology combines characteristics of linear bus and star topologies?

A) Bus

B) Tree

C) Star

D) Mesh

33. Which Linux command is used to sort the text file ?network? in descending order?

A) Sort / r network

B) Sort - r network

C) Sort + r network

D) Sort \ r network

34. What will be the output of the following VBA code?
`
Sub test()

x = 'institutue'

Debug.print

Format(x,'>')

End sub`

A) Institute

B) institTUTE

C) INSTITUTE

D) institute

35. Which function returns specified part of a given date in VBA?

A) Day()

B) Datevalue()

C) Datepart()

D) Datediff()

36. Which function key is used to open save as dialogue box in MS Excel?

A) F7

B) F12

C) F2

D) F5

37. What should be done, if the pen drive is not deducted?

A) Device Manger - right click on USB root hub - Update drives

B) Device Manger - right click on USB root hub - enable device

C) Device Manger - right click on USB root hub - scan for hardware changes

D) Device Manger - right click on USB root hub - disable device

38. Which command is used to store the active document permanently?

- A) Save
- B) Prepare
- C) Send
- D) Save as

39. Which one of the following is a effect option in power point presentation?

- A) Push
- B) Diamond
- C) Fade
- D) Reveal

40. Which is the first general purpose programmable electronic computer?

- A) ENIAC
- B) EDSAC
- C) EDVAC
- D) UNIVAC

41. What is called the unauthorized control/acesess over the computer system and destroys the data?

- A) Cyber - stalking
- B) Defamation
- C) Hacking
- D) Carding

42. Which shortcut key is used to create a new slide in power point?

- A) Ctrl + M
- B) Ctrl + S
- C) Ctrl + N
- D) Ctrl + C

43. Which command is used to hide the file?

- A) attrib /h filename
- B) attrib -h filename
- C) attrib +h filename
- D) attrib \h filename

44. Which statement is used to execute code after try and catch?

- A) Type error
- B) Throw
- C) Finally
- D) Syntax error

45. Which ratio evaluate the availability of cash to pay debit?

- A) Debit ratio
- B) Activity ratio
- C) Liquidity ratio
- D) Market ratio

46. What is the storage size of decimal data type in VBA?

- A) 8 bytes
- B) 12 bytes
- C) 2 bytes
- D) 4 bytes

47. Which function returns the difference between two date values based on the interval specified in VBA?

- A) Datediff()
- B) Daydiff()
- C) Datedif()
- D) Day()

48. Which is used to publish the webpage to a web hosting server?

- A) Blogger
- B) PHP
- C) Kompozer
- D) Http

49. What is the purpose of length property in array?

- A) Returns number of characters
- B) Returns number of array element
- C) Returns number of fields in object array
- D) Returns number of highest array index

50. Which function is used to add the values in a range?

- A) Count()
- B) Sumif()
- C) Sum()
- D) ABS()

51. Which item, contains text graphics, charts, sound, video, etc., in power point

- A) Folder
- B) Handouts
- C) Desktop screen
- D) Slides

52. Which system is used by Bluetooth for Broadcasting?

- A) Microwaves
- B) Telephone lines
- C) Satellite
- D) Radio waves

53. Which validation rule allows exactly digits for number fields in Access?

- A) Is Null or Like ??????
- B) Is Null or >= 0 AND < = 99999
- C) Is Null or Between 100000 and 99999
- D) Is Null or < = 99999

54. Which program is used to enable the devices to work with OS ?

- A) Application Software
- B) Device driver
- C) System Software
- D) Antivirus

55. Which keyword is used to declare the variables in project scope

- A) Private
- B) Protect
- C) Static
- D) Public

56. What will be the output of the following VBA code?
Sub test()
a = 'Computer operator'
Debug.Print left(a,10)
End sub

- A) Operator
- B) Computer o
- C) Computer
- D) Computer operator

57. Which method is used to add new element to an array?

- A) Join()
- B) Shift()
- C) Pop()
- D) Push()

58. When the Indian parliament passed the IT Act?

- A) 1992
C) 2000
- B) 1990
D) 2005

59. Which is the order of files and directories in Windows Explore?

- A) Alphabetically
C) Sequentially
- B) Serially
D) Hierarchically

60. Which feature in Javascript has properties and methods

- A) Object
C) Controls
- B) Array
D) Function

61. Which html tag is used to add a row in a table?

- A) `<tr>` and `</tr>`
C) `<tr>` and `</tr>`
- B) `<th>` and `</th>`
D) `<td>` and `</td>`

62. What is the output of the following html code? `<html>
<body> <p>NIMI^{CHENNAI}</p> </body>
</html>`

- A) NIMI - CHENNAI
C) NIMI
 `<sup>Chennai</sup>`
- B) NIMI chennai
D) NIMI
 `<sub>chennai</sub>`

63. What is the shortcut key to export the report in ASCII, SDF, HTML or XML format?

- A) Alt + D
C) Alt + C
- B) Alt + X
D) Alt + E

64. Which option is used to insert the related hints of a slide?

- A) Slide Master
C) Presentation Master
- B) Hints Master
D) Note Master

65. Which is the model in E - Commerce, if the seller and the buyer are the both individuals?

- A) Consumer to Business
C) Business to Consumer
- B) Consumer to Consumer
D) Business to Business

66. Which simplifies the work to be eliminating or rewriting the code in VBA?

- A) Object
C) Macros
- B) Class
D) Functions

67. Which view hides the hidden slides in Power Point?

- A) Slide Sorter
C) Notes Page
- B) Normal
D) Reading view

68. How Cells are named in MS Excel?

- A) Alphabetically
C) Special Character
- B) Numerically
D) Alphanumerically

69. Which is the standard connector for category-5, unshielded twisted pair cabling?

- A) RJ11
C) RJ45
- B) RJ14
D) RJ25

70. What is the purpose of Ctrl + Q key is the Gateway of Tally screen?

- A) Quit tally current screen
C) Exit with confirmation
- B) Close the tally screen
D) Exit without confirmation

71. How does the single element in a worksheet known as in Excel?

- A) Column
C) Range
- B) Cell
D) Row

72. Which key stroke moves the active cell towards left in Access table?

- A) Tab
C) Shift + Tab
- B) F2
D) F5

73. What is the function of OS?

- A) drawing pictures
C) calculation
- B) word processing
D) process & memory management

74. Which sequence of operation is required to remove numbering from a list of data?

- A) Bullet button - select bullets from bullets list
C) Number button - select number from number list
- B) Number button - select none from number type
D) Bullet button - select none from bullet type

75. Which variable are deleted in JavaScript when the page is closed?

- A) Local variable
C) Function varia
- B) Object variable
D) Global variable

76. Which software interface the major hardware components of the computer with OS?

- A) DOS
C) POST
- B) CMOS
D) BIOS

77. What is the abbreviation of CGI?

- A) Computer Gateway Interconnection
C) Computer Gateway Interface
- B) Common Gateway Interconnection
D) Common Gateway Interface

78. Which key word is used to declare the variable in VBA?

- A) Sub
C) AS
- B) Declare
D) Dim

79. What is the purpose of security feature in Tally?

- A) Provides option for data backup
- B) Provides budget option
- C) Provides option to upload reports
- D) Provides statement of accounts

80. Which type of list box enables one choice of adjacent choice in VBA?

- A) Multiple - selection list box
- B) Extended - selection list box
- C) Single - selection list box
- D) Drop down list

81. Which type of E - Commerce is payment Gateway?

- A) g2b
- B) b2b
- C) g2c
- D) b2c

82. What is the purpose of Nero StartSmart?

- A) Format CD/DVD
- B) Burn CD/DVD
- C) Format pen drive
- D) Format HDD

83. What is the purpose of expansion slot in mother board ?

- A) To insert the RAM
- B) To insert the mouse
- C) To insert the additional peripherals
- D) To insert the keyboard

84. Which control is used to increase or decrease a value, such as a number time or date?

- A) Combo Box
- B) Scroll Bar
- C) Spin Button
- D) Toggle Button

85. Which group includes superscript, subscript, strike through options in MS Word?

- A) Font
- B) Style
- C) Clipboard
- D) Paragraph

86. Which method removes the last elements from an array?

- A) Pop()
- B) Join()
- C) Push()
- D) Shift()

87. Which variable declared outside a function in Javascript?

- A) Local variable
- B) Object variable
- C) Function variable
- D) Global variable

88. Which shortcut key is used to shut a company from the gateway of Tally screen?

- A) Alt + F3
- B) Alt + F5
- C) Alt + F1
- D) Alt + F7

89. Which is a proper object hierarchy in VBA?

- A) Range, Worksheet, Workbook, Application
- B) Worksheet, Workbook, Application, Range
- C) Application, Workbook, Worksheet, Range
- D) Range, Application, Worksheet, Workbook

90. How do you add a link which will allow the visitor to send an email from the page?

- A) <href = "mailto">
- B) <a="mailto">
- C)
- D)

91. Which shortcut key is used to remove a line in a report in report screen?

- A) Alt + S
- B) Alt + R
- C) Alt + X
- D) Alt + I

92. What type of device is computer?

- A) Electronic device
- B) Electro mechanical
- C) Electro magnetic
- D) Electrical device

93. How many panes are these in backstage view in power point 2010?

- A) 9
- B) 7
- C) 5
- D) 3

94. Which code is used to display a user form in VBA?

- A) User Form1.Show
- B) User Form1.Load
- C) User Form1.Show False
- D) Load user Form1

95. Which type of variable cannot be declared within a procedure in VBA?

- A) Local scope
- B) Global scope
- C) Module scope
- D) Project scope

96. What is the full form of ADSL?

- A) Asynchronous Digital Subscriber Line
- B) Asymmetrical Digital System Line
- C) Automatic Digital Subscriber Line
- D) Asymmetrical Digital Subscriber Line

97. Which type of work book method cannot be modified in VBA?

- A) Close
- B) Save As
- C) Save
- D) Protect

98. Which method joins all array element into string with specified separator?

- A) Pop()
- B) Join()
- C) Push()
- D) To string()

99. Which menu is used to select a predefined chart style?

- A) Slide show
 - B) Transitions
 - C) Animation
 - D) Design
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100. Which area in Tally screen provides quick access to different options?

- A) Product info
 - B) Button bar
 - C) Work area
 - D) Calculator
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