

Duration: 180 Mins

Total Marks: 72

ID: ITISKILL7206IO

Student Name: _____ Roll No: _____

1. Why should you reply to comments on YouTube?

- A) To get more friends B) So viewers feel connected
C) To get more videos D) To use the internet

2. What does working well together mean?

- A) All of these B) Finding solutions together
C) Sharing ideas and listening D) Offering to help when someone needs it

3. Ranjit has a small bakery business. Using WhatsApp for Business can help Ranjit _____.

- A) watch baking tutorial videos B) check status updates
C) quickly respond to customer orders and questions D) chat with friends

4. Arjun is applying for jobs on Naukri.com. Which of these should he do?

- A) Select all the cities where jobs are available B) Match his skills with the job description
C) Apply to all the jobs listed D) Ignore the job descriptions

5. Which of the following ways can help you work well with people?

- A) Staying calm, even in challenging situations B) Paying close attention to what people say
C) All of these D) Accepting your mistakes

6. What is a common reason for people to migrate for work?

- A) To learn new languages B) To spend time with family
C) To explore new places D) To find better job opportunities

7. If you are trained as an electrician and want a job in Delhi, what should you type in the search box of a job portal?

- A) Electrician job B) Delhi job
C) Electrician jobs in Delhi D) Electrician training

8. Which section of the Skill India Digital Platform helps users

find physical training centers nearby?

- A) Skill Centres B) Job Exchange
C) Recommendations D) Skill Courses

9. A green practice involves any activity that _____?.

- A) generates pollution B) involves consuming too much
C) protects and takes care of the environment and resources D) causes harm to the environment

10. Simi is always trying out new ways to reuse the waste materials. She is the ____?

- A) Doer B) Idea Person
C) Planner D) Peacekeeper

11. Priyanka found faster way to pack products at the factory. What should she do?

- A) Continue packing the way the team has been doing B) Pack products faster than her coworkers
C) Share the faster packing method with her team D) None of these

12. Ravi has the following habits. Which of these is a green practice?

- A) Buying single-use plastic water bottles B) Carrying a cloth bag to buy groceries
C) Leaving lights and fans on when leaving a room D) Buying unnecessary items

13. Imagine you are applying for a position as an electrician at a company. Which of the following email subject lines would be the most suitable for your job application?

- A) Urgent Attention Needed B) Application for Electrician Position - [Your Name]
C) Electrician Job Application D) Applying for a New Job

14. Sneha plans to move to a different city for work. What things should she think about before making this decision?

- A) If she can find a job that helps her learn and grow B) How much it will cost to travel and live there

- C) If she can earn more money and save some too
D) All of these

- A) Sustainability
B) Eco-friendliness
C) Resources
D) Pollution

15. While working with your team on a project, one of your coworkers is finding it difficult to finish their job. What should you do in this situation?

- A) Ignore their problem and focus on your own work.
B) Complain about them to the boss.
C) Finish their work for them.
D) Help and support them to finish their work.

23. Imagine you want to learn about digital marketing. What should you do first on the Skill India Digital Platform ?

- A) Explore the Skill Courses section
B) None of these
C) Search for job opportunities
D) Enroll in any course available

16. Which of the following is a self-management skill?

- A) Honesty and Integrity
B) Adaptability and Flexibility
C) All of these
D) Commitment

24. Which of the following is NOT a green practice?

- A) Grow plants wherever possible
B) Using smart air conditioners to regulate temperature efficiently
C) Ordering lunch delivered in plastic containers daily
D) Separate and recycle waste

17. Before applying for a job, why is it important to check the skills required for a job?

- A) To chat with friends about it.
B) To impress the interviewer.
C) To be sure you can do the job well.
D) It is not important to check the skills required for a job.

25. Rahul is moving to Qatar for work. What should he do to migrate safely?

- A) Learn about the place and enroll in safety training programs
B) Organize important documents and have a bank account for emergencies
C) Confirm his job before moving
D) All of these

18. How can you become self-employed?

- A) Use chats, local ads and ask friends to spread the word
B) Try your idea on a small scale
C) All of these
D) Learn about the work, take small courses

26. Which of the following behaviors is NOT a characteristic of a team player?

- A) Taking credit for others' work
B) Willingness to help others
C) Listening to teammates' ideas
D) Respecting different viewpoints

19. Priya works at a factory where she operates a packaging machine. When the machine suddenly stops working, Priya quickly finds another way to do her work. Which self-management skill does Priya use?

- A) Honesty and Integrity
B) None of these
C) Adaptability
D) Conflict management

27. A _____ helps gig workers find customers and provide services at a fixed charge.

- A) Netflix
B) school
C) bank
D) platform/app

20. What does migrating for work mean?

- A) Staying in the same place for work
B) Changing jobs within the same city
C) Working from home
D) Moving to a different place to find a job

28. What is the main purpose of the Skill India Digital Platform?

- A) To offer offline training programs
B) To promote international job opportunities
C) To provide financial assistance for job seekers
D) To facilitate online learning and skill development

21. Reema works at restaurant. She wants to give her manager ideas to make the restaurant follow green practices. Which of these ideas should she offer?

- A) Using steel plates and cups
B) Providing lunch to the employees in disposable plates
C) All of these
D) Delivering food in plastic packaging

29. How can users access the Skill India Digital Platform?

- A) Only on a specific type of device
B) On computers, tablets, and phones
C) Through a specialized learning app
D) Only through offline training centers

22. Which term describes using things in a way that can last for a long time without causing harm?

30. Amit's team is feeling low because of a failed project. As a leader, what should he do?

- A) Encourage learning from mistakes
B) Scold them
C) Blame them for the failure
D) Ignore his team members

31. Your friend suggests going for a picnic. She asks you to bring disposable plates and cups. Which of the following actions shows your commitment to a green mindset?

- A) Bring green color disposable plates and cups
B) Ignore the invite to the picnic
C) Say yes and bring disposable plates and cups
D) Bring reusable plates and cups

32. Sia is applying for the electrician position, how should she start her email to the company?

- A) Attach her favorite photos.
B) Start with a joke.
C) Write a short story about her hobbies.
D) Begin with a clear subject line and a polite greeting.

33. Mohammed needs a job. What types of resources can he find on the Skill India Digital Platform?

- A) Only job listings
B) Courses, skill centers, job opportunities, and more
C) Financial services and government schemes
D) Only eBooks and reading materials

34. What does having a green mindset mean?

- A) Ignoring pollution and waste management
B) Using resources without considering sustainability
C) Caring for the environment and using resources wisely
D) Making choices that harm the environment

35. What does self-employment mean?

- A) Working part-time from home
B) Working independently and earning directly from your work
C) Receiving a fixed monthly salary
D) Working for a single employer

36. Which of the following is NOT a people skill required in a workplace?

- A) Supporting coworkers
B) Being kind
C) Listening
D) Technical skills

37. Which option below describes a 'gig' in the gig economy?

- A) A specific task or project
B) A job with full-time hours and benefits
C) None of these
D) A typical 9-5 job

38. How can Instagram, YouTube, and WhatsApp help you in finding work?

- A) All of these
B) By allowing you to post photos/ videos of your work
C) By enabling direct and fast communication with customers
D) By connecting you with professionals

39. Why is it good to think about what you learn?

- A) None of these
B) It improves handwriting.
C) It helps remember and understand better.
D) It's a good pastime.

40. Venu includes a clear subject in his email. Why is that important?

- A) None of these
B) To tell the company what the email is about
C) To show he has good English skills
D) Email cannot be sent without a subject line

41. Which of the following are good work habits?

- A) Staying calm when work is challenging
B) All of the above
C) Not giving up when something goes wrong
D) Following workplace rules

42. What are green jobs?

- A) Jobs shared in green colours
B) Jobs that ignore waste separation and recycling
C) Jobs that conserve resources and help the environment
D) Jobs that harm the environment

43. Sunita has collected some information from the internet and sorted it. What is the best way for her to share it with her team?

- A) Print all the information and give it to the team members.
B) Talk only about the bad websites
C) Tell everything she read in detail
D) Share only the main points clearly: Use simple words and pictures, if possible

44. You are working on something difficult, but it's not going well. What should you do?

- A) Take a break and give up.
B) Get upset and quit trying.
C) Ask someone else to do it for you.
D) Keep trying and look for another way.

45. Shyam works at a beauty salon. Which of these things at Shyam's salon is NOT good for the environment?

- A) Using paper cups for tea and water
B) Disposing hair waste after haircuts in an environment friendly way

- C) Using safe and biodegradable cleaning materials for the floor
- D) Using reusable gloves instead of single-use plastic ones

46. You notice a coworker struggling with their workload. What should you do?

- A) Laugh at their inability to manage their workload.
- B) Report their struggles to the supervisor.
- C) Ignore their struggles and focus on your own work.
- D) Offer to help them with their tasks.

47. What is a job portal?

- A) A website where companies post jobs and people can search and apply for them.
- B) A place where you can play games and talk to friends.
- C) A special room where job interviews happen online.
- D) A building where you go to find work.

48. Venu is a fabric cutter. His team made a mistake in cutting cloth. What's a good way to handle it?

- A) Get angry and scold his team
- B) Wait for someone else to solve it
- C) Discuss and find a way to fix it
- D) Blame the person who cut the cloth

49. Archana is sending a job application over email. How can she share her resume and other documents?

- A) Attach the scanned documents as PDFs with the email.
- B) She must not send documents over email as it is not safe.
- C) Copying and pasting the content of the documents into the email body.
- D) Click photos from her phone and send it.

50. What is a benefit of self-employment?

- A) Monthly salary payment
- B) Directly earning from your work
- C) Fixed working hours
- D) Limited control over your tasks

51. Which of the following best describes the self-management skill of reliability?

- A) Not completing tasks on time
- B) People always trust you to do your job well
- C) Ignoring the needs of others
- D) Not being honest with coworkers

52. What is an important future workplace skill for employees?

- A) Doing manual work
- B) Networking and relationship-building
- C) Doing paperwork
- D) Planning holidays

53. Which of the following best describes the gig economy?

- A) A system where workers have fixed work hours and locations
- B) A system where workers are paid a fixed monthly salary
- C) A system where workers take on part-time or temporary jobs
- D) A system where employees work full-time for a single employer

54. Raghav joined a new company after COVID. He is nervous about using the digital tablets provided at work. What should he do?

- A) Quit his job
- B) Complain to his manager
- C) Ask his coworkers to do all the digital work
- D) Keep an open mind and ask his coworkers to teach him

55. While thinking about learning, what are the questions you can ask yourself?

- A) Was it easy or difficult to learn?
- B) How can I learn better?
- C) All of these
- D) What did I learn?

56. Seema wants to become a gig worker. How can she find gig work opportunities?

- A) Connect with friends, people she might know and groups in her community
- B) Update her resume with her qualifications and skills
- C) Find a suitable Gig platform
- D) All of these

57. In a team where members have different ideas, and there is a disagreement in the team, what should be done?

- A) Discuss both ideas and find a way to make everyone agree
- B) Ask someone else to decide
- C) Choose one idea without discussion
- D) Let them argue

58. Rahul is applying for a job. Which of these documents should he attach to his job application email?

- A) Resume, Course and Training Certificates
- B) Photographs from childhood
- C) Address Proof
- D) Birth certificate

59. What should you always remember when creating your profile on a job portal?

- A) To leave out important information
- B) To include skills required for the job, even if you don't have them
- C) To always be truthful
- D) To use a fake name

60. A green workplace_____.

- A) keeps the lights on all the time
- B) uses disposable items and plastic water bottles

- C) ignores waste separation and recycling D) uses less paper and energy- saving lights

61. Sultan is a skilled electrician. He is looking for platform based gig work that matches his skills. Which of the following platforms would be most suitable for Sultan to find job opportunities?

- A) Uber for driving people B) Zoom for video calls
C) Amazon for selling products online D) Urban Company for offering home repair services

62. Raj is a talented carpenter. How can showing his work on YouTube help Raj?

- A) It allows people to see his carpentry skills and appreciate his expertise B) It helps Raj to engage with people interested in his work
C) It may help Raj get more customers D) All of these

63. When searching for new information on Google, why is it important to use the right words?

- A) To find correct and useful information B) To learn a new language
C) To change the color of the search page D) To make the screen brighter

64. Mahima has an Instagram page for her jewelry business. What should she do to connect with her customers?

- A) Post about a T.V. show she likes B) Share daily updates about her business as Stories on social media
C) Post cooking videos D) Post dance reels

65. Which of these situations shows people working well together as a team?

- A) None of these B) A group sharing ideas and listening to each other
C) Two people arguing and not agreeing D) One person doing all the work without any help from team members

66. Which of the following is an example of self - employment?

- A) Teaching subjects or skills as a personal tutor B) Working full- time at a company
C) Being a student at a university D) Driving for a taxi company

67. Kalpana is migrating to Bangalore from Hubli for her new

job. She has received the job offer letter. What should she do to migrate safely?

- A) Believe everything brokers say B) Buy gifts for her new neighbours
C) Research about living in Bangalore D) Always share her exact location on social media

68. Rohan loves photography and dreams of starting his own photography business. What should Rohan do to start his self-employment journey?

- A) Learn more about photography and join a basic photography course B) Buy the latest photography equipment, even if it is beyond his budget
C) Start advertising his services without any planning D) Take random pictures and share them online

69. Sanya has collected a lot of information from different websites for her new project. What should she do next to sort this information?

- A) Read through the information and mark the important points B) Mix up all the information
C) Share all the information with her coworkers D) Keep the information in separate folders

70. Irfan needs a job. How can he prepare for the future of work ?

- A) Avoid building professional relationships B) Master internet skills
C) Learn making reels and TikTok videos D) Avoid learning new skills

71. You are working on a team project with tight deadlines. Your coworker falls ill, leaving their portion of the work incomplete. What should you do?

- A) Keep working on your own tasks B) Complain your supervisor about the incomplete work
C) Criticise your coworker for not completing his work D) Ask other team members for help and complete your coworker's task

72. You discover a mistake in your work that caused delays in the project. What should you do?

- A) Wait for someone else to find out your mistake B) Tell your boss about the mistake
C) Blame team members for the delay D) Ignore the mistake and continue working