

Duration: 60 Mins

Total Marks: 100

Q.ID: ITISKILL6712BZ

1. Which bar lies top of the window in Excel Screen?

- A) Title Bar B) Ruler
C) Scroll Bar D) Status Bar

Answer: A) Title Bar

2. Which area in Tally screen provides quick access to different options?

- A) Calculator B) Button bar
C) Work area D) Product info

Answer: B) Button bar

3. Which is the standard connector for category-5, unshielded twisted pair cabling?

- A) RJ14 B) RJ25
C) RJ45 D) RJ11

Answer: C) RJ45

4. Which type of list box enables one choice of adjacent choice in VBA?

- A) Single - selection list box B) Multiple - selection list box
C) Extended - selection list box D) Drop down list

Answer: B) Multiple - selection list box

5. Who developed javascript?

- A) John Eckerl B) Brendan Eich
C) Brendan Rich D) John Mauchy

Answer: B) Brendan Eich

6. Which method go through all the files or network elements with an intention to detect something unusual?

- A) Phishing B) Probing
C) Infecting D) Scanning

Answer: D) Scanning

7. What will be the output of the following VBA code?
Sub test()
a = 'Computer operator'
Debug.Print left(a,10)
End sub

- A) Operator B) Computer
C) Computer operator D) Computer o

Answer: D) Computer o

8. What is the storage size of decimal data type in VBA?

- A) 8 bytes B) 12 bytes
C) 2 bytes D) 4 bytes

Answer: B) 12 bytes

9. What is the purpose of financial management feature in Tally?

- A) Provides budgeting option B) Allows importing and exporting data
C) Provides option for data backup D) Handles different types of vouchers

Answer: A) Provides budgeting option

10. Which shortcut key is used to remove a line in a report in report screen?

- A) Alt + X B) Alt + I
C) Alt + R D) Alt + S

Answer: C) Alt + R

11. Which code is used to display a user form in VBA?

- A) Load user Form1 B) User Form1.Show False
C) User Form1.Load D) User Form1.Show

Answer: D) User Form1.Show

12. Which method removes the first array element?

- A) Join() B) Pop()
C) Push() D) Shift()

Answer: D) Shift()

13. When the Indian parliament passed the IT Act?

- A) 2000 B) 2005
C) 1990 D) 1992

Answer: A) 2000

14. Which function returns specified part of a given date in VBA?

- A) Day() B) Datevalue()
C) Datepart() D) Datediff()

Answer: C) Datepart()

15. Which variable declared outside a function in Javascript?

- A) Local variable B) Global variable
C) Object variable D) Function variable

Answer: B) Global variable

16. Which key stroke moves the active cell towards left in Access table?

- A) Shift + Tab
- B) Tab
- C) F5
- D) F2

Answer: A) Shift + Tab

17. Which is the model in E - Commerce, if the seller is an individual and the buyer is a business firm?

- A) Consumer to Business
- B) Consumer to Consumer
- C) Business to Business
- D) Business to Consumer

Answer: A) Consumer to Business

18. Which is the order of files and directories in Windows Explore?

- A) Serially
- B) Sequentially
- C) Aplhabtically
- D) hierarchically

Answer: D) hierarchically

19. Which is the model in E - Commerce, if the seller and the buyer are the both individuals?

- A) Consumer to Consumer
- B) Consumer to Business
- C) Business to Consumer
- D) Business to Business

Answer: A) Consumer to Consumer

20. Which tab is used to include pivot table, charts, hyperlinks to a spread sheet?

- A) Review
- B) Page Layout
- C) Insert
- D) Data

Answer: C) Insert

21. Which system is used by Bluetooth for Broadcasting?

- A) Radio waves
- B) Telephone lines
- C) Satellite
- D) Microwaves

Answer: A) Radio waves

22. Write the output when the data 'Primary Key' is set to the text < in Access?

- A) Primary key
- B) primary key
- C) Primary Key
- D) PRIMARY KEY

Answer: A) Primary key

23. Which type of E - Commerce is payment Gateway?

- A) g2b
- B) b2c
- C) g2c
- D) b2b

Answer: C) g2c

24. What is the output of the following html code? <html><body> <p>NIMI^{CHENNAI}</p> </body></html>

- A) NIMI - CHENNAI
- B) NIMI_{chennai}

- C) NIMI^{Chennai}
- D) NIMI chennai

Answer: C) NIMI^{Chennai}

25. Which validation rule allows exactly digits for number fields in Access?

- A) Is Null or Between 100000 and 99999
- B) Is Null or < = 99999
- C) Is Null or Like ??????
- D) Is Null or >= 0 AND< = 99999

Answer: D) Is Null or >= 0 AND< = 99999

26. Which character is used to represent parent directory in Linux?

- A) "~"
- B) "*"
- C) ".."
- D) "."

Answer: C) ".."

27. What is the full form of ADSL?

- A) Automatic Digital Subscriber Line
- B) Asynchronous Digital Subscriber Line
- C) Asymmetrical Digital System Line
- D) Asymmetrical Digital Subscriber Line

Answer: D) Asymmetrical Digital Subscriber Line

28. What will be the output of the following VBA code?
<code>Sub test()
x = 'institutue'
Debug.print Format(x,'>')
End sub

- A) institute
- B) instiTUTE
- C) Institute
- D) INSTITUTE

Answer: C) Institute

29. How does the single element in a worksheet known as in Excel?

- A) Column
- B) Range
- C) Row
- D) Cell

Answer: D) Cell

30. What is the maximum limit of column in MS Excel 2010?

- A) 16843
- B) 16348
- C) 16384
- D) 16438

Answer: C) 16384

31. What is the purpose of Nero StartSmart?

- A) Format HDD
- B) Format pen drive
- C) Burn CD/DVD
- D) Format CD/DVD

Answer: C) Burn CD/DVD

32. Which group includes superscript, subscript, strike through options in MS Word?

- A) Font
- B) Style
- C) Clipboard
- D) Paragraph

Answer: A) Font

33. Which command is used to hide the file?

- A) attrib +h filename
- B) attrib \h filename
- C) attrib /h filename
- D) attrib -h filename

Answer: A) attrib +h filename

34. Which shortcut key is used to create a new slide in power point?

- A) Ctrl + N
- B) Ctrl + C
- C) Ctrl + M
- D) Ctrl + S

Answer: C) Ctrl + M

35. Which is used to publish the webpage to a web hosting server?

- A) Http
- B) Blogger
- C) Kompozer
- D) PHP

Answer: C) Kompozer

36. What type of device is computer?

- A) Electrical device
- B) Electronic device
- C) Electro magnetic
- D) Electro mechanical

Answer: B) Electronic device

37. Which sequence of operation is required to remove numbering from a list of data?

- A) Bullet button - select bullets from bullets list
- B) Bullet button - select none from bullet type
- C) Number button - select none from number type
- D) Number button - select number from number list

Answer: C) Number button - select none from number type

38. How many panes are there in backstage view in power point 2010?

- A) 9
- B) 5
- C) 7
- D) 3

Answer: D) 3

39. Which acts as an intermediate between a user and a computer?

- A) Macros
- B) MS Office
- C) Operating system
- D) Antivirus

Answer: C) Operating system

40. What is called the unauthorized control/access over the computer system and destroys the data?

- A) Cyber - stalking
- B) Defamation
- C) Hacking
- D) Carding

Answer: C) Hacking

41. Which shortcut key is used to open the Visual Basic Editor In VBA?

A) Shift + F11

B) Shift + Ctrl + F11

C) Alt + F11

D) Ctrl + F11

Answer: C) Alt + F11

42. Which Linux command is used to sort the text file ?network? in descending order?

- A) Sort / r network
- B) Sort \ r network
- C) Sort + r network
- D) Sort - r network

Answer: D) Sort - r network

43. What is the abbreviation of CGI?

- A) Common Gateway Interface
- B) Common Gateway Interconnection
- C) Computer Gateway Interface
- D) Computer Gateway Interconnection

Answer: A) Common Gateway Interface

44. What is the file extension of Excel 2010?

- A) xlsx
- B) xlsx
- C) xls
- D) xlsb

Answer: B) xlsx

45. Which keyword is used to declare the variables in project scope

- A) Public
- B) Private
- C) Protect
- D) Static

Answer: A) Public

46. How many different values can be returned by the error name property in javascript ?

- A) 5
- B) 3
- C) 6
- D) 4

Answer: C) 6

47. What is the output of the following html? <html> <body> <h2>NIMI<small>CHENNAI</small> formatting</h2> </body> </html>

- A) NIMI chennaiformatting
- B) NIMI CHENNAI
- C) NIMICHENNAIformatting
- D) NIMI chennai

Answer: A) NIMI chennaiformatting

48. Which bar is used to display the sheet information and insertion point location in MS Excel?

- A) Title Bar
- B) Ruler
- C) Status Bar
- D) Scroll Bar

Answer: C) Status Bar

49. Which statement is used to execute code after try and catch?

- A) Finally
- B) Type error
- C) Throw
- D) Syntax error

Answer: A) Finally

50. Which html tag is used to add a row in a table?

- A) <cr> and </cr> B) <td> and </td>
C) <tr> and </tr> D) <th> and </th>

Answer: C) <tr> and </tr>

51. Which simplifies the work to be eliminating or rewriting the code in VBA?

- A) Class B) Macros
C) Functions D) Object

Answer: B) Macros

52. What should be done, if the pen drive is not deducted?

- A) Device Manger - right click on USB root hub - scan for hardware changes
B) Device Manger - right click on USB root hub - disable device
C) Device Manger - right click on USB root hub - Update drives
D) Device Manger - right click on USB root hub - enable device

Answer: D) Device Manger - right click on USB root hub - enable device

53. Which object is member of the workbook?

- A) Workbook B) Range
C) Sheets D) Worksheet

Answer: D) Worksheet

54. How do you add a link which will allow the visitor to send an email from the page?

- A)
B) <href = "mailto">
C)
D) <a="mailto">

**Answer: C) **

55. Which function returns the difference between two date values based on the interval specified in VBA?

- A) Day() B) Datediff()
C) Daydiff() D) Datedif()

Answer: B) Datediff()

56. Which method joins all array element into string with specified separator?

- A) Join() B) To string()
C) Push() D) Pop()

Answer: A) Join()

57. Which one of the following is a effect option in power point presentation?

- A) Diamond B) Push
C) Fade D) Reveal

Answer: A) Diamond

58. Which type of variable cannot be declared within a procedure in VBA?

- A) Global scope B) Local scope
C) Module scope D) Project scope

Answer: C) Module scope

59. Which program is used to enable the devices to work with OS ?

- A) Device driver B) Antivirus
C) System Software D) Application Software

Answer: A) Device driver

60. What is the purpose of length property in array?

- A) Returns number of characters B) Returns number of array element
C) Returns number of highest array index D) Returns number of fields in object array

Answer: B) Returns number of array element

61. Which button allows a single choice within a limited set of mutually exclusive choice?

- A) Spin button B) Toggle button
C) Option button D) Button

Answer: C) Option button

62. Which is the process of ensuring the data, transactions, communication or documents are genuine?

- A) Integrity B) Availability
C) Confidentiality D) Authenticity

Answer: D) Authenticity

63. Which feature in Javascript has properties and methods

- A) Controls B) Function
C) Object D) Array

Answer: C) Object

64. Which method is used to add new element to an array?

- A) Pop() B) Join()
C) Push() D) Shift()

Answer: C) Push()

65. Which view is used to arrange table data in different graphical layouts to summarize data?

- A) Data sheet view B) Pivot chart view
C) Design view D) Table view

Answer: B) Pivot chart view

66. Which method removes the last elements from an array?

- A) Join() B) Pop()

C) Shift() D) Push()

Answer: B) Pop()

67. What is the purpose of Ctrl + Q key is the Gateway of Tally screen?

- A) Close the tally screen B) Exit without confirmation
C) Exit with confirmation D) Quit tally current screen

Answer: B) Exit without confirmation

68. What is the shortcut key to export the report in ASCII, SDF, HTML or XML format?

- A) Alt + E B) Alt + D
C) Alt + C D) Alt + X

Answer: A) Alt + E

69. Which is a proper object hierarchy in VBA?

- A) Worksheet, Workbook, Application, Range B) Application, Workbook, Worksheet, Range
C) Range, Application, Worksheet, Workbook D) Range, Worksheet, Workbook, Application

Answer: B) Application, Workbook, Worksheet, Range

70. Which command is used to store the active document permanently?

- A) Save as B) Send
C) Prepare D) Save

Answer: D) Save

71. Which topology combines characteristics of linear bus and star topologies?

- A) Star B) Tree
C) Bus D) Mesh

Answer: B) Tree

72. Which ratio evaluate the availability of cash to pay debit?

- A) Debit ratio B) Activity ratio
C) Liquidity ratio D) Market ratio

Answer: C) Liquidity ratio

73. What is the main electronic component of the first generation computer?

- A) Vacuum tubes B) Integrated circuit
C) Transistors D) Microprocess

Answer: A) Vacuum tubes

74. Which template makes specify common design elements in all slides in the presentation?

- A) Data template B) User template
C) Fax template D) Master template

Answer: D) Master template

75. What is the maximum limit of rows in MS Excel 2010?

- A) 1048576 B) 1084576
C) 1048567 D) 1084567

Answer: A) 1048576

76. Which key word is used to declare the variable in VBA?

- A) Declare B) Dim
C) AS D) Sub

Answer: B) Dim

77. Which control is used to increase or decrease a value, such as a number time or date?

- A) Combo Box B) Toggle Button
C) Scroll Bar D) Spin Button

Answer: D) Spin Button

78. Which shortcut key is used to invoke thesaurus dialog box in MS Word?

- A) Ctrl+F7 B) Shift+F7
C) Ctrl+Alt+F7 D) Alt+F7

Answer: B) Shift+F7

79. Which is used to repeats the same steps in case of frequency needed actions in VBA?

- A) Macros B) Functions
C) Class D) Object

Answer: A) Macros

80. Which function key is used to open save as dialogue box in MS Excel?

- A) F12 B) F7
C) F5 D) F2

Answer: A) F12

81. Which software interface the major hardware components of the computer with OS?

- A) POST B) BIOS
C) CMOS D) DOS

Answer: B) BIOS

82. Which type of work book method cannot be modified in VBA?

- A) Close B) Save
C) Save As D) Protect

Answer: D) Protect

83. Which type of variable can be accessed or used by subroutines outside the modules in VBA?

- A) Static B) Private
C) Protect D) Public

Answer: D) Public

84. How many numeric data types available in Excel VBA?

- A) 7
- B) 8
- C) 4
- D) 5

Answer: A) 7

85. Which variable are deleted in JavaScript when the page is closed?

- A) Function variable
- B) Global variable
- C) Local variable
- D) Object variable

Answer: B) Global variable

86. Which key is used to make multiple line in a single cell?

- A) Tab + Enter
- B) Ctrl + Enter
- C) Shift + Enter
- D) Alt + Enter

Answer: D) Alt + Enter

87. Which shortcut key is used to shut a company from the gateway of Tally screen?

- A) Alt + F3
- B) Alt + F7
- C) Alt + F1
- D) Alt + F5

Answer: C) Alt + F1

88. What is the function of OS?

- A) process & memory management
- B) word processing
- C) drawing pictures
- D) calculation

Answer: A) process & memory management

89. What is the extension of applet files in control panel?

- A) . Cpl
- B) . Csl
- C) . Ctl
- D) . Cal

Answer: A) . Cpl

90. Which scope of E- Commerce business platforms like amazon, ebay, etc?

- A) Local
- B) National
- C) Global
- D) Virtual

Answer: C) Global

91. Which option is used to insert the related hints of a slide?

- A) Slide Master
- B) Presentation Master
- C) Note Master
- D) Hints Master

Answer: C) Note Master

92. What is the purpose of security feature in Tally?

- A) Provides option for data backup
- B) Provides budget option

- C) Provides option to upload reports
- D) Provides statement of accounts

Answer: A) Provides option for data backup

93. Which view hides the hidden slides in Power Point?

- A) Reading view
- B) Normal
- C) Slide Sorter
- D) Notes Page

Answer: A) Reading view

94. What is the purpose of expansion slot in mother board ?

- A) To insert the additional peripherals
- B) To insert the keyboard
- C) To insert the mouse
- D) To insert the RAM

Answer: A) To insert the additional peripherals

95. Which menu is used to select a predefined chart style?

- A) Animation
- B) Transitions
- C) Design
- D) Slide show

Answer: C) Design

96. Which is the first general purpose programmable electronic computer?

- A) ENIAC
- B) EDVAC
- C) EDSAC
- D) UNIVAC

Answer: A) ENIAC

97. How Cells are named in MS Excel?

- A) Alphanumerically
- B) Special Character
- C) Alphabetically
- D) Numerically

Answer: A) Alphanumerically

98. Which function is used to add the values in a range?

- A) ABS()
- B) Sumif()
- C) Sum()
- D) Count()

Answer: C) Sum()

99. Which DOS command is used to create a text file?

- A) Dir
- B) List
- C) Type
- D) Copycon

Answer: D) Copycon

100. Which item, contains text graphics, charts, sound, video, etc., in power point

- A) Slides
- B) Handouts
- C) Folder
- D) Desktop screen

Answer: A) Slides