

Monthly Exam February 2026

Q. ID: ITISKILL61415E

February 2026

GOVT ITI MEN MANGALORE

Question Paper

Duration: 45 Mins

Total Marks: 50

ID: ITISKILL61415E

Student Name: _____ Roll No: _____

1. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+U
C) Ctrl+S
- B) Ctrl+I
D) Ctrl+B

2. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Cut
C) Save
- B) Print
D) Undo

3. If one can use a computer and the internet comfortably. It is called _____?

- A) Cultural Literacy
C) Language Literacy
- B) Sports Literacy
D) Digital Literacy

4. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Grocery app
C) Shopping app
- B) Use a dictionary app
D) Cosmetics store app

5. Now or never close, summary close and question close are 3 important ____.

- A) Probing techniques
C) Closing Techniques
- B) Opening techniques
D) Discount

6. The government collects ____ from the citizens.

- A) Loan
C) Tax
- B) Deductions
D) Conveyance

7. A mobile application or App is a software that is made to be used on a _____.

- A) smart device like a smartphone or tablet
C) Calculator
- B) Washing machine
D) All of these

8. A child was working in the computer lab which had many computers. The word 'computers' is in the ____ form.

- A) Maximum
C) Plural
- B) Less
D) Minimum

9. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as _____.

- A) Online meeting
C) Physical Meeting
- B) Offline Meeting
D) None of these

10. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ ?

- A) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ
C) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು.
- B) Gardening | ತೋಟಗಾರಿಕೆ
D) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.

11. RTI means _____.

- A) Right to Information
C) Right to Inform
- B) Road Transport Institute
D) Right to Insurance

12. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and ____?

- A) Some information about his responsibilities
C) Team mates
- B) Senior name
D) His needs

13. We need an _____ and a search engine to access the information on the web.

- A) Data cable
C) Key board
- B) Internet connection
D) Mouse

14. A formal interaction between students and a guest speaker is known as _____.

- A) time pass
C) Group meeting
- B) A casual chat
D) Guest lecture

15. Sudha just delivered a baby. For how long is she entitled to take a maternity leave as an employee?

- A) 5 months
C) 26 weeks
- B) One year
D) 2 months

16. Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" _____.

| ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ.

"teacher / school / worked / she / a / as" _____

- A) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
B) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
C) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
D) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

17. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

- A) know your office | ನಿಮ್ಮ ಕಛೇರಿ ತಿಳಿದಿದೆ
B) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ
C) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ
D) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ

18. Which website to use to book the train tickets

- A) [http://www . india.gov.in/](http://www.india.gov.in/) B) [http: /www . igod.gov.in](http://www . igod.gov.in)
C) [https:/ myaadhaar.uidai. gov.in](https://myaadhaar.uidai.gov.in) D) [http:/ www .irctc. co.in](http://www .irctc. co.in)

19. Which is not a type of non-verbal communication ?

- A) E-mail B) Facial expression
C) Hand movements D) Eye-contact

20. _____ is a belief/idea which may not be true.

- A) Gender B) Stereotype
C) Sex D) Feminine

21. _____ can be a physical, mental, or emotional reaction, that makes us feel worried.

- A) Food B) Action
C) Stress D) Job

22. Fill in the blank with present progressive tense of the verb. "The train _____ through the tunnel". | ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಲಿಲ ಉದ್ಗತೆಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "The train _____ through the tunnel"

_____ through the tunnel"

- A) passed B) is passing
C) was passing D) had passed

23. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Adjective B) Spellings
C) Verb D) Naming words

24. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is

what we _____?.

- A) Do not enjoy B) Feel, Experience and Enjoy
C) Buy from vegetable shop D) Pay with Gpay

25. Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to any WiFi network available B) Connect to any WiFi network shared by a stranger.
C) Connect to a Wi-Fi network he is familiar with D) Do not connect to any Wifi network that needs a password. It may not be safe.

26. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an_____.

- A) Self-employed person B) Seller
C) Entrepreneur D) Distributor

27. A _____ is something you really want in life. You plan and take the right actions to make it happen.

- A) None of these B) Dream
C) Desire D) Goal

28. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Take leave B) Attend party
C) Be prepared about the topic D) Attend classes

29. A company is asking for money for applying for a job from Ruhi. She realized that it must be a _____ job.

- A) good B) fake
C) great D) real

30. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Salary Account B) None of these
C) Fixed Deposit D) Piggy Bank

31. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Make sure the customer is happy B) Quickly give another packet of milk
C) Say sorry to the customer D) Get angry with the customer

32. Time management _____. | ಸಮಯ ನಿರ್ವಹಣೆ _____

- A) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ B) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ

C) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು

D) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

C) Instagram

D) WhatsApp

33. One must choose the career path based on the changing_____.

A) Cities

B) Abilities

C) Market demands

D) Interests

34. The secret to growing your business is to choose the right _____ to support your growth

A) Family

B) Team

C) Friends

D) Clothes

35. A resume should be _____. | ಪುನರಾರಂಭವು _____ ಆಗಿರಬೇಕು

A) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ

B) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ

C) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣೆಗಳನ್ನು ಹೊಂದಿದೆ

D) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ

36. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

A) Credit

B) Digital transaction

C) Cheque payment

D) Cash Payment

37. Clear communication leads to _____.

A) Slow work

B) Faster work

C) Opposite work

D) Different work

38. The pronoun 'I' is used for _____.

A) Myself

B) Other

C) That

D) Many

39. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

A) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

B) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

C) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ

D) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

40. Which communication method should be used to share confidential information and documents in the workplace?

A) Email

B) Phone

41. Conflict in workplace affects ____?.

A) salary

B) ability to work

C) environment

D) weather

42. A diverse workplace increases _____.

A) Workload

B) Tension

C) Productivity

D) Stress

43. Select the example of a product from the options.

A) Bike repair

B) Shirt

C) Parlour service

D) Home painting

44. How can a professional network support your career growth?

A) By organizing social parties

B) By giving financial loans

C) By sharing knowledge and professional guidance

D) By offering free travel discounts

45. During an industrial visit or an interview we have to dress ____?.

A) casually

B) formally

C) in pajamas

D) dirty

46. Which of the following is not a part of decision-making?

A) Implement decision

B) Generate options

C) Performance

D) Identify problem

47. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

A) Long time, no see!

B) Thank you!

C) What are you doing here?

D) Take care!

48. What does a market scan help us do?

A) Identify different career pathways

B) Get better at sports

C) None of these

D) Learn new hobbies

49. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

A) Swiggy

B) Freshersworld

C) Myntra

D) Urban Company

50. Subir wants to celebrate all festivals at his workplace. This shows that he is _____.

A) Silent

B) Disciplined

C) Inclusive

D) Productive