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1. A child was working in the computer lab which had many computers. The word 'computers' is in the ____ form.

- A) Less
C) Minimum
- B) Plural**
D) Maximum

2. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Spellings
C) Verb
- B) Adjective
D) Naming words

3. The pronoun 'I' is used for _____.

- A) Many
C) Other
- B) Myself**
D) That

4. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

- A) Long time, no see!**
C) Thank you!
- B) What are you doing here?
D) Take care!

5. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Attend party
C) Be prepared about the topic
- B) Attend classes
D) Take leave

6. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and ____?.

- A) Team mates
C) His needs
- B) Senior name
D) Some information about his responsibilities

7. Which of the following is not a part of decision-making?

- A) Identify problem
C) Implement decision
- B) Generate options
D) Performance

8. One must choose the career path based on the changing _____.

- A) Interests
C) Cities
- B) Abilities
D) Market demands

9. What does a market scan help us do?

- A) Learn new hobbies
C) Identify different career pathways
- B) Get better at sports
D) None of these

10. A ____ is something you really want in life. You plan and take the right actions to make it happen.

- A) Dream
C) Goal
- B) Desire
D) None of these

11. Clear communication leads to _____.

- A) Different work
C) Slow work
- B) Opposite work
D) Faster work

12. Which is not a type of non-verbal communication ?

- A) E-mail**
C) Hand movements
- B) Eye-contact
D) Facial expression

13. Which communication method should be used to share confidential information and documents in the workplace?

- A) WhatsApp
C) Instagram
- B) Email (Correct)**
D) Phone

14. Conflict in workplace affects ____?.

- A) ability to work**
C) environment
- B) salary
D) weather

15. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Say sorry to the customer
C) Make sure the customer is happy
- B) Quickly give another packet of milk
D) Get angry with the customer

16. Now or never close, summary close and question close are 3 important _____.

- A) Opening techniques
C) Closing Techniques
- B) Probing techniques
D) Discount

17. _____ is a belief/idea which may not be true.

- A) Sex
C) Stereotype
- B) Gender
D) Feminine

18. A diverse workplace increases _____.

- A) Productivity**
C) Stress
- B) Workload
D) Tension

19. Subir wants to celebrate all festivals at his workplace. This

shows that he is _____.

- A) **Inclusive** B) Productive
C) Disciplined D) Silent

20. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an _____.

- A) Seller **B) Self-employed person**
C) Entrepreneur D) Distributor

21. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is what we _____?

- A) Buy from vegetable shop **B) Feel, Experience and Enjoy**
C) Pay with Gpay D) Do not enjoy

22. Select the example of a product from the options.

- A) Home painting B) Parlour service
C) Shirt D) Bike repair

23. The secret to growing your business is to choose the right _____ to support your growth

- A) Clothes B) Family
C) Friends **D) Team**

24. If one can use a computer and the internet comfortably. It is called _____?

- A) Sports Literacy **B) Digital Literacy**
C) Cultural Literacy D) Language Literacy

25. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+S B) Ctrl+B
C) Ctrl+U D) Ctrl+I

26. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Save B) Print
C) Undo D) Cut

27. Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to a Wi-Fi network he is familiar with** B) Connect to any WiFi network available
C) Do not connect to any Wifi network that needs a password. It may not be safe. stranger. D) Connect to any WiFi network shared by a

28. We need an _____ and a search engine to access the information on the web.

- A) Internet connection** B) Mouse

- C) Data cable (Incorrect) D) Key board

29. Which website to use to book the train tickets

- A) [http://www . india.gov.in/](http://www.india.gov.in/) B) [https:// myaadhaar.uidai.gov.in](https://myaadhaar.uidai.gov.in)
C) [http:// www .irctc. co.in](http://www.irctc.co.in) D) [http: /www . igod.gov.in](http://www.igod.gov.in)

30. A mobile application or App is a software that is made to be used on a _____.

- A) Calculator B) Washing machine
C) smart device like a smartphone or tablet D) All of these

31. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Shopping app **B) Use a dictionary app**
C) Grocery app D) Cosmetics store app

32. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as _____.

- A) Online meeting** B) Physical Meeting
C) Offline Meeting D) None of these

33. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Cash Payment **B) Digital transaction**
C) Cheque payment D) Credit

34. The government collects _____ from the citizens.

- A) Loan **B) Tax**
C) Deductions D) Conveyance

35. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Fixed Deposit B) Salary Account
C) Piggy Bank D) None of these

36. RTI means _____.

- A) Road Transport Institute B) Right to Insurance
C) Right to Inform **D) Right to Information**

37. Sudha just delivered a baby. For how long is she entitled to take a maternity leave as an employee?

- A) 2 months B) 5 months
C) 26 weeks D) One year

38. During an industrial visit or an interview we have to dress _____?

A) formally

B) dirty

C) in pajamas

D) casually

39. _____ can be a physical, mental, or emotional reaction, that makes us feel worried.

A) Stress

B) Food

C) Job

D) Action

40. How can a professional network support your career growth?

A) By offering free travel discounts

B) By sharing knowledge and professional guidance

C) By organizing social parties

D) By giving financial loans

41. A formal interaction between students and a guest speaker is known as _____.

A) Group meeting (Incorrect) B) Guest lecture

C) A casual chat

D) time pass

42. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

A) Freshersworld

B) Urban Company

C) Swiggy

D) Myntra

43. A company is asking for money for applying for a job from Ruhi. She realized that it must be a _____ job.

A) good

B) real

C) fake

D) great

44. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

A) know your office | ನಿಮ್ಮ ಕಚೇರಿ ತಿಳಿದಿದೆ

B) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ

C) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ

D) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ

45. Time management _____. | ಸಮಯ ನಿರ್ವಹಣೆ _____

A) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

B) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು

C) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ

D) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ

46. A resume should be _____. | ಪುನರಾರಂಭವು _____ ಆಗಿರಬೇಕು

A) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ

B) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ

C) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ

D) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ

47. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

A) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ

B) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

C) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

D) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

48. Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" _____.

| ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ.

"teacher / school / worked / she / a / as" _____

A) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

B) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

C) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕಿ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

D) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

49. Fill in the blank with present progressive tense of the verb. "The train _____ through the tunnel". | ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಯ ಉದ್ದಿಗತಿಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "The train _____ through the tunnel"

A) passed

B) is passing

C) had passed

D) was passing

50. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ ?

A) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.

B) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು.

C) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ

D) Gardening | ತೋಟಗಾರಿಕೆ