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1. A child was working in the computer lab which had many computers. The word 'computers' is in the \_\_\_\_\_ form.

- A) Less  
C) Minimum  
B) **Plural (Correct)**  
D) Maximum

2. Pronouns (ex: he, she, her) can be used in the place of \_\_\_\_\_.

- A) Spellings  
C) Verb (Incorrect)  
B) Adjective  
D) **Naming words**

3. The pronoun 'I' is used for \_\_\_\_\_.

- A) Many (Incorrect)  
C) Other  
B) **Myself**  
D) That

4. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

- A) **Long time, no see! (Correct)**  
C) Thank you!  
B) What are you doing here?  
D) Take care!

5. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Attend party  
C) **Be prepared about the topic (Correct)**  
B) Attend classes  
D) Take leave

6. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and \_\_\_\_\_?

- A) Team mates  
C) His needs (Incorrect)  
B) Senior name  
D) **Some information about his responsibilities**

7. Which of the following is not a part of decision-making?

- A) Identify problem  
C) Implement decision  
B) Generate options  
D) **Performance (Correct)**

8. One must choose the career path based on the changing \_\_\_\_\_.

- A) Interests  
C) Cities  
B) Abilities  
D) **Market demands (Correct)**

9. What does a market scan help us do?

- A) Learn new hobbies  
B) Get better at sports

C) **Identify different career pathways**

D) None of these (Incorrect)

10. A \_\_\_\_\_ is something you really want in life. You plan and take the right actions to make it happen.

- A) Dream (Incorrect)  
C) **Goal**  
B) Desire  
D) None of these

11. Clear communication leads to \_\_\_\_\_.

- A) Different work  
C) Slow work  
B) Opposite work  
D) **Faster work (Correct)**

12. Which is not a type of non-verbal communication ?

- A) **E-mail (Correct)**  
C) Hand movements  
B) Eye-contact  
D) Facial expression

13. Which communication method should be used to share confidential information and documents in the workplace?

- A) WhatsApp  
C) Instagram  
B) **Email (Correct)**  
D) Phone

14. Conflict in workplace affects \_\_\_\_\_?

- A) **ability to work**  
C) environment  
B) salary  
D) weather (Incorrect)

15. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Say sorry to the customer  
C) Make sure the customer is happy  
B) Quickly give another packet of milk  
D) **Get angry with the customer (Correct)**

16. Now or never close, summary close and question close are 3 important \_\_\_\_\_.

- A) Opening techniques  
C) **Closing Techniques (Correct)**  
B) Probing techniques  
D) Discount

17. \_\_\_\_\_ is a belief/idea which may not be true.

- A) Sex  
C) **Stereotype (Correct)**  
B) Gender  
D) Feminine

18. A diverse workplace increases \_\_\_\_\_.

- A) Productivity (Correct)** B) Workload  
C) Stress D) Tension

19. Subir wants to celebrate all festivals at his workplace. This shows that he is \_\_\_\_\_.

- A) Inclusive (Correct)** B) Productive  
C) Disciplined D) Silent

20. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an \_\_\_\_\_.

- A) Seller **B) Self-employed person**  
C) Entrepreneur (Incorrect) D) Distributor

21. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is what we \_\_\_\_\_?

- A) Buy from vegetable shop **B) Feel, Experience and Enjoy (Correct)**  
C) Pay with Gpay D) Do not enjoy

22. Select the example of a product from the options.

- A) Home painting B) Parlour service  
**C) Shirt (Correct)** D) Bike repair

23. The secret to growing your business is to choose the right \_\_\_\_\_ to support your growth

- A) Clothes B) Family  
C) Friends **D) Team (Correct)**

24. If one can use a computer and the internet comfortably. It is called \_\_\_\_\_?

- A) Sports Literacy **B) Digital Literacy**  
C) Cultural Literacy (Incorrect) D) Language Literacy

25. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+S B) Ctrl+B  
**C) Ctrl+U (Correct)** D) Ctrl+I

26. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Save B) Print  
**C) Undo (Correct)** D) Cut

27. Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to a Wi-Fi network he is familiar with** B) Connect to any WiFi network available (Incorrect)

- C) Do not connect to any Wifi network that needs a password. It may not be safe. stranger. D) Connect to any WiFi network shared by a

28. We need an \_\_\_\_\_ and a search engine to access the information on the web.

- A) Internet connection (Correct)** B) Mouse  
C) Data cable D) Key board

29. Which website to use to book the train tickets

- A) [http://www . india.gov.in/](http://www.india.gov.in/) B) [https:/ myaadhaar.uidai.gov.in](https://myaadhaar.uidai.gov.in)  
**C) [http:/ www .irctc. co.in](http://www.irctc.co.in) (Correct)** D) [http: /www . igod.gov.in](http://www.igod.gov.in)

30. A mobile application or App is a software that is made to be used on a \_\_\_\_\_.

- A) Calculator B) Washing machine  
**C) smart device like a smartphone or tablet (Correct)** D) All of these

31. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Shopping app **B) Use a dictionary app**  
C) Grocery app (Incorrect) D) Cosmetics store app

32. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as \_\_\_\_\_.

- A) Online meeting** B) Physical Meeting  
C) Offline Meeting D) None of these (Incorrect)

33. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Cash Payment **B) Digital transaction**  
C) Cheque payment D) Credit (Incorrect)

34. The government collects \_\_\_\_\_ from the citizens.

- A) Loan **B) Tax (Correct)**  
C) Deductions D) Conveyance

35. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Fixed Deposit B) Salary Account  
**C) Piggy Bank (Correct)** D) None of these

36. RTI means \_\_\_\_\_.

- A) Road Transport Institute B) Right to Insurance

C) Right to Inform

**D) Right to Information (Correct)**

37. Sudha just delivered a baby. For how long is she entitled to take a maternity leave as an employee?

A) 2 months

B) 5 months

**C) 26 weeks**

D) One year (Incorrect)

38. During an industrial visit or an interview we have to dress \_\_\_\_?.

**A) formally (Correct)**

B) dirty

C) in pajamas

D) casually

39. \_\_\_\_ can be a physical, mental, or emotional reaction, that makes us feel worried.

**A) Stress (Correct)**

B) Food

C) Job

D) Action

40. How can a professional network support your career growth?

A) By offering free travel discounts

**B) By sharing knowledge and professional guidance**

C) By organizing social parties

D) By giving financial loans (Incorrect)

41. A formal interaction between students and a guest speaker is known as \_\_\_\_.

A) Group meeting

**B) Guest lecture (Correct)**

C) A casual chat

D) time pass

42. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

**A) Freshersworld**

B) Urban Company (Incorrect)

C) Swiggy

D) Myntra

43. A company is asking for money for applying for a job from Ruhi. She realized that it must be a \_\_\_\_ job.

A) good (Incorrect)

B) real

**C) fake**

D) great

44. To grow yourself you must \_\_\_\_\_. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು \_\_\_\_\_

A) know your office | ನಿಮ್ಮ ಕಛೇರಿ ತಿಳಿದಿದೆ

**B) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ**

C) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ

D) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ (Incorrect)

45. Time management \_\_\_\_\_. | ಸಮಯ ನಿರ್ವಹಣೆ \_\_\_\_\_

**A) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ (Correct)**

B) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು

C) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ

D) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ

46. A resume should be \_\_\_\_\_. | ಪುನರಾರಂಭವು \_\_\_\_\_ ಆಗಿರಬೇಕು

**A) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ (Correct)**

B) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ

C) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ

D) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ

47. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

A) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ

B) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

C) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

**D) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ (Correct)**

48. Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" \_\_\_\_\_.

| ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ. "teacher / school / worked / she / a / as" \_\_\_\_\_

A) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

**B) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು**

C) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು (Incorrect)

D) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

49. Fill in the blank with present progressive tense of the verb. "The train \_\_\_\_\_ through the tunnel". | ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಶೀಲ ಉದ್ಧಿಗ್ನತೆಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "The train \_\_\_\_\_ through the tunnel"

A) passed

**B) is passing (Correct)**

C) had passed

D) was passing

50. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ?

**A) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.**

B) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು.

C) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ  
D) Gardening | ತೋಟಗಾರಿಕೆ  
(Incorrect)