

ITI Quiz - 26-Jul-2026

08:25 PM

Q. ID: ITISKILL5594AV

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Question Paper

Duration: 30 Mins

Total Marks: 511

ID: ITISKILL5594AV

Student Name: _____ Roll No: _____

1. Which single character escape sequence represents 'line feed' JavaScript?

- A) n
- B) f
- C) t
- D) b

2. Which operator is used to check both value and type in javascript?

- A) " = = "
- B) " = "
- C) " = = = "
- D) " # "

3. Which function returns the day of the month (number from 1 to 31) given date value in VBA?

- A) Date()
- B) Date part()
- C) Month()
- D) Day()

4. Which option is used to change the direction where the cursor moves when you press the enter key in Excel?

- A) Excel options AdvanceEnable auto complete for cell values
- B) Excel optionsAdvance?Enable fill handle and cell drag and drop
- C) Excel optionsAdvance choose direction by clicking down arrow next to check box
- D) Excel optionsAdvance?Extend data range formats

5. What is the full form of UDF in VBA?

- A) User Data Functions
- B) Undefined Functions
- C) Used Data Functions
- D) User Defined Functions

6. What is the purpose of gutter margin?

- A) Margin that is added to the outside of the page when printing
- B) Margin that is added to the right margin when printing
- C) Margin that is added to binding side of page when printing
- D) Margin that is added to the left margin when printing

7. What is the correct syntax for making a hyperlink?

- A) <url = "http://nimi.gov.in">nimi
- B) <http://nimi.gov.in?
- C) nimi
- D) nimi

8. What is called double clicking an object in VBA?

- A) Methods
- B) Events
- C) Macros
- D) Procedures

9. What is called the interconnected computer systems located at different places?

- A) computer network
- B) computer layout
- C) internet
- D) connectivity of computer

10. Which tab in Excel is used for proofing, protecting, and marking up a spread sheet?

- A) Review
- B) Formula
- C) Data
- D) View

11. What is the purpose of length property in array?

- A) Returns number of fields in object array
- B) Returns number of highest array index
- C) Returns number of characters
- D) Returns number of array element

12. Which function is used to add the values in a range?

- A) Sum()
- B) Sumif()
- C) ABS()
- D) Count()

13. What will be the output of the following HTML code?

<html> <body> <p>NIMI</p><p>CHENNAI</p> </body> </html>

- A) NIMI CHENNAI
- B) CHENNAI NIMI
- C) NIMI
 CHENNAI
- D) CHENNAI
 NIMI

14. Which web server provides good customer support if it had any issues?

- A) Nginx
- B) Lite speed
- C) Apache
- D) IIS

15. Which is the layer 3 in OSI model?

- A) Network layer
- B) Physical layer
- C) Data link layer
- D) Session layer

16. What is the another name for keywords in VBA?

- A) User defined words
- B) Variables
- C) Literals
- D) Reserved words

17. Which method removes the last elements from an array?

- A) Push()
- B) Join()
- C) Shift()
- D) Pop()

18. Which is the correct html tag for creating password field

- A) <input type = "password">
- B) <input type = "passcode">
- C) <text type = "password">
- D) <input type = "pwd">

19. Which layer is the layer 2 in OSI network model?

- A) Physical layer
- B) Transport layer
- C) Data link layer
- D) Session layer

20. Which is used to access individual value in an array?

- A) Table Number
- B) Content Number
- C) Variable Number
- D) Element Number

21. Which operators are concatenation operator in VBA?

- A) + and -
- B) & and *
- C) & and -
- D) & and +

22. Which is the first general purpose programmable electronic computer?

- A) UNIVAC
- B) ENIAC
- C) EDVAC
- D) EDSAC

23. What is the speed of standard 10 base T cable?

- A) 10 mbps
- B) 100 mbps
- C) 100 kbps
- D) 1 mbps

24. What is the file extension of Excel 2010?

- A) xlsx
- B) xlsx
- C) xls
- D) xlsb

25. What is the purpose of OLX web site?

- A) Buying and selling products
- B) Searching Documents
- C) Uploading Files
- D) Recovering files

26. Which part in loop evaluates the conditions?

- A) Looping part
- B) Increment /Decrement part
- C) Condition part
- D) Initialisation part

27. Which shortcut key is used to set the properties of form while designing?

- A) Alt + F4
- B) F4
- C) Shift + F4
- D) Ctrl + F4

28. What is the full form of TOC?

- A) Table of content
- B) Text of content
- C) Terminator of content
- D) Time of calculation

29. Where does the file name of the active document displays?

- A) title bar
- B) status bar
- C) task bar
- D) menu bar

30. Which one is used as authentication for pairing bluetooth devices?

- A) Passcode
- B) Password
- C) Keyboard
- D) Keycode

31. Which key is used to declare a variable in javascript?

- A) var
- B) dim
- C) const
- D) dec

32. Which shortcut key is used to open VBA Editor from the Excel worksheet?

- A) Ctrl + V
- B) Ctrl + F11
- C) Alt + F11
- D) Ctrl + F7

33. Which shortcut key is used to copy and paste a file folder?

- A) Ctrl+ X and Ctrl + V
- B) Ctrl + C and Ctrl + V
- C) Ctrl + Z and Ctrl + V
- D) Ctrl + A and Ctrl + V

34. Which key is used to open CMOS setup utility?

- A) Tab
- B) Del
- C) Alt
- D) Enter

35. Which option is used to store the duplicate of the active document permanently?

- A) Save
- B) Send
- C) Save as
- D) Rename

36. What is the full form of TCP?

- A) Transport Control Protocol
- B) Transfer Control Protocol
- C) Transmission Control Protocol
- D) Test Control Protocol

37. Which bar is used to display the sheet information and insertion point location in MS Excel?

A) Scroll Bar
C) Ruler

B) Status Bar
D) Title Bar

A) Shift+F7
C) Ctrl+Alt+F7

B) Alt+F7
D) Ctrl+F7

38. Which is an internal power supply units of CPU?

A) Stabilizer
C) CVT

B) UPS
D) SMPS

48. How the directories under the root directory are called?

A) dir
C) path

B) sub directories
D) tree

39. How many panes are there in backstage view in power point 2010?

A) 7
C) 5

B) 9
D) 3

49. Which bracket is used to write object in javascript?

A) Square bracket
C) Curve bracket

B) Curly bracket
D) Corner bracket

40. Which device forwards data packet between computer network?

A) Hub
C) Gateway

B) Router
D) Switch

50. What is the full form of IP?

A) internet protocol
C) internet protect

B) intranet protocol
D) international protocol

41. Which is the order of files and directories in Windows Explore?

A) Sequentially
C) Serially

B) Alphabetically
D) hierarchically

51. What is the purpose of expansion slot in mother board ?

A) To insert the mouse
C) To insert the additional peripherals

B) To insert the RAM
D) To insert the keyboard

42. Which shortcut key allows debugger to run the current procedure and go line after line called the procedure in VBA?

A) Ctrl + Shift + F6
C) Ctrl + Shift + F7

B) Ctrl + Shift + F9
D) Ctrl + Shift + F8

52. Which technique prevents invalid data being saved in Access table?

A) Validation rule
C) Index

B) Filter
D) Input mark

43. Which brackets is used to write array in java script?

A) Square bracket
C) Curve bracket

B) Curly bracket
D) Corner bracket

53. Which name indicates the decreasing value of an Asset?

A) Current asset
C) Depreciation

B) Indirect expenses
D) Sundry debtor

44. Which VBA function compares given strings and returns -1 if the first string is smaller than the second string, returns 0 if both are equal and 1 if the first string is greater than second string?

A) Compare
C) Strcomp

B) Scmp
D) Strcmp

54. Which function extracts the first 5 characters from a string in VBA?

A) Right(str,5)
C) Mid(str,5)

B) Left(str,5)
D) Substr(str,5)

45. Which button allows a single choice within a limited set of mutually exclusive choice?

A) Spin button
C) Toggle button

B) Option button
D) Button

55. What is the another name called PDoS?

A) Smurf attack
C) Non technical attack

B) Brute force attack
D) Phishing

46. Which property of cells will how many rows a cell should span?

A) Cellspan = 5
C) Colspan = 5

B) Rowspan = 5
D) Span = 5

56. Which dialog box in Power Point allows to change slides automatically in a period of time?

A) Custom animation
C) Action setting

B) Slide animation
D) Slide transition

47. Which shortcut key is used to invoke thesaurus dialog box in MS Word?

57. What is the output when the data '1678.95' is set to the number format '###0.00' in

A) 1678
C) 1678.95

B) 1670
D) 1670.95

58. What will be the output for the following JavaScript

code?
var x = 13 + '03'
Alert(x);

- A) 1303
- B) 16
- C) 133
- D) 13 03

59. Which shortcut key is used to step into line - by - line execution in VBA?

- A) F8
- B) F2
- C) F5
- D) F4

60. Which is the first phase of System Development Life Cycle?

- A) Planning
- B) Developing
- C) Testing
- D) Defining

61. Which is the sequence, in which computer operates?

- A) Input, output, process
- B) Process, input, output
- C) Input, process, output
- D) Output, process, input

62. What is the process of writing instruction to be get executed by the computer?

- A) Executing
- B) Presenting
- C) Debugging
- D) Programming

63. How many pairs of wires are there in category 1 UTP cables?

- A) 4
- B) 2
- C) 3
- D) 1

64. What are the two main parts, available in html document?

- A) Head and title
- B) Head and document
- C) Title and Body
- D) Head and Body

65. Who is considered as father of computer?

- A) John Mauchy
- B) Charles Babbage
- C) John Lickert
- D) M.V Wilkes

66. Which of the following cable transmits messages in the form of light waves?

- A) STP cable
- B) Co-axial cable
- C) UTP cable
- D) Optical fibre cable

67. Which program is used to enable the devices to work with OS ?

- A) Application Software
- B) Antivirus
- C) Device driver
- D) System Software

68. What is the alternate name of Bugs?

- A) Errors
- B) Variables
- C) Keywords
- D) Constants

69. Which sign an 'assignment' operator in JavaScript

- A) "<>"
- B) "#"
- C) "="
- D) "=="

70. Which method displays the data form associated with the worksheet in VBA?

- A) Printout
- B) Copy
- C) Select
- D) Show Data Form

71. Which html tag is used to display a picture in a web page?

- A)
- B) <image>
- C)
- D) <src>

72. Which view allows to modify table's structure in Access?

- A) Datasheet view
- B) Design view
- C) Pivot chart view
- D) Pivot table view

73. Which function is used to check whether the given input is numeric or Not in VBA?

- A) Isnum()
- B) Isnumeric()
- C) Numeric()
- D) Isnumber()

74. Which method is used to pass the reference to the arguments?

- A) Val
- B) Ref
- C) By Ref
- D) Reference

75. Which one of the following is a text function in MS Excel?

- A) NOW()
- B) MID()
- C) SIGN
- D) COUNT()

76. How does the single element in a worksheet known as in Excel?

- A) Cell
- B) Column
- C) Range
- D) Row

77. What type of software is MS Office?

- A) Programming Language
- B) Operating System
- C) System Software
- D) Application Software

78. Which tab is used to change the display of worksheet area and the data it contains?

- A) View
- B) Data
- C) Review
- D) Page Layout

79. Which is the process of ensuring the data, transactions, communication or documents are genuine?

- A) Integrity
C) Confidentiality
- B) Authenticity
D) Availability

80. What will happen, If the background image is smaller than the screen, what will happen?

- A) It will be stretched
C) It will be repeated
- B) It will leave a blank space at the top of the page
D) It will leave a blank space at the bottom of the page

81. Which is property returns the URL of the current page?

- A) herf.location
C) href()
- B) < herf >
D) Location.herf

82. Which is used to type / edit the programming code in VBA?

- A) Properties window
C) Form window
- B) Immediate window
D) Visual basic editor

83. How many pins are there in SIMMs?

- A) 42 - 82
C) 52 - 92
- B) 62 -102
D) 32 - 72

84. What is called the collective terms of malicious software, such as viruses, worms and trojans?

- A) Harm
C) Phishing
- B) Malware
D) Spam

85. Which tool allows user to select different layout for slide?

- A) Bullets
C) Slide Layout
- B) New slide
D) Apply design

86. What is the name of the smaller divisions made in Hard disk?

- A) Partitions
C) Sectors
- B) Tacks
D) Head

87. What do you mean by A3,B13:B20,C7 reference in Excel?

- A) General
C) Formula
- B) Range
D) Union

88. Which function in javassript converts a number to a string?

- A) String()
C) to string()
- B) Num()
D) Str()

89. How many pairs of wires contains in category 5 UTP cable?

- A) 5
C) 3
- B) 4
D) 6

90. How many numeric data types available in Excel VBA?

- A) 7
C) 8
- B) 4
D) 5

91. What is the output of the following javascript code?
var name = 'Kanya Kumari' ;
var x = name.substr(8,2);
document.write(x);

- A) Ku
C) ma
- B) um
D) ar

92. Which is an application layer of internet standard protocol used by local e-mail clients to retrieve e-mail from a remote server over a TCP/IP connection?

- A) UDP
C) FTP
- B) IP
D) POP

93. Which type of variable can be accessed or used by subroutines outside the modules in VBA?

- A) Private
C) Static
- B) Public
D) Protect

94. How many types of operation are there in javascript?

- A) 6
C) 4
- B) 8
D) 3

95. What is the shortcut key to run the current procedure in VBA?

- A) F8
C) F5
- B) F4
D) F2

96. Which activities endanger the sovereignty and integrity of nation?

- A) Cyber vandalism
C) Cyber squatting
- B) Cyber Terrorism
D) Carding

97. Which bar lies top of the window in Excel Screen?

- A) Ruler
C) Status Bar
- B) Scroll Bar
D) Title Bar

98. Which area in MS Word is used to enter the text?

- A) work sheet
C) work book
- B) slides
D) work space

99. Which one creates a box with a scrollable list containing a number of input values in VBA?

- A) List box
C) Text box
- B) Combo box
D) Option button

100. How rows are numbered in MS Excel?

- A) Numerically
C) Alphabetically

- B) Special characters
D) Alphanumerically

- C) Sales Return Book

- D) Sales Book

101. Which can hold lot of data with one variable in VBA?

- A) Arrays
C) Methods

- B) Groups
D) Collections

102. What is referred to as buying and selling of goods?

- A) Trading account
C) Profit and loss account

- B) Real account
D) Normal account

103. Which method joins all array element into string with specified separator?

- A) Push()
C) Pop()

- B) To string()
D) Join()

104. Which document view given an appearance as in web browser?

- A) Draft view
C) Outline view

- B) Web layout view
D) Full screen reading

105. Which validation rule accepts only a - z letters for fields in Access?

- A) Is null or NOT like ?*[! a - z]*?
C) Is null or NOT like ?*[a - z]*?

- B) Is null or NOT like ?*[! a - z]?
D) Is null or NOT like ?*[! [a - z]*?

106. Which shortcut key is used to open code window in VBA?

- A) F7
C) Alt + F7

- B) Shift + F7
D) Ctrl + F7

107. What is the full form of EFT?

- A) Electronic Fund Transfer
C) Electronic Form Transfer

- B) Electronic Format Transfer
D) Electronic Field Transfer

108. Which shortcut key is used to open the Visual Basic Editor In VBA?

- A) Shift + Ctrl + F11
C) Shift + F11

- B) Alt + F11
D) Ctrl + F11

109. Which register is used to post the journal entries periodically?

- A) Bill book
C) Ledger

- B) Trial balance
D) Cash book

110. Which book is used to record transactions relating to return of goods to suppliers?

- A) Purchase Book

- B) Purchase Return Book

111. Which report displays the summary of all the cost centres under a cost category?

- A) Category summary
C) Group Break-up

- B) Cost centre Break-up
D) Ledger break-up

112. Which key word is used to declare the variable in VBA?

- A) Dim
C) AS

- B) Sub
D) Declare

113. What will be the output of the following VBA code?

 Sub test()
 a = 9
 Debug.Print Sqr(a)
 End sub

- A) 3
C) 18

- B) 9
D) 81

114. Which one of the following is a word processor?

- A) MS Access
C) MS Word

- B) MS Office publisher
D) MS Excel

115. What is termed as excess of credit side total amount over debit side total amount in profit and loss account?

- A) Credit
C) Loss

- B) Debit
D) Profit

116. How does the parallel port transfer a byte?

- A) 4 bits at a time
C) 2 bits at a time

- B) 8 bits at a time
D) Bit by bit

117. What is the purpose of zoom option?

- A) Minimize and maximize the document / picture
C) Move up and down document / picture

- B) Scroll left and light document / picture
D) Enlarge and reduce document / text size

118. Which one is a online payment?

- A) Flipkart
C) Gmail

- B) Reliance jio
D) Paytm

119. What type of software is Tally?

- A) Accounting Software
C) System Software

- B) Language Translator
D) Application Software

120. Which validation rule allows only 0 - 9 for fields in Access?

- A) Is Null or Not Like ?*[0 - 9]*?
C) Is Null or Not Like ?*[! 0 - 9]*?

- B) Is Null or Not Like ?*[!0-9]*?
D) Is Null or Not Like ?*[! 0 - 9]?

121. What is the purpose of word wrap?

- | | |
|---|--|
| A) Inserting space between paragraphs | B) Inserting space automatically between words |
| C) Moving text automatically to the next line | D) Aligning text with the right margin |

122. Which combination of key zooms the content of active cell in Access table?

- | | |
|---------------|---------------|
| A) Ctrl + F5 | B) Ctrl + F2 |
| C) Shift + F5 | D) Shift + F2 |

123. What is the purpose of cover page?

- | | |
|--|---|
| A) Fills the list of people intent to mail | B) Allows to fill title, author, date and other information |
| C) To view the mailed list | D) Contains details of the documents |

124. Where does the result displays when a formula is entered in Excel?

- | | |
|-----------------|------------------|
| A) Formula Bar | B) Next Cell |
| C) Current Cell | D) Previous Cell |

125. Which is a valid js code to sort element of an array tracle?

- | | |
|------------------|------------------|
| A) Sort.trade(); | B) Trade.sort: |
| C) Trade.sort(); | D) Sort.(trade); |

126. Which combination of function key is used to open inventory voucher's entry menu?

- | | |
|-------------|-------------|
| A) Alt + F5 | B) Alt + F3 |
| C) Alt + F1 | D) Alt + F7 |

127. Which one of the following is extension of power point 2010 presentation file?

- | | |
|----------|----------|
| A) .ppsx | B) .potx |
| C) .pptx | D) .thmx |

128. How many groups are there in Home Menu?

- | | |
|------|------|
| A) 7 | B) 5 |
| C) 4 | D) 6 |

129. What is the abbreviation of OSI?

- | | |
|--------------------------------|--------------------------------|
| A) Open System Interaction | B) Open Source Interconnection |
| C) Open System Interconnection | D) Open Source Internet |

130. The tag makes the enclosed text bold, which other html tag is used to make text bold?

- | | |
|--------------|------------|
| A) <th>; | B) <bold>; |
| C) ; | D) <dark>; |

131. What is the abbreviation of CGI?

- | | |
|-------------------------------------|-----------------------------------|
| A) Common Gateway Interface | B) Common Gateway Interconnection |
| C) Computer Gateway Interconnection | D) Computer Gateway Interface |

132. What is the storage size of decimal data type in VBA?

- | | |
|------------|-------------|
| A) 2 bytes | B) 12 bytes |
| C) 8 bytes | D) 4 bytes |

133. What is the main purpose of JavaScript?

- | | |
|-------------------------|-----------------------------|
| A) Create web browsers | B) Client side validation |
| C) Read and write files | D) Store data in the server |

134. Which control is used to increase or decrease a value, such as a number time or date?

- | | |
|----------------|------------------|
| A) Combo Box | B) Toggle Button |
| C) Spin Button | D) Scroll Bar |

135. What is the return type of CSng function in VBA?

- | | |
|------------|------------|
| A) Variant | B) Boolean |
| C) String | D) Single |

136. Which control is suitable to collect the input from the user in VBA?

- | | |
|-------------------|--------------|
| A) Label | B) Text box |
| C) Command button | D) User form |

137. Which tag creates a checkbox for a form in html?

- | | |
|-------------------------------|----------------------|
| A) <input type = "checkbox">; | B) <checkbox>; |
| C) <input = checkbox>; | D) <input checkbox>; |

138. Which budget is prepared for a very short period?

- | | |
|-------------------|----------------------|
| A) Rolling budget | B) Short term budget |
| C) Current budget | D) Long term budget |

139. Which Linux command is used to sort the text file ?network? in descending order?

- | | |
|---------------------|---------------------|
| A) Sort - r network | B) Sort \ r network |
| C) Sort + r network | D) Sort / r network |

140. How columns are named in MS Excel?

- | | |
|-----------------------|---------------------|
| A) Numerically | B) Alphanumerically |
| C) Special characters | D) Alphabetically |

141. Which is a standard network protocol used to transfer files from one host or to another host over a TCP based network, such as the internet?

- A) TCP
- C) UDP

- B) FTP
- D) SMTP

142. Which symbol is used to execute formulas in MS Excel?

- A) "#"
- C) " " "
- B) " ' "
- D) "="

143. Which menu is used to apply various visual effects to the slide in power point?

- A) Transitions
- C) Slide show
- B) Animation
- D) Design

144. Which button is used to add instant animation to the presentation and helps interactive presentation?

- A) Add button
- C) Action button
- B) Insert button
- D) Start button

145. What is the maximum speed supported by category 5 UTP cable?

- A) 1000mbps
- C) 100mbps
- B) 1mbps
- D) 10mbps

146. Which one of the following is a ?Date & Time? function in Excel?

- A) MOD()
- C) NOW()
- B) MID()
- D) FIND()

147. Which is the standard connector for category-5, unshielded twisted pair cabling?

- A) RJ14
- C) RJ25
- B) RJ45
- D) RJ11

148. Which of the following code is used to add a plain color background to the web page?

- A) <body bgcolor = "#FF000">
- C) <body color = "#FF000">
- B) <bgcolor = "blue">
- D) <body bgcolor = "36, 2437">

149. Which data type in javascript returns the value 'True' or 'False'?

- A) String
- C) Object
- B) Dynamic
- D) Boolean

150. Which shortcut key is used to open project explorer window in VBA?

- A) Ctrl + E
- C) Ctrl + R
- B) Ctrl + W
- D) Ctrl + P

151. What is the function of OS?

- A) calculation
- C) process & memory management

- B) word processing
- D) drawing pictures

152. Which contains miniature representation of slides?

- A) Slide master
- C) Handout
- B) Slides
- D) Template

153. Which shortcut key is used to remove a line in a report in report screen?

- A) Alt + I
- C) Alt + S
- B) Alt + X
- D) Alt + R

154. What is the abbreviation of W3C in Dom?

- A) Word Wide Web Curricu
- C) World Wide Web Content
- B) World Wide Web Consortium
- D) World Wide Web Centre

155. Which special variable holds more than one value at a time?

- A) Function
- C) Object
- B) Element
- D) Array

156. Which attribute is used with <td> tag to merge two cells horizontally?

- A) Mergerows
- C) Rowspan = 2
- B) Colspan = 2
- D) mergecols

157. Which button has three states in VBA?

- A) Push button
- C) Command button
- B) Spin button
- D) Option button

158. What is the rule for real account?

- A) Debit comes in, Credit goes out
- C) Debtor the giver, Creditor the receiver
- B) Debit goes out, Credit comes in
- D) Debtor the receiver, Creditor the giver

159. Which is a reference tool for understanding data communication between any two network system?

- A) WAN
- C) OSI model
- B) LAN
- D) ISO model

160. Which html tag is used to add a row in a table?

- A) <tr> and </tr>
- C) <th> and </th>
- B) <cr> and </cr>
- D) <td> and </td>

161. Which VBA worksheet property return or sets a string value that represents the object name?

- A) Cells
- B) Index

C) Name

D) Range

A) Local variable

B) Function variable

C) Global variable

D) Object variable

162. What is the full form of CSS?

A) Customized style sheet

B) Cascading style sheet

C) Computer style sheet

D) Cascading system style

163. which is the correct html tag for making a text input field?

A) <input type = "Text">

B) <input type = "textbox">

C) <input type = "text">

D) <input type = "textfield">

164. Which character redirects the output of one command to another in Linux?

A) ";" semicolon

B) ":" colon

C) "." dot

D) "|" pipe

165. Which factor determines the cost of the product?

A) Direct cost

B) Elements of cost

C) Standard cost

D) Indirect cost

166. Which device is used to amplify or regenerate digital signals received while sending them from one port of a network into another?

A) Bridge

B) Repeater

C) Hub

D) Switch

167. Which DOS command is used to delete a directory?

A) REMOVE

B) DELETE

C) DEL

D) RD

168. How many types of error are there in javascript programming?

A) 8

B) 3

C) 6

D) 4

169. Which type of key should combine with ctrl key to create a macro key in Excel?

A) Alphabetic

B) Special characters

C) Numeric

D) Alphanumeric

170. What is the full form of ADSL?

A) Asynchronous Digital Subscriber Line

B) Automatic Digital Subscriber Line

C) Asymmetrical Digital System Line

D) Asymmetrical Digital Subscriber Line

171. Which variable works as function argument in java script?

172. What is the purpose of Tally audit feature in Tally ERP 9?

A) Allows statutory reporting for VAT, CST, TCS, TDS, FBT, GST

B) Verify, validate and accept accounting information

C) Allows easy analysis of result / reports with graphical values

D) Allows splitting of company data into multiple compaines

173. What is a summarized record of all the transactions to every person, every property and every type of service?

A) Account

B) Ledgers

C) Journals

D) Vouchers

174. Which VBA code is used to remove the user form from memory?

A) Userform1.hide

B) User form show false

C) Unload me

D) Unload userform1

175. Which shortcut key is used to shut a company from the gateway of Tally screen?

A) Alt + F3

B) Alt + F1

C) Alt + F5

D) Alt + F7

176. Which shortcut key is used to open debit Note Voucher?

A) Ctrl + F9

B) Alt + F9

C) Alt + F10

D) Ctrl + F10

177. What is the purpose of BIOS shadow?

A) Copying HD to RAM

B) Copying RAM to HD

C) Copying ROM to RAM

D) Copying RAM to ROM

178. Which window is similar to the locals window, but it is used to tracing the variables in VBA?

A) Immediate window

B) Debugging window

C) Watch window

D) Call stack window

179. What is the capacity of typical DVD?

A) 40 MB

B) 60 MB

C) 50 MB

D) 4.7 Gb

180. Which is an example for WAN?

A) Home network

B) Campus network

C) Ethernet

D) Bluetooth network

181. Which window displays the watched expression including the one just added?

A) Immediate window

B) Module window

C) Debug window

D) Watch window

182. Which statement is used create custom error in javascript?

A) Finally

B) Catch

C) Try

D) Throw

183. What is the purpose of Nero StartSmart?

A) Format CD/DVD

B) Format pen drive

C) Burn CD/DVD

D) Format HDD

184. Which key is used to make multiple line in a single cell?

A) Tab + Enter

B) Alt + Enter

C) Shift + Enter

D) Ctrl + Enter

185. What is the maximum limit of rows in MS Excel 2010?

A) 1084576

B) 1048576

C) 1084567

D) 1048567

186. What is the purpose of Alt + W key in Tally?

A) Open default web browser

B) Invoke Tally Reference Manual

C) Exist Tally without confirmation

D) Change the financial period

187. Which menu is used to apply various effects to the text in a slide?

A) Design

B) Transitions

C) Animation

D) Slide show

188. Which option in Excel is used to rearrange the rows base on the content of a particular column?

A) Find

B) Filter

C) Format

D) Sort

189. Which property is used to transfer files from one host to another host over internet?

A) HTTP

B) FTP

C) IP

D) SMTP

190. What is the another name trigger for an action in VBA?

A) Methods

B) Modules

C) Macros

D) Events

191. What is the meaning of increase the cell padding?

A) Increase the space between cells

B) Increase the distance between cell and content

C) Increase the thickness of table border

D) Increase the no of cells

192. Which html tag is used to divide a row into data cells?

A) <tr> and </tr> B) <td> and </td>

C) <cr> and </cr> D) <th> and </th>

193. Who gives benefits without receiving money, but will claim in future?

A) Owner

B) Creditor

C) Worker

D) Debtor

194. Which shortcut key is used to create a new slide in power point?

A) Ctrl + S

B) Ctrl + C

C) Ctrl + M

D) Ctrl + N

195. Which scope does the variable declared with dim and remains in the existence only as long as the procedure in which if is declared is running?

A) Local scope

B) Global scope

C) Project scope

D) Module scope

196. Which tab is used to include pivot table, charts, hyperlinks to a spread sheet?

A) Data

B) Review

C) Page Layout

D) Insert

197. Which function key is used to enter payment?

A) F3

B) F7

C) F9

D) F5

198. Which web language give more control over the HTML elements and allows them to change at any time without returning to the Web server?

A) XML

B) DHTML

C) BML

D) HTML

199. Which shortcut key is used to activate calculator in Tally?

A) Ctrl + N

B) Ctrl + M

C) Ctrl + T

D) Ctrl + C

200. Which statement is used to test a block of code for errors?

A) Finally

B) Catch

C) Try

D) Throe

201. Which VBA function is used to convert the string from uppercase to lowercase?

A) Upper()

B) Lcase()

C) Lower()

D) Ucase()

202. Which group includes superscript, subscript, strike through options in MS Word?

- A) Paragraph
- B) Clipboard
- C) Font
- D) Style

203. Which method is used to add new element to an array?

- A) Push()
- B) Pop()
- C) Shift()
- D) Join()

204. Which is the model in E - Commerce, if the seller is a business and the individual is an consumer?

- A) Consumer to Business
- B) Consumer to Consumer
- C) Business to Business
- D) Business to Consumer

205. Which statement is used to execute code after try and catch?

- A) Syntax error
- B) Type error
- C) Throw
- D) Finally

206. What is the main electronic component of the first generation computer?

- A) Vacuum tubes
- B) Microprocess
- C) Integrated circuit
- D) Transistors

207. Which box has three states in VBA?

- A) List box
- B) Group box
- C) Check box
- D) Combo box

208. What will be the output of the following VBA code?
`<br>Sub test()<br>x = 'institutue'<br>Debug.print Format(x,'>')<br>End sub`

- A) institute
- B) institUTE
- C) Institute
- D) INSTITUTE

209. How will the following html code appear in the browser?
`<html> <body> <h1> my first heading</h1> <p>my first paragraph</p> </body> </html>`

- A) My first heading My first paragraph
- B) My first heading My first paragraph
- C) My first heading My first paragraph
- D) My first heading My first paragraph

210. Which is the 6th layer in OSI communication model?

- A) Network layer
- B) Application layer
- C) Presentation layer
- D) Session layer

211. What is BIOS?

- A) Hardware
- B) Software
- C) Middleware
- D) firmware

212. Which shortcut key is used to high light the entire word document?

- A) ctrl + O
- B) ctrl + E
- C) ctrl + S
- D) ctrl + A

213. Which is used to create user interface forms?

- A) HTML
- B) Javascript
- C) C
- D) VBA

214. Which command is used to specify the location of files or folders in MSDOS?

- A) sub directories
- B) tree
- C) dir
- D) path

215. Which holder holds text, title and picture in power point?

- A) Image Holder
- B) Contemt Holder
- C) Place Holder
- D) Slide Holder

216. Which term is used for receiving aspects of a transaction?

- A) Receipt
- B) Debit
- C) Credit
- D) Profit

217. Which function key is used to record fund transfer between cash and bank account?

- A) F4
- B) F6
- C) F7
- D) F5

218. Which scope of E- Commerce business platforms like amazon, ebay, etc?

- A) Virtual
- B) National
- C) Global
- D) Local

219. Which layers of OSI model is the router operate?

- A) Layer 6
- B) Layer 2
- C) Layer 3
- D) Layer 7

220. Which Linux command list the content of all sub directory?

- A) "ls ../"
- B) "ls * /"
- C) "ls ~"
- D) "ls /"

221. Which layer is the layer 4 in OSI model?

- A) Session layer
- B) Network layer
- C) Transport layer
- D) Data link layer

222. What is the full form of LDAP?

A) Light Weight Directory
Access Protocol
C) Light Weight Directory
Access Program

B) Light Weight Directory
Access Provider
D) Light Weight Directory
Access Protection

C) Paragraph group -
numbering button - select
any number type

D) Paragraph group -
number button - select none

223. How many part are there in 'For' loop

- | | |
|------|------|
| A) 2 | B) 5 |
| C) 4 | D) 3 |

224. Which area in Tally screen provides quick access to different options?

- | | |
|-----------------|---------------|
| A) Work area | B) Button bar |
| C) Product info | D) Calculator |

225. Which feature is used to adjust the amount of space between words for alignment in MS Word?

- | | |
|---------------|----------------|
| A) Scaling | B) Positioning |
| C) Justifying | D) Spacing |

226. Which device is installed in a subscriber's telephone line to allow both ADSI and regular voice (telephone) services to be used at the same time?

- | | |
|----------|-----------------|
| A) Hub | B) Micro filter |
| C) MODEM | D) Switch |

227. Where does the transactions are entered, before taken to the appropriate ledger account?

- | | |
|------------------|-------------|
| A) Receipts | B) Vouchers |
| C) Balance sheet | D) Journals |

228. What is use of 'who' command in Linux?

- | | |
|--------------------|-------------------|
| A) logout password | B) login user |
| C) logout user | D) login password |

229. Which is a series of items where all items share the same properties and methods in VBA?

- | | |
|----------------|------------|
| A) Arrays | B) Groups |
| C) Collections | D) Methods |

230. Which is a proper object hierarchy in VBA?

- | | |
|---|---|
| A) Worksheet, Workbook,
Application, Range | B) Application, Workbook,
Worksheet, Range |
| C) Range, Worksheet,
Workbook, Application | D) Range, Application,
Worksheet, Workbook |

231. Which sequence of operation is required to insert bullets for list of data?

- | | |
|---|---|
| A) Paragraph group - bullet
button - type of bullets | B) Paragraph group - bullet
button - select none |
|---|---|

232. Which is used to repeats the same steps in case of frequency needed actions in VBA?

- | | |
|--------------|-----------|
| A) Object | B) Macros |
| C) Functions | D) Class |

233. What is the reason for not accepting zero in the fields of Access tables?

- | | |
|--|---|
| A) Fields is set with is Null or
like ??? | B) Fields is set with is Null or
< = 0 |
| C) Fields is set with is Null or!
[0] | D) Fields is set with is Null or
> 0 |

234. Which process is used to record data on to an optical disc?

- | | |
|--------------|------------|
| A) Accessing | B) Burning |
| C) Accepting | D) Reading |

235. Which shortcut key is used to refresh windows desktop?

- | | |
|--------|-------|
| A) F5 | B) F2 |
| C) F12 | D) F1 |

236. Which variable recognized only within the procedure in which it is declared?

- | | |
|-----------------|------------------|
| A) Module scope | B) Local scope |
| C) Global scope | D) Project scope |

237. Which one of the following will starts with '=' sign in Excel 2010?

- | | |
|-------------|------------|
| A) Data | B) Text |
| C) Formulas | D) Numbers |

238. Which code is used to display a user form in VBA?

- | | |
|--------------------|--------------------------|
| A) Load user Form1 | B) User Form1.Show False |
| C) User Form1.Load | D) User Form1.Show |

239. What is the first tag in html document

- | | |
|------------|-----------|
| A) <title> | B) <head> |
| C) </html> | D) <html> |

240. Which one is E - Commerce site?

- | | |
|-----------|-----------|
| A) Yahoo | B) Amazon |
| C) Google | D) Bing |

241. What will be the output of the following VBA code?
`
Sub test()

Dim l as integer

Dim S as string

S = 'Time is money'

l = len(s)

Debug.print 'The length is' & l

End sub`

- A) The length is 13
C) THE LENGTH IS 13

- B) The length is 11
D) 13

242. Which keyword is used to declare the variables in project scope

- A) Static
C) Private
- B) Public
D) Protect

243. Which VBA property returns a range object that represents all the cells on the worksheet?

- A) Rows
C) Name
- B) Cells
D) Index

244. Which VBA built in function returns location at the second string occurs within the first string?

- A) Chr()
C) ASC()
- B) Mid()
D) Instr()

245. What is the purpose of financial management feature in Tally?

- A) To get daily balances and Transaction value
C) To prepare purchase records
- B) For stock transfer
D) Importing and exporting data

246. Which menu contains, Symbol option in MS Word?

- A) table
C) insert
- B) format
D) tools

247. Who receives benefits without giving money immediately but liable to pay in future?

- A) Debtor
C) Creditor
- B) Owner
D) Worker

248. Which is the model in E - Commerce, if the seller is an individual and the buyer is a business firm?

- A) Business to Consumer
C) Business to Business
- B) Consumer to Business
D) Consumer to Consumer

249. Which sequence of operation is required to force page break in word document?

- A) by using insert / selection black on the insert tab
C) by position the cursor at the apporpliate place and pressing ctrl + enter
- B) by positioning the cursor at the appropriate place and press F1 key
D) by positioning the cursor at the appropriate place and press enter

250. Which character is used to represent a range of values in Linux?

- A) "("
- B) "["

- C) "{"
- D) "< >"

251. Which feature is used to create a newspaper type document?

- A) Bullets and numbering
C) Tab stops
- B) Columns
D) Tables

252. How will javascript treat a number, when it is enclosed with double or single quotes?

- A) Number
C) Zero
- B) Error
D) String

253. Which type of cable is used in 10 base-FL cable standard?

- A) STP
C) Fibre optic
- B) Co-axial
D) UTP

254. Which function returns the integer portion of a number in VBA?

- A) Sign()
C) Int()
- B) Format()
D) Abs()

255. Which term is used for giving aspect of a transaction?

- A) Credit
C) Journal
- B) Debit
D) Voucher

256. What is the purpose 'Tab' key in MS Excel?

- A) Moves cell pointer next row
C) Moves cell pointer to next column
- B) Moves cell pointer to previous column
D) Moves cell pointer previous row

257. What is called the protection of information and data from unauthorized Access?

- A) Link security
C) Information security
- B) Risk management
D) Physical security

258. Write the output when the data 'Primary Key' is set to the text < in Access?

- A) primary key
C) Primary Key
- B) PRIMARY KEY
D) Primary key

259. Which document is issued by the receiver of cash to the giver of cash acknowledging the cash received voucher?

- A) Ledgers
C) Receipts
- B) Journals
D) Vouchers

260. Which of the following is logical operator in VBA?

- A) -
C) AND
- B) +
D) *

261. Which key stroke moves the active cell towards left in Access table?

- A) F2
- B) Shift + Tab
- C) Tab
- D) F5

262. Which crime involves the use of computer networks to create, distribute or access materials that sexually exploit underage persons?

- A) Assault by Threat
- B) Cyber vandalism
- C) Child pornography
- D) Cyber squatting

263. What is the purpose of the last three layers in OSI model?

- A) common application services
- B) manage the dialogue between end user application process
- C) data presentation within the end-user system
- D) passing traffic through the network to an end system

264. What is the another name of web address?

- A) Webpage
- B) URL
- C) Http
- D) Html

265. Which function in Excel is used to find the biggest value in a range?

- A) MAX
- B) Ceiling
- C) DMAX
- D) LEN

266. What is the purpose of vertical scroll bar?

- A) Move the document left side
- B) Move the document right side
- C) Move the document up and down
- D) Move the document only upwards

267. What will be the output for the following VBA code? Debug.print
 DateDiff('yyyy','1/12/2016','31/1/2017')

- A) 11
- B) 1
- C) 0
- D) 30

268. Which one enables the hosting providers to manage multiple domains on a single server?

- A) Database server
- B) Network server
- C) Web server
- D) SQL server

269. Which key is used to move the insertion point to the beginning of the current sheet?

- A) Ctrl + pageup
- B) Home
- C) Pageup
- D) Ctrl + Home

270. Which Linux command lists the contents of parent directory?

- A) "ls /"
- B) "ls ~"
- C) "ls ../"
- D) "ls */"

271. Which property returns the width of the visitor's screen in pixels?

- A) Width()
- B) Screen width()
- C) Screen.width()
- D) Width.screen()

272. Which layer in OSI model performs network routing, flow control and error control function?

- A) Data link layer
- B) Physical layer
- C) Network layer
- D) Session layer

273. Which function is used to find the middle number in a range?

- A) TRIM()
- B) MEDIAN()
- C) MID()
- D) MODE()

274. How many levels of variable scope are available in VBA?

- A) 4
- B) 3
- C) 2
- D) 7

275. Which option in MS Excel is used to display the rows that meet certain conditions?

- A) Format
- B) Find
- C) Filter
- D) Sort

276. What type of device is a computer?

- A) Electro magnetic
- B) Electronic device
- C) Electrical device
- D) Electro mechanical

277. What is the shortcut key to export the report in ASCII, SDF, HTML or XML format?

- A) Alt + C
- B) Alt + D
- C) Alt + X
- D) Alt + E

278. Which shortcut key is used to create a new presentation in PowerPoint?

- A) Ctrl + X
- B) Ctrl + N
- C) Ctrl + M
- D) Ctrl + P

279. Which command quickly locates the data in Access table?

- A) Find
- B) Edit
- C) Search
- D) Locate

280. Which one is an attribute of an object in VBA?

- A) Macros
C) Procedures

- B) Events
D) Properties

- A) Excel
C) Power Point

- B) Access
D) Word

281. What should be done, if the pen drive is not deducted?

- A) Device Manger - right click on USB root hub - disable device
C) Device Manger - right click on USB root hub - scan for hardware changes
B) Device Manger - right click on USB root hub - enable device
D) Device Manger - right click on USB root hub - Update drives

282. Which symbols starts with html comments?

- A) "<!"
C) "</"
B) "<#"
D) "<\"

283. What is the maximum limit of column in MS Excel 2010?

- A) 16438
C) 16384
B) 16348
D) 16843

284. Which option is used to display the selected slides only for presentation?

- A) Custom slide show
C) From Beginning
B) Broadcast slide show
D) From current slide

285. Which accounting system is incomplete and unscientific?

- A) Multi Entry System
C) Double Entry System
B) Single Entry System
D) Triple Entry System

286. What in the purpose of undo action in MS Word?

- A) Goes to previous paragraph
C) Restore previous action
B) Goes to previous page
D) Get the current action

287. 1 What is the purpose of quick access toolbar?

- A) To hold basic function
C) To hold familiar and repeated function
B) To hold special function
D) To hold advance function

288. Write the Linux command to remove all the permission to the user and group on the directory 'software'?

- A) chmod ug - A software
C) chmod ug - rwx software
B) chmod ug - a software
D) chmod ug - Rwx software

289. Which one of the following is text styling feature of MS Word?

- A) word fill
C) word font
B) word art
D) word colour

290. Which tool in Ms office is best for organizing data and making lists?

291. Which is the model in E - Commerce, if the seller and the buyer are the both individuals?

- A) Business to Consumer
C) Consumer to Consumer
B) Consumer to Business
D) Business to Business

292. Which function key is used to enter receipts?

- A) F6
C) F8
B) F4
D) F2

293. Which tool in control panel is used to adjust your computer setting to control computer with voice command?

- A) Ease of access
C) System and security
B) Hardware and sound
D) Appearance and personalization

294. Which shortcut key is used to cancel a voucher in Day book / List of vouchers in Tally?

- A) Alt + S
C) Alt + D
B) Alt + I
D) Alt + X

295. Which object is member of the workbook?

- A) Sheets
C) Worksheet
B) Range
D) Workbook

296. What is the purpose of security feature in Tally?

- A) Provides option to upload reports
C) Provides option for data backup
B) Provides budget option
D) Provides statement of accounts

297. Which function returns true if the expression is a valid date, otherwise it returns false in VBA?

- A) IsDate()
C) Day()
B) Dateadd()
D) CDate()

298. Which operation is to be performed before paste?

- A) Select all
C) Select text
B) Ctrl + V
D) Cut / copy

299. what is the correct html tag for adding a background color?

- A) <body background = "Yellow">
C) <body bg = "Yellow">
B) <body color = "Yellow">
D) <body bgcolor = "Yellow">

300. What is the storage size of currency data type in VBA?

- A) 12 bytes
- C) 8 bytes

- B) 2 bytes
- D) 4 bytes

- A) Ledgers
- C) Trial balance

- B) Balance sheet
- D) Journals

301. What is the name of hierarchical file system in DOS?

- A) Tree structure
- C) Hybrid structure
- B) Root structure
- D) Directory structure

302. Which object stores information about related data?

- A) Page
- C) Table
- B) Screen
- D) Document

303. Which method go through all the files or network elements with an intention to detect something unusual?

- A) Infecting
- C) Scanning
- B) Probing
- D) Phishing

304. Which filename will matches the command. DIR????T.TXT in DOS?

- A) TEMPT . TxT
- C) TEMP . TXT
- B) TIME . TXT
- D) TEXT . TXT

305. Which tab is used for creating, formatting and editing a spreadsheet?

- A) Review
- C) Home
- B) Insert
- D) Data

306. Who developed javascript?

- A) Brendan Rich
- C) John Eckerl
- B) John Mauchy
- D) Brendan Eich

307. Who invented Analytical engine?

- A) M.V Wilkes
- C) John Lickert
- B) John Mauchy
- D) Charles Babbage

308. Which refers to paying the money back to the buyer after the price has been deducted from the account?

- A) Refund
- C) Charge bace
- B) Deduction
- D) Return

309. Which term is used for all the amounts payable by a business concern to outsiders?

- A) Assets
- C) Debits
- B) Liabilities
- D) Capitals

310. Which method removes the first array element?

- A) Join()
- C) Pop()
- B) Push()
- D) Shift()

311. Which is a statement of assets and liabilities?

312. Which device connects multiple network segments along with the data link layer?

- A) Bridge
- C) Hub
- B) Switch
- D) Router

313. Which sequence of operation is required to remove numbering from a list of data?

- A) Bullet button - select bullets from bullets list
- C) Bullet button - select none from bullet type
- B) Number button - select none from number type
- D) Number button - select number from number list

314. What is the maximum number of characters allowed in text field is access?

- A) 255
- C) 64000
- B) 256
- D) 65000

315. Which activity in Tally is used to find out the financial position of the organisation?

- A) Balance sheet
- C) Profit and loss
- B) Book-keeping
- D) Trading

316. How do you add a link which will allow the visitor to send an email from the page?

- A) <href = "mailto">
- C) <a="mailto">
- B)
- D)

317. What will be the output, if the javascript code is executed
`<br>var x = 1324;<br>var y = new Number(1324);<br>if( x === y)<br>alert('Yes');<br>else<br>alert('No')`

- A) Error
- C) Yes
- B) No
- D) Infinity

318. Which type of addressing is used to keep rows constant and column changes and vice versa while copying a formula from one area of the worksheet to another in Excel?

- A) Absolute
- C) Relative
- B) General
- D) Mixed

319. Which tab in Excel is used when importing, querying, outlining and subtotaling the data placed into a worksheet's data list?

- A) Insert
- C) Review
- B) Formula
- D) Data

320. Which option offers a built in design through a dialog box?

- A) Auto content wizard
- B) Standard tool bar
- C) Blank Presentation
- D) Template

321. What is the full form of BOM?

- A) Browser Object Model
- B) Browser Object Method
- C) Browser Oriented Method
- D) Browser Oriented M

322. Which layer of OSI network model does repeater works?

- A) Layer 3
- B) Layer 1
- C) Layer 2
- D) Layer 4

323. What is called protecting data from online attacks, deletions, malwares?

- A) Virus
- B) Physical security
- C) Cyber security
- D) Cyber attack

324. What is the Full form of IDE?

- A) Integrated Development Element
- B) Internal Development Environment
- C) Integrated Development Environment
- D) Internal Distributed Environment

325. Which open source software is used to upload from client to server or download from server to client?

- A) HTTP
- B) FILEZILLA
- C) PHP
- D) Perl

326. Which type of E - Commerce is payment Gateway?

- A) g2b
- B) g2c
- C) b2b
- D) b2c

327. What is the expansion of OLE in Access?

- A) object linking and encrypting
- B) objet linking
- C) object linking and editing
- D) object linking and embedding

328. Which is the function of specifying access rights to resources related to information security?

- A) Authoriztion
- B) OTP
- C) Pin
- D) Passcode

329. What is called a single point of access for several networking services?

- A) Web service
- B) Worms
- C) Directory service
- D) Phishing

330. Which combination of key is used to open 'Tally

Reference Manual'?

- A) Alt + T
- B) Alt + R
- C) Alt + H
- D) Alt + M

331. What is the speed of 100BASE-TX cable?

- A) 1 mbps
- B) 10 mbps
- C) 100 mbps
- D) 100 kbps

332. Which option in E - Commerce, helps to keep selected products until checkout / payment?

- A) COD
- B) Tray
- C) Cart
- D) Basket

333. Which layer in OSI model provides transfer the data between end users?

- A) Session layer
- B) Transport layer
- C) Data link layer
- D) Network layer

334. Which ratio evaluate the availability of cash to pay debit?

- A) Market ratio
- B) Debit ratio
- C) Liquidity ratio
- D) Activity ratio

335. Which of the following authenticates and handles credit card payment for E-Commerce?

- A) E-Wallets
- B) Software gateway
- C) Payment gateway
- D) E - Commerce gateway

336. Which sequence of option is used to view the trial balance on the screen?

- A) Gateway of Tally -> Trial balance
- B) Gateway of Tally -> Accounts Info -> Trial Balance
- C) Gateway of Tally -> Display -> Trial Balance
- D) Geteway of Tally -> Display -> Account Book -> Trial balance

337. Which software interface the major hardware components of the computer with OS?

- A) BIOS
- B) DOS
- C) POST
- D) CMOS

338. What is purpose of thesaurus tool is MS Word?

- A) Synonyms and antonyms words
- B) Grammar option
- C) Spelling suggestion
- D) Auto correction

339. Which type of E - Commerce is tenders and submission of application?

- A) g2b
- B) b2c
- C) b2b
- D) g2c

340. Which one of the following is the directory separator in Linux?

- A) "\"
- B) "/"
- C) "\"
- D) "/"

341. What is the purpose of inserting header and footer in document?

- A) To make larger document more readable
- B) To entrance the appearance of the document
- C) To make the starting and ending page
- D) To allow page headers and footer appear on the document

342. Which html tag is the smallest heading?

- A) <head>
- B) <h1>
- C) <h6>
- D) <h2>

343. Which color of dot indicate the breakpoint in VBA?

- A) Grey
- B) Maroon
- C) Red
- D) Yellow

344. Which feature offers a parallel classification of stock item?

- A) Stock categories
- B) Stock group
- C) Stock query
- D) Stock item

345. Which system is used by Bluetooth for Broadcasting?

- A) Telephone lines
- B) Microwaves
- C) Satellite
- D) Radio waves

346. Which character is to be suffixed for long data type in VBA?

- A) &
- B) @
- C) !
- D) #

347. What is the maximum length of the field name in Access?

- A) 32 characters
- B) 16 characters
- C) 64 characters
- D) 128 characters

348. Which layer of OSI Model, transfer data between network entities?

- A) Layer 2
- B) Layer 1
- C) Layer 3
- D) Layer 4

349. What is the use of forms in HTML?

- A) To display a table
- B) To display email contents
- C) To send the data to server
- D) To display a list

350. What is called the unauthorized control/acess over the computer system and destroys the data?

- A) Cyber - stalking
- B) Carding
- C) Hacking
- D) Defamation

351. Which web server has high performance stability simple configuration and low resource usage?

- A) IIS
- B) Lite speed
- C) Apache
- D) Nginx

352. Which acts as an intermediate between a user and a computer?

- A) Antivirus
- B) Operating system
- C) Macros
- D) MS Office

353. Which function key is used to enter purchase?

- A) F6
- B) F8
- C) F9
- D) F7

354. How many different values can be returned by the error name property in javascript ?

- A) 3
- B) 5
- C) 6
- D) 4

355. Which is the main book of final entry for accounts?

- A) Receipts
- B) Vouchers
- C) Ledger
- D) Balance sheet

356. Which character is used to redirect output in to an existing file in Linux?

- A) >>
- B) <
- C) <<
- D) >

357. What is the purpose module (%) operator in javascript?

- A) Product value
- B) Percentage value
- C) Quotient value
- D) Remainder value

358. What will be the output of the following VBA code?

Sub test()

Dim S AS string

S = 'wholehearted'

Debug.Print mid(s,6,4)

End sub

- A) eart
- B) hole
- C) arte
- D) hear

359. Which device modulates analog signal to encode digital information and demodulates carrier signal to decode the transmitted information over the telephone network?

- A) Switch
- B) Bridge
- C) Hub
- D) MODEM

360. Which type of work book method cannot be modified in

VBA?

- | | |
|----------|------------|
| A) Save | B) Protect |
| C) Close | D) Save As |

361. Which control panel applet gives the information of computer?

- | | |
|-----------------------|-----------------------------------|
| A) Hardware and sound | B) Appearance and personalization |
| C) Programs | D) System and security |

362. Which are the things and properties for resale that converts into cash?

- | | |
|-------------------|-------------------------|
| A) Current assets | B) Purchase |
| C) Liabilities | D) Business Transaction |

363. Where does the close button appear in MS Word?

- | | |
|--------------------------------------|-------------------------------------|
| A) bottom right corner of the window | B) top right corner of the window |
| C) top left corner of the window | D) bottom left corner of the window |

364. Which DOS command is used to display system time?

- | | |
|---------------|-----------|
| A) SYSTEMTIME | B) SYSTEM |
| C) Now | D) TIME |

365. Which is the correct syntax for adding alternate text for image, if the image cannot be displayed?

- | | |
|--|---|
| A) | B) |
| C) | D) |

366. Which combination of key is used to select all slides from current slide to first slide?

- | | |
|-----------------|----------------|
| A) Shift + Home | B) Ctrl + Home |
| C) Tab + Home | D) Alt + Home |

367. Which sequence of operation is used to insert the hidden formula bar in Excel worksheet?

- | | |
|-------------------------------|---------------------------------|
| A) Data-show/hide-Formula bar | B) View-Show/hide-Formula bar |
| C) Home-show/hide-formula bar | D) Insert-show/hide-Formula bar |

368. Which mathematical function generates a random number in VBA?

- | | |
|-------------|------------|
| A) Rnd() | B) Rand() |
| C) Random() | D) Round() |

369. Which one is an example for OS?

- | | |
|---------------|--------------|
| A) Macromedia | B) Antivirus |
| C) Windows | D) MS Office |

370. Which function key is used to open save as dialogue box in MS Excel?

- | | |
|--------|-------|
| A) F12 | B) F5 |
| C) F2 | D) F7 |

371. Which view is used to arrange table data in different graphical layouts to summarize data?

- | | |
|---------------------|--------------------|
| A) Pivot chart view | B) Data sheet view |
| C) Design view | D) Table view |

372. Which is used to publish the webpage to a web hosting server?

- | | |
|-------------|------------|
| A) PHP | B) Blogger |
| C) Kompozer | D) Http |

373. Which term is used for the amount invested for starting a business by a person?

- | | |
|----------------|------------|
| A) Liabilities | B) Debit |
| C) Asset | D) Capital |

374. What is called the set of commands bundled together under one name?

- | | |
|-----------|---------------|
| A) Events | B) Properties |
| C) Macros | D) Procedures |

375. Which bar contains the current position of the cursor in MS Word?

- | | |
|---------------|---------------------|
| A) status bar | B) horizontal ruler |
| C) title bar | D) layout |

376. Which of the following is a valid time format is Access?

- | | |
|-------------------|-------------------|
| A) hh.mm.ss AM/PM | B) hh-mm-ss AM/PM |
| C) hh/mm/ss AM/PM | D) hh:mm:ss AM/PM |

377. Which view in Excel displays the pages exactly as they appear when printed?

- | | |
|---------------------|---------------------|
| A) Page Break View | B) Custom View |
| C) Full screen View | D) Page Layout view |

378. Which is a statement of all the ledger account balance prepared at the end of particular period to verify the accuracy of the entries?

- | | |
|------------------|-------------|
| A) Trial Balance | B) Vouchers |
| C) Receipts | D) Journals |

379. Which assignment operator is equivalent to $a = a * 5$?

- | | |
|------------|--------------|
| A) $a = 5$ | B) $a = * 5$ |
|------------|--------------|

C) a * = 5

D) a = 5 * 9

380. What is called sale or purchase of items without physically visiting a shop?

A) E - Service

B) E - Commerce

C) POS

D) Traditional Commerce

381. Which function returns the current system date and time in VBA?

A) Day()

B) Hour()

C) Date()

D) Now()

382. How can we rectify the errors occurs while typing?

A) Auto correct

B) Auto spell

C) Auto add

D) Auto entry

383. Which is the ledger grouping for bills receivable in Tally ERP9?

A) Direct expenses

B) Indirect expenses

C) Current asset

D) Fixed asset

384. What in the result of the DOS command PROMPT \$D\$G?

A) Prompt >

B) Current time >

C) Current date >

D) D : >

385. Which validation rule allows exactly digits for number fields in Access?

A) Is Null or Like ??????

B) Is Null or >= 0 AND < = 99999

C) Is Null or < = 99999

D) Is Null or Between 100000 and 99999

386. Which tool in MS Word is used to keep the familiar and repeated options?

A) quick access tool bar

B) task bar

C) scroll bar

D) title bar

387. Which Linux command to set the permission 'x' to user, 'rw' to others and 'rwx' to group for the file launcher

A) chmod 166 launcher

B) chmod 176 launcher

C) chmod 671 launcher

D) chmod 167 launcher

388. Which type of list box enables one choice of adjacent choice in VBA?

A) Extended - selection list box

B) Single - selection list box

C) Drop down list

D) Multiple - selection list box

389. Which is the correct H1 tag for right alignment?

A) <h1 align = "right">.....</h1>

B) <h1 align = "r">.....</h1>

C) <h1 alignment = "right">.....</h1>

D) <h1 tag align = "right">.....</h1>

390. What is the full form of COD in E -Commerce?

A) Cash on Demand

B) Commerce on Delivery

C) Cart on Delivery

D) Cash on Delivery

391. While debugging code, which statement allows to go to the highlighted line?

A) Step out

B) Show next

C) Step into

D) Step over

392. Which validation rule allows only positive numbers for fields in?

A) Is Null or < 0

B) Is Null or Positive

C) Is Null or = ?+?

D) Is Null or > = 0

393. What is the full form of CIA under information security?

A) Credit Integrity Assement

B) Cost Information Agency

C) Criminal Investigation Agency

D) Confidentiality Integrity Availability

394. Which box groups related controls into one visual unit in a rectangle with an optional label?

A) Group box

B) Label box

C) List box

D) Combo box

395. Which card permits online payment using balance amount available in bank account?

A) Wallet

B) Debit card

C) Credit card

D) Paypal

396. Which option is used to activate and deactivate ruler?

A) View - grids

B) View - ruler

C) Insert - tool bar

D) Insert - ruler

397. What should be done, after fixing a problem or installing a new application or making configuration in a computer?

A) Hibernate

B) Shutdown

C) Restart

D) Sleep

398. Which function returns specified part of a given date in VBA?

A) Datepart()

B) Datediff()

C) Datevalue()

D) Day()

399. Which is the correct css syntax?

A) body: color = black;

B) {body : color = black;}

C) body { color; black} D) {body: color : black;}

400. Which option is used to view an exiting word document?

A) new B) prepare
C) publish D) open

401. Which combination of key allows user to move to the first field in the first record in Access table?

A) Ctrl + Tab B) Shift + Home
C) Shift +Tab D) Ctrl + Home

402. Which workbook property returns the name of the object including its path on disk in VBA?

A) Full name B) Path
C) Worksheets D) Name

403. What in the purpose of X button?

A) Office button B) Close button
C) Maximize buttons D) Minimize button

404. What is called periodic assessment of security vulnerability in computer system?

A) Attack B) Hacking
C) Security audit D) Threat

405. Which option is used for tab setting?

A) horizontal ruler B) vertical ruler
C) vertical scroll bar D) status bar

406. Which combination of key is used to change the financial period in Tally?

A) Shift + F2 B) Ctrl + F2
C) F2 D) Alt + F2

407. What is meant by current date in Tally?

A) Last worked date B) Calendar date
C) Last voucher date D) System date

408. What will be the output of the following VBA code?
Debug.printformat(#1/1/2017#,'yyyy/mm/dd')

A) Sun, Jan01, 2017 B) Sunday, January 01, 2017
C) 01-01-2017 D) 01-01-2017

409. Which function returns the hyperbolic cosine of the specified angle in VBA?

A) hcos() B) Cos()
C) Abs() D) Cosh()

410. Which option is used to create a presentation automatically in Power Point?

A) Standard test bar B) Blank Presentation
C) Auto content wizard D) Template

411. Which is the set of rules that limits access to information?

A) Availability B) Confidentiality
C) Authenticity D) Integrity

412. Which is the correct tag for adding iframe in html?

A) <iframe src = "http: B) <iframe = "http: //
//nimi.gov.in"></iframe> nimi.gov.in"></iframe>
C) <iframe href = "http: D) <iframe
//nimi.gov.in"> http://nimi.gov.in>
</iframe> </iframe>

413. Which device is used to connect one network with another network that uses different protocols?

A) Switch B) Gateway
C) Hub D) Router

414. Which html tag inserts a line horizontally in a page?

A) <line> B) <l>
C) <lr> D) <hr>

415. Which window displays the entire list of local variables and their current values in VBA?

A) Locals window B) Debugging window
C) Watch window D) Immediate window

416. Which is a network protocol used on the internet or LAN to provide a bi-directional interactive text oriented communication facility using a virtual terminal connection?

A) Telnet B) UDP
C) TCP D) FTP

417. What is the output of the following JavaScript code?
var x = 'ITI';
var y = 'GOVT';
var o = y concat(x)
document.write(o);

A) ITI GOVT B) GOVTITI
C) GOVT ITI D) ITIGOVT

418. What is the purpose of Initialization part in 'for loop'?

A) increase or decrease the B) evaluate the condition
initial variable
C) exit the loop D) Initiate the variable

419. Which function is used to count the number of cells that contain numbers, in a range?

A) Sum() B) Count ()

C) Countif()

D) Sumif()

420. Which key stroke is used to move the active cell towards right, in access table?

A) Shift + Tab

B) Alt + Tab

C) Tab

D) Ctrl + Tab

421. What is the used of CD command in DOS?

A) change the device name

B) create a directory

C) change the path of
current directory

D) create root directory

422. How many pins are there in DIMM?

A) 158

B) 148

C) 138

D) 168

423. What is the purpose of Ctrl + Q key is the Gateway of Tally screen?

A) Close the tally screen

B) Quit tally current screen

C) Exit without confirmation

D) Exit with confirmation

424. Which DOS command is used to create a text file?

A) Copycon

B) Dir

C) Type

D) List

425. Which type of E - Commerce is Amazon?

A) b2c

B) b2b

C) g2b

D) g2c

426. What is the output when the data 'FOREIGN key' is set to the text format > in Access?

A) FOREIGN KEY

B) Foreign key

C) foreign key

D) Foreign Key

427. Which view hides the hidden slides in Power Point?

A) Slide Sorter

B) Normal

C) Notes Page

D) Reading view

428. What type of software program is power point?

A) Word Processor

B) Database Management

C) Spread Sheet

D) Presentation Graphics

429. Which type of attack is a method of defeating a cryptographic scheme of trying a large number of possibilities?

A) Teardrop attack

B) Phlashing

C) Smurf attack

D) Brute force attack

430. What is the purpose of memory unit in a computer?

A) Process data

B) Stores data

C) Displays data

D) Accepts data

431. Which error indicates that the value is outside the range of expected type?

A) Range Error

B) Eval Error

C) Type Error

D) Syntax Error

432. What is called the set of statement that are executed under one name?

A) Properties

B) Macros

C) Procedures

D) Events

433. Which error indicates that the variable used is not declared?

A) Reference Error

B) Range Error

C) Eval Error

D) Syntax Error

434. Which one is responsible of running javascript code?

A) Notepad++

B) Visual studio code

C) Sublime Text

D) Browser

435. Which function key is used to run a powerpoint presentation?

A) F7

B) F5

C) F3

D) F9

436. Which object method is used to return the value rounded down to its nearest integer?

A) ceil()

B) floor()

C) round()

D) abs()

437. What is allowed the input mark symbol # in Access?

A) Letter A through Z

B) Letter or digit

C) A digit 0 - 9 without +/-
sign

D) A digit 0 - 9 with +/- sign

438. Where does the minimized application reside in windows?

A) Recent documents

B) My computer

C) My Document

D) Task bar

439. Which one of the following is the wildcard character?

A) "?" and "@"

B) "*" and "?"

C) "?" and "/"

D) "*" and "/"

440. What steps should be taken, if windows not updated automatically?

A) re- install windows Os

B) restart windows

C) start - setting - control panel - system - enable automatic updated

D) start - control panel - settings - add programs - enable automatic update

441. Which function key is used to open goto dialogue box in MS Excel?

- A) F7
- C) F5

- B) F2
- D) F11

442. Which variable declared outside a function in Javascript?

- A) Local variable
- C) Global variable

- B) Function variable
- D) Object variable

443. Which item, contains text graphics, charts, sound, video, etc., in power point

- A) Slides
- C) Folder

- B) Desktop screen
- D) Handouts

444. Which shortcut key is used to invoke thesaurus dialog box in Power Point?

- A) Ctrl+F7
- C) Shift+F7

- B) Ctrl+Alt+F7
- D) Alt+F7

445. Which allows developers to bundle all functionality under a unique application -specific name?

- A) Class
- C) Property

- B) Name space
- D) Object

446. Which menu is used to select a predefined chart style?

- A) Animation
- C) Transitions

- B) Slide show
- D) Design

447. Which function returns the difference between two date values based on the interval specified in VBA?

- A) Datedif()
- C) Daydiff()

- B) Day()
- D) Datediff()

448. What is the correct html code for inserting a background image?

- A) <Body background = "image.jpg">
- C) <body = "image.jpg">

- B) <body background = image.jpg>
- D) <background = "image.jpg">

449. What will be the output of the following VBA function?

 Sub stg()Str = 'Mathematics'
 Debug.Print right(str,6)
 End sub

- A) Mathematics
- C) matics

- B) Mathem
- D) Mathemat

450. Where there is no difference between dim and private in

VBA?

- A) Module scope
- C) Project scope

- B) Global scope
- D) Local scope

451. Which option is used to insert the related hints of a slide?

- A) Slide Master
- C) Presentation Master

- B) Note Master
- D) Hints Master

452. what is the full form of HTTP?

- A) Hyper text transfer protocol
- C) Hyper text transfer program

- B) Hyper text testing protocol
- D) Hyper test transfer protocol

453. Which is the parameter name separator in javascript?

- A) "-"
- C) ":"

- B) ","
- D) "/"

454. Which mathematical function returns square root of a specified number in VBA?

- A) Sqr()
- C) Sqr()

- B) Sqrt()
- D) Sqt()

455. What is the purpose of Inventory Management Feature in Tally?

- A) Provides all relevant information for any stock item in a single screen
- C) Provides option to upload reports on the website directly

- B) Provides option for data backup
- D) Provides daily balance and transaction value

456. Which is the model in E - Commerce, if the seller and buyer are both business firms?

- A) Consumer to Business
- C) Business to Consumer

- B) Business to Business
- D) Consumer to Consumer

457. Which one of the following is ?no argument? function?

- A) IF()
- C) Max()

- B) Lower()
- D) Now()

458. Which keyword in switch case statement specifies the code to run if there is no case match?

- A) Default
- C) Case

- B) Break
- D) End

459. Where does Excel come in object hierarchy of VBA?

- A) Application object
- C) Workbook object

- B) Worksheet object
- D) Range object

460. Which character is used to represent parent directory in Linux?

- A) "~"
- B) "*"
- C) "."
- D) ".."

461. Which key is used to stop a power point presentation?

- A) Tab
- B) ESC
- C) Enter
- D) Ctrl

462. What is the purpose of Technological feature in Tally?

- A) Provides option for data backup
- B) Provides budgeting option
- C) Flexible units of measure
- D) Allows importing and exporting data

463. Which command is used to hide the file?

- A) attrib +h filename
- B) attrib -h filename
- C) attrib \h filename
- D) attrib /h filename

464. Which combination of key is used to show the laser pointer during slide show?

- A) Alt + right mouse button
- B) Ctrl + left mouse button
- C) Alt + left mouse button
- D) Ctrl + right mouse button

465. How Cells are named in MS Excel?

- A) Special Character
- B) Alphabetically
- C) Alphanumerically
- D) Numerically

466. What is the output of the following html? `<html>
<body> <h2>NIMI<small>CHENNAI</small>
formatting</h2> </body> </html>`

- A) NIMI chennai
- B) NIMI chennaiformatting
- C) NIMI CHENNAI
- D) NIMICHENNAIformatting

467. Which data type can hold any type of values in VBA?

- A) Variant
- B) Constant
- C) Variable
- D) Keyword

468. Which method is called at the moment of instention of an object?

- A) Polymorphism
- B) Constructor
- C) Property
- D) Inheritance

469. Which is an instance of class?

- A) Class
- B) Object
- C) property
- D) Name space

470. Which one is indicated by a red dot with a line of code highlighted in red in VBA?

- A) Start point
- B) End point
- C) Error point
- D) Break point

471. Where does the pinned application stayed in Windows OS?

- A) Notification Area
- B) Task Bar
- C) Desktop
- D) Start Button

472. Which simplifies the work to be eliminating or rewriting the code in VBA?

- A) Macros
- B) Functions
- C) Class
- D) Object

473. Which is window method is used to move the current window?

- A) Move()
- B) Window move()
- C) Window.move to()
- D) Move to()

474. Which option will match, while making bulleted list?

- A) triangle, disc, circle
- B) disc, circle, square
- C) Square, disc, polygon
- D) triangle, square, circle

475. Which VBA code is used to load user form into memory but do not display?

- A) User form1.Show
- B) Load userform1
- C) Userform1.load
- D) Show userform1

476. In VBA, How many types of access specifiers available in VBA?

- A) 3
- B) 2
- C) 4
- D) 6

477. Which worksheet method is used to copy a sheet to another location in the workbook?

- A) Activate
- B) Copy
- C) Save As
- D) Select

478. What will be the output of the following VBA code?
`
Sub test()

a = 'Computer operator'

Debug.Print left(a,10)

End sub`

- A) Operator
- B) Computer
- C) Computer operator
- D) Computer o

479. What is the process of deleting all the data on the hard drive?

- A) Delete
- B) Formatting
- C) Uninstall
- D) Erase

480. Which function of key is used the list / select a company in Tally?

- | | | | |
|-------|-------|---------------------|------------------|
| A) F1 | B) F5 | C) DIR D : \ com. * | D) DIR D : \ com |
| C) F3 | D) F7 | | |

481. Which error indicates that the numbers is outside the range of legal values?

- | | |
|--------------------|---------------|
| A) Reference Error | B) Type Error |
| C) Range Error | D) URI Error |

482. Which report displays ledgers and group summary information for the selected cost centre?

- | | |
|--------------------|-------------------------|
| A) Ledger break-up | B) Category summary |
| C) Group Break-up | D) Cost centre Break-up |

483. Which option is used to locate any specific character, symbols or formulas in a document?

- | | |
|-------------------|-------------------|
| A) Find | B) Replace |
| C) Selecting text | D) Searching text |

484. Which is a statement terminator in javascript?

- | | |
|----------|--------|
| A) ";" | B) "," |
| C) ". ." | D) ":" |

485. Which variable are deleted in JavaScript when the page is closed?

- | | |
|-------------------|--------------------|
| A) Function varia | B) Global variable |
| C) Local variable | D) Object variable |

486. What is the purpose of ?Enter Key? in MS Excel?

- | | |
|---------------------------------------|--|
| A) Moves cell pointer to previous row | B) Moves cell pointer to previous column |
| C) Moves cell pointer to next row | D) Moves cell pointer to next column |

487. Which programming language's syntax influences javascript syntax

- | | |
|----------|--------|
| A) Java | B) JDK |
| C) COBOL | D) C |

488. What is the extension of applet files in control panel?

- | | |
|----------|----------|
| A) . Cpl | B) . Ctl |
| C) . Cal | D) . Csl |

489. Which type of words cannot use for any other purpose in VBA?

- | | |
|--------------|-------------|
| A) Constants | B) Keywords |
| C) Variables | D) Literals |

490. Which DOS command is used to list all com files in D drive?

- | | |
|----------------|----------------------|
| A) DIR D : \ * | B) DIR D : \ * com * |
|----------------|----------------------|

491. What is the maximum number of character allowed as file name in DOS?

- | | |
|-----------------|-----------------|
| A) 6 characters | B) 7 characters |
| C) 3 characters | D) 8 characters |

492. Which type of variable cannot be declared within a procedure in VBA?

- | | |
|------------------|-----------------|
| A) Project scope | B) Module scope |
| C) Local scope | D) Global scope |

493. Which topology combines characteristics of linear bus and star topologies?

- | | |
|---------|---------|
| A) Bus | B) Star |
| C) Tree | D) Mesh |

494. Which character in html is used to indicate end tag?

- | | |
|--------|---------|
| A) "/" | B) "<#" |
| C) "!" | D) "\" |

495. Which feature in Javascript has properties and methods

- | | |
|-------------|-------------|
| A) Array | B) Object |
| C) Function | D) Controls |

496. When the Indian parliament passed the IT Act?

- | | |
|---------|---------|
| A) 2000 | B) 1992 |
| C) 1990 | D) 2005 |

497. Which is a variable seperator if more than one variable declared in one statement?

- | | |
|--------|--------|
| A) ":" | B) "," |
| C) "/" | D) "-" |

498. What is the output of the following html code? <html> <body> <p>NIMI^{CHENNAI}</p> </body> </html>

- | | |
|-------------------|-------------------------------|
| A) NIMI - CHENNAI | B) NIMI
_{chennai} |
| C) NIMI chennai | D) NIMI
^{Chennai} |

499. What is the purpose of financial management feature in Tally?

- | | |
|--|--|
| A) Provides option for data backup | B) Allows importing and exporting data |
| C) Handles different types of vouchers | D) Provides budgeting option |

500. Which command is used to release the read only permission?

A) attrib +r filename
C) attrib -r filename

B) attrib \r filename
D) attrib /r filename

A) Fade
C) Push

B) Diamond
D) Reveal

501. Which statement is used to handle the error?

A) Try
C) Throw

B) Catch
D) Finally

502. Which command is used to store the active document permanently?

A) Send
C) Save

B) Prepare
D) Save as

503. Which entities hold data in VBA?

A) Variables
C) Constants

B) Keywords
D) Literals

504. Which template makes specify common design elements in all slides in the presentation?

A) Data template
C) User template

B) Fax template
D) Master template

505. What is the full form of EDI?

A) Electronic Data Interconnection
C) Electronic Direct Interchange

B) Electronic Data Information
D) Electronic Data Interchange

506. Which one of the following is a effect option in power point presentation?

507. Which sequence of operation is required to remove tab stop markers from ruler?

A) Left click the tab stop marker and choose remove
C) Right click the tab stop marker and choose remove

B) Drag the tab stop makers out of the ruler
D) Double click the tab marker and clear all

508. Which shortcut key is used to open the immediate window?

A) Ctrl + L
C) Alt + G

B) Alt + L
D) Ctrl + G

509. Which workbook property returns a string value that represents the name of the object in VBA?

A) Name
C) Path

B) Full name
D) Worksheets

510. Which is prepared to ascertain actual profit or loss of the business?

A) Balance sheet
C) Profit and loss account

B) Book-keeping
D) Trading account

511. Which combination of key is used to save the information in Tally?

A) Ctrl + A
C) Ctrl + S

B) Ctrl + I
D) Ctrl + X