

ITI Quiz - 26-Jul-2026

08:25 PM

Q. ID: ITISKILL5594AV

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Answer Key

Duration: 30 Mins

Total Marks: 511

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1. Where does Excel come in object hierarchy of VBA?

- A) Worksheet object
- B) Range object
- C) Application object
- D) Workbook object

Answer: C) Application object

2. What is the extension of applet files in control panel?

- A) . Cpl
- B) . Ctl
- C) . Cal
- D) . Csl

Answer: A) . Cpl

3. Which button has three states in VBA?

- A) Command button
- B) Push button
- C) Spin button
- D) Option button

Answer: D) Option button

4. Which function key is used to enter receipts?

- A) F2
- B) F6
- C) F8
- D) F4

Answer: B) F6

5. Which is an instance of class?

- A) property
- B) Name space
- C) Object
- D) Class

Answer: C) Object

6. Which tab in Excel is used for proofing, protecting, and marking up a spread sheet?

- A) Data
- B) Review
- C) View
- D) Formula

Answer: B) Review

7. Which command is used to hide the file?

- A) attrib -h filename
- B) attrib /h filename
- C) attrib +h filename
- D) attrib \h filename

Answer: C) attrib +h filename

8. What is the abbreviation of OSI?

- A) Open Source Interconnection
- B) Open Source Internet
- C) Open System Interaction
- D) Open System Interconnection

Answer: D) Open System Interconnection

9. Which is a reference tool for understanding data communication between any two network system?

- A) WAN
- B) LAN
- C) ISO model
- D) OSI model

Answer: D) OSI model

10. What is the purpose module (%) operator in javascript?

- A) Percentage value
- B) Product value
- C) Quotient value
- D) Remainder value

Answer: D) Remainder value

11. What is the purpose of memory unit in a computer?

- A) Accepts data
- B) Stores data
- C) Displays data
- D) Process data

Answer: B) Stores data

12. Which symbol is used to execute formulas in MS Excel?

- A) " ' "
- B) "#"
- C) "="
- D) " " "

Answer: C) "="

13. Which shortcut key is used to shut a company from the gateway of Tally screen?

- A) Alt + F1
- B) Alt + F5
- C) Alt + F7
- D) Alt + F3

Answer: A) Alt + F1

14. Which control is suitable to collect the input from the user in VBA?

- A) User form
- B) Label
- C) Text box
- D) Command button

Answer: C) Text box

15. What is called a single point of access for several networking services?

- A) Phishing
- B) Worms
- C) Web service
- D) Directory service

Answer: D) Directory service

16. Which programming language's syntax influences javascript syntax

- A) COBOL
- B) Java
- C) C
- D) JDK

Answer: C) C

17. Which sequence of option is used to view the trial balance on the screen?

- A) Gateway of Tally -> Trial balance
- B) Gateway of Tally -> Display -> Account Book -> Trial balance
- C) Gateway of Tally -> Accounts Info -> Trial Balance
- D) Gateway of Tally -> Display -> Trial Balance

Answer: D) Gateway of Tally -> Display -> Trial Balance

18. Which one of the following is ?no argument? function?

- A) Now()
- B) Lower()
- C) Max()
- D) IF()

Answer: A) Now()

19. Which menu is used to select a predefined chart style?

- A) Design
- B) Animation
- C) Slide show
- D) Transitions

Answer: A) Design

20. Which workbook property returns a string value that represents the name of the object in VBA?

- A) Name
- B) Worksheets
- C) Path
- D) Full name

Answer: A) Name

21. Which error indicates that the numbers is outside the range of legal values?

- A) Reference Error
- B) URI Error
- C) Type Error
- D) Range Error

Answer: D) Range Error

22. What in the purpose of undo action in MS Word?

- A) Goes to previous paragraph
- B) Goes to previous page
- C) Get the current action
- D) Restore previous action

Answer: D) Restore previous action

23. Which option in Excel is used to rearrange the rows base on the content of a particular column?

- A) Format
- B) Sort
- C) Filter
- D) Find

Answer: B) Sort

24. What in the result of the DOS command PROMPT \$D\$G?

- A) Current date >
- B) Current time >
- C) Prompt >
- D) D : >

Answer: A) Current date >

25. Which is the ledger grouping for bills receivable in Tally

ERP9?

- A) Direct expenses
- B) Current asset
- C) Fixed asset
- D) Indirect expenses

Answer: B) Current asset

26. Which combination of function key is used to open inventory voucher's entry menu?

- A) Alt + F1
- B) Alt + F3
- C) Alt + F7
- D) Alt + F5

Answer: A) Alt + F1

27. Which function key is used to run a powerpoint presentation?

- A) F7
- B) F5
- C) F3
- D) F9

Answer: B) F5

28. Which window displays the entire list of local variables and their current values in VBA?

- A) Watch window
- B) Immediate window
- C) Locals window
- D) Debugging window

Answer: C) Locals window

29. Which method removes the last elements from an array?

- A) Shift()
- B) Pop()
- C) Push()
- D) Join()

Answer: B) Pop()

30. In VBA, How many types of access specifiers available in VBA?

- A) 3
- B) 6
- C) 4
- D) 2

Answer: C) 4

31. Which data type in javascript returns the value 'True' or 'False'?

- A) Dynamic
- B) Boolean
- C) Object
- D) String

Answer: B) Boolean

32. Which character in html is used to indicate end tag?

- A) "\"
- B) "/"
- C) "!"
- D) "<#"

Answer: B) "/"

33. Which is the correct H1 tag for right alignment?

- A) <h1 align = "right">.....</h1>
- B) <h1 tag align = "right">.....</h1>
- C) <h1 align = "right">.....</h1>
- D) <h1 align = "r">.....</h1>

Answer: C) <h1 align = "right">.....</h1>

34. Which tab in Excel is used when importing, querying, outlining and subtotaling the data placed into a worksheet's data list?

- A) Review
- B) Insert
- C) Data
- D) Formula

Answer: C) Data

35. Which scope does the variable declared with dim and remains in the existence only as long as the procedure in which it is declared is running?

- A) Local scope
- B) Global scope
- C) Module scope
- D) Project scope

Answer: A) Local scope

36. What is the purpose of X button?

- A) Close button
- B) Maximize buttons
- C) Office button
- D) Minimize button

Answer: A) Close button

37. Which area in Tally screen provides quick access to different options?

- A) Button bar
- B) Calculator
- C) Product info
- D) Work area

Answer: A) Button bar

38. Which shortcut key allows debugger to run the current procedure and go line after line called the procedure in VBA?

- A) Ctrl + Shift + F8
- B) Ctrl + Shift + F9
- C) Ctrl + Shift + F6
- D) Ctrl + Shift + F7

Answer: A) Ctrl + Shift + F8

39. How do you add a link which will allow the visitor to send an email from the page?

- A)
- B) <a="mailto">
- C) <href = "mailto">
- D)

**Answer: D) **

40. Which area in MS Word is used to enter the text?

- A) work book
- B) slides
- C) work space
- D) work sheet

Answer: C) work space

41. Which is the correct css syntax?

- A) {body: color : black;}
- B) body { color; black}
- C) {body : color = black;}
- D) body: color = black;

Answer: B) body { color; black}

42. Which web server has high performance stability simple configuration and low resource usage?

- A) Lite speed
- B) IIS
- C) Nginx
- D) Apache

Answer: C) Nginx

43. what is the full form of HTTP?

- A) Hyper text transfer protocol
- B) Hyper test transfer protocol
- C) Hyper text transfer program
- D) Hyper text testing protocol

Answer: A) Hyper text transfer protocol

44. Which budget is prepared for a very short period?

- A) Rolling budget
- B) Current budget
- C) Long term budget
- D) Short term budget

Answer: B) Current budget

45. Which layer of OSI network model does repeater works?

- A) Layer 2
- B) Layer 1
- C) Layer 3
- D) Layer 4

Answer: B) Layer 1

46. What type of software is Tally?

- A) Language Translator
- B) Application Software
- C) Accounting Software
- D) System Software

Answer: C) Accounting Software

47. What should be done, after fixing a problem or installing a new application or making configuration in a computer?

- A) Hibernate
- B) Shutdown
- C) Sleep
- D) Restart

Answer: D) Restart

48. What type of software program is power point?

- A) Presentation Graphics
- B) Database Management
- C) Word Processor
- D) Spread Sheet

Answer: A) Presentation Graphics

49. Which group includes superscript, subscript, strike through options in MS Word?

- A) Clipboard
- B) Style
- C) Paragraph
- D) Font

Answer: D) Font

50. What is the maximum limit of rows in MS Excel 2010?

- A) 1048567
- B) 1048576
- C) 1084567
- D) 1084576

Answer: B) 1048576

51. Which report displays the summary of all the cost centres under a cost category?

- A) Category summary
- B) Cost centre Break-up

- C) Group Break-up D) Ledger break-up

Answer: A) Category summary

52. Which is an internal power supply units of CPU?

- A) UPS B) CVT
C) Stabilizer D) SMPS

Answer: D) SMPS

53. Which is property returns the width of the visitor's screen in pixels

- A) Width.screen() B) Screen.width()
C) Width() D) Screen width()

Answer: B) Screen.width()

54. What is the shortcut key to export the report in ASCII, SDF, HTML or XML format?

- A) Alt + E B) Alt + C
C) Alt + D D) Alt + X

Answer: A) Alt + E

55. What is the Full form of IDE?

- A) Integrated Development Environment B) Internal Development Environment
C) Internal Distributed Environment D) Integrated Development Element

Answer: A) Integrated Development Environment

56. Which command is used to release the read only permission?

- A) attrib /r filename B) attrib -r filename
C) attrib +r filename D) attrib \r filename

Answer: B) attrib -r filename

57. Which error indicates that the variable used is not declared?

- A) Range Error B) Reference Error
C) Syntax Error D) Eval Error

Answer: B) Reference Error

58. Which DOS command is used to delete a directory?

- A) REMOVE B) RD
C) DELETE D) DEL

Answer: B) RD

59. Which one of the following is text styling feature of MS Word?

- A) word fill B) word colour
C) word art D) word font

Answer: C) word art

60. What are the two main parts, available in html document?

- A) Title and Body B) Head and document
C) Head and title D) Head and Body

Answer: D) Head and Body

61. What is the purpose of BIOS shadow?

- A) Copying ROM to RAM B) Copying HD to RAM
C) Copying RAM to ROM D) Copying RAM to HD

Answer: A) Copying ROM to RAM

62. Which one of the following is the directory separator in Linux?

- A) "/" B) "\"
C) "\\" D) "//"

Answer: A) "/"

63. Which layer in OSI model provides transfer the data between end users?

- A) Session layer B) Network layer
C) Data link layer D) Transport layer

Answer: D) Transport layer

64. What is the another name of web address?

- A) Html B) Webpage
C) Http D) URL

Answer: D) URL

65. How can we rectify the errors occurs while typing?

- A) Auto entry B) Auto spell
C) Auto correct D) Auto add

Answer: C) Auto correct

66. What is the purpose of financial management feature in Tally?

- A) To get daily balances and Transaction value B) Importing and exporting data
C) To prepare purchase records D) For stock transfer

Answer: A) To get daily balances and Transaction value

67. Which is the set of rules that limits access to information?

- A) Confidentiality B) Authenticity
C) Availability D) Integrity

Answer: A) Confidentiality

68. What is the storage size of decimal data type in VBA?

- A) 2 bytes B) 8 bytes
C) 4 bytes D) 12 bytes

Answer: D) 12 bytes

69. Which process is used to record data on to an optical disc?

- A) Burning
C) Accepting
B) Reading
D) Accessing

Answer: A) Burning

70. Which Linux command is used to sort the text file ?network? in descending order?

- A) Sort / r network
C) Sort + r network
B) Sort - r network
D) Sort \ r network

Answer: B) Sort - r network

71. What do you mean by A3,B13:B20,C7 reference in Excel?

- A) Formula
C) General
B) Range
D) Union

Answer: B) Range

72. Which VBA function compares given strings and returns -1 if the first string is smaller than the second string, returns 0 if both are equal and 1 if the first string is greater than second string?

- A) Scmp
C) Compare
B) Strcmp
D) Strcomp

Answer: D) Strcomp

73. How many levels of variable scope available in VBA?

- A) 7
C) 2
B) 4
D) 3

Answer: B) 4

74. Which function is used to check whether the given input is numeric or Not in VBA?

- A) Isnumber()
C) Isnum()
B) Isnumeric()
D) Numeric()

Answer: B) Isnumeric()

75. What is the alternate name of Bugs?

- A) Keywords
C) Constants
B) Variables
D) Errors

Answer: D) Errors

76. Which bar contains the current position of the cursor in MS Word?

- A) title bar
C) status bar
B) layout
D) horizontal ruler

Answer: C) status bar

77. What is the output when the data '1678.95' is set to the number format '###0.00' in

- A) 1678
C) 1670.95
B) 1678.95
D) 1670

Answer: B) 1678.95

78. Which sign an 'assignment' operator in JavaScript

- A) "="
C) "<>"
B) "=="
D) "#"

Answer: A) "="

79. Which function returns the day of the month (number from 1 to 31) given date value in VBA?

- A) Month()
C) Day()
B) Date()
D) Date part()

Answer: C) Day()

80. Which property is used to transfer files from one host to another host over internet?

- A) SMTP
C) IP
B) FTP
D) HTTP

Answer: B) FTP

81. What is the correct html code for inserting a background image?

- A) <body = "image.jpg">
C) <Body background = "image.jpg">
B) <body background = image.jpg>
D) <background = "image.jpg">

Answer: C) <Body background = "image.jpg">

82. Which bar lies top of the window in Excel Screen?

- A) Scroll Bar
C) Status Bar
B) Ruler
D) Title Bar

Answer: D) Title Bar

83. Which refers to paying the money back to the buyer after the price has been deducted from the account?

- A) Deduction
C) Return
B) Charge bace
D) Refund

Answer: D) Refund

84. Which technique prevents invalid data being saved in Access table?

- A) Filter
C) Input mark
B) Index
D) Validation rule

Answer: D) Validation rule

85. What is the speed of standard 10 base T cable?

- A) 100 kbps
C) 1 mbps
B) 100 mbps
D) 10 mbps

Answer: D) 10 mbps

86. What is the full form of TOC?

- A) Text of content
C) Table of content
B) Time of calculation
D) Terminator of content

Answer: C) Table of content

87. Which character is used to represent a range of values in Linux?

- A) "[]"
- B) "< >"
- C) "()"
- D) "{ }"

Answer: A) "[]"

88. Which command quickly locates the data in Access table?

- A) Find
- B) Search
- C) Edit
- D) Locate

Answer: A) Find

89. Which layer of OSI Model, transfer data between network entities?

- A) Layer 4
- B) Layer 1
- C) Layer 2
- D) Layer 3

Answer: A) Layer 4

90. Which crime involves the use of computer networks to create, distribute or access materials that sexually exploit underage persons?

- A) Child pornography
- B) Assault by Threat
- C) Cyber vandalism
- D) Cyber squatting

Answer: A) Child pornography

91. Which function of key is used to list / select a company in Tally?

- A) F1
- B) F5
- C) F7
- D) F3

Answer: A) F1

92. Which combination of key allows user to move to the first field in the first record in Access table?

- A) Shift + Home
- B) Shift + Tab
- C) Ctrl + Tab
- D) Ctrl + Home

Answer: D) Ctrl + Home

93. What is the expansion of OLE in Access?

- A) object linking and editing
- B) object linking and encrypting
- C) object linking
- D) object linking and embedding

Answer: D) object linking and embedding

94. What is the maximum number of characters allowed as file name in DOS?

- A) 6 characters
- B) 7 characters
- C) 3 characters
- D) 8 characters

Answer: D) 8 characters

95. Which combination of key is used to select all slides from current slide to first slide?

- A) Alt + Home
- B) Shift + Home
- C) Tab + Home
- D) Ctrl + Home

Answer: B) Shift + Home

96. Which HTML tag is used to add a row in a table?

- A) <tr> and </tr>
- B) <th> and </th>
- C) <td> and </td>
- D) <cr> and </cr>

Answer: A) <tr> and </tr>

97. Which device connects multiple network segments along with the data link layer?

- A) Router
- B) Bridge
- C) Hub
- D) Switch

Answer: B) Bridge

98. What will be the output of the following VBA code?
 Sub test()
 a = 9
 Debug.Print Sqr(a)
 End sub

- A) 3
- B) 18
- C) 81
- D) 9

Answer: A) 3

99. Which template makes specify common design elements in all slides in the presentation?

- A) User template
- B) Master template
- C) Data template
- D) Fax template

Answer: B) Master template

100. What is the use of CD command in DOS?

- A) change the path of current directory
- B) change the device name
- C) create root directory
- D) create a directory

Answer: A) change the path of current directory

101. Which is the 6th layer in OSI communication model?

- A) Network layer
- B) Session layer
- C) Presentation layer
- D) Application layer

Answer: C) Presentation layer

102. Which Linux command to set the permission 'x' to user, 'rw' to others and 'rwx' to group for the file launcher

- A) chmod 167 launcher
- B) chmod 166 launcher
- C) chmod 671 launcher
- D) chmod 176 launcher

Answer: A) chmod 167 launcher

103. Which combination of key is used to save the information in Tally?

- A) Ctrl + S
- B) Ctrl + A
- C) Ctrl + I
- D) Ctrl + X

Answer: B) Ctrl + A

104. Which term is used for all the amounts payable by a

business concern to outsiders?

- A) Liabilities
- B) Debits
- C) Assets
- D) Capitals

Answer: A) Liabilities

105. What is the function of OS?

- A) drawing pictures
- B) process & memory management
- C) word processing
- D) calculation

Answer: B) process & memory management

106. Which key is used to declare a variable in javascript?

- A) dec
- B) dim
- C) var
- D) const

Answer: C) var

107. Which box groups related controls into one visual unit in a rectangle with an optional label?

- A) Combo box
- B) Group box
- C) List box
- D) Label box

Answer: B) Group box

108. Which command is used to store the active document permanently?

- A) Save
- B) Prepare
- C) Save as
- D) Send

Answer: A) Save

109. What is the full form of LDAP?

- A) Light Weight Directory Access Provider
- B) Light Weight Directory Access Protocol
- C) Light Weight Directory Access Protection
- D) Light Weight Directory Access Program

Answer: B) Light Weight Directory Access Protocol

110. What is the file extension of Excel 2010?

- A) xls
- B) xlsx
- C) xlsb
- D) xlsm

Answer: B) xlsx

111. What will happen, If the background image is smaller than the screen, what will happen?

- A) It will leave a blank space at the top of the page
- B) It will leave a blank space at the bottom of the page
- C) It will be repeated
- D) It will be stretched

Answer: C) It will be repeated

112. Which function key is used to enter purchase?

- A) F9
- B) F6
- C) F8
- D) F7

Answer: A) F9

113. What will be the output of the following VBA code?
`
Sub test()
x = 'institute'
Debug.print Format(x,'>')
End sub`

- A) institute
- B) INSTITUTE
- C) Institute
- D) instiTUTE

Answer: C) Institute

114. Which is a statement of all the ledger account balance prepared at the end of particular period to verify the accuracy of the entries?

- A) Trial Balance
- B) Journals
- C) Vouchers
- D) Receipts

Answer: A) Trial Balance

115. Which method removes the first array element?

- A) Join()
- B) Shift()
- C) Pop()
- D) Push()

Answer: B) Shift()

116. What is a summarized record of all the transactions to every person, every property and every type of service?

- A) Ledgers
- B) Journals
- C) Vouchers
- D) Account

Answer: D) Account

117. Which report displays ledgers and group summary information for the selected cost centre?

- A) Cost centre Break-up
- B) Ledger break-up
- C) Group Break-up
- D) Category summary

Answer: A) Cost centre Break-up

118. Which one is a online payment?

- A) Reliance jio
- B) Flipkart
- C) Paytm
- D) Gmail

Answer: C) Paytm

119. Which tab is used to change the display of worksheet area and the data it contains?

- A) Page Layout
- B) Data
- C) View
- D) Review

Answer: C) View

120. Which is the model in E - Commerce, if the seller is a business and the individual is an consumer?

- A) Business to Consumer
- B) Consumer to Consumer
- C) Business to Business
- D) Consumer to Business

Answer: A) Business to Consumer

121. Which control is used to increase or decrease a value, such as a number time or date?

- A) Spin Button
- B) Scroll Bar

C) Toggle Button D) Combo Box

Answer: A) Spin Button

122. Which are the things and properties for resale that converts into cash?

A) Liabilities B) Purchase
C) Business Transaction D) Current assets

Answer: D) Current assets

123. Which shortcut key is used to high light the entire word document?

A) ctrl + E B) ctrl + O
C) ctrl + S D) ctrl + A

Answer: D) ctrl + A

124. How will javascript treat a number, when it is enclosed with double or single quotes?

A) Zero B) String
C) Number D) Error

Answer: B) String

125. Which control panel applet gives the information of computer?

A) Hardware and sound B) Appearance and personalization
C) Programs D) System and security

Answer: D) System and security

126. How many different values can be returned by the error name property in javascript ?

A) 4 B) 3
C) 5 D) 6

Answer: D) 6

127. Which function returns the current system date and time in VBA?

A) Hour() B) Date()
C) Day() D) Now()

Answer: D) Now()

128. How Cells are named in MS Excel?

A) Special Character B) Numerically
C) Alphanumerically D) Alphabetically

Answer: C) Alphanumerically

129. Which function key is used to open goto dialogue box in MS Excel?

A) F11 B) F7
C) F2 D) F5

Answer: D) F5

130. Which DOS command is used to display system time?

A) SYSTEMTIME B) TIME
C) Now D) SYSTEM

Answer: B) TIME

131. What is the full form of BOM?

A) Browser Oriented M B) Browser Object Model
C) Browser Object Method D) Browser Oriented Method

Answer: B) Browser Object Model

132. How columns are named in MS Excel?

A) Alphabetically B) Numerically
C) Special characters D) Alphanumerically

Answer: A) Alphabetically

133. What is the purpose of ?Enter Key? in MS Excel?

A) Moves cell pointer to previous column B) Moves cell pointer to previous row
C) Moves cell pointer to next column D) Moves cell pointer to next row

Answer: D) Moves cell pointer to next row

134. What type of device is computer?

A) Electrical device B) Electronic device
C) Electro mechanical D) Electro magnetic

Answer: B) Electronic device

135. Which object is member of the workbook?

A) Worksheet B) Workbook
C) Sheets D) Range

Answer: A) Worksheet

136. Which sequence of operation is required to force page break in word document?

A) by positioning the cursor at the appropriate place and press enter B) by positioning the cursor at the appropriate place and press F1 key
C) by using insert / selection black on the insert tab D) by position the cursor at the apporpliate place and pressing ctrl + enter

Answer: D) by position the cursor at the apporpliate place and pressing ctrl + enter

137. Which of the following code is used to add a plain color background to the web page?

A) <body bgcolor = "36, 2437"> B) <body color = "#FF000">
C) <body bgcolor = "#FF000"> D) <bgcolor = "blue">

Answer: B) <body color = "#FF000">

138. How many types of operation are there in javascript?

- A) 8
C) 6
- B) 4
D) 3

Answer: A) 8

139. what is the correct html tag for adding a background color?

- A) <body bgcolor = "Yellow">
C) <body background = "Yellow">
- B) <body color = "Yellow">
D) <body bg = "Yellow">

Answer: A) <body bgcolor = "Yellow">

140. What is termed as excess of credit side total amount over debit side total amount in profit and loss account?

- A) Loss
C) Profit
- B) Debit
D) Credit

Answer: C) Profit

141. Which type of cable is used in 10 base-FL cable standard?

- A) Co-axial
C) STP
- B) UTP
D) Fibre optic

Answer: D) Fibre optic

142. What is called the protection of information and data from unauthorized Access?

- A) Link security
C) Information security
- B) Physical security
D) Risk management

Answer: C) Information security

143. What is the maximum number of characters allowed in text field is access?

- A) 64000
C) 65000
- B) 256
D) 255

Answer: D) 255

144. What is the full form of ADSL?

- A) Asynchronous Digital Subscriber Line
C) Asymmetrical Digital System Line
- B) Asymmetrical Digital Subscriber Line
D) Automatic Digital Subscriber Line

Answer: B) Asymmetrical Digital Subscriber Line

145. What is the purpose of security feature in Tally?

- A) Provides statement of accounts
C) Provides option for data backup
- B) Provides option to upload reports
D) Provides budget option

Answer: C) Provides option for data backup

146. What is the use of forms in HTML?

- A) To display a list
B) To display a table

- C) To display email contents
D) To send the data to server

Answer: D) To send the data to server

147. What is the full form of TCP?

- A) Transmission Control Protocol
C) Test Control Protocol
- B) Transfer Control Protocol
D) Transport Control Protocol

Answer: A) Transmission Control Protocol

148. Which shortcut key is used to open VBA Editor from the Excel worksheet?

- A) Ctrl + F11
C) Ctrl + F7
- B) Ctrl + V
D) Alt + F11

Answer: D) Alt + F11

149. Which view in Excel displays the pages exactly as they appear when printed?

- A) Page Layout view
C) Page Break View
- B) Custom View
D) Full screen View

Answer: A) Page Layout view

150. Which is a variable separator if more than one variable declared in one statement?

- A) "-"
C) ", "
- B) "/"
D) ":"

Answer: C) ", "

151. Which one is used as authentication for pairing bluetooth devices?

- A) Keycode
C) Password
- B) Passcode
D) Keyboard

Answer: B) Passcode

152. Which statement is used to handle the error?

- A) Try
C) Throw
- B) Catch
D) Finally

Answer: B) Catch

153. Which box has three states in VBA?

- A) List box
C) Group box
- B) Check box
D) Combo box

Answer: B) Check box

154. Which feature in Javascript has properties and methods

- A) Object
C) Array
- B) Function
D) Controls

Answer: A) Object

155. Which simplifies the work to be eliminating or rewriting the code in VBA?

A) Object

B) Class

C) Macros

D) Functions

Answer: C) Macros

156. Which shortcut key is used to create new presentation in powerpoint?

A) Ctrl + N

B) Ctrl + M

C) Ctrl + P

D) Ctrl + X

Answer: A) Ctrl + N

157. Which of the following authenticates and handles credit card payment for E-Commerce?

A) E - Commerce gateway

B) Software gateway

C) Payment gateway

D) E-Wallets

Answer: C) Payment gateway

158. What is the full form of COD in E -Commerce?

A) Cart on Delivery

B) Commerce on Delivery

C) Cash on Demand

D) Cash on Delivery

Answer: D) Cash on Delivery

159. What is the rule for real account?

A) Debit comes in, Credit goes out

B) Debit goes out, Credit comes in

C) Debtor the receiver, Creditor the giver

D) Debtor the giver, Creditor the receiver

Answer: A) Debit comes in, Credit goes out

160. Which is the parameter name separator in javascript?

A) "-"

B) "/"

C) ","

D) ":"

Answer: C) ","

161. How many part are there in 'For' loop

A) 2

B) 4

C) 5

D) 3

Answer: D) 3

162. Which layer is the layer 4 in OSI model?

A) Transport layer

B) Network layer

C) Data link layer

D) Session layer

Answer: A) Transport layer

163. Which method is used to add new element to an array?

A) Join()

B) Shift()

C) Push()

D) Pop()

Answer: C) Push()

164. Write the output when the data 'Primary Key' is set to the text < in Access?

A) PRIMARY KEY

B) primary key

C) Primary key

D) Primary Key

Answer: C) Primary key

165. Which document is issued by the receiver of cash to the giver of cash acknowledging the cash received voucher?

A) Journals

B) Vouchers

C) Receipts

D) Ledgers

Answer: C) Receipts

166. Which term is used for receiving aspects of a transaction?

A) Credit

B) Debit

C) Receipt

D) Profit

Answer: B) Debit

167. Which menu contains, Symbol option in MS Word?

A) tools

B) table

C) format

D) insert

Answer: D) insert

168. Which character is to be suffixed for long data type in VBA?

A) #

B) !

C) &

D) @

Answer: C) &

169. Which is used to type / edit the programming code in VBA?

A) Immediate window

B) Form window

C) Properties window

D) Visual basic editor

Answer: D) Visual basic editor

170. Which document view given an appearance as in web browser?

A) Outline view

B) Draft view

C) Web layout view

D) Full screen reading

Answer: C) Web layout view

171. How many pins are there in SIMMs?

A) 42 - 82

B) 32 - 72

C) 62 -102

D) 52 - 92

Answer: B) 32 - 72

172. Which variable works as function argument in java script?

A) Global variable

B) Object variable

C) Local variable

D) Function variable

Answer: C) Local variable

173. Which shortcut key is used to open the Visual Basic Editor In VBA?

- A) Alt + F11 B) Shift + Ctrl + F11
C) Shift + F11 D) Ctrl + F11

Answer: A) Alt + F11

174. Which shortcut key is used to open code window in VBA?

- A) Shift + F7 B) Alt + F7
C) Ctrl + F7 D) F7

Answer: D) F7

175. What is the purpose of OLX web site?

- A) Buying and selling products B) Searching Documents
C) Recovering files D) Uploading Files

Answer: A) Buying and selling products

176. Which one is responsible of running javascript code?

- A) Sublime Text B) Visual studio code
C) Browser D) Notepad++

Answer: C) Browser

177. Which shortcut key is used to remove a line in a report in report screen?

- A) Alt + I B) Alt + R
C) Alt + X D) Alt + S

Answer: B) Alt + R

178. What is allowed the input mark symbol # in Access?

- A) A digit 0 - 9 with +/- sign B) Letter A through Z
C) A digit 0 - 9 without +/- sign D) Letter or digit

Answer: A) A digit 0 - 9 with +/- sign

179. Who developed javascript?

- A) Brendan Rich B) John Eckerl
C) Brendan Eich D) John Mauchy

Answer: C) Brendan Eich

180. 1 What is the purpose of quick access toolbar?

- A) To hold special function B) To hold advance function
C) To hold familiar and repeated function D) To hold basic function

Answer: C) To hold familiar and repeated function

181. What is the abbreviation of CGI?

- A) Computer Gateway Interconnection B) Computer Gateway Interface
C) Common Gateway Interconnection D) Common Gateway Interface

Answer: D) Common Gateway Interface

182. What is the full form of UDF in VBA?

- A) Undefined Functions B) Used Data Functions
C) User Defined Functions D) User Data Functions

Answer: C) User Defined Functions

183. Which book is used to record transactions relating to return of goods to suppliers?

- A) Sales Return Book B) Sales Book
C) Purchase Book D) Purchase Return Book

Answer: D) Purchase Return Book

184. Which object stores information about related data?

- A) Document B) Screen
C) Table D) Page

Answer: C) Table

185. Which object method is used to return the value rounded down to its nearest integer?

- A) round() B) floor()
C) abs() D) ceil()

Answer: B) floor()

186. What should be done, if the pen drive is not deducted?

- A) Device Manger - right click on USB root hub - scan for hardware changes B) Device Manger - right click on USB root hub - Update drives
C) Device Manger - right click on USB root hub - disable device D) Device Manger - right click on USB root hub - enable device

Answer: D) Device Manger - right click on USB root hub - enable device

187. Which tool in Ms office is best for organizing data and making lists?

- A) Power Point B) Excel
C) Word D) Access

Answer: B) Excel

188. Which option is used to activate and deactivate ruler?

- A) Insert - ruler B) View - grids
C) View - ruler D) Insert - tool bar

Answer: C) View - ruler

189. Which mathematical function returns square root of a specified number in VBA?

- A) Sqr() B) Sqr()
C) Sqt() D) Sqrt()

Answer: B) Sqr()

190. What is the process of deleting all the data on the hard drive?

- A) Erase B) Formatting

C) Delete D) Uninstall

Answer: B) Formatting

191. Which is an example for WAN?

A) Campus network B) Home network
C) Bluetooth network D) Ethernet

Answer: D) Ethernet

192. Who is considered as father of computer?

A) Charles Babbage B) John Mauchy
C) John Lickert D) M.V Wilkes

Answer: A) Charles Babbage

193. Which variable are deleted in JavaScript when the page is closed?

A) Global variable B) Object variable
C) Function varia D) Local variable

Answer: A) Global variable

194. Which item, contains text graphics, charts, sound, video, etc., in power point

A) Slides B) Folder
C) Handouts D) Desktop screen

Answer: A) Slides

195. Who invented Analytical engine?

A) M.V Wilkes B) John Mauchy
C) John Lickert D) Charles Babbage

Answer: D) Charles Babbage

196. What is the purpose of word wrap?

A) Moving text automatically to the next line
B) Inserting space automatically between words
C) Aligning text with the right margin
D) Inserting space between paragraphs

Answer: C) Aligning text with the right margin

197. Which web language give more control over the HTML elements and allows them to change at any time without returning to the Web server?

A) DHTML B) XML
C) HTML D) BML

Answer: A) DHTML

198. Which variable recognized only within the procedure in which it is declared?

A) Global scope B) Module scope
C) Project scope D) Local scope

Answer: D) Local scope

199. Which type of E - Commerce is tenders and submission

of application?

A) b2b B) g2b
C) b2c D) g2c

Answer: B) g2b

200. Which of the following is logical operator in VBA?

A) * B) +
C) - D) AND

Answer: D) AND

201. Which web server provides good customer support if it had any issues?

A) Nginx B) Lite speed
C) Apache D) IIS

Answer: D) IIS

202. Which assignment operator is equivalent to $a = a * 5$?

A) $a * = 5$ B) $a = 5 * 9$
C) $a = 5$ D) $a = * 5$

Answer: A) $a * = 5$

203. Which layers of OSI model is the router operate?

A) Layer 6 B) Layer 7
C) Layer 2 D) Layer 3

Answer: D) Layer 3

204. Which keyword is used to declare the variables in project scope

A) Protect B) Public
C) Private D) Static

Answer: B) Public

205. Which dialog box in Power Point allows to change slides automatically in a period of time?

A) Slide animation B) Custom animation
C) Slide transition D) Action setting

Answer: C) Slide transition

206. What will be the output for the following JavaScript code? `<br>var x = 13 + '03' <br>Alert(x);`

A) 1303 B) 16
C) 133 D) 13 03

Answer: A) 1303

207. Which html tag inserts a line horizontally in a page?

A) `<l>` B) `<lr>`
C) `<hr>` D) `<line>`

Answer: C) `<hr>`

208. Which type of key should combine with ctrl key to create a macro key in Excel?

- A) Alphabetic B) Alphanumeric
C) Special characters D) Numeric

Answer: A) Alphabetic

209. What is the first tag in html document

- A) <title> B) <head>
C) <html> D) </html>

Answer: C) <html>

210. Which VBA built in function returns location at the second string occurs within the first string?

- A) ASC() B) Mid()
C) Chr() D) Instr()

Answer: D) Instr()

211. Which term is used for the amount invested for starting a business by a person?

- A) Debit B) Asset
C) Capital D) Liabilities

Answer: C) Capital

212. Which is the layer 3 in OSI model?

- A) Data link layer B) Network layer
C) Physical layer D) Session layer

Answer: B) Network layer

213. Which one of the following is a word processor?

- A) MS Excel B) MS Office publisher
C) MS Word D) MS Access

Answer: C) MS Word

214. Which character redirects the output of one command to another in Linux?

- A) "; semicolon" B) ". dot"
C) "| pipe" D) ": colon"

Answer: C) "| pipe"

215. Which entitie hold data in VBA?

- A) Literals B) Constants
C) Keywords D) Variables

Answer: D) Variables

216. Which holder holds text, title and picture in power point?

- A) Place Holder B) Image Holder
C) Slide Holder D) Contemt Holder

Answer: A) Place Holder

217. Which one enables the hosting providers to mangle multiple domains on a single server?

- A) Web server B) SQL server
C) Database server D) Network server

Answer: D) Network server

218. Which shortcut key is used to copy and paste a file folder?

- A) Ctrl + Z and Ctrl + V B) Ctrl + C and Ctrl + V
C) Ctrl+ X and Ctrl + V D) Ctrl + A and Ctrl + V

Answer: B) Ctrl + C and Ctrl + V

219. Which activity in Tally is used to find out the financial position of the organisation?

- A) Profit and loss B) Balance sheet
C) Book-keeping D) Trading

Answer: B) Balance sheet

220. Which key stroke is used to move the active cell towards right, in access table?

- A) Ctrl + Tab B) Tab
C) Alt + Tab D) Shift + Tab

Answer: B) Tab

221. Which is a series of items where all items share the same properties and methods in VBA?

- A) Methods B) Collections
C) Arrays D) Groups

Answer: B) Collections

222. Which view hides the hidden slides in Power Point?

- A) Notes Page B) Slide Sorter
C) Reading view D) Normal

Answer: C) Reading view

223. What is the purpose of expansion slot in mother board ?

- A) To insert the additional peripherals B) To insert the RAM
C) To insert the keyboard D) To insert the mouse

Answer: A) To insert the additional peripherals

224. Which accounting system is incomplete and unscientific?

- A) Single Entry System B) Double Entry System
C) Triple Entry System D) Multi Entry System

Answer: A) Single Entry System

225. Which card permits online payment using balance amount available in bank account?

- A) Credit card B) Debit card
C) Wallet D) Paypal

Answer: B) Debit card

226. Which attribute is used with <td> tag to merge two cells horizontally?

- A) mergecols
- B) Mergerows
- C) Rowspan = 2
- D) Colspan = 2

Answer: D) Colspan = 2

227. Which function returns the hyperbolic cosine of the specified angle in VBA?

- A) Abs()
- B) Cos()
- C) hcos()
- D) Cosh()

Answer: D) Cosh()

228. Which operators are concatenation operator in VBA?

- A) & and +
- B) & and *
- C) + and -
- D) & and -

Answer: A) & and +

229. Which Linux command list the content of all sub directory?

- A) "ls ~"
- B) "ls /"
- C) "ls ../"
- D) "ls * /"

Answer: D) "ls * /"

230. Which method displays the data form associated with the worksheet in VBA?

- A) Printout
- B) Show Data Form
- C) Select
- D) Copy

Answer: B) Show Data Form

231. How the directories under the root directory are called?

- A) path
- B) sub directories
- C) dir
- D) tree

Answer: B) sub directories

232. Which type of variable can be accessed or used by subroutines outside the modules in VBA?

- A) Protect
- B) Private
- C) Static
- D) Public

Answer: D) Public

233. Which keyboard in switch case statement specifies the code to run if there is no case match?

- A) Break
- B) End
- C) Default
- D) Case

Answer: C) Default

234. What is the output of the following html? <html>
<body> <h2>NIMI<small>CHENNAI</small>
formatting</h2> </body> </html>

- A) NIMI chennai
- B) NIMI CHENNAI
- C) NIMI chennaiformatting
- D) NIMICHENNAIformatting

Answer: C) NIMI chennaiformatting

235. Which shortcut key is used to open debit Note Voucher?

- A) Alt + F10
- B) Ctrl + F10
- C) Alt + F9
- D) Ctrl + F9

Answer: D) Ctrl + F9

236. Which VBA property returns a range object that represents all the cells on the worksheet?

- A) Name
- B) Index
- C) Cells
- D) Rows

Answer: C) Cells

237. Which color of dot indicate the breakpoint in VBA?

- A) Maroon
- B) Yellow
- C) Grey
- D) Red

Answer: D) Red

238. Which is a standard network protocol used to transfer files from one host or to another host over a TCP based network, such as the internet?

- A) FTP
- B) UDP
- C) SMTP
- D) TCP

Answer: A) FTP

239. Which tool allows user to select different layout for slide?

- A) Bullets
- B) Apply design
- C) New slide
- D) Slide Layout

Answer: B) Apply design

240. Which tool in control panel is used to adjust your computer setting to control computer with voice command?

- A) Ease of access
- B) Appearance and personalization
- C) Hardware and sound
- D) System and security

Answer: A) Ease of access

241. What is the purpose of Ctrl + Q key is the Gateway of Tally screen?

- A) Quit tally current screen
- B) Exit without confirmation
- C) Close the tally screen
- D) Exit with confirmation

Answer: B) Exit without confirmation

242. Which type of attack is a method of defeating a cryptographic scheme of trying a large number of possibilities?

- A) Phlashing
- B) Teardrop attack
- C) Smurf attack
- D) Brute force attack

Answer: D) Brute force attack

243. What will be the output, if the javascript code is

executed
var x = 1324;
var y = new
Number(1324);
if(x ===
y)
alert("Yes");
else
alert("No")

- A) Yes
- B) Error
- C) Infinity
- D) No

Answer: A) Yes

244. Which function is used to count the number of cells that contain numbers, in a range?

- A) Count ()
- B) Sumif()
- C) Countif()
- D) Sum()

Answer: A) Count ()

245. Which activities endanger the sovereignty and integrity of nation?

- A) Cyber vandalism
- B) Cyber Terrorism
- C) Cyber squatting
- D) Carding

Answer: B) Cyber Terrorism

246. Which software interface the major hardware components of the computer with OS?

- A) DOS
- B) BIOS
- C) POST
- D) CMOS

Answer: B) BIOS

247. Which sequence of operation is required to remove numbering from a list of data?

- A) Number button - select none from number type
- B) Number button - select number from number list
- C) Bullet button - select none from bullet type
- D) Bullet button - select bullets from bullets list

Answer: A) Number button - select none from number type

248. What is the full form of EFT?

- A) Electronic Form Transfer
- B) Electronic Field Transfer
- C) Electronic Fund Transfer
- D) Electronic Format Transfer

Answer: C) Electronic Fund Transfer

249. Which feature is used to adjust the amount of space between words for alignment in MS Word?

- A) Spacing
- B) Justifying
- C) Scaling
- D) Positioning

Answer: B) Justifying

250. Which window displays the watched expression including the one just added?

- A) Watch window
- B) Debug window
- C) Immediate window
- D) Module window

Answer: A) Watch window

251. Which is the model in E - Commerce, if the seller and the buyer are the both individuals?

- A) Business to Consumer
- B) Consumer to Consumer
- C) Business to Business
- D) Consumer to Business

Answer: B) Consumer to Consumer

252. How many types of error are there in javascript programming?

- A) 6
- B) 8
- C) 4
- D) 3

Answer: D) 3

253. What is the purpose of inserting header and footer in document?

- A) To allow page headers and footer appear on the document
- B) To make the starting and ending page
- C) To entrance the appearance of the document more readable
- D) To make larger document

Answer: A) To allow page headers and footer appear on the document

254. Which type of list box enables one choice of adjacent choice in VBA?

- A) Single - selection list box
- B) Extended - selection list box
- C) Multiple - selection list box
- D) Drop down list

Answer: C) Multiple - selection list box

255. What is referred to as buying and selling of goods?

- A) Trading account
- B) Profit and loss account
- C) Real account
- D) Normal account

Answer: A) Trading account

256. What is the output when the data 'FOREIGN key' is set to the text format > in Access?

- A) Foreign key
- B) FOREIGN KEY
- C) foreign key
- D) Foreign Key

Answer: C) foreign key

257. What is the shortcut key to run the current procedure in VBA?

- A) F4
- B) F5
- C) F2
- D) F8

Answer: B) F5

258. Which option in E - Commerce, helps to keep selected products until checkout / payment?

- A) Tray
- B) Basket
- C) COD
- D) Cart

Answer: D) Cart

259. Which is the standard connector for category-5, unshielded twisted pair cabling?

A) RJ11

B) RJ45

C) RJ25

D) RJ14

Answer: B) RJ45

260. Which is window method is used to move the current window?

A) Window.move to()

B) Window move()

C) Move()

D) Move to()

Answer: A) Window.move to()

261. What is the purpose of Inventory Management Feature in Tally?

A) Provides daily balance and transaction value

B) Provides option for data backup

C) Provides all relevant information for any stock item in a single screen

D) Provides option to upload reports on the website directly

Answer: C) Provides all relevant information for any stock item in a single screen

262. The tag makes the enclosed text bold, which other html tag is used to make text bold?

A) <dark>

B) <bold>

C)

D) <th>

**Answer: C) **

263. What is called the set of statement that are executed under one name?

A) Procedures

B) Properties

C) Events

D) Macros

Answer: A) Procedures

264. Which is the order of files and directories in Windows Explore?

A) Sequentially

B) Aplhabtically

C) hierarchically

D) Serially

Answer: C) hierarchically

265. Which function is used to find the middle number in a range?

A) MEDIAN()

B) MID()

C) MODE()

D) TRIM()

Answer: A) MEDIAN()

266. Which character is used to represent parent directory in Linux?

A) "."

B) ".."

C) "~"

D) "*"

Answer: B) ".."

267. Which button allows a single choice within a limited set of mutually exclusive choice?

A) Button

B) Toggle button

C) Spin button

D) Option button

Answer: D) Option button

268. Which combination of key zooms the content of active cell in Access table?

A) Shift + F2

B) Shift + F5

C) Ctrl + F2

D) Ctrl + F5

Answer: A) Shift + F2

269. Which is used to create user interface forms?

A) Javascript

B) C

C) VBA

D) HTML

Answer: C) VBA

270. What will be the output for the following VBA code?Debug.print
DateDiff('yyyy','1/12/2016','31/1/2017')

A) 0

B) 11

C) 30

D) 1

Answer: D) 1

271. What will be the output of the following VBA code?
Sub test()
Dim l as integer
Dim S as string
S = 'Time is money'
l = len(s)
Debug.print 'The length is' & l
End sub

A) THE LENGTH IS 13

B) The length is 13

C) 13

D) The length is 11

Answer: B) The length is 13

272. Which combination of key is used to open 'Tally Reference Manual'?

A) Alt + H

B) Alt + M

C) Alt + R

D) Alt + T

Answer: A) Alt + H

273. What is called periodic assessment of security vulnerability in computer system?

A) Hacking

B) Threat

C) Security audit

D) Attack

Answer: C) Security audit

274. What is the abbreviation of W3C in Dom?

A) World Wide Web Centre

B) World Wide Web Content

C) World Wide Web Consortium

D) Word Wide Web Curricu

Answer: C) World Wide Web Consortium

275. What is the purpose 'Tab' key in MS Excel?

A) Moves cell pointer previous row

B) Moves cell pointer to previous column

C) Moves cell pointer to next column
D) Moves cell pointer next row

Answer: C) Moves cell pointer to next column

276. Which is prepared to ascertain actual profit or loss of the business?

- A) Balance sheet
B) Book-keeping
C) Trading account
D) Profit and loss account

Answer: D) Profit and loss account

277. Which option is used to view an exiting word document?

- A) new
B) prepare
C) open
D) publish

Answer: C) open

278. Which one is an example for OS?

- A) Windows
B) Macromedia
C) MS Office
D) Antivirus

Answer: A) Windows

279. Which key is used to move the insertion point to the beginning of the current sheet?

- A) Ctrl + pageup
B) Ctrl + Home
C) Pageup
D) Home

Answer: B) Ctrl + Home

280. Who receives benefits without giving money immediately but liable to pay in future?

- A) Debtor
B) Creditor
C) Worker
D) Owner

Answer: A) Debtor

281. Which option is used to store the duplicate of the active document permanently?

- A) Rename
B) Save as
C) Send
D) Save

Answer: B) Save as

282. Which key is used to stop a power point presentation?

- A) Tab
B) Enter
C) Ctrl
D) ESC

Answer: D) ESC

283. What steps should be taken, if windows not updated automatically?

- A) start - setting - control panel - system - enable automatic updated
B) re- install windows Os
C) restart windows
D) start - control panel - settings - add programs - enable automatic update

Answer: A) start - setting - control panel - system - enable automatic updated

284. What is the full form of EDI?

- A) Electronic Direct Interchange
B) Electronic Data Information
C) Electronic Data Interconnection
D) Electronic Data Interchange

Answer: D) Electronic Data Interchange

285. Which scope of E- Commerce business platforms like amazon, ebay, etc?

- A) Virtual
B) Local
C) National
D) Global

Answer: D) Global

286. Which one is attributes of an object in VBA?

- A) Procedures
B) Macros
C) Properties
D) Events

Answer: C) Properties

287. What is the purpose of gutter margin?

- A) Margin that is added to the right margin when printing
B) Margin that is added to binding side of page when printing
C) Margin that is added to the left margin when printing
D) Margin that is added to the outside of the page when printing

Answer: B) Margin that is added to binding side of page when printing

288. Which mathematical function generates a random number in VBA?

- A) Rnd()
B) Round()
C) Rand()
D) Random()

Answer: A) Rnd()

289. Which shortcut key is used to cancel a voucher in Day book / List of vouchers in Tally?

- A) Alt + S
B) Alt + X
C) Alt + D
D) Alt + I

Answer: B) Alt + X

290. Which one of the following is a effect option in power point presentation?

- A) Fade
B) Reveal
C) Diamond
D) Push

Answer: C) Diamond

291. Where does the transactions are entered, before taken to the appropriate ledger account?

- A) Vouchers
B) Receipts
C) Balance sheet
D) Journals

Answer: D) Journals

292. What is the correct syntax for making a hyperlink?

- A) `<http: // nimi.gov.in?></a>` B) `<url = "http: // nimi.gov.in">nimi`
C) `<a href = "http:// nimi.gov.in">nimi</a>` D) `<a ref = "http:// nimi.gov.in">nimi</a>`

Answer: C) `<a href = "http:// nimi.gov.in">nimi</a>`

293. What is the purpose of Technological feature in Tally?

- A) Provides budgeting option B) Flexible units of measure
C) Allows importing and exporting data D) Provides option for data backup

Answer: C) Allows importing and exporting data

294. Which method go through all the files or network elements with an intention to detect something unusual?

- A) Infecting B) Phishing
C) Scanning D) Probing

Answer: C) Scanning

295. Which is the correct html tag for creating password field

- A) `<input type = "passcode">` B) `<text type = "password">`
C) `<input type = "pwd?>` D) `<input type = "password">`

Answer: D) `<input type = "password">`

296. While debugging code, which statement allows to go to the highlighted line?

- A) Step out B) Step into
C) Step over D) Show next

Answer: D) Show next

297. What is called protecting data from online attacks, deletions, malwares?

- A) Physical security B) Virus
C) Cyber attack D) Cyber security

Answer: D) Cyber security

298. Which layer is the layer 2 in OSI network model?

- A) Session layer B) Physical layer
C) Data link layer D) Transport layer

Answer: C) Data link layer

299. What will be the output of the following VBA code?
`Debug.printformat(#1/1/2017#,'yyyy/mm/dd')`

- A) Sun, Jan01, 2017 B) Sunday, January 01, 2017
C) 01-01-2017 D) 01-01-2017

Answer: C) 01-01-2017

300. Which is the model in E - Commerce, if the seller is an individual and the buyer is a business firm?

- A) Consumer to Consumer B) Consumer to Business
C) Business to Consumer D) Business to Business

Answer: B) Consumer to Business

301. Which VBA code is used to remove the user form from memory?

- A) Unload me B) User form show false
C) Userform1.hide D) Unload userform1

Answer: D) Unload userform1

302. What is the reason for not accepting zero in the fields of Access tables?

- A) Fields is set with is Null or < = 0 B) Fields is set with is Null or like ???
C) Fields is set with is Null or > 0 D) Fields is set with is Null or! [0]

Answer: C) Fields is set with is Null or > 0

303. Which layer in OSI model performs network routing, flow control and error control function?

- A) Physical layer B) Data link layer
C) Network layer D) Session layer

Answer: C) Network layer

304. Which is the function of specifying access rights to resources related to information security?

- A) Pin B) Authoriztion
C) Passcode D) OTP

Answer: B) Authoriztion

305. Which option is used to locate any specific character, symbols or formulas in a document?

- A) Find B) Selecting text
C) Searching text D) Replace

Answer: A) Find

306. Which function returns the integer portion of a number in VBA?

- A) Abs() B) Format()
C) Sign() D) Int()

Answer: D) Int()

307. What in the purpose of vertical scroll bar?

- A) Move the document right side B) Move the document left side
C) Move the document only upwards D) Move the document up and down

Answer: D) Move the document up and down

308. What is the purpose of Initialization part in 'for loop'?

- A) increase or decrease the initial variable
B) evaluate the condition
C) exit the loop
D) Initiate the variable

Answer: D) Initiate the variable

309. What is called sale or purchase of items without physically visiting a shop?

- A) E - Commerce
B) POS
C) Traditional Commerce
D) E - Service

Answer: A) E - Commerce

310. Which statement is used to execute code after try and catch?

- A) Throw
B) Type error
C) Syntax error
D) Finally

Answer: D) Finally

311. Which tab is used for creating, formatting and editing a spreadsheet?

- A) Insert
B) Home
C) Data
D) Review

Answer: B) Home

312. Which special variable holds more than one value at a time?

- A) Function
B) Array
C) Element
D) Object

Answer: B) Array

313. What is the full form of CIA under information security?

- A) Confidentiality Integrity Availability
B) Criminal Investigation Agency
C) Cost Information Agency
D) Credit Integrity Assement

Answer: A) Confidentiality Integrity Availability

314. What is the process of writing instruction to be get executed by the computer?

- A) Debugging
B) Programming
C) Presenting
D) Executing

Answer: B) Programming

315. Which program is used to enable the devices to work with OS ?

- A) Device driver
B) Antivirus
C) Application Software
D) System Software

Answer: A) Device driver

316. Which statement is used create custom error in javascript?

- A) Finally
B) Catch
C) Throw
D) Try

Answer: C) Throw

317. Which shortcut key is used to create a new slide in power point?

- A) Ctrl + S
B) Ctrl + M
C) Ctrl + N
D) Ctrl + C

Answer: B) Ctrl + M

318. Which data type can hold any type of values in VBA?

- A) Keyword
B) Variable
C) Variant
D) Constant

Answer: C) Variant

319. Which function in javascript converts a number to a string?

- A) to string()
B) String()
C) Str()
D) Num()

Answer: A) to string()

320. Which is the model in E - Commerce, if the seller and buyer are both business firms?

- A) Business to Consumer
B) Business to Business
C) Consumer to Business
D) Consumer to Consumer

Answer: B) Business to Business

321. Which html tag is used to divide a row into data cells?

- A) <tr> and </tr>
B) <th> and </th>
C) <td> and </td>
D) <tr> and </tr>

Answer: C) <td> and </td>

322. Which button is used to add instant animation to the presentation and helps interactive presentation?

- A) Insert button
B) Action button
C) Start button
D) Add button

Answer: B) Action button

323. What is the another name called PDoS?

- A) Brute force attack
B) Smurf attack
C) Phlashing
D) Non technical attack

Answer: C) Phlashing

324. What is the purpose of zoom option?

- A) Minimize and maximize the document / picture
B) Move up and down document / picture
C) Enlarge and reduce document / text size
D) Scroll left and light document / picture

Answer: C) Enlarge and reduce document / text size

325. Which one creates a box with a scrollable list containing a number of input values in VBA?

- A) Text box
B) List box

- C) Combo box D) Option button

Answer: B) List box

326. Which function extracts the first 5 characters from a string in VBA?

- A) Left(str,5) B) Substr(str,5)
C) Right(str,5) D) Mid(str,5)

Answer: A) Left(str,5)

327. Which html tag is used to display a picture in a web page?

- A) B) <image>
C) <src> D)

**Answer: D) **

328. Which worksheet method is used to copy a sheet to another location in the workbook?

- A) Copy B) Select
C) Save As D) Activate

Answer: A) Copy

329. Which is the correct syntax for adding alternate text for image, if the image cannot be displayed?

- A) B)
C) D)

**Answer: A) **

330. Which property of cells will how many rows a cell should span?

- A) Cellspan = 5 B) Span = 5
C) Rowspan = 5 D) Colspan = 5

Answer: C) Rowspan = 5

331. Write the Linux command to remove all the permission to the user and group on the directory 'software'?

- A) chmod ug - a software B) chmod ug - Rwx software
C) chmod ug - rwx software D) chmod ug - A software

Answer: C) chmod ug - rwx software

332. 12 Which one of the following is a text function in MS Excel?

- A) NOW() B) MID()
C) COUNT() D) SIGN

Answer: B) MID()

333. Which function returns true if the expression is a valid date, otherwise it returns false in VBA?

- A) Day() B) Dateadd()
C) IsDate() D) CDate()

Answer: C) IsDate()

334. Which one of the following is extension of power point 2010 presentation file?

- A) .thmx B) .ppsx
C) .potx D) .pptx

Answer: D) .pptx

335. Which VBA code is used to load user form into memory but do not display?

- A) Show userform1 B) Load userform1
C) Userform1.load D) User form1.Show

Answer: B) Load userform1

336. What is the meaning of increase the cell padding?

- A) Increase the distance between cell and content B) Increase the no of cells
C) Increase the thickness of table border D) Increase the space between cells

Answer: A) Increase the distance between cell and content

337. What is the purpose of Nero StartSmart?

- A) Burn CD/DVD B) Format HDD
C) Format pen drive D) Format CD/DVD

Answer: A) Burn CD/DVD

338. Which type of variable cannot be declared within a procedure in VBA?

- A) Global scope B) Local scope
C) Module scope D) Project scope

Answer: C) Module scope

339. Which window is similar to the locals window, but it is used to tracing the variables in VBA?

- A) Debugging window B) Immediate window
C) Watch window D) Call stack window

Answer: C) Watch window

340. Which part in loop evaluates the conditions?

- A) Condition part B) Increment /Decrement part
C) Looping part D) Initialisation part

Answer: A) Condition part

341. Which allows developers to bundle all functionality under a unique application -specific name?

- A) Name space B) Property
C) Object D) Class

Answer: A) Name space

342. Which one is indicated by a red dot with a line of code highlighted in red in VBA?

A) Start point

B) End point

C) Error point

D) Break point

Answer: D) Break point

343. Which validation rule allows only positive numbers for fields in?

A) Is Null or = ?+?

B) Is Null or < 0

C) Is Null or Positive

D) Is Null or > = 0

Answer: D) Is Null or > = 0

344. Which brackets is used to write array in java script?

A) Square bracket

B) Curly bracket

C) Curve bracket

D) Corner bracket

Answer: A) Square bracket

345. Which is an application layer of internet standard protocol used by local e-mail clients to retrieve e-mail from a remote server over a TCP/IP connection?

A) POP

B) UDP

C) IP

D) FTP

Answer: A) POP

346. What is the maximum limit of column in MS Excel 2010?

A) 16384

B) 16438

C) 16348

D) 16843

Answer: A) 16384

347. Which operator is used to check both value and type in javascript?

A) " = = "

B) " = "

C) " = = "

D) "#"

Answer: A) " = = "

348. Which is the correct tag for adding iframe in html?

A) <iframe src = "http://nimi.gov.in"></iframe>

B) <iframe http://nimi.gov.in></iframe>

C) <iframe = "http://nimi.gov.in"></iframe>

D) <iframe href = "http://nimi.gov.in"></iframe>

Answer: A) <iframe src = "http://nimi.gov.in"></iframe>

349. What is the return type of CSng function in VBA?

A) Variant

B) String

C) Boolean

D) Single

Answer: D) Single

350. Which device modulates analog signal to encode digital information and demodulates carrier signal to decode the transmitted information over the telephone network?

A) Bridge

B) Switch

C) Hub

D) MODEM

Answer: D) MODEM

351. Which name indicates the decreasing value of an Asset?

A) Indirect expenses

B) Sundry debtor

C) Current asset

D) Depreciation

Answer: D) Depreciation

352. What is called the collective terms of malicious software, such as viruses, worms and trojans?

A) Phishing

B) Spam

C) Malware

D) Harm

Answer: C) Malware

353. Which function key is used to open save as dialogue box in MS Excel?

A) F5

B) F7

C) F2

D) F12

Answer: D) F12

354. What is the purpose of Tally audit feature in Tally ERP 9?

A) Allows easy analysis of result / reports with graphical values

B) Allows statutory reporting for VAT, CST, TCS, TDS, FBT, GST

C) Allows splitting of company data into multiple compaines

D) Verify, validate and accept accounting information

Answer: D) Verify, validate and accept accounting information

355. Which is used to repeats the same steps in case of frequency needed actions in VBA?

A) Functions

B) Object

C) Macros

D) Class

Answer: C) Macros

356. Which is the main book of final entry for accounts?

A) Vouchers

B) Balance sheet

C) Ledger

D) Receipts

Answer: C) Ledger

357. What is the storage size of currency data type in VBA?

A) 12 bytes

B) 2 bytes

C) 8 bytes

D) 4 bytes

Answer: C) 8 bytes

358. Which single character escape sequence represents 'line feed' JavaScript?

A) b

B) n

C) t

D) f

Answer: B) n

359. Which combination of key is used to show the laser pointer during slide show?

- A) Ctrl + left mouse button B) Alt + left mouse button
C) Alt + right mouse button D) Ctrl + right mouse button

Answer: A) Ctrl + left mouse button

360. Which method is called at the moment of instantiation of an object?

- A) Polymorphism B) Inheritance
C) Property D) Constructor

Answer: D) Constructor

361. Which system is used by Bluetooth for Broadcasting?

- A) Radio waves B) Telephone lines
C) Satellite D) Microwaves

Answer: A) Radio waves

362. What is the output of the following html code? `<html>
<body> <p>NIMI^{CHENNAI}</p> </body>
</html>`

- A) NIMI
^{Chennai} B) NIMI chennai
C) NIMI - CHENNAI D) NIMI
_{chennai}

Answer: A) NIMI ^{Chennai}

363. What is the name of the smaller divisions made in Hard disk?

- A) Tacks B) Partitions
C) Head D) Sectors

Answer: B) Partitions

364. Which is a statement terminator in javascript?

- A) ";" B) ":"
C) ". ." D) ", "

Answer: A) ";"

365. Which error indicates that the value is outside the range of expected type?

- A) Eval Error B) Syntax Error
C) Range Error D) Type Error

Answer: D) Type Error

366. Which feature offers a parallel classification of stock item?

- A) Stock group B) Stock query
C) Stock categories D) Stock item

Answer: C) Stock categories

367. What is the capacity of typical DVD?

- A) 60 MB B) 40 MB

- C) 50 MB D) 4.7 Gb

Answer: D) 4.7 Gb

368. How many pairs of wires are there in category 1 UTP cables?

- A) 3 B) 2
C) 4 D) 1

Answer: D) 1

369. What is use of ?who? command in Linux?

- A) logout user B) login password
C) login user D) logout password

Answer: C) login user

370. Which function is used to add the values in a range?

- A) Sumif() B) Count()
C) Sum() D) ABS()

Answer: C) Sum()

371. Which factor determines the cost of the product?

- A) Indirect cost B) Direct cost
C) Standard cost D) Elements of cost

Answer: D) Elements of cost

372. Which option offers a built in design through a dialog box?

- A) Auto content wizard B) Standard tool bar
C) Template D) Blank Presentation

Answer: C) Template

373. How does the parallel port transfer a byte?

- A) 2 bits at a time B) 4 bits at a time
C) 8 bits at a time D) Bit by bit

Answer: C) 8 bits at a time

374. How many numeric data types available in Excel VBA?

- A) 7 B) 8
C) 5 D) 4

Answer: A) 7

375. Which is the first phase of System Development Life Cycle?

- A) Developing B) Planning
C) Testing D) Defining

Answer: B) Planning

376. Which is used to publish the webpage to a web hosting server?

- A) Blogger B) PHP
C) Kompozer D) Http

Answer: C) Kompozer

377. What is called the interconnected computer systems located at different places?

- A) internet
- B) connectivity of computer
- C) computer network
- D) computer layout

Answer: C) computer network

378. Which term is used for giving aspect of a transaction?

- A) Credit
- B) Debit
- C) Voucher
- D) Journal

Answer: A) Credit

379. What will be the output of the following HTML code?

```
<html> <body> <p><strong>NIMI</strong></p>
<p>CHENNAI</p> </body> </html>
```

- A) NIMI CHENNAI
- B) CHENNAI NIMI
- C) NIMI
 CHENNAI
- D) CHENNAI
 NIMI

**Answer: C) NIMI
 CHENNAI**

380. Which view allows to modify table's structure in Access?

- A) Pivot table view
- B) Datasheet view
- C) Design view
- D) Pivot shart view

Answer: C) Design view

381. Which is a proper object hierarchy in VBA?

- A) Worksheet, Workbook, Application, Range
- B) Application, Workbook, Worksheet, Range
- C) Range, Application, Worksheet, Workbook
- D) Range, Worksheet, Workbook, Application

Answer: B) Application, Workbook, Worksheet, Range

382. What is the output of the following JavaScript code?
`<br>var x = 'ITI';<br>var y = 'GOVT';<br>var o = y.concat(x)<br>document.write(o);`

- A) GOVTITI
- B) ITIGOVT
- C) GOVT ITI
- D) ITI GOVT

Answer: A) GOVTITI

383. Which option is used to create a presentation automatically in Power Point?

- A) Auto content wizard
- B) Blank Presentation
- C) Template
- D) Standard test bar

Answer: A) Auto content wizard

384. Which menu is used to apply various effects to the text in a slide?

- A) Animation
- B) Transitions
- C) Design
- D) Slide show

Answer: A) Animation

385. Who gives benefits without receiving money, but will

claim in future?

- A) Debtor
- B) Owner
- C) Worker
- D) Creditor

Answer: D) Creditor

386. Which method joins all array element into string with specified separator?

- A) To string()
- B) Join()
- C) Pop()
- D) Push()

Answer: B) Join()

387. What is the full form of CSS?

- A) Cascading system style
- B) Cascading style sheet
- C) Computer style sheet
- D) Customized style sheet

Answer: B) Cascading style sheet

388. What is the another name for keywords in VBA?

- A) Literals
- B) Variables
- C) Reserved words
- D) User defined words

Answer: C) Reserved words

389. What is the purpose of length property in array?

- A) Returns number of fields in object array
- B) Returns number of highest array index
- C) Returns number of array element
- D) Returns number of characters

Answer: C) Returns number of array element

390. Which function in Excel is used to find the biggest value in a range?

- A) DMAX
- B) Ceiling
- C) MAX
- D) LEN

Answer: C) MAX

391. What is the speed of 100BASE-TX cable?

- A) 10 mbps
- B) 100 mbps
- C) 100 kbps
- D) 1 mbps

Answer: B) 100 mbps

392. Which Linux command list the contents of parent directory?

- A) "ls ~"
- B) "ls /"
- C) "ls .. /"
- D) "ls */"

Answer: C) "ls .. /"

393. Which html tag is the smallest heading?

- A) <h1>
- B) <h6>
- C) <h2>
- D) <head>

Answer: B) <h6>

394. How rows are numbered in MS Excel?

- A) Alphanumerically B) Numerically
C) Alphabetically D) Special characters

Answer: B) Numerically

395. Which function key is used to record fund transfer between cash and bank account?

- A) F6 B) F4
C) F5 D) F7

Answer: B) F4

396. Which ratio evaluate the availability of cash to pay debit?

- A) Debit ratio B) Liquidity ratio
C) Market ratio D) Activity ratio

Answer: B) Liquidity ratio

397. What is the purpose of Alt + W key in Tally?

- A) Change the financial period B) Open default web browser
C) Exist Tally without confirmation D) Invoke Tally Reference Manual

Answer: B) Open default web browser

398. What will be the output of the following VBA code?
`Sub test()
a = 'Computer operator'
Debug.Print left(a,10)
End sub`

- A) Computer o B) Computer
C) Operator D) Computer operator

Answer: A) Computer o

399. Which sequence of operation is required to remove tab stop markers from ruler?

- A) Double click the tab marker and clear all B) Left click the tab stop marker and choose remove
C) Right click the tab stop marker and choose remove D) Drag the tab stop makers out of the ruler

Answer: D) Drag the tab stop makers out of the ruler

400. What is the purpose of financial management feature in Tally?

- A) Provides budgeting option B) Provides option for data backup
C) Allows importing and exporting data D) Handles different types of vouchers

Answer: A) Provides budgeting option

401. How will the following html code appear in the browser?
`<html> <body> <h1> my first heading</h1> <p>my first paragraph</p> </body> </html>`

- A) My first heading My first paragraph B) My first heading My first paragraph
C) My first heading My first paragraph D) My first heading My first paragraph

Answer: A) My first heading My first paragraph

402. Where does the file name of the active document displays?

- A) menu bar B) status bar
C) task bar D) title bar

Answer: D) title bar

403. Which filename will matches the command. DIR????T.TxT in DOS?

- A) TEMPT . TxT B) TEMP . TXT
C) TEXT . TXT D) TIME . TXT

Answer: A) TEMPT . TxT

404. Which type of addressing is used to keep rows constant and column changes and vice versa while copying a formula from one area of the worksheet to another in Excel?

- A) General B) Relative
C) Absolute D) Mixed

Answer: D) Mixed

405. Which key word is used to declare the variable in VBA?

- A) Dim B) Sub
C) AS D) Declare

Answer: A) Dim

406. Which can hold lot of data with one variable in VBA?

- A) Groups B) Arrays
C) Methods D) Collections

Answer: D) Collections

407. Which validation rule allows only 0 - 9 for fields in Access?

- A) Is Null or Not Like ?*[!0-9]*? B) Is Null or Not Like ?[! 0 - 9]?
C) Is Null or Not Like ?*[! 0 - 9]*? D) Is Null or Not Like ?*[0 - 9]*?

Answer: A) Is Null or Not Like ?*[!0-9]*?

408. What is called the set of commands bundled together under one name?

- A) Macros B) Events
C) Properties D) Procedures

Answer: A) Macros

409. Which key is used to open CMOS setup utility?

- A) Enter B) Alt
C) Tab D) Del

Answer: D) Del

410. Which option is used for tab setting?

- A) horizontal ruler B) status bar
C) vertical ruler D) vertical scroll bar

Answer: A) horizontal ruler

411. Which tab is used to include pivot table, charts, hyperlinks to a spread sheet?

- A) Page Layout B) Data
C) Insert D) Review

Answer: C) Insert

412. Which one of the following is a ?Date & Time? function in Excel?

- A) MOD() B) MID()
C) FIND() D) NOW()

Answer: D) NOW()

413. Where does the pinned application stayed in Windows OS?

- A) Start Button B) Desktop
C) Notification Area D) Task Bar

Answer: D) Task Bar

414. Which key stroke moves the active cell towards left in Access table?

- A) Shift + Tab B) Tab
C) F5 D) F2

Answer: A) Shift + Tab

415. Which tool in MS Word is used to keep the familiar and repeated options?

- A) scroll bar B) task bar
C) quick access tool bar D) title bar

Answer: C) quick access tool bar

416. Which shortcut key is used to invoke thesaurus dialog box in Power Point?

- A) Shift+F7 B) Ctrl+F7
C) Alt+F7 D) Ctrl+Alt+F7

Answer: A) Shift+F7

417. Which device is used to connect one network with another network that uses different protocols?

- A) Gateway B) Router
C) Hub D) Switch

Answer: A) Gateway

418. What is the full form of IP?

- A) international protocol B) internet protect
C) internet protocol D) intranet protocol

Answer: C) internet protocol

419. Which code is used to display a user form in VBA?

- A) Load user Form1 B) User Form1.Show False
C) User Form1.Load D) User Form1.Show

Answer: D) User Form1.Show

420. Which device is installed in a subscriber's telephone line to allow both ADSI and regular voice (telephone) services to be used at the same time?

- A) Switch B) Hub
C) Micro filter D) MODEM

Answer: C) Micro filter

421. Which validation rule accepts only a - z letters for fields in Access?

- A) Is null or NOT like ?*[! a - z]*? B) Is null or NOT like ?*[a - z]*?
C) Is null or NOT like ?[! a - z]*? D) Is null or NOT like ?*[a - z]*?

Answer: A) Is null or NOT like ?*[! a - z]*?

422. Which combination of key is used to change the financial period in Tally?

- A) Ctrl + F2 B) Alt + F2
C) Shift + F2 D) F2

Answer: B) Alt + F2

423. What is called double clicking an object in VBA?

- A) Procedures B) Macros
C) Events D) Methods

Answer: C) Events

424. Which shortcut key is used to open the immediate window?

- A) Alt + L B) Ctrl + G
C) Alt + G D) Ctrl + L

Answer: B) Ctrl + G

425. Where there is no difference between dim and private in VBA?

- A) Module scope B) Project scope
C) Local scope D) Global scope

Answer: A) Module scope

426. Which is the sequence, in which computer operates?

- A) Process, input, output B) Input, process, output
C) Output, process, input D) Input, output, process

Answer: B) Input, process, output

427. Which shortcut key is used to invoke thesaurus dialog box in MS Word?

- A) Shift+F7 B) Ctrl+F7

C) Ctrl+Alt+F7

D) Alt+F7

Answer: A) Shift+F7

428. Which type of E - Commerce is Amazon?

A) g2b

B) g2c

C) b2c

D) b2b

Answer: C) b2c

429. What is meant by current date in Tally?

A) Last worked date

B) System date

C) Last voucher date

D) Calendar date

Answer: A) Last worked date

430. Which is property returns the URL of the current page?

A) Location.herf

B) href()

C) herf.location

D) < herf >

Answer: D) < herf >

431. Which view is used to arrange table data in different graphical layouts to summarize data?

A) Data sheet view

B) Pivot chart view

C) Design view

D) Table view

Answer: B) Pivot chart view

432. What type of software is MS Office?

A) Programming Language

B) System Software

C) Operating System

D) Application Software

Answer: D) Application Software

433. Which is used to access individual value in an array?

A) Variable Number

B) Element Number

C) Table Number

D) Content Number

Answer: B) Element Number

434. Which is a statement of assets and liabilities?

A) Trial balance

B) Balance sheet

C) Ledgers

D) Journals

Answer: B) Balance sheet

435. Which is a network protocol used on the internet or LAN to provide a bi-directional interactive text oriented communication facility using a virtual terminal connection?

A) TCP

B) Telnet

C) FTP

D) UDP

Answer: B) Telnet

436. Which acts as an intermediate between a user and a computer?

A) Operating system

B) Macros

C) MS Office

D) Antivirus

Answer: A) Operating system

437. What is BIOS?

A) Software

B) firmware

C) Hardware

D) Middleware

Answer: B) firmware

438. Which statement is used to test a block of code for errors?

A) Throe

B) Finally

C) Catch

D) Try

Answer: D) Try

439. Which option in MS Excel is used to display the rows that meet certain conditions?

A) Find

B) Filter

C) Sort

D) Format

Answer: B) Filter

440. Which shortcut key is used to set the properties of form while designing?

A) Shift + F4

B) F4

C) Alt + F4

D) Ctrl + F4

Answer: B) F4

441. What is purpose of thesaurus tool is MS Word?

A) Auto correction

B) Synonyms and antonyms words

C) Spelling suggestion

D) Grammar option

Answer: B) Synonyms and antonyms words

442. Which function returns specified part of a given date in VBA?

A) Datepart()

B) Datevalue()

C) Day()

D) Datediff()

Answer: A) Datepart()

443. What is the purpose of the last three layers in OSI model?

A) passing traffic through the network to an end system

B) manage the dialogue between end user application process

C) common application services

D) data presentation within the end-user system

Answer: A) passing traffic through the network to an end system

444. Which register is used to post the journal entries periodically?

A) Bill book

B) Cash book

C) Trial balance

D) Ledger

Answer: D) Ledger

445. Which type of work book method cannot be modified in VBA?

- A) Save
- B) Close
- C) Save As
- D) Protect

Answer: D) Protect

446. What is the output of the following javascript code?
`<br>var name = 'Kanya Kumari' ;<br>var x = name.substr(8,2);<br>document.write(x);`

- A) ar
- B) ma
- C) um
- D) Ku

Answer: B) ma

447. Where does the minimized application reside in windows?

- A) Task bar
- B) My Document
- C) Recent documents
- D) My computer

Answer: A) Task bar

448. Which shortcut key is used to refresh windows desktop?

- A) F1
- B) F5
- C) F2
- D) F12

Answer: B) F5

449. How many pins are there in DIMM?

- A) 168
- B) 138
- C) 148
- D) 158

Answer: A) 168

450. Which workbook property returns the name of the object including its path on disk in VBA?

- A) Path
- B) Worksheets
- C) Full name
- D) Name

Answer: C) Full name

451. Which DOS command is used to create a text file?

- A) Dir
- B) Copycon
- C) List
- D) Type

Answer: B) Copycon

452. What is the maximum length of the field name in Access?

- A) 128 characters
- B) 16 characters
- C) 64 characters
- D) 32 characters

Answer: C) 64 characters

453. Which is a valid js code to sort element of an array tracle?

- A) Trade.sort:
- B) Trade.sort();
- C) Sort.trade();
- D) Sort.(trade);

Answer: B) Trade.sort();

454. What is called the unauthorized control/aces over the computer system and destroys the data?

- A) Defamation
- B) Carding
- C) Hacking
- D) Cyber - stalking

Answer: C) Hacking

455. Which contains miniature representation of slides?

- A) Slides
- B) Handout
- C) Slide master
- D) Template

Answer: B) Handout

456. Which command is used to specify the location of files or folders in MSDOS?

- A) dir
- B) sub directories
- C) path
- D) tree

Answer: C) path

457. Which VBA function is used to convert the string from uppercase to lowercase?

- A) Upper()
- B) Lower()
- C) Lcase()
- D) Ucase()

Answer: C) Lcase()

458. Which shortcut key is used to step into line - by - line execution in VBA?

- A) F8
- B) F4
- C) F5
- D) F2

Answer: A) F8

459. How many panes are these in backstage view in power point 2010?

- A) 5
- B) 9
- C) 3
- D) 7

Answer: C) 3

460. Which one is E - Commerce site?

- A) Google
- B) Yahoo
- C) Bing
- D) Amazon

Answer: D) Amazon

461. Which bracket is used to write object in javascript?

- A) Corner bracket
- B) Square bracket
- C) Curve bracket
- D) Curly bracket

Answer: D) Curly bracket

462. Which symbols starts with html comments?

- A) "<#"
- B) "<!"
- C) "<\"
- D) "</"

Answer: B) "<!"

463. How many groups are there in Home Menu?

- A) 5
C) 6
- B) 4
D) 7

Answer: A) 5

464. Which DOS command is used to list all com files in D drive?

- A) DIR D :\ * com *
C) DIR D :\ com. *
- B) DIR D :\ com
D) DIR D :\ * .com

Answer: D) DIR D :\ * .com

465. Which function returns the difference between two date values based on the interval specified in VBA?

- A) Day()
C) Datedif()
- B) Datediff()
D) Daydiff()

Answer: B) Datediff()

466. Which shortcut key is used to activate calculator in Tally?

- A) Ctrl + C
C) Ctrl + M
- B) Ctrl + T
D) Ctrl + N

Answer: D) Ctrl + N

467. Which option is used to change the direction where the cursor moves when you press the enter key in Excel?

- A) Excel optionsAdvance choose direction by clicking down arrow next to check box
C) Excel optionsAdvance?Extend data range formats
- B) Excel optionsAdvance?Enable fill handle and cell drag and drop
D) Excel options AdvanceEnable auto complete for cell values

Answer: A) Excel optionsAdvance choose direction by clicking down arrow next to check box

468. What is the name of hierarchical file system in DOS?

- A) Hybrid structure
C) Directory structure
- B) Tree structure
D) Root structure

Answer: D) Root structure

469. Which topology combines characteristics of linear bus and star topologies?

- A) Star
C) Mesh
- B) Tree
D) Bus

Answer: B) Tree

470. What will be the output of the following VBA function?

```
<br> Sub stg()Str = 'Mathematics' <br> Debug.Print right(str,6) <br> End sub
```

- A) Mathematics
C) Mathemat
- B) matics
D) Mathem

Answer: B) matics

471. Which type of words cannot use for any other purpose

in VBA?

- A) Variables
C) Literals
- B) Constants
D) Keywords

Answer: D) Keywords

472. Which shortcut key is used to open project explorer window in VBA?

- A) Ctrl + E
C) Ctrl + P
- B) Ctrl + W
D) Ctrl + R

Answer: D) Ctrl + R

473. Which of the following is a valid time format is Access?

- A) hh/mm/ss AM/PM
C) hh-mm-ss AM/PM
- B) hh.mm.ss AM/PM
D) hh:mm:ss AM/PM

Answer: D) hh:mm:ss AM/PM

474. What is the main purpose of JavaScript?

- A) Read and write files
C) Create web browsers
- B) Store data in the server
D) Client side validation

Answer: D) Client side validation

475. Which one of the following is the wildcard character?

- A) "*" and "?"
C) "?" and "/"
- B) "?" and "@"
D) "*" and "/"

Answer: A) "*" and "?"

476. How does the single element in a worksheet known as in Excel?

- A) Range
C) Column
- B) Cell
D) Row

Answer: B) Cell

477. Which option will match, while making bulleted list?

- A) triangle, disc, circle
C) Square, disc, polygon
- B) disc, circle, square
D) triangle, square, circle

Answer: B) disc, circle, square

478. Which sequence of operation is used to insert the hidden formula bar in Excel worksheet?

- A) Insert-show/hide-Formula bar
C) Data-show/hide-Formula bar
- B) View-Show/hide-Formula bar
D) Home-show/hide-formula bar

Answer: B) View-Show/hide-Formula bar

479. Which type of E - Commerce is payment Gateway?

- A) g2c
C) g2b
- B) b2b
D) b2c

Answer: A) g2c

480. Which one of the following will starts with ?=? sign in

Excel 2010?

- A) Text
- B) Data
- C) Numbers
- D) Formulas

Answer: D) Formulas

481. Which of the following cable transmits messages in the form of light waves?

- A) STP cable
- B) Co-axial cable
- C) Optical fibre cable
- D) UTP cable

Answer: C) Optical fibre cable

482. What is the main electronic component of the first generation computer?

- A) Transistors
- B) Microprocess
- C) Vacuum tubes
- D) Integrated circuit

Answer: C) Vacuum tubes

483. What is the another name trigger for an action in VBA?

- A) Methods
- B) Modules
- C) Macros
- D) Events

Answer: D) Events

484. What is the maximum speed supported by category 5 UTP cable?

- A) 1mbps
- B) 10mbps
- C) 100mbps
- D) 1000mbps

Answer: C) 100mbps

485. How many pairs of wires contains in category 5 UTP cable?

- A) 5
- B) 4
- C) 6
- D) 3

Answer: B) 4

486. Which key is used to make multiple line in a single cell?

- A) Tab + Enter
- B) Alt + Enter
- C) Ctrl + Enter
- D) Shift + Enter

Answer: B) Alt + Enter

487. Which function key is used to enter payment?

- A) F5
- B) F9
- C) F7
- D) F3

Answer: A) F5

488. Which validation rule allows exactly digits for number fields in Access?

- A) Is Null or ≥ 0 AND ≤ 99999
- B) Is Null or Like ??????
- C) Is Null or Between 100000 and 99999
- D) Is Null or ≤ 99999

Answer: A) Is Null or ≥ 0 AND ≤ 99999

489. Which option is used to insert the related hints of a slide?

- A) Presentation Master
- B) Hints Master
- C) Note Master
- D) Slide Master

Answer: C) Note Master

490. Which device is used to amplify or regenerate digital signals received while sending them from one port of a network into another?

- A) Switch
- B) Bridge
- C) Repeater
- D) Hub

Answer: C) Repeater

491. Which operation is to be performed before paste?

- A) Select text
- B) Ctrl + V
- C) Select all
- D) Cut / copy

Answer: D) Cut / copy

492. which is the correct html tag for making a text input field?

- A) `<input type = "text">`
- B) `<text type = "Text">`
- C) `<input type = "textfield">`
- D) `<input type = "textbox">`

Answer: A) `<input type = "text">`

493. Which menu is used to apply various visual effects to the slide in power point?

- A) Animation
- B) Transitions
- C) Slide show
- D) Design

Answer: B) Transitions

494. What will be the output of the following VBA code?
`
Sub test()

Dim S AS string

S = 'wholehearted'

Debug.Print mid(s,6,4)

End sub`

- A) arte
- B) eart
- C) hole
- D) hear

Answer: D) hear

495. Which is the first general purpose programmable electronic computer?

- A) UNIVAC
- B) ENIAC
- C) EDVAC
- D) EDSAC

Answer: B) ENIAC

496. When the Indian parliament passed the IT Act?

- A) 2005
- B) 2000
- C) 1992
- D) 1990

Answer: B) 2000

497. What is the purpose of cover page?

- A) To view the mailed list B) Contains details of the documents
C) Allows to fill title, author, date and other information D) Fills the list of people intent to mail

Answer: C) Allows to fill title, author, date and other information

498. Which bar is used to display the sheet information and insertion point location in MS Excel?

- A) Title Bar B) Ruler
C) Scroll Bar D) Status Bar

Answer: D) Status Bar

499. Which tag creates a checkbox for a form in html?

- A) <check box> B) <input = check box>
C) <input type = "check box"> D) <input check box>

Answer: C) <input type = "check box">

500. Where does the result displays when a formula is entered in Excel?

- A) Next Cell B) Previous Cell
C) Formula Bar D) Current Cell

Answer: D) Current Cell

501. Which method is used to pass the reference to the arguments?

- A) By Ref B) Reference
C) Ref D) Val

Answer: A) By Ref

502. Which variable declared outside a function in Javascript?

- A) Global variable B) Local variable
C) Object variable D) Function variable

Answer: A) Global variable

503. Where does the close button appear in MS Word?

- A) top right corner of the window B) bottom right corner of the window
C) top left corner of the window D) bottom left corner of the window

Answer: A) top right corner of the window

504. Which open source software is used to upload from client to server or download from server to client?

- A) Perl B) FILEZILLA
C) HTTP D) PHP

Answer: B) FILEZILLA

505. Which feature is used to create a newspaper type document?

- A) Bullets and numbering B) Columns
C) Tab stops D) Tables

Answer: B) Columns

506. Which character is used to redirect output in to an existing file in Linux?

- A) < B) <<
C) > D) >>

Answer: D) >>

507. Which option is used to display the selected slides only for presentation?

- A) Custom slide show B) From current slide
C) From Beginning D) Broadcast slide show

Answer: A) Custom slide show

508. Which device forwards data packet between computer network?

- A) Router B) Gateway
C) Hub D) Switch

Answer: A) Router

509. Which sequence of operation is required to insert bullets for list of data?

- A) Paragraph group - bullet button - type of bullets B) Paragraph group - number button - select none
C) Paragraph group - numbering button - select any number type D) Paragraph group - bullet button - select none

Answer: A) Paragraph group - bullet button - type of bullets

510. Which VBA worksheet property return or sets a string value that represents the object name?

- A) Range B) Index
C) Name D) Cells

Answer: C) Name

511. Which is the process of ensuring the data, transactions, communication or documents are genuine?

- A) Availability B) Confidentiality
C) Integrity D) Authenticity

Answer: D) Authenticity