

Duration: 30 Mins

Total Marks: 135

Q.ID: ITISKILL4903IP

1. Shreeja made a new bag design and showed it to 5 different people for feedback. Why is it important to listen to different users and not just one?

- A) To get a lot of appreciation for her work
- B) Because it's fun
- C) To get a lot of ideas
- D) To understand the common problems from different users

Answer: D) To understand the common problems from different users

2. Mahima has an Instagram page for her jewelry business. What should she do to connect with her customers?

- A) Post cooking videos
- B) Post dance reels
- C) Share daily updates about her business as Stories on social media
- D) Post about a T.V. show she likes

Answer: C) Share daily updates about her business as Stories on social media

3. What are the different steps in Design Thinking?

- A) Listen, Choose, Plan, Try, Ask
- B) Imagine, Plan and Try
- C) Imagine, Decide, Create and Try
- D) Try, Create and Decide

Answer: A) Listen, Choose, Plan, Try, Ask

4. Seema wants to become a gig worker. How can she find gig work opportunities?

- A) Update her resume with her qualifications and skills
- B) All of these
- C) Find a suitable Gig platform
- D) Connect with friends, people she might know and groups in her community

Answer: B) All of these

5. Amit's team is feeling low because of a failed project. As a leader, what should he do?

- A) Ignore his team members
- B) Encourage learning from mistakes
- C) Scold them
- D) Blame them for the failure

Answer: B) Encourage learning from mistakes

6. Which is an example of being open to learning in the workplace?

- A) Accepting and adapting to changes in work processes
- B) Ignoring advancements in technology
- C) Refusing to attend training sessions to improve technology skills
- D) Avoiding feedback from colleagues

Answer: A) Accepting and adapting to changes in work processes

7. What does having a green mindset mean?

- A) Making choices that harm the environment
- B) Ignoring pollution and waste management
- C) Caring for the environment and using resources wisely
- D) Using resources without considering sustainability

Answer: C) Caring for the environment and using resources wisely

8. Which section of the Skill India Digital Platform helps users find physical training centers nearby?

- A) Skill Centres
- B) Job Exchange
- C) Skill Courses
- D) Recommendations

Answer: A) Skill Centres

9. Rohan loves photography and dreams of starting his own photography business. What should Rohan do to start his self-employment journey?

- A) Learn more about photography and join a basic photography course
- B) Start advertising his services without any planning
- C) Take random pictures and share them online
- D) Buy the latest photography equipment, even if it is beyond his budget

Answer: A) Learn more about photography and join a basic photography course

10. What should you do before making a choice at work?

- A) Look at all the details
- B) All of these
- C) Take time to think and then choose
- D) Listen to others' ideas and ask questions

Answer: B) All of these

11. A green practice involves any activity that_____?

- A) protects and takes care of the environment and resources
- B) generates pollution

- C) causes harm to the environment D) involves consuming too much

Answer: A) protects and takes care of the environment and resources

12. What is a common reason for people to migrate for work?

- A) To explore new places B) To find better job opportunities
C) To spend time with family D) To learn new languages

Answer: B) To find better job opportunities

13. Ravi has the following habits. Which of these is a green practice?

- A) Carrying a cloth bag to buy groceries B) Leaving lights and fans on when leaving a room
C) Buying single-use plastic water bottles D) Buying unnecessary items

Answer: A) Carrying a cloth bag to buy groceries

14. What is a job portal?

- A) A special room where job interviews happen online. B) A website where companies post jobs and people can search and apply for them.
C) A place where you can play games and talk to friends. D) A building where you go to find work.

Answer: B) A website where companies post jobs and people can search and apply for them.

15. Ravi is working on a project with two other teammates. Which of these make him a good team player?

- A) Thinking he can never make a mistake B) Sharing ideas to help the team work faster
C) Getting angry when others don't listen D) Not listening to his teammates' ideas and opinions

Answer: B) Sharing ideas to help the team work faster

16. Imagine you want to learn about digital marketing. What should you do first on the Skill India Digital Platform?

- A) Search for job opportunities B) Enroll in any course available
C) None of these D) Explore the Skill Courses section

Answer: D) Explore the Skill Courses section

17. Rohan has come up with an idea to improve his work using Design Thinking. What must he do next?

- A) Tell everyone about it B) Write down his idea and keep it safe
C) Think of another idea D) Apply and test if it works

Answer: D) Apply and test if it works

18. Arjun is applying for jobs on Naukri.com. Which of these should he do?

- A) Ignore the job descriptions B) Apply to all the jobs listed
C) Select all the cities where jobs are available D) Match his skills with the job description

Answer: D) Match his skills with the job description

19. Which of the following is NOT needed for teamwork?

- A) Healthy communication B) Trust
C) Conflict and argument D) Division of work

Answer: C) Conflict and argument

20. When presenting your business plan to a potential investor, you should be clear about _____

- A) Potential earnings B) All of these
C) Expected customer count D) Initial investment required and breakdown of the costs

Answer: B) All of these

21. Christy is working at her desk. Which of the following behaviors is inappropriate in the workplace?

- A) Speak in a polite and clear manner B) Tap repeatedly on the desk
C) Maintain a clean workspace D) Focus on tasks and avoid distractions from phone

Answer: B) Tap repeatedly on the desk

22. You are at work, and a coworker asks for your support/help with a task. How would you respond informally?

- A) I can help, but seriously, you don't even know this much? What's the problem? B) I am too busy right now. Ask someone else.
C) Sure, I can help. What do you need? D) Could you please submit a formal request via email?

Answer: C) Sure, I can help. What do you need?

23. During a group project, one of your teammates is struggling to complete their assigned task. What should you do?

- A) Ignore their struggle and focus on your own tasks B) Offer to help and support them to complete their task
C) Complain to the teacher about their lack of contribution D) Criticize them for not being efficient

Answer: B) Offer to help and support them to complete their task

24. Which of the following are some informal situations within the workplace?

- A) Drinking water near the water cooler B) Having a meal in the canteen/ cafeteria
C) Waiting or walking in the lobby/hallways D) All of these

Answer: D) All of these

25. Kalpana is migrating to Bangalore from Hubli for her new job. She has received the job offer letter. What should she do to migrate safely?

- A) Always share her exact location on social media
- B) Buy gifts for her new neighbours
- C) Believe everything brokers say
- D) Research about living in Bangalore

Answer: D) Research about living in Bangalore

26. Sunita has collected some information from the internet and sorted it. What is the best way for her to share it with her team?

- A) Share only the main points clearly: Use simple words and pictures, if possible
- B) Tell everything she read in detail
- C) Talk only about the bad websites
- D) Print all the information and give it to the team members.

Answer: A) Share only the main points clearly: Use simple words and pictures, if possible

27. Which of the following statements shows good teamwork?

- A) Keeping all ideas to yourself
- B) Working together towards a common goal
- C) Ignoring others' ideas and opinions
- D) Criticizing teammates' efforts

Answer: B) Working together towards a common goal

28. A green workplace_____.

- A) uses disposable items and plastic water bottles
- B) ignores waste separation and recycling
- C) keeps the lights on all the time
- D) uses less paper and energy- saving lights

Answer: D) uses less paper and energy- saving lights

29. Which of the following actions by Aisha during the team meeting show appropriate workplace etiquette?

- A) Put her phone on silent mode and actively participate in the discussion
- B) Chat with her coworkers about non-work things
- C) Continuously check her phone and respond to messages
- D) Interrupt the speaker to share her thoughts

Answer: A) Put her phone on silent mode and actively participate in the discussion

30. When presenting your business plan, what should you do to engage and connect with the audience?

- A) Avoid eye contact with the audience
- B) Repeat yourself multiple times

- C) Share a story or an experience that shaped your idea
- D) Practice until you can confidently present your plan

Answer: C) Share a story or an experience that shaped your idea

31. Which term describes using things in a way that can last for a long time without causing harm?

- A) Pollution
- B) Sustainability
- C) Resources
- D) Eco-friendliness

Answer: B) Sustainability

32. Sneha plans to move to a different city for work. What things should she think about before making this decision?

- A) All of these
- B) If she can find a job that helps her learn and grow
- C) If she can earn more money and save some too
- D) How much it will cost to travel and live there

Answer: A) All of these

33. While thinking about learning, what are the questions you can ask yourself?

- A) Was it easy or difficult to learn?
- B) What did I learn?
- C) All of these
- D) How can I learn better?

Answer: C) All of these

34. You have started a new job at a company. During lunch break, you notice some coworkers chatting. How would you start an informal conversation with them?

- A) Ask about the TV shows/ sports they like to watch/ books they like to read or their weekend plans
- B) Ask about their salary
- C) Ignore them and have your meal
- D) Introduce yourself formally and inquire about their roles in the company

Answer: A) Ask about the TV shows/ sports they like to watch/ books they like to read or their weekend plans

35. How can users access the Skill India Digital Platform?

- A) Through a specialized learning app
- B) Only on a specific type of device
- C) On computers, tablets, and phones
- D) Only through offline training centers

Answer: C) On computers, tablets, and phones

36. What is the main purpose of the Skill India Digital Platform?

- A) To offer offline training programs
- B) To facilitate online learning and skill development
- C) To provide financial assistance for job seekers
- D) To promote international job opportunities

Answer: B) To facilitate online learning and skill development

37. Which of the following are good work habits?

- A) Following workplace rules
- B) Not giving up when something goes wrong
- C) Staying calm when work is challenging
- D) All of the above

Answer: D) All of the above

38. Venu is a fabric cutter. His team made a mistake in cutting cloth. What's a good way to handle it?

- A) Discuss and find a way to fix it
- B) Get angry and scold his team
- C) Blame the person who cut the cloth
- D) Wait for someone else to solve it

Answer: A) Discuss and find a way to fix it

39. What does self-employment mean?

- A) Working independently and earning directly from your work
- B) Working for a single employer
- C) Receiving a fixed monthly salary
- D) Working part-time from home

Answer: A) Working independently and earning directly from your work

40. When searching for new information on Google, why is it important to use the right words?

- A) To learn a new language
- B) To make the screen brighter
- C) To find correct and useful information
- D) To change the color of the search page

Answer: C) To find correct and useful information

41. Raghav joined a new company after COVID. He is nervous about using the digital tablets provided at work. What should he do?

- A) Complain to his manager
- B) Quit his job
- C) Ask his coworkers to do all the digital work
- D) Keep an open mind and ask his coworkers to teach him

Answer: D) Keep an open mind and ask his coworkers to teach him

42. Your team has completed a challenging project successfully. How should you celebrate the success?

- A) Say you did everything and don't praise others.
- B) Blame the group for any errors.
- C) Don't celebrate and start the next job.
- D) Thank everyone in your group for helping.

Answer: D) Thank everyone in your group for helping.

43. Irfan needs a job. How can he prepare for the future of work ?

- A) Avoid learning new skills
- B) Master internet skills
- C) Learn making reels and TikTok videos
- D) Avoid building professional relationships

Answer: B) Master internet skills

44. Which of the following is NOT a green practice?

- A) Ordering lunch delivered in plastic containers daily
- B) Separate and recycle waste
- C) Using smart air conditioners to regulate temperature efficiently
- D) Grow plants wherever possible

Answer: A) Ordering lunch delivered in plastic containers daily

45. Which option below describes a 'gig' in the gig economy?

- A) A typical 9-5 job
- B) None of these
- C) A job with full-time hours and benefits
- D) A specific task or project

Answer: D) A specific task or project

46. If you are trained as an electrician and want a job in Delhi, what should you type in the search box of a job portal?

- A) Electrician jobs in Delhi
- B) Electrician job
- C) Electrician training
- D) Delhi job

Answer: A) Electrician jobs in Delhi

47. In a team where members have different ideas, and there is a disagreement in the team, what should be done?

- A) Discuss both ideas and find a way to make everyone agree
- B) Let them argue
- C) Ask someone else to decide
- D) Choose one idea without discussion

Answer: A) Discuss both ideas and find a way to make everyone agree

48. Which of the following is NOT a people skill required in a workplace?

- A) Listening
- B) Being kind
- C) Technical skills
- D) Supporting coworkers

Answer: C) Technical skills

49. Which of the following best describes the gig economy?

- A) A system where workers are paid a fixed monthly salary
- B) A system where workers take on part-time or temporary jobs
- C) A system where workers have fixed work hours and locations
- D) A system where employees work full-time for a single employer

Answer: B) A system where workers take on part-time or temporary jobs

50. Imagine you are starting a bakery business. What would you focus on first in your business plan?

- A) Selecting a catchy name for the bakery
- B) Calculating how much money you need to start the business

C) Planning how to advertise the bakery on social media
D) Figuring out how the business will grow

Answer: B) Calculating how much money you need to start the business

51. Maya needs funding for her small business. What can she do to find a suitable investor?

- A) Wait for the suitable investor to find her
B) Send her business plan to her friends and ask them to send it to investors they may know.
C) Attend networking events to meet suitable investors.
D) Send her business plan to every investor she finds online.

Answer: C) Attend networking events to meet suitable investors.

52. A _____ helps gig workers find customers and provide services at a fixed charge.

- A) bank
B) school
C) Netflix
D) platform/app

Answer: D) platform/app

53. In a manufacturing unit, the packaging process is taking longer than usual, causing delays in shipments. What should the workers do?

- A) Continue packaging the same way
B) Ignore the problem
C) Think of different ways to pack faster
D) Complain to the management

Answer: C) Think of different ways to pack faster

54. You discover a mistake in your work that caused delays in the project. What should you do?

- A) Tell your boss about the mistake
B) Wait for someone else to find out your mistake
C) Ignore the mistake and continue working
D) Blame team members for the delay

Answer: A) Tell your boss about the mistake

55. How can Instagram, YouTube, and WhatsApp help you in finding work?

- A) By allowing you to post photos/ videos of your work
B) By enabling direct and fast communication with customers
C) All of these
D) By connecting you with professionals

Answer: C) All of these

56. During a job interview, Ramesh is asked to describe his top three strengths. Which of the following responses shows good formal communication?

- A) I'm pretty good at a lot of things.
B) Uh, I guess I can do a little bit of everything.

C) I don't know, I never really thought about it.
D) My top three skills are problem-solving, teamwork, and attention to detail.

Answer: D) My top three skills are problem-solving, teamwork, and attention to detail.

57. Why should you reply to comments on YouTube?

- A) To get more videos
B) To use the internet
C) To get more friends
D) So viewers feel connected

Answer: D) So viewers feel connected

58. Before applying for a job, why is it important to check the skills required for a job?

- A) To be sure you can do the job well.
B) To impress the interviewer.
C) To chat with friends about it.
D) It is not important to check the skills required for a job.

Answer: A) To be sure you can do the job well.

59. Sia is applying for the electrician position, how should she start her email to the company?

- A) Begin with a clear subject line and a polite greeting.
B) Attach her favorite photos.
C) Start with a joke.
D) Write a short story about her hobbies.

Answer: A) Begin with a clear subject line and a polite greeting.

60. Why is it important to think of new ways to solve problems?

- A) New ideas can make work easier or faster.
B) It is unnecessary to try new things.
C) To waste time
D) It is fun to try new things.

Answer: A) New ideas can make work easier or faster.

61. You notice a coworker struggling with their workload. What should you do?

- A) Ignore their struggles and focus on your own work.
B) Laugh at their inability to manage their workload.
C) Offer to help them with their tasks.
D) Report their struggles to the supervisor.

Answer: C) Offer to help them with their tasks.

62. Why is it good to think about what you learn?

- A) It helps remember and understand better.
B) It improves handwriting.
C) None of these
D) It's a good pastime.

Answer: A) It helps remember and understand better.

63. Shyam works at a beauty salon. Which of these things at Shyam's salon is NOT good for the environment?

- A) Using reusable gloves instead of single-use plastic ones
B) Using paper cups for tea and water
C) Disposing hair waste after haircuts in an environment friendly way
D) Using safe and biodegradable cleaning materials for the floor

Answer: B) Using paper cups for tea and water

64. How can you become self-employed?

- A) Use chats, local ads and ask friends to spread the word
B) Learn about the work, take small courses
C) All of these
D) Try your idea on a small scale

Answer: C) All of these

65. Ravi and his team are deciding on a new machine for the factory. How should they make the final choice?

- A) Choose the cheapest machine available
B) Ravi should pick the machine he likes
C) Choose the first machine they see
D) Look at all the details, think carefully about their needs & budget and then make the choice

Answer: D) Look at all the details, think carefully about their needs & budget and then make the choice

66. Reema works at restaurant. She wants to give her manager ideas to make the restaurant follow green practices. Which of these ideas should she offer?

- A) Delivering food in plastic packaging
B) Using steel plates and cups
C) Providing lunch to the employees in disposable plates
D) All of these

Answer: B) Using steel plates and cups

67. Ranjit has a small bakery business. Using WhatsApp for Business can help Ranjit _____.

- A) check status updates
B) chat with friends
C) quickly respond to customer orders and questions
D) watch baking tutorial videos

Answer: C) quickly respond to customer orders and questions

68. What does migrating for work mean?

- A) Working from home
B) Changing jobs within the same city
C) Moving to a different place to find a job
D) Staying in the same place for work

Answer: C) Moving to a different place to find a job

69. When presenting your business plan, what can you do to help audience understand and believe in your product/service?

- A) Give demo of the product/ service
B) Repeat yourself multiple times
C) Share overall business costs
D) Tell a joke

Answer: A) Give demo of the product/ service

70. Raghav is applying for a job at a marketing firm. What will make his cover letter easy to read?

- A) All of these
B) Long descriptions
C) Dividing the text into shorter paragraphs
D) Increasing the font size

Answer: C) Dividing the text into shorter paragraphs

71. Which of the following is an example of self - employment?

- A) Being a student at a university
B) Working full- time at a company
C) Driving for a taxi company
D) Teaching subjects or skills as a personal tutor

Answer: D) Teaching subjects or skills as a personal tutor

72. Rahul is applying for a job. Which of these documents should he attach to his job application email?

- A) Address Proof
B) Photographs from childhood
C) Birth certificate
D) Resume, Course and Training Certificates

Answer: D) Resume, Course and Training Certificates

73. Priya works at a factory where she operates a packaging machine. When the machine suddenly stops working, Priya quickly finds another way to do her work. Which self-management skill does Priya use?

- A) Honesty and Integrity
B) Adaptability
C) Conflict management
D) None of these

Answer: B) Adaptability

74. What are some people related problems in a workplace?

- A) All of these
B) Communication problems
C) Workers don't know the tasks
D) Not enough workers

Answer: A) All of these

75. Priyanka found faster way to pack products at the factory. What should she do?

- A) Share the faster packing method with her team
B) None of these
C) Pack products faster than her coworkers
D) Continue packing the way the team has been doing

Answer: A) Share the faster packing method with her team

76. Which of the following are included in a resume?

- A) Contact information, educational details, skills and work experience
B) Childhood memories, dreams, and aspirations
C) Hobbies, favorite foods, and personal interests
D) Daily routine, favorite movies, and vacation plans

Answer: A) Contact information, educational details, skills and work experience

77. Pranav is working on his resume. While reviewing his resume, what should Pranav keep in mind?

- A) Check for spelling and grammar mistakes
B) Highlight skills and qualifications that match the job
C) All of these
D) Ensure that the information provided is correct

Answer: C) All of these

78. Ravi wants to make a new chair for his school using Design Thinking. What should he do first?

- A) Plan how to make the chair
B) Choose the colour of the chair
C) Listen to what students want in a chair
D) Test different chair designs

Answer: C) Listen to what students want in a chair

79. What are some advantages of informal communication at the workplace?

- A) Makes things more official at work
B) Creates a strict environment at work
C) Makes people talk less
D) Helps people work together better

Answer: D) Helps people work together better

80. Which of the following behaviors is NOT a characteristic of a team player?

- A) Respecting different viewpoints
B) Willingness to help others
C) Taking credit for others' work
D) Listening to teammates' ideas

Answer: C) Taking credit for others' work

81. Anita is going to the bank today to ask for a loan. She has prepared a business plan. Which of the following will make her business plan strong?

- A) None of these
B) Have only the idea and name of her business
C) Total cost of starting her business without any details
D) Challenges her business might face along with solutions for them

Answer: D) Challenges her business might face along with solutions for them

82. To apply for a job, what is the next step after making an impactful resume?

- A) Sending the resume to the employer
B) Writing an impressive cover letter
C) Preparing for interview
D) Applying for the job

Answer: B) Writing an impressive cover letter

83. Raj works as a factory manager. He has a big order to deliver but there aren't enough workers. What should Raj do?

- A) Stop working
B) Ignore the problem
C) Request workers to work extra hours
D) Cancel the orders

Answer: C) Request workers to work extra hours

84. What does it mean to think like a business person?

- A) Seeing problems as things to fix
B) Being scared to try new things
C) Not liking change
D) Only thinking about money

Answer: A) Seeing problems as things to fix

85. Which of the following best describes the self-management skill of reliability?

- A) Ignoring the needs of others
B) People always trust you to do your job well
C) Not being honest with coworkers
D) Not completing tasks on time

Answer: B) People always trust you to do your job well

86. Imagine you are applying for a position as an electrician at a company. Which of the following email subject lines would be the most suitable for your job application?

- A) Application for Electrician Position - [Your Name]
B) Electrician Job Application
C) Applying for a New Job
D) Urgent Attention Needed

Answer: A) Application for Electrician Position - [Your Name]

87. What does working well together mean?

- A) Sharing ideas and listening
B) Finding solutions together
C) Offering to help when someone needs it
D) All of these

Answer: D) All of these

88. Mehul is making a plan for his business. Which of the following is NOT included in a business plan?

- A) Startup costs
B) Personal interests and hobbies
C) Business idea
D) Future growth strategies

Answer: B) Personal interests and hobbies

89. Rahul is moving to Qatar for work. What should he do to migrate safely?

- A) Learn about the place and enroll in safety training programs
C) Confirm his job before moving
- B) Organize important documents and have a bank account for emergencies
D) All of these

Answer: D) All of these

90. Which of the following ways can help you work well with people?

- A) Paying close attention to what people say
C) Staying calm, even in challenging situations
- B) All of these
D) Accepting your mistakes

Answer: B) All of these

91. What is workplace etiquette?

- A) None of these
C) Casual behavior with colleagues
- B) Everyday manners outside of work
D) Proper behavior in the workplace based on respect and professionalism

Answer: D) Proper behavior in the workplace based on respect and professionalism

92. Sultan is a skilled electrician. He is looking for platform based gig work that matches his skills. Which of the following platforms would be most suitable for Sultan to find job opportunities?

- A) Zoom for video calls
C) Urban Company for offering home repair services
- B) Uber for driving people
D) Amazon for selling products online

Answer: C) Urban Company for offering home repair services

93. Sanya has collected a lot of information from different websites for her new project. What should she do next to sort this information?

- A) Keep the information in separate folders
C) Read through the information and mark the important points
- B) Share all the information with her coworkers
D) Mix up all the information

Answer: C) Read through the information and mark the important points

94. You are working on a team project with tight deadlines. Your coworker falls ill, leaving their portion of the work incomplete. What should you do?

- A) Ask other team members for help and complete your coworker's task
C) Keep working on your own tasks
- B) Criticise your coworker for not completing his work
D) Complain your supervisor about the incomplete work

Answer: A) Ask other team members for help and complete your coworker's task

95. What is formal communication?

- A) Talking with friends and family
C) Official communication following a set of rules
- B) All written communication
D) Casual chatting on social media

Answer: C) Official communication following a set of rules

96. Savita works at a factory. A new machine she hasn't used before stops working. What should she do?

- A) Ignore it.
C) Hide the machine.
- B) Try again and believe in her ability to fix it.
D) Blame someone else.

Answer: B) Try again and believe in her ability to fix it.

97. How have workplaces changed after COVID?

- A) All of the above
C) Flexible working hours
- B) More focus on technology
D) Mix of in-person and at-home work

Answer: A) All of the above

98. Why is it important to have a business plan before starting a business?

- A) To identify potential challenges and risks
C) To outline goals and set clear direction for growth
- B) All of these
D) To attract investors and get a loan

Answer: B) All of these

99. If your first design doesn't work, what should you do?

- A) None of these
C) Make something else
- B) Give up on it
D) Ask for feedback and try to improve

Answer: D) Ask for feedback and try to improve

100. What is a benefit of self-employment?

- A) Monthly salary payment
C) Directly earning from your work
- B) Fixed working hours
D) Limited control over your tasks

Answer: C) Directly earning from your work

101. If your coworkers don't agree with your project idea, what's a good way to handle it with an entrepreneurial mindset?

- A) Stop talking about it
C) Stick to your idea without listening to others
- B) Ask for feedback and make your idea better with their help
D) Give up on your idea

Answer: B) Ask for feedback and make your idea better with their help

102. What are green jobs?

- A) Jobs that harm the environment
- B) Jobs that conserve resources and help the environment

- C) Jobs that ignore waste separation and recycling D) Jobs shared in green colours

Answer: B) Jobs that conserve resources and help the environment

103. When thinking of new ideas, why is it important to share ideas with others, even if they are not perfect?

- A) To impress others. B) Talking can help make ideas better.
C) To make others feel included. D) To show off your knowledge.

Answer: B) Talking can help make ideas better.

104. Which of the following is a self-management skill?

- A) All of these B) Adaptability and Flexibility
C) Commitment D) Honesty and Integrity

Answer: A) All of these

105. Which of the following is a formal introduction in a job interview?

- A) Hi, I'm Parmeet. Thanks for having me! B) Hey there! I'm Parmeet, nice to meet you!
C) Good morning/ afternoon. I am Parmeet and I want to thank you for considering me for this role. D) Yo, I'm Parmeet. Let's get started!

Answer: C) Good morning/ afternoon. I am Parmeet and I want to thank you for considering me for this role.

106. Pooja is applying for a Motor Mechanics position in an automobile company. What should she include in her cover letter?

- A) Her hobbies - cooking, gardening B) Education details
C) Reasons why she is suitable for the role D) Salary expectations

Answer: C) Reasons why she is suitable for the role

107. Imli makes soaps and sells from her home. She wants to grow her business. What should she do?

- A) Keep doing the same thing without any changes B) Only sell to her neighbors
C) Talk to shopkeepers and build connections with them. D) Wait for an opportunity to grow the business

Answer: C) Talk to shopkeepers and build connections with them.

108. Sameera is trying to make a better school bag using Design Thinking. What would be her next step after understanding what students need in a bag?

- A) Plan different bag designs B) Ask students to test the bags
C) Choose the colour of the bag D) Choose the material for the bag

Answer: A) Plan different bag designs

109. Simi is always trying out new ways to reuse the waste materials. She is the ____?

- A) Doer B) Idea Person
C) Planner D) Peacekeeper

Answer: B) Idea Person

110. You are working on something difficult, but it's not going well. What should you do?

- A) Get upset and quit trying. B) Take a break and give up.
C) Keep trying and look for another way. D) Ask someone else to do it for you.

Answer: C) Keep trying and look for another way.

111. Imagine you are setting up a mobile repair shop. Which of the following is the most important for its success?

- A) Putting up flyers in the neigh- bourhood B) Picking the right shop name
C) Offering repair services at a higher price D) Setting up the shop in a busy area

Answer: D) Setting up the shop in a busy area

112. If you face a problem in your community, which of the following entrepreneurial mindset traits would be most helpful?

- A) Blaming others for the problem B) Taking action to solve the problem
C) Ignoring the problem and hoping it goes away D) Waiting until everything is perfect to do something

Answer: B) Taking action to solve the problem

113. Your community wants to reduce plastic waste. How can you use Design Thinking to find new ideas to solve this problem?

- A) Ignore the problem because it's too difficult to solve. B) Work together with shops and people nearby to find ways to use less plastic.
C) Make more things with plastic because they're easy to use. D) Blame others for the plastic waste issue.

Answer: B) Work together with shops and people nearby to find ways to use less plastic.

114. You are making a new language learning app. Why should you let some people try it before it's done?

- A) To show people how good you are at making apps. B) To see how people use it and make it better.
C) Because it's fun to watch others try your app. D) To get appreciation.

Answer: B) To see how people use it and make it better.

115. If more workers know how to work, what will happen?

- A) Less work gets done B) More work gets done
C) Confusion D) Loss for the company

Answer: B) More work gets done

116. Raj is a talented carpenter. How can showing his work on YouTube help Raj?

- A) It may help Raj get more customers
- B) All of these
- C) It helps Raj to engage with people interested in his work
- D) It allows people to see his carpentry skills and appreciate his expertise

Answer: B) All of these

117. What are some resource related problems in a workplace?

- A) Not Enough Space
- B) All of these
- C) Machine Problems
- D) Shortage of Materials

Answer: B) All of these

118. During a lunch break, Arjun overhears his coworkers gossiping about another coworker. What should Arjun do?

- A) Tell another coworker about the gossip
- B) Listen to the gossip
- C) Join the conversation and share his own opinion about the coworker
- D) Tell his coworkers that gossiping is inappropriate workplace behaviour

Answer: D) Tell his coworkers that gossiping is inappropriate workplace behaviour

119. Archana is sending a job application over email. How can she share her resume and other documents?

- A) She must not send documents over email as it is not safe.
- B) Attach the scanned documents as PDFs with the email.
- C) Click photos from her phone and send it.
- D) Copying and pasting the content of the documents into the email body.

Answer: B) Attach the scanned documents as PDFs with the email.

120. Venu includes a clear subject in his email. Why is that important?

- A) None of these
- B) Email cannot be sent without a subject line
- C) To tell the company what the email is about
- D) To show he has good English skills

Answer: C) To tell the company what the email is about

121. What is an important future workplace skill for employees?

- A) Planning holidays
- B) Doing manual work
- C) Networking and relationship- building
- D) Doing paperwork

Answer: C) Networking and relationship- building

122. Ranjana works at a restaurant. How can Ranjana use design thinking to improve the restaurant's menu?

A) By copying other restaurants.

B) By guessing what customers want.

C) By randomly selecting new dishes to add.

D) By talking to the customers, understanding their preferences, making changes to the menu and asking for feed- back

Answer: D) By talking to the customers, understanding their preferences, making changes to the menu and asking for feed- back

123. Mohammed needs a job. What types of resources can he find on the Skill India Digital Platform?

A) Courses, skill centers, job opportunities, and more

B) Only job listings

C) Financial services and government schemes

D) Only eBooks and reading materials

Answer: A) Courses, skill centers, job opportunities, and more

124. What is an example of formal written communication?

A) Writing an email to your manager

B) Posting on social media platforms

C) Sending a WhatsApp message

D) Texting a friend

Answer: A) Writing an email to your manager

125. Venu does not know how to use the new machine. What should he do?

A) Take a break and do it later.

B) Ask for help and learn how to use the machine

C) Stay silent till someone teaches him.

D) Leave the job.

Answer: B) Ask for help and learn how to use the machine

126. Which of the following is considered appropriate workplace behavior?

A) Talking loudly on the phone

B) Interrupting others during meetings

C) Being late to work regularly

D) Maintaining a clean workspace

Answer: D) Maintaining a clean workspace

127. While working with your team on a project, one of your coworkers is finding it difficult to finish their job. What should you do in this situation?

A) Ignore their problem and focus on your own work.

B) Complain about them to the boss.

C) Help and support them to finish their work.

D) Finish their work for them.

Answer: C) Help and support them to finish their work.

128. An entrepreneurial mindset means to:

A) All of these

B) Achieve your goal, without giving up

C) Try different ways to solve problems D) Identify opportunities and use them for your benefit

Answer: A) All of these

129. Your friend suggests going for a picnic. She asks you to bring disposable plates and cups. Which of the following actions shows your commitment to a green mindset?

- A) Bring green color disposable plates and cups B) Say yes and bring disposable plates and cups
C) Bring reusable plates and cups D) Ignore the invite to the picnic

Answer: C) Bring reusable plates and cups

130. What is 'informal communication'?

- A) Official communication following a set of rules B) Talking at official meetings
C) Casual conversations outside of official work arrangements D) All verbal communication

Answer: C) Casual conversations outside of official work arrangements

131. How does Design Thinking help solve problems?

- A) By guessing solutions randomly B) By following a strict process
C) By understanding what people need and improving solutions D) By trusting on personal assumptions

Answer: C) By understanding what people need and improving solutions

132. During a job interview, if you couldn't hear or understand a question, what would you say?

A) I am lost. Can you say it again?

B) Sorry! I didn't understand. Could you please repeat the question?

C) Hey, can you repeat that? I wasn't paying attention

D) Speak clearly and repeat the question.

Answer: B) Sorry! I didn't understand. Could you please repeat the question?

133. Imagine you're presenting your business plan to potential investors. Why is it important to actively listen to their questions and provide thoughtful answers?

- A) None of these B) To understand the concerns of the investors and build their confidence in your plan
C) To show off your expertise D) To avoid eye contact

Answer: B) To understand the concerns of the investors and build their confidence in your plan

134. Which of these situations shows people working well together as a team?

- A) A group sharing ideas and listening to each other B) Two people arguing and not agreeing
C) None of these D) One person doing all the work without any help from team members

Answer: A) A group sharing ideas and listening to each other

135. What should you always remember when creating your profile on a job portal?

- A) To include skills required for the job, even if you don't have them B) To always be truthful
C) To leave out important information D) To use a fake name

Answer: B) To always be truthful