

Duration: 80 Mins

Total Marks: 40

Q.ID: ITISKILL4711CG

1. Why is it important to think of new ways to solve problems?

- A) New ideas can make work easier or faster.
- B) It is fun to try new things.
- C) It is unnecessary to try new things.
- D) To waste time

Answer: A) New ideas can make work easier or faster.

2. Which of the following behaviors is NOT a characteristic of a team player?

- A) Taking credit for others? work
- B) Listening to teammates? ideas
- C) Willingness to help others
- D) Respecting different viewpoints

Answer: A) Taking credit for others? work

3. Ravi wants to make a new chair for his school using Design Thinking. What should he do first?

- A) Listen to what students want in a chair
- B) Test different chair designs
- C) Plan how to make the chair
- D) Choose the colour of the chair

Answer: A) Listen to what students want in a chair

4. Sameera is trying to make a better school bag using Design Thinking. What would be her next step after understanding what students need in a bag?

- A) Ask students to test the bags
- B) Plan different bag designs
- C) Choose the material for the bag
- D) Choose the colour of the bag

Answer: B) Plan different bag designs

5. Ranjana works at a restaurant. How can Ranjana use design thinking to improve the restaurant's menu?

- A) By randomly selecting new dishes to add.
- B) By talking to the customers, understanding their preferences, making changes to the menu and asking for feedback
- C) By guessing what customers want.
- D) By copying other restaurants.

Answer: B) By talking to the customers, understanding their preferences, making changes to the menu and asking for feedback

6. You discover a mistake in your work that caused delays in

the project. What should you do?

- A) Tell your boss about the mistake
- B) Blame team members for the delay
- C) Wait for someone else to find out your mistake
- D) Ignore the mistake and continue working

Answer: A) Tell your boss about the mistake

7. Priya works at a factory where she operates a packaging machine. When the machine suddenly stops working, Priya quickly finds another way to do her work. Which self-management skill does Priya use?

- A) Adaptability
- B) None of these
- C) Conflict management
- D) Honesty and Integrity

Answer: A) Adaptability

8. Ravi and his team are deciding on a new machine for the factory. How should they make the final choice?

- A) Choose the first machine they see
- B) Look at all the details, think carefully about their needs & budget and then make the choice
- C) Ravi should pick the machine he likes
- D) Choose the cheapest machine available

Answer: B) Look at all the details, think carefully about their needs & budget and then make the choice

9. If your first design doesn't work, what should you do?

- A) Make something else
- B) Give up on it
- C) Ask for feedback and try to improve
- D) None of these

Answer: C) Ask for feedback and try to improve

10. What are some resource related problems in a workplace?

- A) All of these
- B) Machine Problems
- C) Not Enough Space
- D) Shortage of Materials

Answer: A) All of these

11. Raj works as a factory manager. He has a big order to deliver but there aren't enough workers. What should Raj do?

- A) Stop working
- B) Ignore the problem
- C) Request workers to work extra hours
- D) Cancel the orders

Answer: C) Request workers to work extra hours

12. Venu is a fabric cutter. His team made a mistake in cutting cloth. What's a good way to handle it?

- A) Discuss and find a way to fix it
- B) Wait for someone else to solve it
- C) Blame the person who cut the cloth
- D) Get angry and scold his team

Answer: A) Discuss and find a way to fix it

13. In a team where members have different ideas, and there is a disagreement in the team, what should be done?

- A) Let them argue
- B) Ask someone else to decide
- C) Choose one idea without discussion
- D) Discuss both ideas and find a way to make everyone agree

Answer: D) Discuss both ideas and find a way to make everyone agree

14. Your community wants to reduce plastic waste. How can you use Design Thinking to find new ideas to solve this problem?

- A) Ignore the problem because it's too difficult to solve.
- B) Make more things with plastic because they're easy to use.
- C) Work together with shops and people nearby to find ways to use less plastic.
- D) Blame others for the plastic waste issue.

Answer: C) Work together with shops and people nearby to find ways to use less plastic.

15. Simi is always trying out new ways to reuse the waste materials. She is the ____?

- A) Peacekeeper
- B) Idea Person
- C) Planner
- D) Doer

Answer: B) Idea Person

16. Venu does not know how to use the new machine. What should he do?

- A) Leave the job.
- B) Stay silent till someone teaches him.
- C) Take a break and do it later.
- D) Ask for help and learn how to use the machine

Answer: D) Ask for help and learn how to use the machine

17. Priyanka found faster way to pack products at the factory. What should she do?

- A) Pack products faster than her coworkers
- B) Share the faster packing method with her team
- C) None of these
- D) Continue packing the way the team has been doing

Answer: B) Share the faster packing method with her team

18. How does Design Thinking help solve problems?

- A) By trusting on personal assumptions
- B) By following a strict process

- C) By understanding what people need and improving solutions
- D) By guessing solutions randomly

Answer: C) By understanding what people need and improving solutions

19. Savita works at a factory. A new machine she hasn't used before stops working. What should she do?

- A) Hide the machine.
- B) Try again and believe in her ability to fix it.
- C) Ignore it.
- D) Blame someone else.

Answer: B) Try again and believe in her ability to fix it.

20. While working with your team on a project, one of your coworkers is finding it difficult to finish their job. What should you do in this situation?

- A) Complain about them to the boss.
- B) Help and support them to finish their work.
- C) Finish their work for them.
- D) Ignore their problem and focus on your own work.

Answer: B) Help and support them to finish their work.

21. Which of the following is a self-management skill?

- A) All of these
- B) Adaptability and Flexibility
- C) Commitment
- D) Honesty and Integrity

Answer: A) All of these

22. Shreeja made a new bag design and showed it to 5 different people for feedback. Why is it important to listen to different users and not just one?

- A) To get a lot of ideas
- B) To get a lot of appreciation for her work
- C) Because it's fun
- D) To understand the common problems from different users

Answer: D) To understand the common problems from different users

23. Which of the following best describes the self-management skill of reliability?

- A) Not being honest with coworkers
- B) Ignoring the needs of others
- C) Not completing tasks on time
- D) People always trust you to do your job well

Answer: D) People always trust you to do your job well

24. Which of the following are good work habits?

- A) Not giving up when something goes wrong
- B) All of the above
- C) Following workplace rules
- D) Staying calm when work is challenging

Answer: B) All of the above

25. What are the different steps in Design Thinking?

- A) Try, Create and Decide B) Listen, Choose, Plan, Try, Ask
C) Imagine, Decide, Create and Try D) Imagine, Plan and Try

Answer: B) Listen, Choose, Plan, Try, Ask

26. You are working on a team project with tight deadlines. Your coworker falls ill, leaving their portion of the work incomplete. What should you do?

- A) Keep working on your own tasks B) Ask other team members for help and complete your coworker's task
C) Criticise your coworker for not completing his work D) Complain your supervisor about the incomplete work

Answer: B) Ask other team members for help and complete your coworker's task

27. What are some people related problems in a workplace?

- A) Workers don't know the tasks B) All of these
C) Not enough workers D) Communication problems

Answer: B) All of these

28. In a manufacturing unit, the packaging process is taking longer than usual, causing delays in shipments. What should the workers do?

- A) Continue packaging the same way B) Ignore the problem
C) Think of different ways to pack faster D) Complain to the management

Answer: C) Think of different ways to pack faster

29. If more workers know how to work, what will happen?

- A) Less work gets done B) Loss for the company
C) Confusion D) More work gets done

Answer: D) More work gets done

30. You notice a coworker struggling with their workload. What should you do?

- A) Report their struggles to the supervisor. B) Ignore their struggles and focus on your own work.
C) Offer to help them with their tasks. D) Laugh at their inability to manage their workload.

Answer: C) Offer to help them with their tasks.

31. You are working on something difficult, but it's not going well. What should you do?

- A) Ask someone else to do it for you. B) Get upset and quit trying.
C) Keep trying and look for another way. D) Take a break and give up.

Answer: C) Keep trying and look for another way.

32. When thinking of new ideas, why is it important to share

ideas with others, even if they are not perfect?

- A) To make others feel included. B) To show off your knowledge.
C) To impress others. D) Talking can help make ideas better.

Answer: D) Talking can help make ideas better.

33. Which of the following is NOT a people skill required in a workplace?

- A) Supporting coworkers B) Being kind
C) Technical skills D) Listening

Answer: C) Technical skills

34. What should you do before making a choice at work?

- A) Take time to think and then choose B) All of these
C) Listen to others' ideas and ask questions D) Look at all the details

Answer: B) All of these

35. You are making a new language learning app. Why should you let some people try it before it's done?

- A) Because it's fun to watch others try your app. B) To get appreciation.
C) To see how people use it and make it better. D) To show people how good you are at making apps.

Answer: C) To see how people use it and make it better.

36. Rohan has come up with an idea to improve his work using Design Thinking. What must he do next?

- A) Apply and test if it works B) Think of another idea
C) Tell everyone about it D) Write down his idea and keep it safe

Answer: A) Apply and test if it works

37. Which of the following ways can help you work well with people?

- A) Paying close attention to what people say B) Accepting your mistakes
C) All of these D) Staying calm, even in challenging situations

Answer: C) All of these

38. What does working well together mean?

- A) All of these B) Sharing ideas and listening
C) Finding solutions together D) Offering to help when someone needs it

Answer: A) All of these

39. Amit's team is feeling low because of a failed project. As a leader, what should he do?

- A) Blame them for the failure B) Encourage learning from mistakes
C) Ignore his team members D) Scold them

Answer: B) Encourage learning from mistakes

40. Which of these situations shows people working well together as a team?

- A) Two people arguing and not agreeing B) None of these

- C) A group sharing ideas and listening to each other D) One person doing all the work without any help from team members

Answer: C) A group sharing ideas and listening to each other
