

# First Preparatory Exam - 06-Jun-2026

Q. ID: ITISKILL3925VI

09:23 AM

Trade Theory

June 2026

Trinity ITI udyavara

Question Paper

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Score: 51/100 (51.00%)

Code: 2869

1. What is the capacity of typical DVD?

- A) 40 MB  
B) 50 MB  
C) 60 MB (Incorrect)  
D) **4.7 Gb**

2. Which process is used to record data on to an optical disc?

- A) **Burning**  
B) Reading  
C) Accepting  
D) Accessing (Incorrect)

3. Which software interface the major hardware components of the computer with OS?

- A) **BIOS (Correct)**  
B) CMOS  
C) DOS  
D) POST

4. What is BIOS?

- A) **firmware**  
B) Hardware  
C) Middleware  
D) Software (Incorrect)

5. Which system is used by Bluetooth for Broadcasting?

- A) Satellite  
B) Microwaves  
C) Telephone lines  
D) **Radio waves (Correct)**

6. Which program is used to enable the devices to work with OS ?

- A) Antivirus  
B) **Device driver**  
C) System Software (Incorrect)  
D) Application Software

7. Which key is used to open CMOS setup utility?

- A) Alt  
B) **Del**  
C) Enter  
D) Tab (Incorrect)

8. What is the process of deleting all the data on the hard drive?

- A) Delete  
B) Erase  
C) **Formatting (Correct)**  
D) Uninstall

9. What is the purpose of BIOS shadow?

- A) Copying RAM to ROM  
B) **Copying ROM to RAM (Correct)**  
C) Copying HD to RAM  
D) Copying RAM to HD

10. What should be done, after fixing a problem or installing

a new application or making configuration in a computer?

- A) Hibernate  
B) **Restart (Correct)**  
C) Shutdown  
D) Sleep

11. What is the maximum number of characters allowed in text field is access?

- A) **255**  
B) 256  
C) 64000  
D) 65000 (Incorrect)

12. What is the expansion of OLE in Access?

- A) **object linking and embedding (Correct)**  
B) object linking and encrypting  
C) object linking and editing  
D) objet linking

13. What is the maximum length of the field name in Access?

- A) 16 characters (Incorrect)  
B) 32 characters  
C) **64 characters**  
D) 128 characters

14. Which view allows to modify table's structure in Access?

- A) **Design view**  
B) Datasheet view  
C) Pivot table view (Incorrect)  
D) Pivot shart view

15. Which object stores information about related data?

- A) Document (Incorrect)  
B) **Table**  
C) Page  
D) Screen

16. Which combination of key allows user to move to the first field in the first record in Access table?

- A) Ctrl + Tab  
B) Shift + Tab  
C) Shift + Home  
D) **Ctrl + Home (Correct)**

17. Which technique prevents invalid data being saved in Access table?

- A) Index  
B) Filter  
C) **Validation rule (Correct)**  
D) Input mark

18. What is the output when the data '1678.95' is set to the number format '###0.00' in

- A) 1670  
B) 1670.95 (Incorrect)  
C) 1678  
D) **1678.95**

19. Write the output when the data 'Primary Key' is set to the

text < in Access?

- A) **Primary key (Correct)**      B) primary key  
C) PRIMARY KEY                      D) Primary Key

20. What is the output when the data 'FOREIGN key' is set to the text format > in Access?

- A) **foreign key**                      B) FOREIGN KEY  
C) Foreign Key                      D) Foreign key (Incorrect)

21. What is the first tag in html document

- A) **&lt;html&gt;**                      B) &lt;head&gt;  
C) &lt;title&gt;                      D) &lt;/html&gt; (Incorrect)

22. The <b> tag makes the enclosed text bold, which other html tag is used to make text bold?

- A) &lt;dark&gt;                      B) &lt;bold&gt; (Incorrect)  
C) &lt;th&gt;                          D) **&lt;strong&gt;**

23. Which html tag is used to display a picture in a web page?

- A) &lt;src&gt;                      B) &lt;img&gt;  
C) **&lt;img src&gt; (Correct)**                      D) &lt;image&gt;

24. Which html tag inserts a line horizontally in a page?

- A) &lt;lr&gt;                          B) &lt;!&gt; (Incorrect)  
C) **&lt;hr&gt;**                          D) &lt;line&gt;

25. What is the full form of CSS?

- A) Computer style sheet                      B) **Cascading style sheet (Correct)**  
C) Cascading system style                      D) Customized style sheet

26. What are the two main parts, available in html document?

- A) Title and Body                      B) Head and title (Incorrect)  
C) **Head and Body**                      D) Head and document

27. Which character in html is used to indicate end tag?

- A) "\"                                  B) **"/" (Correct)**  
C) "!"                                  D) "<#"

28. Which attribute is used with <td> tag to merge two cells horizontally?

- A) **Colspan = 2**                      B) Rowspan = 2 (Incorrect)  
C) Mergerows                      D) mergecols

29. what is the correct html tag for adding a background color?

- A) &lt;body color = "Yellow"&gt;  
B) **&lt;body bgcolor = "Yellow"&gt; (Correct)**

- C) &lt;body background = "Yellow"&gt;  
D) &lt;body bg = "Yellow"&gt;

30. Which option will match, while making bulleted list?

- A) Square, disc, polygon                      B) triangle, disc, circle  
C) triangle, square, circle (Incorrect)                      D) **disc, circle, square**

31. Which item, contains text graphics, charts, sound, video, etc., in power point

- A) **Slides**                                  B) Folder (Incorrect)  
C) Handouts                                  D) Desktop screen

32. Which key is used to stop a power point presentation?

- A) **ESC (Correct)**                      B) Tab  
C) Ctrl    D) Enter

33. Which shortcut key is used to create new presentation in powerpoint?

- A) Ctrl + P                                  B) **Ctrl + N**  
C) Ctrl + M (Incorrect)                      D) Ctrl + X

34. Which dialog box in Power Point allows to change slides automatically in a period of time?

- A) Action setting                                  B) **Slide transition**  
C) Slide animation                                  D) Custom animation (Incorrect)

35. Which function key is used to run a powerpoint presentation?

- A) F3    B) **F5 (Correct)**  
C) F7    D) F9

36. Which is the first general purpose programmable electronic computer?

- A) **ENIAC (Correct)**                      B) EDVAC  
C) EDSAC    D) UNIVAC

37. What type of device is computer?

- A) Electrical device                                  B) **Electronic device (Correct)**  
C) Electro magnetic                                  D) Electro mechanical

38. Who is considered as father of computer?

- A) **Charles Babbage (Correct)**                      B) John Lickert  
C) John Mauchy                                  D) M.V Wilkes

39. Who invented Analytical engine?

- A) **Charles Babbage**                      B) John Lickert

C) John Mauchy (Incorrect) D) M.V Wilkes

C) Curly bracket

D) Corner bracket

40. What is the main electronic component of the first generation computer?

- A) Integrated circuit B) Microprocess  
C) Transistors D) **Vacuum tubes (Correct)**

51. Which bracket is used to write object in javascript?

- A) Curve bracket (Incorrect) B) Square bracket  
C) **Curly bracket** D) Corner bracket

41. How does the parallel port transfer a byte?

- A) Bit by bit B) 2 bits at a time (Incorrect)  
C) 4 bits at a time D) **8 bits at a time**

52. How many part are there in 'For' loop

- A) 2 B) **3**  
C) 4 D) 5 (Incorrect)

42. Which is an internal power supply units of CPU?

- A) CVT B) UPS (Incorrect)  
C) **SMPS** D) Stabilizer

53. Which part in loop evaluates the conditions?

- A) **Condition part** B) Increment /Decrement part (Incorrect)  
C) Initialisation part D) Looping part

43. What is the purpose of memory unit in a computer?

- A) Accepts data B) Displays data  
C) Process data D) **Stores data (Correct)**

54. Which special variable holds more than one value at a time?

- A) **Array** B) Element  
C) Function D) Object (Incorrect)

44. What is the process of writing instruction to be get executed by the computer?

- A) Debugging B) Executing  
C) Presenting D) **Programming (Correct)**

55. Which function in javassript converts a number to a string?

- A) Num() B) Str()  
C) String() (Incorrect) D) **to string()**

45. Which is a statement terminator in javascript?

- A) "," B)  **";" (Correct)**  
C) ":" D) ". ."

56. What is the full form of BOM?

- A) Browser Object Method B) **Browser Object Model**  
C) Browser Oriented Method (Incorrect) D) Browser Oriented M

46. Who developed javascript?

- A) **Brendan Eich (Correct)** B) Brendan Rich  
C) John Eckerl D) John Mauchy

57. What is the main purpose of JavaScript?

- A) **Client side validation (Correct)** B) Create web browsers  
C) Read and write files D) Store data in the server

47. Which programming language's syntax influences javascript syntax

- A) **C** B) COBOL  
C) Java (Incorrect) D) JDK

58. Which one is responsible of running javascript code?

- A) **Browser (Correct)** B) Notepad++  
C) Sublime Text D) Visual studio code

48. Which key is used to declare a variable in javascript?

- A) const B) dec  
C) dim D) **var (Correct)**

59. How Cells are named in MS Excel?

- A) Alphabetically B) Numerically  
C) **Alphanumerically (Correct)** D) Special Character

49. Which is a variable seperator if more than one variable declared in one statement?

- A)  **";"** B) ":"  
C) "-" (Incorrect) D) "/"

60. What is the maximum limit of rows in MS Excel 2010?

- A) 1084567 B) 1048567  
C) **1048576 (Correct)** D) 1084576

50. Which brackets is used to write array in java script?

- A) Curve bracket B) **Square bracket (Correct)**

61. What is the maximum limit of column in MS Excel 2010?

**A) 16384 (Correct)**

B) 16438

C) 16843

D) 16348

62. Which tab is used to include pivot table, charts, hyperlinks to a spread sheet?

**A) Insert (Correct)**

B) Page Layout

C) Data

D) Review

63. Which tab in Excel is used when importing, querying, outlining and subtotaling the data placed into a worksheet's data list?

A) Formula

**B) Data (Correct)**

C) Review

D) Insert

64. What is the file extension of Excel 2010?

A) xls (Incorrect)

B) xlsb

C) xlsx

**D) xlsm**

65. How does the single element in a worksheet known as in Excel?

**A) Cell (Correct)**

B) Column

C) Range

D) Row

66. Which function key is used to open save as dialogue box in MS Excel?

A) F2

B) F5

C) F7

**D) F12 (Correct)**

67. Which one of the following will starts with ?=? sign in Excel 2010?

A) Data (Incorrect)

B) Text

C) Numbers

**D) Formulas**

68. Which function is used to count the number of cells that contain numbers, in a range?

**A) Count () (Correct)**

B) Countif()

C) Sum()

D) Sumif()

69. Which symbol is used to execute formulas in MS Excel?

**A) "=" (Correct)**

B) "' "

C) "#"

D) "' "'

70. Where does the result displays when a formula is entered in Excel?

**A) Current Cell**

B) Next Cell

C) Previous Cell

D) Formula Bar (Incorrect)

71. Which one of the following is a ?Date & Time? function in Excel?

A) FIND()

B) MOD()

**C) NOW() (Correct)**

D) MID()

72. Which option in MS Excel is used to display the rows that meet certain conditions?

A) Find

**B) Filter (Correct)**

C) Format

D) Sort

73. Which key is used to move the insertion point to the beginning of the current sheet?

A) Pageup

B) Home (Incorrect)

C) Ctrl + pageup

**D) Ctrl + Home**

74. Which one is an example for OS?

A) Antivirus

**B) Windows (Correct)**

C) MS Office

D) Macromedia

75. Which acts as an intermediate between a user and a computer?

A) Macros

B) Antivirus (Incorrect)

C) MS Office

**D) Operating system**

76. Where does the minimized application reside in windows?

**A) Task bar (Correct)**

B) My computer

C) My Document

D) Recent documents

77. What is the extension of applet files in control panel?

A) . Ctl

**B) . Cpl**

C) . Cal (Incorrect)

D) . Csl

78. Which shortcut key is used to refresh windows desktop?

A) F1

B) F2 (Incorrect)

**C) F5**

D) F12

79. Which is the order of files and directories in Windows Explore?

A) Serially

B) Sequentially

**C) hierarchically**

D) Aplhabetically (Incorrect)

80. Where does the pinned application stayed in Windows OS?

A) Desktop

B) Notification Area

C) Start Button (Incorrect)

**D) Task Bar**

81. Which command is used to store the active document permanently?

**A) Save (Correct)**

B) Send

C) Prepare

D) Save as

82. Which shortcut key is used to high light the entire word document?

- A) **ctrl + A (Correct)**      B) ctrl + O  
C) ctrl + S                      D) ctrl + E

83. Which area in MS Word is used to enter the text?

- A) **work space**                      B) work sheet  
C) slides                              D) work book (Incorrect)

84. Which bar contains the current position of the cursor in MS Word?

- A) layout                              B) title bar  
C) **status bar**                      D) horizontal ruler (Incorrect)

85. Where does the close button appear in MS Word?

- A) top left corner of the window      B) bottom left corner of the window  
C) **top right corner of the window (Correct)**      D) bottom right corner of the window

86. Which one of the following is a word processor?

- A) **MS Word**                              B) MS Excel  
C) MS Access                              D) MS Office publisher (Incorrect)

87. Which one of the following is text styling feature of MS Word?

- A) word fill                              B) **word art (Correct)**  
C) word colour                              D) word font

88. Which option is used to store the duplicate of the active document permanently?

- A) Save                                      B) Send  
C) **Save as (Correct)**                      D) Rename

89. Which option is used to view an exiting word document?

- A) new                                      B) **open (Correct)**  
C) publish                                      D) prepare

90. Which document view given an appearance as in web browser?

- A) Draft view                              B) Outline view  
C) **Web layout view**                      D) Full screen reading (Incorrect)

91. How many groups are there in Home Menu?

- A) 4    B) **5**

C) 6    D) 7 (Incorrect)

92. Which group includes superscript, subscript, strike through options in MS Word?

- A) Clipboard (Incorrect)                      B) **Font**  
C) Paragraph                              D) Style

93. What is the purpose of gutter margin?

- A) Margin that is added to the left margin when printing      B) Margin that is added to the right margin when printing  
C) **Margin that is added to binding side of page when printing**      D) Margin that is added to the outside of the page when printing (Incorrect)

94. What in the purpose of X button?

- A) **Close button (Correct)**                      B) Office button  
C) Maximize buttons                      D) Minimize button

95. Which option is used for tab setting?

- A) **horizontal ruler (Correct)**                      B) status bar  
C) vertical ruler                              D) vertical scroll bar

96. What in the purpose of vertical scroll bar?

- A) **Move the document up and down**      B) Move the document left side (Incorrect)  
C) Move the document right side      D) Move the document only upwards

97. Which option is used to activate and deactivate ruler?

- A) View - grids                              B) **View - ruler (Correct)**  
C) Insert - tool bar                              D) Insert - ruler

98. Which menu contains, Symbol option in MS Word?

- A) tools                                      B) table  
C) format                                      D) **insert (Correct)**

99. Which operation is to be performed before paste?

- A) Ctrl + V                                      B) **Cut / copy (Correct)**  
C) Select all                                      D) Select text

100. Which feature is used to create a newspaper type document?

- A) Tables                                      B) Tab stops  
C) **Columns**                                      D) Bullets and numbering (Incorrect)