

ITI Quiz - 03-Feb-2026

Q. ID: ITISKILL370200

2:00 PM

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sambhajipur

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Question Paper

Duration: 60 Mins

Total Marks: 40

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Student Name: _____ Roll No: _____

1. What should you do before making a choice at work?

- A) Look at all the details
- B) All of these
- C) Take time to think and then choose
- D) Listen to others' ideas and ask questions

- C) Choose the colour of the chair
- D) Test different chair designs

2. In a team where members have different ideas, and there is a disagreement in the team, what should be done?

- A) Ask someone else to decide
- B) Choose one idea without discussion
- C) Discuss both ideas and find a way to make everyone agree
- D) Let them argue

8. Which of these situations shows people working well together as a team?

- A) A group sharing ideas and listening to each other
- B) One person doing all the work without any help from team members
- C) Two people arguing and not agreeing
- D) None of these

3. Which of the following is NOT a people skill required in a workplace?

- A) Being kind
- B) Technical skills
- C) Supporting coworkers
- D) Listening

9. You are working on a team project with tight deadlines. Your coworker falls ill, leaving their portion of the work incomplete. What should you do?

- A) Keep working on your own tasks
- B) Criticise your coworker for not completing his work
- C) Complain your supervisor about the incomplete work
- D) Ask other team members for help and complete your coworker's task

4. If more workers know how to work, what will happen?

- A) More work gets done
- B) Less work gets done
- C) Loss for the company
- D) Confusion

10. Why is it important to think of new ways to solve problems?

- A) It is fun to try new things.
- B) To waste time
- C) It is unnecessary to try new things.
- D) New ideas can make work easier or faster.

5. Priyanka found faster way to pack products at the factory. What should she do?

- A) None of these
- B) Continue packing the way the team has been doing
- C) Pack products faster than her coworkers
- D) Share the faster packing method with her team

11. Which of the following are good work habits?

- A) Staying calm when work is challenging
- B) Following workplace rules
- C) Not giving up when something goes wrong
- D) All of the above

6. Raj works as a factory manager. He has a big order to deliver but there aren't enough workers. What should Raj do?

- A) Stop working
- B) Cancel the orders
- C) Request workers to work extra hours
- D) Ignore the problem

12. Which of the following is a self-management skill?

- A) Commitment
- B) Adaptability and Flexibility
- C) All of these
- D) Honesty and Integrity

7. Ravi wants to make a new chair for his school using Design Thinking. What should he do first?

- A) Listen to what students want in a chair
- B) Plan how to make the chair

13. In a manufacturing unit, the packaging process is taking longer than usual, causing delays in shipments. What should the workers do?

- A) Think of different ways to pack faster
- B) Continue packaging the same way

C) Ignore the problem

D) Complain to the management

C) Take a break and do it later.

D) Ask for help and learn how to use the machine

14. Rohan has come up with an idea to improve his work using Design Thinking. What must he do next?

- A) Apply and test if it works
B) Tell everyone about it
C) Write down his idea and keep it safe
D) Think of another idea

22. Ravi and his team are deciding on a new machine for the factory. How should they make the final choice?

- A) Choose the first machine they see
B) Ravi should pick the machine he likes
C) Choose the cheapest machine available
D) Look at all the details, think carefully about their needs & budget and then make the choice

15. Priya works at a factory where she operates a packaging machine. When the machine suddenly stops working, Priya quickly finds another way to do her work. Which self-management skill does Priya use?

- A) Adaptability
B) None of these
C) Honesty and Integrity
D) Conflict management

23. When thinking of new ideas, why is it important to share ideas with others, even if they are not perfect?

- A) To impress others.
B) To show off your knowledge.
C) Talking can help make ideas better.
D) To make others feel included.

16. What are the different steps in Design Thinking?

- A) Listen, Choose, Plan, Try, Ask
B) Imagine, Plan and Try
C) Imagine, Decide, Create and Try
D) Try, Create and Decide

24. If your first design doesn't work, what should you do?

- A) Give up on it
B) Ask for feedback and try to improve
C) None of these
D) Make something else

17. Which of the following ways can help you work well with people?

- A) Accepting your mistakes
B) Staying calm, even in challenging situations
C) Paying close attention to what people say
D) All of these

25. You are working on something difficult, but it's not going well. What should you do?

- A) Ask someone else to do it for you.
B) Take a break and give up.
C) Keep trying and look for another way.
D) Get upset and quit trying.

18. Which of the following behaviors is NOT a characteristic of a team player?

- A) Respecting different viewpoints
B) Taking credit for others' work
C) Listening to teammates' ideas
D) Willingness to help others

26. How does Design Thinking help solve problems?

- A) By guessing solutions randomly
B) By trusting on personal assumptions
C) By understanding what people need and improving solutions
D) By following a strict process

19. Sameera is trying to make a better school bag using Design Thinking. What would be her next step after understanding what students need in a bag?

- A) Choose the material for the bag
B) Plan different bag designs
C) Ask students to test the bags
D) Choose the colour of the bag

27. Your community wants to reduce plastic waste. How can you use Design Thinking to find new ideas to solve this problem?

- A) Ignore the problem because it's too difficult to solve.
B) Make more things with plastic because they're easy to use.
C) Blame others for the plastic waste issue.
D) Work together with shops and people nearby to find ways to use less plastic.

20. Simi is always trying out new ways to reuse the waste materials. She is the ____?

- A) Peacekeeper
B) Idea Person
C) Doer
D) Planner

28. You notice a coworker struggling with their workload. What should you do?

- A) Report their struggles to the supervisor.
B) Ignore their struggles and focus on your own work.
C) Laugh at their inability to manage their workload.
D) Offer to help them with their tasks.

21. Venu does not know how to use the new machine. What should he do?

- A) Stay silent till someone teaches him.
B) Leave the job.

29. While working with your team on a project, one of your coworkers is finding it difficult to finish their job. What should you do in this situation?

- A) Ignore their problem and focus on your own work.
- B) Complain about them to the boss.
- C) Help and support them to finish their work.
- D) Finish their work for them.

30. Venu is a fabric cutter. His team made a mistake in cutting cloth. What's a good way to handle it?

- A) Blame the person who cut the cloth
- B) Discuss and find a way to fix it
- C) Wait for someone else to solve it
- D) Get angry and scold his team

31. What are some people related problems in a workplace?

- A) All of these
- B) Not enough workers
- C) Communication problems
- D) Workers don't know the tasks

32. What does working well together mean?

- A) Finding solutions together
- B) Offering to help when someone needs it
- C) All of these
- D) Sharing ideas and listening

33. Which of the following best describes the self-management skill of reliability?

- A) Not being honest with coworkers
- B) Ignoring the needs of others
- C) People always trust you to do your job well
- D) Not completing tasks on time

34. You are making a new language learning app. Why should you let some people try it before it's done?

- A) To get appreciation.
- B) To show people how good you are at making apps.
- C) To see how people use it and make it better.
- D) Because it's fun to watch others try your app.

35. What are some resource related problems in a workplace?

- A) Not Enough Space
- B) Shortage of Materials
- C) All of these
- D) Machine Problems

36. Shreeja made a new bag design and showed it to 5 different people for feedback. Why is it important to listen to different users and not just one?

- A) To understand the common problems from different users
- B) To get a lot of appreciation for her work
- C) Because it's fun
- D) To get a lot of ideas

37. You discover a mistake in your work that caused delays in the project. What should you do?

- A) Blame team members for the delay
- B) Tell your boss about the mistake
- C) Wait for someone else to find out your mistake
- D) Ignore the mistake and continue working

38. Savita works at a factory. A new machine she hasn't used before stops working. What should she do?

- A) Ignore it.
- B) Blame someone else.
- C) Try again and believe in her ability to fix it.
- D) Hide the machine.

39. Amit's team is feeling low because of a failed project. As a leader, what should he do?

- A) Scold them
- B) Ignore his team members
- C) Blame them for the failure
- D) Encourage learning from mistakes

40. Ranjana works at a restaurant. How can Ranjana use design thinking to improve the restaurant's menu?

- A) By randomly selecting new dishes to add.
- B) By talking to the customers, understanding their preferences, making changes to the menu and asking for feedback
- C) By guessing what customers want.
- D) By copying other restaurants.