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Score: 15/50 (30.00%)

Code: 7872

1. What is formal communication?

- A) All written communication (Incorrect) B) **Official communication following a set of rules**
C) Talking with friends and family D) Casual chatting on social media

2. What are some advantages of informal communication at the workplace?

- A) **Helps people work together better** B) Makes things more official at work (Incorrect)
C) Creates a strict environment at work D) Makes people talk less

3. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) **Teeth** B) Tooth
C) Vinay (Incorrect) D) Dentist

4. Verbs tell the action of the ____.

- A) Cow B) Change
C) Act D) **Naming words (Correct)**

5. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

- A) Nina is your plan. B) **Nina, what is your summer plan?**
C) What Nina asked? (Incorrect) D) None of these

6. Which of these is an informal greeting?

- A) Good day (Incorrect) B) Good morning
C) Good evening D) **Hey**

7. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

- A) **Pomodoro** B) Timing (Incorrect)
C) Blocktime D) Calendar

8. Which of the following is not a step in problem solving?

- A) Identify the problem (Incorrect) B) Divide problem into parts
C) **Set timer** D) Find solutions

9. Effective communication needs to be -

- A) Simple B) Clear
C) Complete D) **All of these (Correct)**

10. Sam wanted to apply for a job. He thought of writing a cover letter to the company. But his friend suggested to attach _____ with the cover letter.

- A) Brochure (Incorrect) B) Leave
C) Formal D) **Resume**

11. Which is not a type of communication?

- A) Verbal B) Non-verbal
C) Written (Incorrect) D) **Driving**

12. You are scared to communicate with others. What are some ways to solve this problem?

- A) Find your strengths about communication B) Find your weakness about communication (Incorrect)
C) Find ways to improve & learn more about your weakness D) **All of these**

13. What is the service given to the customer before, during or after a purchase called?

- A) **Customer service** B) Auto Service
C) Management Service (Incorrect) D) None of these

14. Imagine you are setting up a mobile repair shop. Which of the following is the most important for its success?

- A) **Setting up the shop in a busy area** B) Offering repair services at a higher price
C) Putting up flyers in the neigh- bourhood D) Picking the right shop name (Incorrect)

15. Roopa wants to start a new business. But she is not sure which product she should choose to start her business. What will be her basic research to finalize her product?

- A) Loan from Banks B) Buying products from others
C) Search how to advertise the product D) **Reserach on products & services that customers are currently using (Correct)**

16. A good business idea should be_____.

- A) very common B) a short term plan

- C) very expensive to start a business
D) unique, sustainable & low on investment (Correct)
-
17. The word funding means _____.
A) Money for shopping
C) Money to start a business (Correct)
B) Saving and Spending
D) Bank account
-
18. Krupa wants to safeguard the information on her system. Which of the following is the correct way to store information safely on a computer?
A) Set a strong password for your computer.
C) Save the files with a clear name.
B) Always close/ lock your computer when you are not using it (Incorrect)
D) All of these
-
19. Jyothi learned that all the information is stored in 'web pages'. What is the role of web pages?
A) 'Web pages' act as a search engine (Incorrect)
C) 'Web pages' act as internet
B) 'Web pages' act as a library
D) None of these
-
20. Which of the following is not a social media app?
A) Instagram (Incorrect)
C) LinkedIn
B) WhatsApp
D) Amazon
-
21. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as _____.
A) Online meeting (Correct)
C) Offline Meeting
B) Physical Meeting
D) None of these
-
22. Sam wants to learn computer coding skills for free and his friend has recommended _____ website for the same.
A) Duolingo (Incorrect)
C) NPTEL
B) Khan Academy
D) Codecademy
-
23. Internet is the best place to be a _____.
A) Life long learner
C) Continuous learner (Incorrect)
B) Self learner
D) All of these
-
24. Pragathi downloaded the bank app on her mobile. What should she not share with anyone?
A) Password
C) OTP
B) MPIN
D) All of these (Correct)
-
25. How can you become self-employed?
A) Learn about the work, take small courses
C) Use chats, local ads and ask friends to spread the word (Incorrect)
B) Try your idea on a small scale
D) All of these
-
26. How can we save resources on our planet?
A) Use less electricity
C) Use less plastic
B) Create less pollution (Incorrect)
D) All of these
-
27. Which of the following should be avoided while facing an interview?
A) Use mobile
C) Listening
B) Speaking
D) Answering questions (Incorrect)
-
28. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.
A) Employers (Correct)
C) Trainers
B) Teachers
D) Professors
-
29. Raj is a talented carpenter. How can showing his work on YouTube help Raj?
A) It allows people to see his carpentry skills and appreciate his expertise (Incorrect)
C) It may help Raj get more customers
B) It helps Raj to engage with people interested in his work
D) All of these
-
30. An employee is someone who _____.
A) Goes to school to study
C) Works for a salary (Correct)
B) Does not work
D) Goes to play
-
31. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?
A) Play sports
C) Find courses: online or offline (Correct)
B) Watch news
D) Quit job
-
32. Which of the following is NOT a people skill required in a workplace?
A) Listening
C) Technical skills
B) Being kind
D) Supporting coworkers (Incorrect)
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33. While working with your team on a project, one of your coworkers is finding it difficult to finish their job. What should you do in this situation?

- A) Finish their work for them. B) Ignore their problem and focus on your own work. (Incorrect)
- C) Complain about them to the boss. **D) Help and support them to finish their work.**

34. You notice a coworker struggling with their workload. What should you do?

- A) Ignore their struggles and focus on your own work. **B) Offer to help them with their tasks.**
- C) Laugh at their inability to manage their workload. (Incorrect) D) Report their struggles to the supervisor.

35. What are some resource related problems in a workplace?

- A) Shortage of Materials (Incorrect) B) Machine Problems
- C) Not Enough Space **D) All of these**

36. Ranjana works at a restaurant. How can Ranjana use design thinking to improve the restaurant's menu?

- A) By guessing what customers want. B) By copying other restaurants.
- C) By talking to the customers, understanding their preferences, making changes to the menu and asking for feed-back** (Correct) D) By randomly selecting new dishes to add.

37. Complete the sentence with appropriate word. The Plumber _____ the tap. | ಸೂಕ್ತವಾದ ಪದದೊಂದಿಗೆ ವಾಕ್ಯವನ್ನು ಪೂರ್ಣಗೊಳಿಸಿ □ The Plumber _____ the tap□ .

- A) fit B) are fitting (Incorrect)
- C) is fitting** D) were fitting

38. What is very important to keep in mind while reviewing a resume? | ರೆಸ್ಯೂಮ್ ಅನ್ನು ಪರಿಶೀಲಿಸುವಾಗ ಮನಸ್ಸಿನಲ್ಲಿಡಬೇಕಾದ ಬಹಳ ಮುಖ್ಯವಾದುದು ಏನು?

- A) Salary details | ಸಂಬಳದ ವಿವರಗಳು B) Lot of information to get the job | ಕೆಲಸ ಪಡೆಯಲು ಸಾಕಷ್ಟು ಮಾಹಿತಿ
- D) Highlight skills and qualifications that match the job | ಕೆಲಸಕ್ಕೆ ಹೊಂದಿಕೆಯಾಗುವ ಕೌಶಲ್ಯ ಮತ್ತು ಅರ್ಹತೆಗಳನ್ನು ಹೈಲೈಟ್ ಮಾಡುವುದು** (Correct) C) Interest and hobbies | ಆಸಕ್ತಿ ಮತ್ತು ಹವ್ಯಾಸಗಳು

39. Which of the following are included in a resume? | ಉದ್ಯೋಗಕ್ಕಾಗಿ ಅರ್ಜಿ ಸಲ್ಲಿಸುವಾಗ, ಕವರಿಂಗ್ ಲೆಟರ್ ಅನ್ನು _____ ಮೂಲಕ ಓದಲು ಸುಲಭವಾಗಿರಬೇಕು

- A) Hobbies, favorite foods, and personal interests | ಹವ್ಯಾಸಗಳು, ನೆಚ್ಚಿನ ಆಹಾರಗಳು ಮತ್ತು ವೈಯಕ್ತಿಕ ಆಸಕ್ತಿಗಳು B) Childhood memories, dreams, and aspirations | ಬಾಲ್ಯದ ನೆನಪುಗಳು, ಕನಸುಗಳು ಮತ್ತು ಆಕಾಂಕ್ಷೆಗಳು
- C) Daily routine, favorite movies, and vacation plans | ದೈನಂದಿನ ದಿನಚರಿ, ನೆಚ್ಚಿನ ಚಲನಚಿತ್ರಗಳು ಮತ್ತು ರಜೆಯ ಯೋಜನೆಗಳು **D) Contact information, educational details, skills and work experience | ಸಂಪರ್ಕ ಮಾಹಿತಿ, ಶೈಕ್ಷಣಿಕ ವಿವರಗಳು, ಕೌಶಲ್ಯ ಮತ್ತು ಕೆಲಸದ ಅನುಭವ** (Correct)

40. Which of the following is an important step to take before sending your resume? | ನಿಮ್ಮ ರೆಸ್ಯೂಮ್ ಕಳುಹಿಸುವ ಮೊದಲು ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಪ್ರಮುಖ ಹಂತವಾಗಿದೆ?

- A) Use complex words | ಸಂಕೀರ್ಣ ಪದಗಳನ್ನು ಬಳಸುವುದು B) Focus only on technical skills | ತಾಂತ್ರಿಕ ಕೌಶಲ್ಯಗಳ ಮೇಲೆ ಮಾತ್ರ ಕೇಂದ್ರೀಕರಿಸುವುದು (Incorrect)
- C) Ensure details like phone number and email are correct | ಫೋನ್ ಸಂಖ್ಯೆ ಮತ್ತು ಇಮೇಲ್‌ನಂತಹ ವಿವರಗಳು ಸರಿಯಾಗಿವೆಯೇ ಎಂದು ಖಚಿತಪಡಿಸಿಕೊಳ್ಳುವುದು** D) Skip proofreading | ಓದಿ ಖಚಿತಪಡಿಸದಿರುವುದು

41. What does a workplace look like after a pandemic like covid? | ಕೋವಿಡ್‌ನಂತಹ ಸಾಂಕ್ರಾಮಿಕ ರೋಗದ ನಂತರ ಕೆಲಸದ ಸ್ಥಳವು ಹೇಗಿರುತ್ತದೆ?

- A) Mix of work from home and office | ಮನೆ ಮತ್ತು ಕಛೇರಿಯಿಂದ ಕೆಲಸದ ಮಿಶ್ರಣ** B) Empty space | ಖಾಲಿ ಜಾಗ
- C) Less employees | ಕಡಿಮೆ ಉದ್ಯೋಗಿಗಳು (Incorrect) D) Less production | ಕಡಿಮೆ ಉತ್ಪಾದನೆ

42. If you have to migrate from your place to a new city to join a new job, what will you do to migrate safely? | □ ನೀವು ನಿಮ್ಮ ಸ್ಥಳದಿಂದ ಹೊಸ ಕೆಲಸಕ್ಕೆ ಸೇರಲು ಹೊಸ ನಗರಕ್ಕೆ ವಲಸೆ ಹೋಗಬೇಕಾದರೆ, ಸುರಕ್ಷಿತವಾಗಿ ವಲಸೆ ಹೋಗಲು ನೀವು ಏನು ಮಾಡುತ್ತೀರಿ?

- A) Research about living in the new city | ಹೊಸ ನಗರದಲ್ಲಿ ವಾಸಿಸುವ ಬಗ್ಗೆ ಸಂಶೋಧನೆ** B) Always share exact location on social media | ಸಾಮಾಜಿಕ ಮಾಧ್ಯಮದಲ್ಲಿ ಯಾವಾಗಲೂ ನಿಖರವಾದ ಸ್ಥಳವನ್ನು ಹಂಚಿಕೊಳ್ಳುವುದು (Incorrect)
- C) Buy gifts for neighbours | ನೆರೆಹೊರೆಯವರಿಗೆ ಉಡುಗೊರೆಗಳನ್ನು ಖರೀದಿಸುವುದು D) Believe everything brokers say | ದಲಾಳಿಗಳು ಹೇಳುವುದನ್ನೆಲ್ಲ ನಂಬುವುದು

43. What would be the first step if some one plans to move to a different city for work? | ಯಾರಾದರೂ ಕೆಲಸಕ್ಕಾಗಿ ಬೇರೆ ನಗರಕ್ಕೆ ಹೋಗಲು ಯೋಚಿಸಿದರೆ ಮೊದಲ ಹೆಜ್ಜೆ ಏನು?

- A) Move to new place and search for job. | ಹೊಸ ಸ್ಥಳಕ್ಕೆ ತೆರಳಿ ಉದ್ಯೋಗ ಹುಡುಕುವುದು (Incorrect) B) Apply for loan in bank. | ಬ್ಯಾಂಕ್‌ನಲ್ಲಿ ಸಾಲಕ್ಕಾಗಿ ಅರ್ಜಿ ಸಲ್ಲಿಸುವುದು

C) Ask money from relatives and friends. | ಸಂಬಂಧಿಕರು ಮತ್ತು ಸ್ನೇಹಿತರಿಂದ ಹಣವನ್ನು ಕೇಳುವುದು .

D) Find how much it will cost to travel and live there; earn and save. | ಅಲ್ಲಿ ಪ್ರಯಾಣಿಸಲು ಮತ್ತು ವಾಸಿಸಲು ಎಷ್ಟು ವೆಚ್ಚವಾಗುತ್ತದೆ ಎಂಬುದನ್ನು ಕಂಡುಕೊಂಡು ; ಗಳಿಸಿ ಮತ್ತು ಉಳಿಸುವುದು

44. A computer system consists of _____ | ಕಂಪ್ಯೂಟರ್ ವ್ಯವಸ್ಥೆಯು _____ ಅನ್ನು ಒಳಗೊಂಡಿದೆ

A) software and program | ಸಾಫ್ಟ್‌ವೇರ್ ಮತ್ತು ಪ್ರೋಗ್ರಾಂ

B) hardware and software | ಹಾರ್ಡ್‌ವೇರ್ ಮತ್ತು ಸಾಫ್ಟ್‌ವೇರ್

C) mouse and keyboard | ಮೌಸ್ ಮತ್ತು ಕೀಬೋರ್ಡ್

D) circuit diagram | ಸರ್ಕ್ಯೂಟ್ ರೇಖಾಚಿತ್ರ

(Incorrect)

45. Which wireless technology standard is used for exchanging data between fixed and mobile devices over short distance? | ಕಡಿಮೆ ದೂರದಲ್ಲಿ ಸ್ಥಿರ ಮತ್ತು ಮೊಬೈಲ್ ಸಾಧನಗಳ ನಡುವೆ ಡೇಟಾವನ್ನು ವಿನಿಮಯ ಮಾಡಿಕೊಳ್ಳಲು ಯಾವ ವೈರ್‌ಲೆಸ್ ತಂತ್ರಜ್ಞಾನ ಮಾನದಂಡವನ್ನು ಬಳಸಲಾಗುತ್ತದೆ?

A) Router | ರೂಟರ್ (Incorrect) **B) Bluetooth | ಬ್ಲೂಟೂತ್**

C) Pen drive | ಪೆನ್ ಡ್ರೈವ್ D) CD/DVD

46. For career growth and _____ we need to build _____ | ವೃತ್ತಿ ಬೆಳವಣಿಗೆ ಮತ್ತು _____ ಗಾಗಿ ನಾವು _____ ಅನ್ನು ನಿರ್ಮಿಸಬೇಕಾಗಿದೆ

A) skills, sustainability | ಕೌಶಲ್ಯಗಳು, ಸಮರ್ಥನೀಯತೆ

B) skills, bridges | ಕೌಶಲ್ಯಗಳು, ಸೇತುವೆಗಳು (Incorrect)

C) sustainability, dams | ಸಮರ್ಥನೀಯತೆ, ಅಣೆಕಟ್ಟುಗಳು

D) sustainability, new skills | ಸಮರ್ಥನೀಯತೆ, ಹೊಸ ಕೌಶಲ್ಯಗಳು

47. While working, it is important to share our ideas with others because _____. | ಕೆಲಸ ಮಾಡುವಾಗ, ನಮ್ಮ ಆಲೋಚನೆಗಳನ್ನು ಇತರರೊಂದಿಗೆ ಹಂಚಿಕೊಳ್ಳುವುದು ಮುಖ್ಯ ಏಕೆಂದರೆ _____

A) to make others feel included. | ಇತರರು ಸೇರಿದ್ದಾರೆ ಎಂದು ಭಾವಿಸಲು.

B) to show off your knowledge. | ನಿಮ್ಮ ಜ್ಞಾನವನ್ನು ಪ್ರದರ್ಶಿಸಲು.

C) talking can help and make ideas better. | ಮಾತನಾಡುವುದು ಸಹಾಯ ಮಾಡುತ್ತದೆ ಮತ್ತು ಆಲೋಚನೆಗಳನ್ನು ಉತ್ತಮಗೊಳಿಸುತ್ತದೆ. (Correct)

D) to impress others. | ಇತರರನ್ನು ಮೆಚ್ಚಿಸಲು.

48. Find the Entrepreneur from the given options. | ನೀಡಿರುವ ಆಯ್ಕೆಗಳಿಂದ ವಾಣಿಜ್ಯೋದ್ಯಮಿಯನ್ನು ಹುಡುಕಿ.

A) RBI Governor | ಆರ್‌ಬಿಐ ಗವರ್ನರ್

B) SBI CEO | ಎಸ್‌ಬಿಐ ಸಿಇಒ

C) Anand Mahindra | ಆನಂದ್ ಮಹೀಂದ್ರ (Correct)

D) Cabinet Secretary | ಸಂಪುಟ ಕಾರ್ಯದರ್ಶಿ

49. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

A) know your office | ನಿಮ್ಮ ಕಛೇರಿ ತಿಳಿದಿದೆ

B) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ

C) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ (Incorrect)

D) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ

50. Which one is NOT a vowel? | ಯಾವುದು ಸ್ವರ ಅಲ್ಲ ?

A) a (Incorrect)

B) e

C) f

D) i