

Duration: 180 Mins

Total Marks: 60

ID: ITISKILL3536LT

Student Name: _____ Roll No: _____

1. It is a ____?knife. Fill in the correct adjective.

- A) there
B) this
C) and
D) sharp

- A) Word Smart
B) Logic Smart
C) Picture Smart
D) Body Smart

2. The punctuation in a sentence makes the meaning_____?to understand.

- A) think
B) ambiguous
C) clear
D) unclear

10. The police were questioning about his crime. What type of sentence is it?

- A) Exclamatory (!)
B) None of these
C) Declarative (.)
D) Interrogative (?)

3. The correct order for a sentence is _____.

- A) Subject, Verb, Object
B) Verb, Object, Subject
C) Subject, Verb
D) Verb, Verb, Subject

11. ____contact with the people we are speaking help us to communicate confidently.

- A) Skin
B) Ear
C) Nose
D) Eye

4. Plural form of child is_____.

- A) Children
B) Kid
C) Infant
D) Person

12. Document which has details of a job is ____?.

- A) Resume
B) Letter
C) Report
D) Job Description

5. Yash bought a bag which had recycle symbol. What should he do when the bag is old?

- A) Throw it in the river
B) Burn
C) Should dispose it in recyclable items
D) Put it in soil

13. Things that one is good at doing are _____.

- A) Passion
B) Interests
C) Abilities
D) Concerns

6. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? ____?playing any of them.

- A) I hate
B) I don?t mind
C) I want
D) I won?t

14. Which of these is not a positive word about your work?

- A) Boring
B) Exciting
C) Fun
D) Interesting

7. ____questions give clear indication of the information the person wants to know.

- A) Yes or No
B) Closed questions
C) No
D) Wh-

15. Which of these is an informal greeting?

- A) Good morning
B) Hey
C) Good day
D) Good evening

8. Effective communication is to both _____.

- A) speak well
B) speak and listen well
C) learn well
D) see well

16. People can hear the emotions and see our facial expression when we _____.

- A) Taste
B) Speak
C) See
D) Listen

9. Neetu has excellent story telling skills. What type of intelligence is it?

17. English is a ____language.

- A) Night
B) Common
C) Day
D) Evening

18. When two or more people give their thoughts and views on a topic. It is called a_____.

- A) Listening
C) Reading

- B) Group discussion
D) Speaking

19. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Positive attitude
C) Negative attitude
- B) Scientific skill
D) Technical skill

20. Add comma wherever it is necessary. After the meeting we will go out.

- A) After the, meeting we will go, out.
C) After, the meeting, we will go out.
- B) After the meeting, we will go out.
D) After the meeting we will go out.

21. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

- A) Thank you!
C) What are you doing here?
- B) Take care!
D) Long time, no see!

22. Choose the correct sentence.

- A) Runs on the road cat.
C) Cat road runs.
- B) The road runs on cat.
D) The cat runs on the road.

23. _____ is one of the behavioral skills that is required to organize work efficiently and complete it on time.

- A) Painting
C) Cooking
- B) Time Management
D) Dancing

24. Question always end with a ____?

- A) Comma ,
C) Full stop .
- B) Exclamation mark !
D) Question mark ?

25. Manu thinks about a problem well before making any decision. This is an example of;

- A) Critical thinking
C) Self-motivation
- B) Logical thinking
D) Time Management

26. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) No, he should avoid speaking negatively about his teammates.
C) Yes, he should blame his team- mates for all the problems.
- B) Yes, he should discuss all the arguments in detail.
D) Yes, why not!

27. An exclamatory sentence ends with the ____.

- A) Comma (,)
C) Question mark (?)
- B) Exclamatory mark (!)
D) Full stop (.)

28. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of _____.

- A) Self-motivation
C) Decision-Making
- B) Problem- Solving
D) Time Management

29. What are the advantages of time management?

- A) Complete tasks on time
C) Reduce stress
- B) Achieve daily goals
D) All of these

30. Naming words are also called ____?

- A) Pronouns
C) Nouns
- B) Verbs
D) Action

31. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Be prepared about the topic
C) Attend party
- B) Attend classes
D) Take leave

32. Choosing between two or more options is known as _____ process.

- A) Decision-making
C) Technical
- B) Scientific
D) Manufacturing

33. Arun travels to school by bus. The action word in the sentence is ____.

- A) Arun
C) school
- B) bus
D) travels

34. Dislikes are things towards which we have ____?

- A) Interests
C) Likes
- B) Positive emotion
D) Negative emotion

35. The most effective way to get information is by

- A) Talking
C) Activity
- B) Reading
D) Writing

36. Verbs tell the action of the ____.

- A) Act
C) Change
- B) Naming words
D) Cow

37. Kim fell from her bike yesterday. The action in the sentence is in _____ tense.

- A) Present
C) Future
- B) Past
D) Clear

38. A poster presents information by using _____.

- A) Exercise for practice
C) Images and colours
- B) Novel
D) Story

39. The process of manufacturing has changed due to technology and ____development.

- A) Teaching
- B) Scientific
- C) Training
- D) Facilitation

40. Listening is important to ____?the information given.

- A) understand
- B) disobey
- C) overcome
- D) forget

41. Cats is an example of ____word.

- A) Plural
- B) Singular
- C) Opposite
- D) Words

42. Comma is used to show a ____within the sentence.

- A) Full stop
- B) Capital letter
- C) Pair
- D) Break

43. The time blocked for work is called a _____ technique.

- A) Doro
- B) Pomodoro
- C) Domo
- D) Pomo

44. Using Internet is easy if we learn ____?.

- A) Maths
- B) Sports
- C) English
- D) Science

45. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to_____.

- A) Improve his English
- B) See
- C) Friends
- D) Play

46. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means ____.

- A) Leg
- B) Taste
- C) Hand
- D) Measurement

47. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Tooth
- B) Teeth
- C) Vinay
- D) Dentist

48. The_____?is what or whom a sentence is about.

- A) Predicate
- B) Object
- C) Subject
- D) Verb

49. Every complete sentence has ____.

- A) 3 parts
- B) 4 parts
- C) 2 parts
- D) 1 part

50. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a_____.

- A) Value
- B) Belief
- C) Leader
- D) Strength

51. Symbols gives us information through ____.

- A) Images
- B) Posters
- C) Colours
- D) Words

52. Words that are used to name people, places, animals and things are _____.

- A) Naming words
- B) Key
- C) Person
- D) Table

53. When you are interested in working for a company, you will write _____letter

- A) a Referral
- B) an Application
- C) a Leave
- D) a Prospecting

54. Phone call has __phases

- A) End
- B) Three
- C) Middle
- D) Different

55. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____tense.

- A) Day
- B) Date
- C) Future
- D) Past

56. Action words are also called ____.

- A) Are
- B) Is
- C) Center
- D) Verbs

57. The pronoun 'I' is used for _____.

- A) That
- B) Other
- C) Many
- D) Myself

58. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed_____?process.

- A) Decision- making
- B) Negative attitude
- C) Positive attitude
- D) Conflict resolution

59. Sita and I are friends. ____stays in Gandhi Bazar.

- A) She
- B) What
- C) And
- D) A

60. Group discussion helps us ____?.

- A) create problems
- B) learn more and solve big problems

C) have fun

D) argue