

Duration: 180 Mins

Total Marks: 60

Q.ID: ITISKILL3536LT

1. The correct order for a sentence is _____.
A) Subject, Verb B) Verb, Object, Subject
C) Subject, Verb, Object D) Verb, Verb, Subject
Answer: C) Subject, Verb, Object
2. Using Internet is easy if we learn ____?.
A) English B) Maths
C) Sports D) Science
Answer: A) English
3. The most effective way to get information is by
A) Writing B) Reading
C) Activity D) Talking
Answer: B) Reading
4. Every complete sentence has ____.
A) 1 part B) 4 parts
C) 2 parts D) 3 parts
Answer: D) 3 parts
5. Choose the correct sentence.
A) The road runs on cat. B) Runs on the road cat.
C) The cat runs on the road. D) Cat road runs.
Answer: C) The cat runs on the road.
6. English is a ____language.
A) Evening B) Night
C) Day D) Common
Answer: D) Common
7. Sita and I are friends. ____stays in Gandhi Bazar.
A) And B) What
C) A D) She
Answer: D) She
8. Verbs tell the action of the ____.
A) Act B) Cow
C) Naming words D) Change
Answer: C) Naming words
9. Listening is important to ____?the information given.
A) overcome B) understand
C) forget D) disobey
Answer: B) understand
10. What are the advantages of time management?
A) Complete tasks on time B) Reduce stress
C) Achieve daily goals D) All of these
Answer: D) All of these
11. Arun travels to school by bus. The action word in the sentence is ____.
A) Arun B) travels
C) school D) bus
Answer: B) travels
12. Manu thinks about a problem well before making any decision. This is an example of;
A) Logical thinking B) Self-motivation
C) Time Management D) Critical thinking
Answer: D) Critical thinking
13. When you are interested in working for a company, you will write ____letter
A) an Application B) a Leave
C) a Prospecting D) a Referral
Answer: C) a Prospecting
14. The pronoun 'I' is used for _____.
A) Myself B) Other
C) That D) Many
Answer: A) Myself
15. Words that are used to name people, places, animals and things are _____.
A) Table B) Naming words
C) Key D) Person
Answer: B) Naming words
16. Document which has details of a job is ____?.
A) Resume B) Letter
C) Job Description D) Report
Answer: C) Job Description
17. Choosing between two or more options is known as_____process.

- A) Decision-making B) Scientific
C) Manufacturing D) Technical

Answer: A) Decision-making

18. Neetu has excellent story telling skills. What type of intelligence is it?

- A) Body Smart B) Picture Smart
C) Logic Smart D) Word Smart

Answer: D) Word Smart

19. Question always end with a ____?

- A) Question mark ? B) Comma ,
C) Exclamation mark ! D) Full stop .

Answer: A) Question mark ?

20. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Technical skill B) Positive attitude
C) Scientific skill D) Negative attitude

Answer: B) Positive attitude

21. Naming words are also called ____?

- A) Nouns B) Verbs
C) Pronouns D) Action

Answer: A) Nouns

22. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to_____.

- A) Play B) Friends
C) Improve his English D) See

Answer: C) Improve his English

23. Comma is used to show a ____within the sentence.

- A) Capital letter B) Full stop
C) Pair D) Break

Answer: D) Break

24. Kim fell from her bike yesterday. The action in the sentence is in_____?tense.

- A) Present B) Past
C) Clear D) Future

Answer: B) Past

25. Add comma wherever it is necessary. After the meeting we will go out.

- A) After, the meeting, we will go out. B) After the meeting, we will go out.
C) After the, meeting we will go, out. D) After the meeting we will go out.

Answer: B) After the meeting, we will go out.

26. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) Yes, why not! B) No, he should avoid speaking negatively about his teammates.
C) Yes, he should blame his team- mates for all the problems. D) Yes, he should discuss all the arguments in detail.

Answer: B) No, he should avoid speaking negatively about his teammates.

27. ____contact with the people we are speaking help us to communicate confidently.

- A) Ear B) Nose
C) Skin D) Eye

Answer: D) Eye

28. When two or more people give their thoughts and views on a topic. It is called a_____.

- A) Listening B) Speaking
C) Group discussion D) Reading

Answer: C) Group discussion

29. Things that one is good at doing are _____.

- A) Interests B) Passion
C) Abilities D) Concerns

Answer: C) Abilities

30. Cats is an example of ____word.

- A) Words B) Plural
C) Opposite D) Singular

Answer: B) Plural

31. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

- A) Take care! B) What are you doing here?
C) Long time, no see! D) Thank you!

Answer: C) Long time, no see!

32. An exclamatory sentence ends with the ____.

- A) Comma (,) B) Question mark (?)
C) Exclamatory mark (!) D) Full stop (.)

Answer: C) Exclamatory mark (!)

33. Group discussion helps us ____?

- A) argue B) learn more and solve big problems
C) have fun D) create problems

Answer: B) learn more and solve big problems

34. Vinay visited the dentist because he was suffering from

tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Tooth
- B) Dentist
- C) Vinay
- D) Teeth

Answer: D) Teeth

35. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed_____?process.

- A) Conflict resolution
- B) Decision- making
- C) Positive attitude
- D) Negative attitude

Answer: B) Decision- making

36. Dislikes are things towards which we have ____?.

- A) Positive emotion
- B) Negative emotion
- C) Interests
- D) Likes

Answer: B) Negative emotion

37. It is a ____?knife. Fill in the correct adjective.

- A) there
- B) sharp
- C) this
- D) and

Answer: B) sharp

38. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Attend party
- B) Be prepared about the topic
- C) Attend classes
- D) Take leave

Answer: B) Be prepared about the topic

39. The police were questioning about his crime. What type of sentence is it?

- A) Exclamatory (!)
- B) Interrogative (?)
- C) None of these
- D) Declarative (.)

Answer: D) Declarative (.)

40. The punctuation in a sentence makes the meaning_____?to understand.

- A) ambiguous
- B) clear
- C) think
- D) unclear

Answer: B) clear

41. The time blocked for work is called a _____ technique.

- A) Pomodoro
- B) Domo
- C) Doro
- D) Pomo

Answer: A) Pomodoro

42. Action words are also called _____.

- A) Are
- B) Is
- C) Verbs
- D) Center

Answer: C) Verbs

43. Yash bought a bag which had recycle symbol. What should he do when the bag is old?

- A) Burn
- B) Put it in soil
- C) Should dispose it in recyclable items
- D) Throw it in the river

Answer: C) Should dispose it in recyclable items

44. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a_____.

- A) Strength
- B) Value
- C) Leader
- D) Belief

Answer: A) Strength

45. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means ____.

- A) Leg
- B) Measurement
- C) Hand
- D) Taste

Answer: B) Measurement

46. Phone call has ____phases

- A) Three
- B) End
- C) Middle
- D) Different

Answer: A) Three

47. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? ____?playing any of them.

- A) I want
- B) I don?t mind
- C) I won?t
- D) I hate

Answer: B) I don?t mind

48. ____questions give clear indication of the information the person wants to know.

- A) Yes or No
- B) Wh-
- C) Closed questions
- D) No

Answer: B) Wh-

49. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____tense.

- A) Day
- B) Future
- C) Past
- D) Date

Answer: B) Future

50. A poster presents information by using_____.

- A) Images and colours
- B) Exercise for practice
- C) Story
- D) Novel

Answer: A) Images and colours

51. The process of manufacturing has changed due to technology and ____development.

- A) Facilitation
- B) Scientific

C) Teaching

D) Training

Answer: B) Scientific

52. Effective communication is to both _____.

A) speak well

B) speak and listen well

C) learn well

D) see well

Answer: B) speak and listen well

53. People can hear the emotions and see our facial expression when we _____.

A) See

B) Taste

C) Listen

D) Speak

Answer: D) Speak

54. The _____ is what or whom a sentence is about.

A) Verb

B) Subject

C) Predicate

D) Object

Answer: B) Subject

55. Which of these is not a positive word about your work?

A) Fun

B) Boring

C) Interesting

D) Exciting

Answer: B) Boring

56. _____ is one of the behavioral skills that is required to

organize work efficiently and complete it on time.

A) Dancing

B) Cooking

C) Painting

D) Time Management

Answer: D) Time Management

57. Plural form of child is_____.

A) Person

B) Infant

C) Children

D) Kid

Answer: C) Children

58. Symbols gives us information through _____.

A) Images

B) Colours

C) Posters

D) Words

Answer: A) Images

59. Which of these is an informal greeting?

A) Good morning

B) Good day

C) Good evening

D) Hey

Answer: D) Hey

60. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of_____.

A) Time Management

B) Decision-Making

C) Problem- Solving

D) Self-motivation

Answer: D) Self-motivation