

January 2026

Question Paper

Duration: 30 Mins

Total Marks: 15

ID: ITISKILL3468QZ

Student Name: _____	Roll No: _____
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1. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and ___?

- A) Some information about his responsibilities B) Senior name
C) His needs D) Team mates

2. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

- A) Nina is your plan. B) None of these
C) Nina, what is your summer plan? D) What Nina asked?

3. A declarative sentence tells us some information or explanation. It ends with _____.

- A) Full stop (.) B) Exclamatory mark (!)
C) Comma (,) D) Question mark (?)

4. Comma is used to show a ___ within the sentence.

- A) Pair B) Capital letter
C) Break D) Full stop

5. When two or more people give their thoughts and views on a topic. It is called a _____.

- A) Group discussion B) Speaking
C) Reading D) Listening

6. Things or activities that we enjoy are ___?

- A) Negative B) Dislikes
C) Likes D) Emotions

7. Location for the job means ___?

- A) Description B) Place
C) Title D) Name

8. ___ questions give clear indication of the information the

person wants to know.

- A) Yes or No B) Closed questions
C) Wh- D) No

9. Choose the correct sentence.

- A) The cat runs on the road. B) The road runs on cat.
C) Cat road runs. D) Runs on the road cat.

10. A person who makes a call _____

- A) Keypad B) Contacts
C) Caller D) Phase

11. Which of these should not be used to express your opinion in a group discussion?

- A) I don't quite agree B) Listen to me
C) It seems to me that D) In my opinion

12. English is a ___ language.

- A) Evening B) Day
C) Common D) Night

13. Receiver is a person who ___ the call.

- A) Blocks B) Dials
C) Receives D) Rejects

14. The pronoun 'I' is used for _____.

- A) That B) Myself
C) Many D) Other

15. Shyam and Ram applied for the same job. Shyam read the job description in detail and made note of important details. Who will know more about the company?

- A) Shyam B) Ram
C) None of them D) Both of them