

Duration: 30 Mins

Total Marks: 50

Q.ID: ITISKILL3087PC

1. Siddhu is planning to start his career. He should have ____.

- A) Resume B) Education
C) Career plan D) All of these

Answer: D) All of these

2. We can learn English by ____?.

- A) None of these B) Reading newspaper
C) Cooking D) Playing

Answer: B) Reading newspaper

3. If you have to migrate from your place to a new city to join a new job, what will you do to migrate safely? | ನೀವು ನಿಮ್ಮ ಸ್ಥಳದಿಂದ ಹೊಸ ಕೆಲಸಕ್ಕೆ ಸೇರಲು ಹೊಸ ನಗರಕ್ಕೆ ವಲಸೆ ಹೋಗಬೇಕಾದರೆ, ಸುರಕ್ಷಿತವಾಗಿ ವಲಸೆ ಹೋಗಲು ನೀವು ಏನು ಮಾಡುತ್ತೀರಿ?

- A) Believe everything brokers say | ದಲಾಳಿಗಳು ಹೇಳುವುದನ್ನೆಲ್ಲ ನಂಬುವುದು
B) Always share exact location on social media | ಸಾಮಾಜಿಕ ಮಾಧ್ಯಮದಲ್ಲಿ ಯಾವಾಗಲೂ ನಿಖರವಾದ ಸ್ಥಳವನ್ನು ಹಂಚಿಕೊಳ್ಳುವುದು
C) Buy gifts for neighbours | ನೆರೆಹೊರೆಯವರಿಗೆ ಉಡುಗೊರೆಗಳನ್ನು ಖರೀದಿಸುವುದು
D) Research about living in the new city | ಹೊಸ ನಗರದಲ್ಲಿ ವಾಸಿಸುವ ಬಗ್ಗೆ ಸಂಶೋಧನೆ

Answer: D) Research about living in the new city | ಹೊಸ ನಗರದಲ್ಲಿ ವಾಸಿಸುವ ಬಗ್ಗೆ ಸಂಶೋಧನೆ

4. Women and men are often not paid the same salary for the same job. This is known as ____.

- A) Learning gap B) Gender gap
C) Nutrition gap D) Gender pay gap

Answer: D) Gender pay gap

5. Probing for customer needs means ____.

- A) To give discount B) To celebrate with customers
C) Get angry with the customer D) To ask customers what they need

Answer: D) To ask customers what they need

6. Which one is NOT a vowel? | ಯಾವುದು ಸ್ವರ ಅಲ್ಲ?

- A) f B) i
C) a D) e

Answer: A) f

7. The ability of a computer or machine to mimic the capabilities of the human mind is called ____ | ಮಾನವನ

ಮನಸ್ಸಿನ ಸಾಮರ್ಥ್ಯಗಳನ್ನು ಅನುಕರಿಸುವ ಕಂಪ್ಯೂಟರ್ ಅಥವಾ ಯಂತ್ರದ ಸಾಮರ್ಥ್ಯವನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ

- A) artificial performer | ಕೃತಕ ಪ್ರದರ್ಶಕ
B) artificial intelligence | ಕೃತಕ ಬುದ್ಧಿವಂತಿಕೆ
C) intellect | ಬುದ್ಧಿಶಕ್ತಿ
D) natural intelligence | ನೈಸರ್ಗಿಕ ಬುದ್ಧಿವಂತಿಕೆ

Answer: B) artificial intelligence | ಕೃತಕ ಬುದ್ಧಿವಂತಿಕೆ

8. Pooja is applying for a Motor Mechanics position in an automobile company. What should she include in her cover letter?

- A) Her hobbies - cooking, gardening
B) Education details
C) Reasons why she is suitable for the role
D) Salary expectations

Answer: C) Reasons why she is suitable for the role

9. Fill in the correct question word. "_____ is the speaker at the function". | ಸರಿಯಾದ ಪ್ರಶ್ನೆಪದವನ್ನು ಭರ್ತಿ ಮಾಡಿ.

"_____ is the speaker at the function?"

- A) When B) Who
C) Why D) What

Answer: B) Who

10. While applying for a job, the important information that should be mentioned in the covering letter includes _____. | ಉದ್ಯೋಗಕ್ಕಾಗಿ ಅರ್ಜಿ ಸಲ್ಲಿಸುವಾಗ, ಕವರ್ ಲೆಟರ್‌ನಲ್ಲಿ ನಮೂದಿಸಬೇಕಾದ ಪ್ರಮುಖ ಮಾಹಿತಿಯು _____ ಅನ್ನು ಒಳಗೊಂಡಿರುತ್ತದೆ.

- A) education details | ಶಿಕ್ಷಣದ ವಿವರಗಳು
B) reasons of suitable for the role | ಕೆಲಸಕ್ಕೆ ಸೂಕ್ತವಾಗಿರುವ ಕಾರಣಗಳು

- C) salary expectations | ಸಂಬಳ ನಿರೀಕ್ಷೆಗಳು
D) hobbies | ಹವ್ಯಾಸಗಳು

Answer: B) reasons of suitable for the role | ಕೆಲಸಕ್ಕೆ ಸೂಕ್ತವಾಗಿರುವ ಕಾರಣಗಳು

11. 'Hi,' 'How are you?', 'What's up?' are examples of _____. | 'ಹಾಯ್,' 'ಹೇಗಿದ್ದೀರಿ?', 'ಏನಾಗಿದೆ?' ಇವು _____ ಕ್ಕೆ ಉದಾಹರಣೆಗಳು.

- A) impolite communication | ಅಸಭ್ಯ ಸಂವಹನ
B) formal communication | ಔಪಚಾರಿಕ ಸಂವಹನ
C) polite communication | ಸಭ್ಯ ಸಂವಹನ
D) informal communication | ಅನೌಪಚಾರಿಕ ಸಂವಹನ

Answer: D) informal communication | ಅನೌಪಚಾರಿಕ ಸಂವಹನ

12. A declarative sentence tells us some information or

explanation. It ends with _____.

- A) Exclamatory mark (!) B) Full stop (.)
C) Comma (,) D) Question mark (?)

Answer: B) Full stop (.)

13. While purchasing an equipment for your trade, how will you make decision? | ನಿಮ್ಮ ವ್ಯಾಪಾರಕ್ಕಾಗಿ ಉಪಕರಣವನ್ನು ಖರೀದಿಸುವಾಗ, ನೀವು ಹೇಗೆ ನಿರ್ಧಾರ ತೆಗೆದುಕೊಳ್ಳುತ್ತೀರಿ?

- A) Choose the cheapest machine available | ಲಭ್ಯವಿರುವ ಅಗ್ಗದ ಯಂತ್ರವನ್ನು ಆರಿಸಿ
B) Pick the machine which you like | ನೀವು ಇಷ್ಟಪಡುವ ಯಂತ್ರವನ್ನು ಆರಿಸಿ
C) Look at all the details, think carefully about the needs & budget and then make the choice | ಎಲ್ಲಾ ವಿವರಗಳನ್ನು ನೋಡಿ, ಅಗತ್ಯತೆಗಳು ಮತ್ತು ಬಜೆಟ್ ಬಗ್ಗೆ ಎಚ್ಚರಿಕೆಯಿಂದ ಯೋಚಿಸಿ ಮತ್ತು ನಂತರ ಆಯ್ಕೆ ಮಾಡಿ
D) Choose the first machine you see | ನೀವು ನೋಡುವ ಮೊದಲ ಯಂತ್ರವನ್ನು ಆರಿಸಿ

Answer: C) Look at all the details, think carefully about the needs & budget and then make the choice | ಎಲ್ಲಾ ವಿವರಗಳನ್ನು ನೋಡಿ, ಅಗತ್ಯತೆಗಳು ಮತ್ತು ಬಜೆಟ್ ಬಗ್ಗೆ ಎಚ್ಚರಿಕೆಯಿಂದ ಯೋಚಿಸಿ ಮತ್ತು ನಂತರ ಆಯ್ಕೆ ಮಾಡಿ

14. How does Design Thinking help solve problems?

- A) By guessing solutions randomly
B) By following a strict process
C) By understanding what people need and improving solutions
D) By trusting on personal assumptions

Answer: C) By understanding what people need and improving solutions

15. A _____ is a short and effective presentation to describe the business.

- A) Customer Analysis B) Business Pitch
C) Communication D) Return on Investment

Answer: B) Business Pitch

16. Which of the following app is not used for chatting, video calls and group calls

- A) WhatsApp B) Telegram
C) None of these D) Instagram

Answer: C) None of these

17. You have greeted the customer. Choose which of the following statements you should use to complete the greeting. | ನೀವು ಗ್ರಾಹಕರನ್ನು ಸ್ವಾಗತಿಸಿದ್ದೀರಿ. ಶುಭಾಶಯವನ್ನು ಪೂರ್ಣಗೊಳಿಸಲು ನೀವು ಈ ಕೆಳಗಿನ ಯಾವ ಹೇಳಿಕೆಗಳನ್ನು ಬಳಸಬೇಕೆಂದು ಆಯ್ಕೆಮಾಡಿ.

- A) What do you want? | ನಿನಗೆ ಏನು ಬೇಕು?
B) Why have you come? | ಯಾಕೆ ಬಂದೆ?
C) Can you come later | ನೀವು ನಂತರ ಬರಬಹುದೇ
D) How may I help you? | ನಾನು ನಿಮಗೆ ಹೇಗೆ ಸಹಾಯ ಮಾಡಲಿ?

Answer: D) How may I help you? | ನಾನು ನಿಮಗೆ ಹೇಗೆ ಸಹಾಯ ಮಾಡಲಿ?

18. A secure Wi-Fi is one _____. | ಸುರಕ್ಷಿತ Wi-Fi ಒಂದು _____ ಆಗಿದೆ.

- A) that is open to the public | ಅದು ಸಾರ್ವಜನಿಕರಿಗೆ ಮುಕ್ತವಾಗಿದೆ
B) that has a password to login | ಅದು ಲಾಗಿನ್ ಮಾಡಲು ಪಾಸ್‌ವರ್ಡ್ ಅನ್ನು ಹೊಂದಿದೆ
C) that allows everyone to connect | ಅದು ಎಲ್ಲರಿಗೂ ಸಂಪರ್ಕಿಸಲು ಅನುವು ಮಾಡಿಕೊಡುತ್ತದೆ
D) that is opened by landline | ಲ್ಯಾಂಡ್‌ಲೈನ್ ಮೂಲಕ ತೆರೆಯಲಾಗುತ್ತದೆ

Answer: B) that has a password to login | ಅದು ಲಾಗಿನ್ ಮಾಡಲು ಪಾಸ್‌ವರ್ಡ್ ಅನ್ನು ಹೊಂದಿದೆ

19. While thinking about learning, what are the questions you can ask yourself?

- A) How can I learn better? B) What did I learn?
C) All of these D) Was it easy or difficult to learn?

Answer: C) All of these

20. Savita works at a factory. A new machine she hasn't used before stops working. What should she do?

- A) Hide the machine. B) Try again and believe in her ability to fix it.
C) Ignore it. D) Blame someone else.

Answer: B) Try again and believe in her ability to fix it.

21. When discrimination is done to help someone in need, that is called _____ discrimination.

- A) situational B) gender
C) positive D) negative

Answer: C) positive

22. _____ is a tool to organize a large amount of data in an easy and understandable way.

- A) Paint B) Excel
C) Print D) Chrome

Answer: B) Excel

23. The beginning of a sentence should start with _____ letter

- A) Small B) Cursive
C) Italics D) Capital

Answer: D) Capital

24. Sarah notices a colleague, John, making unwelcome jokes about someone's clothes at the office party. What should Sarah do according to the POSH Act?

- A) Make a sarcastic comment B) Ignore it, John might be back at John joking

- C) Report the incident to Internal Committee (IC) D) Tell John directly to stop

Answer: C) Report the incident to Internal Committee (IC)

25. Subir wants to celebrate all festivals at his workplace. This shows that he is _____.

- A) Productive B) Silent
C) Inclusive D) Disciplined

Answer: C) Inclusive

26. A _____ is a new business, which later grows into a big company

- A) Start Up B) NSIC
C) Parlours D) Hotels

Answer: A) Start Up

27. Prem has completed his fashion design course. Which of the following he must consider when choosing a career path?

- A) Demands B) Trends
C) Ability D) All of these

Answer: D) All of these

28. Which of the following is an example of self - employment?

- A) Driving for a taxi company B) Working full- time at a company
C) Teaching subjects or skills as a personal tutor D) Being a student at a university

Answer: C) Teaching subjects or skills as a personal tutor

29. What happens when we use this function? =SUM(B4:G4)

- A) The number from B4 will be copied B) The numbers in cells from B4 to G4 are added
C) The number in B4 is deleted D) The number from G4 will be copied

Answer: B) The numbers in cells from B4 to G4 are added

30. When you do not know how to use a new machine, what will be your action? | ಹೊಸ ಯಂತ್ರವನ್ನು ಹೇಗೆ ಬಳಸುವುದು ಎಂದು ನಿಮಗೆ ತಿಳಿದಿಲ್ಲದಿದ್ದಾಗ, ನಿಮ್ಮ ಕ್ರಮವೇನು?

- A) Ask for help and learn how to use the machine | ಸಹಾಯಕ್ಕಾಗಿ ಕೇಳಿ ಮತ್ತು ಯಂತ್ರವನ್ನು ಹೇಗೆ ಬಳಸುವುದು ಎಂದು ತಿಳಿಯಿರಿ
B) Take a break and do it later | ವಿರಾಮ ತೆಗೆದುಕೊಂಡು ನಂತರ ಮಾಡಿ
C) Leave the job | ಕೆಲಸ ಬಿಡಿ
D) Stay silent till someone teaches you | ಯಾರಾದರೂ ನಿಮಗೆ ಕಲಿಸುವವರೆಗೆ ಮೌನವಾಗಿರಿ

Answer: A) Ask for help and learn how to use the machine | ಸಹಾಯಕ್ಕಾಗಿ ಕೇಳಿ ಮತ್ತು ಯಂತ್ರವನ್ನು ಹೇಗೆ ಬಳಸುವುದು ಎಂದು ತಿಳಿಯಿರಿ

31. Pranav is working on his resume. While reviewing his resume, what should Pranav keep in mind?

- A) Highlight skills and qualifications that match the job
B) Ensure that the information provided is correct
C) Check for spelling and grammar mistakes
D) All of these

Answer: D) All of these

32. Tom received a letter, but it did not have any details of who sent it. The letter was missing the _____ address.

- A) Greetings B) Sender?s
C) Subject D) Receiver?s

Answer: B) Sender?s

33. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Save B) Cut
C) Print D) Undo

Answer: D) Undo

34. In an email, where will you add the recipient email address whom you want to send the copy of an email? | ಇಮೇಲ್‌ನಲ್ಲಿ, ನೀವು ಇಮೇಲ್‌ನ ನಕಲನ್ನು ಕಳುಹಿಸಲು ಬಯಸುವ ಸ್ವೀಕರಿಸುವವರ ಇಮೇಲ್ ವಿಳಾಸವನ್ನು ಎಲ್ಲಿ ಸೇರಿಸುತ್ತೀರಿ?

- A) To B) Bcc
C) Subject D) CC

Answer: D) CC

35. Seema is attending an interview. What is she supposed to carry for the interview?

- A) All of these B) Certificates
C) ID cards D) Resume

Answer: A) All of these

36. Why do customers like a product or service?

- A) Feel of the product or service B) Good Quality
C) Good Price D) All of these

Answer: D) All of these

37. Cherry is going for an interview. What should she not do?

- A) Apply too much makeup or perfume B) Wear clean clothes
C) Wear formal dress D) Take her resume

Answer: A) Apply too much makeup or perfume

38. Anju wants to upskill herself in designing and stitching, which of the following portals will be relevant for the same?

- A) None of these B) [http://www . india.gov.in/](http://www.india.gov.in/)
C) [http://www . swayam.gov.in /](http://www.swayam.gov.in/)
D) [http: /www . igod.gov.in](http://www.igod.gov.in/)

Answer: C) [http://www . swayam.gov.in /](http://www.swayam.gov.in/)

39. Which one is a "Don't" of discussion etiquette? | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ?

- A) Argue unnecessary | ಅನಗತ್ಯವಾದ
B) Listen to others | ಇತರರ ಮಾತುಗಳನ್ನು ಕೇಳಿ
C) Use moderate tone | ಮಧ್ಯಮ ಸ್ವರವನ್ನು ಬಳಸಿ
D) Be open minded | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ

Answer: A) Argue unnecessary | ಅನಗತ್ಯವಾದ

40. The way we manage/solve the problem is called _____.

- A) Passion
B) Positive attitude
C) Negative attitude
D) Conflict resolution

Answer: D) Conflict resolution

41. Things that are needed for survival are _____.

- A) Wants
B) Savings
C) Needs
D) Expenses

Answer: C) Needs

42. Neena is born as a differently-abled person. Her teachers must treat her _____.

- A) Strictly
B) Unfairly
C) Equally with care
D) Rudely

Answer: C) Equally with care

43. Gopi is always willing to learn and improve in his work. He has a_____?

- A) Marksheet
B) Growth mindset
C) Fixed mindset
D) Certificate

Answer: B) Growth mindset

44. Which of the following actions by Aisha during the team meeting show appropriate workplace etiquette?

- A) Chat with her coworkers about non-work things
B) Continuously check her phone and respond to messages
C) Put her phone on silent mode and actively participate in the discussion
D) Interrupt the speaker to share her thoughts

Answer: C) Put her phone on silent mode and actively participate in the discussion

45. For career growth and _____ we need to build _____ | ವೃತ್ತಿ ಬೆಳವಣಿಗೆ ಮತ್ತು _____ ಗಾಗಿ ನಾವು _____

ಅನ್ನು ನಿರ್ಮಿಸಬೇಕಾಗಿದೆ

- A) skills, bridges | ಕೌಶಲ್ಯಗಳು, ಸೇತುವೆಗಳು
B) sustainability, new skills | ಸಮರ್ಥನೀಯತೆ, ಹೊಸ ಕೌಶಲ್ಯಗಳು
C) skills, sustainability | ಕೌಶಲ್ಯಗಳು, ಸಮರ್ಥನೀಯತೆ
D) sustainability, dams | ಸಮರ್ಥನೀಯತೆ, ಅಣೆಕಟ್ಟುಗಳು

Answer: B) sustainability, new skills | ಸಮರ್ಥನೀಯತೆ, ಹೊಸ ಕೌಶಲ್ಯಗಳು

46. What actions should be taken after getting to know customer suggestions/problems? | ಗ್ರಾಹಕರ ಸಲಹೆಗಳು/ಸಮಸ್ಯೆಗಳನ್ನು ತಿಳಿದುಕೊಂಡ ನಂತರ ಯಾವ ಕ್ರಮಗಳನ್ನು ತೆಗೆದುಕೊಳ್ಳಬೇಕು?

- A) Ask, Solve | ಕೇಳಿ, ಪರಿಹರಿಸು
B) Ask, Categorize, Act, Followup | ಕೇಳಿ, ವರ್ಗೀಕರಿಸಿ, ಕಾಯಿದೆ, ಅನುಸರಣೆ
C) Ask, Act, Categorize | ಕೇಳಿ, ಕಾಯಿದೆ, ವರ್ಗೀಕರಿಸಿ
D) Ask, Followup | ಕೇಳಿ, ಅನುಸರಿಸಿ

Answer: B) Ask, Categorize, Act, Followup | ಕೇಳಿ, ವರ್ಗೀಕರಿಸಿ, ಕಾಯಿದೆ, ಅನುಸರಣೆ

47. They? is used when we want to refer to _____.

- A) He
B) Many people
C) Our
D) She

Answer: B) Many people

48. The correct order for a sentence is _____.

- A) Subject, Verb, Object
B) Verb, Verb, Subject
C) Verb, Object, Subject
D) Subject, Verb

Answer: A) Subject, Verb, Object

49. It is very important to use the correct words to tell the search engine what to look for. These are called_____.

- A) Keywords
B) Internet
C) Website
D) Web page

Answer: A) Keywords

50. Shilpa wanted to get her house cleaned before Diwali. On which portal can she book this service?

- A) Swiggy
B) Zomato
C) Ola
D) Helpr

Answer: D) Helpr