

# ITI Quiz - 15-Feb-2026

## 09:58 PM

Q. ID: ITISKILL2861CB

February 2026

Question Paper

Duration: 30 Mins

Total Marks: 100

ID: ITISKILL2861CB

Student Name: \_\_\_\_\_ Roll No: \_\_\_\_\_

1. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as\_\_\_\_\_.

- A) Offline Meeting
- B) Physical Meeting
- C) None of these
- D) Online meeting

2. \_\_\_\_\_website can be used to find information on schemes and initiatives across all sectors, from tourism to employment to agriculture.

- A) <http://www.igod.gov.in>
- B) <http://www.swayam.gov.in/>
- C) <http://www.india.gov.in>
- D) <http://www.education.gov.in/>

3. Which of the following is a universal ID card?

- A) Bank Credit card
- B) PAN Card
- C) Employers ID card
- D) Aadhaar Card

4. Internet is the best place to be a\_\_\_\_\_.

- A) Continuous learner
- B) Self learner
- C) Life long learner
- D) All of these

5. Which of the following tasks can be performed by Alexa?

- A) All of these
- B) Play music
- C) Call phones
- D) Check the weather

6. Krishna is a teacher, he wants to conduct classes online. Which of these devices can he use?

- A) All of these
- B) Tablet
- C) Computer
- D) Laptop

7. Harsha has selected a single line of cells from top to bottom. She has selected a \_\_\_\_\_?.

- A) Column
- B) Row
- C) Page
- D) Cell

8. Alexa is a \_\_\_\_\_ assistant.

- A) Office Assistant
- B) Digital voice controlled
- C) Home Assistant
- D) None of these

9. A mobile application or App is a software that is made to

be used on a \_\_\_\_\_.

- A) All of these
- B) Washing machine
- C) smart device like a smartphone or tablet
- D) Calculator

10. Nayan wants to search for a file quickly on his computer. What should he do?

- A) Restart the computer
- B) Use Bluetooth
- C) Search on Play Store
- D) Click on ?Type here to search?

11. Preeti wants to find a video on pasta recipe. Which of the following mobile apps can she use for the same?

- A) Email
- B) YouTube
- C) Whatsapp
- D) Mobile Banking

12. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Shopping app
- B) Cosmetics store app
- C) Use a dictionary app
- D) Grocery app

13. Priya wants to apply for her Aadhaar Card as its an important document to be submitted while joining a new job. Which of the following government portals will be helpful for her?

- A) <http://www.india.gov.in/>
- B) <https://myaadhaar.uidai.gov.in>
- C) <http://www.swayam.gov.in/>
- D) All of these

14. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+B
- B) Ctrl+U
- C) Ctrl+S
- D) Ctrl+I

15. Which of the following is a voice- controlled digital assistant?

- A) All of these
- B) Google Assistant
- C) Siri
- D) Alexa

16. Anju wants to upskill herself in designing and stitching, which of the following portals will be relevant for the same?

- A) [http://www . india.gov.in/](http://www.india.gov.in/) B) None of these  
C) [http: /www . igod.gov.in](http://www.igod.gov.in/) D) [http://www . swayam.gov.in /](http://www.swayam.gov.in/)

**17.** If one can use a computer and the internet comfortably. It is called \_\_\_\_\_?

- A) Cultural Literacy B) Language Literacy  
C) Sports Literacy D) Digital Literacy

**18.** Which of the following feature is not available in online meeting tools?

- A) Display Participants contact number B) Everyone can turn on the camera on their own devices  
C) Everyone can speak to each other and hear each other. D) After the meeting, the online meeting can be closed and ended.

**19.** While creating a Gmail account 'Create an account for myself' option will be chosen to \_\_\_\_\_.

- A) Create a business account B) None of these  
C) Create a Personal account D) Create a company account

**20.** The \_\_\_\_\_ is a few words that quickly tell what the email is about.

- A) Inbox B) Subject  
C) ID D) Compose

**21.** Mohit wants to move from one cell to another. He can do that by using the \_\_\_\_\_? on the keyboard.

- A) A1,B1,C1 ... B) Ctrl+B  
C) Arrow keys D) Ctrl+Z

**22.** Which of the following is the most common operating system?

- A) Printer B) Router  
C) MS Office D) Windows

**23.** Which of the following can be done using Excel?

- A) Print the document B) All of these  
C) Save the document D) Make complicated calculations with numbers

**24.** \_\_\_\_\_ is at the top of the MS Word screen.

- A) Menu Bar B) Taskbar  
C) Scroll bar D) Space Bar

**25.** Paul is saving his Word document for a project. Which layout format should he use for official documents?

- A) Portrait B) Landscape

- C) Cut D) Undo

**26.** Which of the following is a smart device?

- A) All of these B) Smart Watch  
C) Smart Phone D) Smart TV

**27.** \_\_\_\_\_ is the most commonly used word for switching off a computer.

- A) Hang Up B) Power On  
C) Switch On D) Shut Down

**28.** Sonu wants to connect a device wirelessly to a computer. What technology can he use?

- A) Bluetooth B) Switch  
C) USB D) Wire

**29.** Komal wants to regularly monitor her body conditions like temperature and heartbeat. Which of the following device can help her?

- A) Calculator B) Siri  
C) Mobile Phone D) Smart watch

**30.** Which website to use to book the train tickets

- A) [http:/ www .irc.co.in](http://www.irc.co.in) B) [http: /www . igod.gov.in](http://www.igod.gov.in)  
C) [https:/ myaadhaar.uidai. gov.in](https://myaadhaar.uidai.gov.in) D) [http://www . india.gov.in/](http://www.india.gov.in/)

**31.** Saleem needs to talk about digital skills that are required at work. Which of these works needs digital skills?

- A) All of these B) Creating and editing worksheets  
C) Creating and editing documents and worksheets D) Communicating through emails and chat

**32.** Which of the following devices can be connected using bluetooth?

- A) Earphones B) Speakers  
C) All of these D) Mouse

**33.** Rama has started using Social Media, as a responsible user what are the things she should not do?

- A) Searching jobs online B) Use social media to find the latest information.  
C) Connecting with professionals from her field D) Posting personal information publicly

**34.** What does CPU stand for?

- A) Cost per unit B) Central power unit  
C) Cutting power unit D) Central Processing Unit

**35.** Which of the following is a correct Gmail id?

- A) gmail@xyz  
C) xyz@gmail
- B) xyz@ outlook.gmail  
D) xyz@gmail. com

**36.** Maya wants to find the capital of Germany, Which of the following search engines can she use to find the information?

- A) All of these  
C) Google
- B) Yahoo  
D) Bing

**37.** In MS Word, you can change the text in the document to look different. This process is called\_\_\_\_\_?

- A) Deleting  
C) Printing
- B) Saving  
D) Formatting

**38.** \_\_\_\_\_is called as the brain of the computer.

- A) Web Camera  
C) Central Processing Unit
- B) Trackpad  
D) Monitor

**39.** What is the shortcut key for Print?

- A) Ctrl+Z  
C) Ctrl+P
- B) Ctrl+U  
D) Ctrl+B

**40.** Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to any WiFi network shared by a stranger.  
C) Connect to a Wi-Fi network he is familiar with
- B) Connect to any WiFi network available  
D) Do not connect to any Wifi network that needs a password. It may not be safe.

**41.** \_\_\_\_\_is the software that is put in a computer so that one can use it.

- A) Software  
C) App Store
- B) Settings  
D) Operating System

**42.** Full form for OS is\_\_\_\_\_.

- A) Opening Software  
C) Operating System
- B) Opening Screen  
D) Original System

**43.** Jyothi learned that all the information is stored in 'web pages'. What is the role of web pages?

- A) None of these  
C) 'Web pages' act as a search engine
- B) 'Web pages' act as internet  
D) 'Web pages' act as a library

**44.** Vanaja wants to save her excel workbook. How can she do it?

- A) By writing it  
C) By closing the sheet
- B) By pressing Ctrl and S on the keyboard  
D) By deleting it

**45.** Jerry wants to use his mobile data to get the internet on other devices. Which devices can use mobile data?

- A) Landline phone  
C) Gas oven
- B) Washing machine  
D) Tablet

**46.** Each new page in the excel worksheet is called a\_\_\_\_\_.

- A) Column  
C) Row
- B) Sheet  
D) Cell

**47.** Which of the following is the symbol of AutoSum?

- A) X  
C) Z
- B) ?  
D) Y

**48.** Which of the following are the top benefits of using the internet?

- A) Access to information  
C) Safety
- B) All of these  
D) Speed of communication

**49.** Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Cut  
C) Save
- B) Undo  
D) Print

**50.** Meena is using google meet for the first time. She can use the same login account details as her\_\_\_\_\_.

- A) Gmail account  
C) Zoho account
- B) Amazon account  
D) Bank account

**51.** Safeena wants to talk to her friend on a video call. Which of the following is necessary for a video call on a desktop computer?

- A) Trackpad  
C) Printer
- B) Remote  
D) Web Camera

**52.** Which of the following tasks can be done using the internet?

- A) Create a digital resume and forward it to different companies  
C) Finding Information about job openings
- B) Learning new skills  
D) All of these

**53.** Choose the mobile app form the following options.

- A) YouTube  
C) All of these
- B) Facebook  
D) Linkedin

**54.** Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?

- A) BCC (Blind Carbon Copy)  
B) CC(Carbon Copy)

C) Attach file

D) Subject

55. \_\_\_\_\_ is an organisation that uses digital technology to help people in rural India.

A) Digital Education Foundation (DEF)

B) Digital Empowerment Foundation (DEF)

C) Digital Education Fund (DEF)

D) Digital Empowerment (DE)

56. Which of these is the short cut for making the text bold?

A) Ctrl+S

B) Ctrl+B

C) Ctrl+I

D) Ctrl+U

57. Krupa wants to safeguard the information on her system. Which of the following is the correct way to store information safely on a computer?

A) Save the files with a clear name.

B) Always close/ lock your computer when you are not using it

C) Set a strong password for your computer.

D) All of these

58. Riya does not know which version of windows is installed on her laptop. How can she identify the version?

A) By reinstalling the windows

B) By shutting down the computer

C) By uninstalling the windows

D) By looking at the opening screen

59. \_\_\_\_\_ is a profile that can show your education qualifications, your skills and your experience.

A) LinkedIn

B) Google mail

C) Telegram

D) WhatsApp

60. The \_\_\_\_\_ tab helps to change the type of page. (portrait or landscape)

A) Layout

B) Insert

C) Review

D) Design

61. For online meetings, you can share \_\_\_\_ for the people to join the meeting.

A) Location

B) email id

C) Meeting Link or ID

D) Personal mobile number

62. What happens when we use this function? =AVERAGE(B4:G4)

A) The average of numbers in cells from B4 to G4 is calculated

B) The number from B4 will be copied

C) The number from G4 will be copied

D) The number in B4 is deleted

63. The safe search tool can be switched on and off for any search engine by changing the \_\_\_\_\_.

A) Settings

B) Web page

C) Computer/ Device

D) View Mode

64. In which of the following tasks, do we need digital literacy?

A) Creating a Resume

B) Finding information online

C) Communication through emails

D) All of these

65. On a computer, a file can be created using which of these applications?

A) All of these

B) MS Word

C) MS Excel

D) MS Powerpoint

66. Which of the following is not a social media app?

A) Instagram

B) LinkedIn

C) WhatsApp

D) Amazon

67. Ritika received a message about a bank transaction she did not make. Her friends told her to report it as cybercrime. Which portal can she use to file her complaint?

A) www.indiacybercrime.gov.in

B) www.ccrime.gov.in

C) www.cybercrime.gov.in

D) www.cybercrimeindia.gov.in

68. What happens when we use this function? =SUM(B4:G4)

A) The number in B4 is deleted

B) The number from G4 will be copied

C) The numbers in cells from B4 to G4 are added

D) The number from B4 will be copied

69. Laws related to activities on the internet are called \_\_\_\_\_.

A) Environment protection laws

B) Labour laws

C) Criminal laws

D) Cyber laws

70. Radha wants to use social media for her professional growth. She could join groups according to her \_\_\_\_\_.

A) age

B) mood

C) career or subject interests

D) qualification

71. Which of the following websites is helpful in learning and career growth?

A) Coursera

B) All of these

C) Codecademy

D) Khan Academy

72. Which of the following is not a part of a desktop Computer?

- A) Antenna
- C) Mouse

- B) Web Camera
- D) Monitor

73. We need an \_\_\_\_\_ and a search engine to access the information on the web.

- A) Mouse
- C) Data cable
- B) Key board
- D) Internet connection

74. Rashmi recently bought a new laptop after her old computer stopped working. Which part of the laptop works like a mouse?

- A) Desktop
- C) Keyboard
- B) Trackpad
- D) Speakers

75. Which of the following can be done without the help of internet?

- A) Creating a Digital Resume
- C) Watching videos online
- B) Painting a wall
- D) Searching for jobs online

76. Which of the following websites is helpful to learn new languages for free?

- A) Codecademy
- C) All of these
- B) LinkedIn
- D) Duolingo

77. It is very important to use the correct words to tell the search engine what to look for. These are called \_\_\_\_\_.

- A) Web page
- C) Website
- B) Internet
- D) Keywords

78. Joseph wants to make the letters in the words slant to one side. Which option should he use?

- A) Underline
- C) Bold
- B) Italic
- D) Numbered List

79. Which of the following is not an example of using social media and internet in an impactful and successful way?

- A) Sharing Jokes on a particular religion
- C) Encouraging people to donate money for the social cause
- B) Mentoring and supporting people
- D) Sharing verified news

80. Azim has received a new mail from his teacher. Where can he check the mail received?

- A) Inbox
- C) Compose
- B) Draft
- D) Sent

81. Which of the following are the ways to connect your device to the internet?

- A) Using a wifi or mobile data connection
- C) Use bluetooth

- B) Use a mouse
- D) Use a printer

82. Ridhima wants to post something on her social media. What should she do to stay safe on social media?

- A) Avoid sharing any password
- C) All of these
- B) Avoid sharing locations
- D) Avoid sharing address

83. Which of the following app is not used for chatting, video calls and group calls

- A) Instagram
- C) None of these
- B) Telegram
- D) WhatsApp

84. Nimal wants to transfer files from one location to another on her laptop. Which of the following actions can she take to do so?

- A) Click on escape button
- C) Click on power off button
- B) Click on backspace button
- D) Select the file, press Ctrl X to cut and Ctrl V to paste it

85. What is the shortcut key for Undo?

- A) Ctrl+U
- C) Ctrl+I
- B) Ctrl+B
- D) Ctrl+Z

86. \_\_\_\_\_ is a tool that blocks unsafe pages when you are using a search engine.

- A) Safe search
- C) Web page
- B) Google
- D) Telegram

87. What does SMART tips for internet safety stands for?

- A) Stay Simple Manageable Attractive Reasonable Timely
- C) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone
- B) Stay Simple Meet Up Acceptable Reachable Tell about yourself
- D) None of these

88. \_\_\_\_\_ is a tool to organize a large amount of data in an easy and understandable way.

- A) Print
- C) Paint
- B) Chrome
- D) Excel

89. Rajesh does not know how to connect to earphones using Bluetooth. What should he do?

- A) Sell the earphones
- C) Use Google search
- B) Purchase new earphones
- D) Throw away the earphones

90. Naina wants to take a few safety Measures on Social media. What does that refers to?

- A) Do not share personal information  
B) Do not share information with unknown people  
C) All of these  
D) Do not send a rude or mean comment

91. Trisha entered a number in E column and row 5. What is the name of that cell?

- A) E  
B) 5  
C) E5  
D) E1

92. What is the shortcut key to copy a file?

- A) Ctrl+X  
B) Ctrl+C  
C) Ctrl+P  
D) Ctrl+S

93. Khan Academy is the most recommended website for\_\_\_\_\_.

- A) Job search  
B) free online material on school subjects like economics, physics, algebra,etc.  
C) learning a new language for free  
D) Online meetings

94. Where is the power button located on a desktop computer?

- A) On the CPU  
B) On the Speaker  
C) On the Keyboard  
D) On the Mouse

95. \_\_\_\_\_is called the library of internet.

- A) Hardware  
B) Software  
C) Search Engine  
D) Mouse

96. Sam wants to learn computer coding skills for free and his friend has recommended\_\_\_\_\_ website for the same.

- A) Codecademy  
B) NPTEL  
C) Duolingo  
D) Khan Academy

97. \_\_\_\_\_are the most convenient way to do something online.

- A) Monitor  
B) Keypad  
C) Desktop  
D) Mobile apps

98. What is the shortcut key to save a file?

- A) Ctrl+S  
B) Ctrl+P  
C) Ctrl+V  
D) Ctrl+X

99. To find list of Participants in a Zoom meeting, click on participants option on \_\_\_\_\_of the screen.

- A) Top  
B) Right Side  
C) Bottom  
D) Left Side

100. Before sharing the information on social media THINK questions to be asked by oneself;

- A) All of these  
B) Is it Necessary?  
C) Is it Helpful?  
D) Is it True?