

Student Name: _____

Roll No: _____

1. Priya received constructive (helpful) criticism from her manager about her latest project. What should she do?

- A) Understand B) All of these
C) Thank her manager D) Listen

2. Fill in the blank with suitable adjective for the given sentence "The little girl's _____ eyes revealed her mischief". | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯಕ್ಕೆ ಸೂಕ್ತವಾದ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ "The little girl's _____ eyes revealed her mischief"

- A) short sighted B) chubby
C) twinkling D) weak

3. You can speak to your friend _____.

- A) By reading their mind B) Formally
C) Informally D) By dancing

4. Choose the mobile app form the following options.

- A) Facebook B) Linkedin
C) All of these D) YouTube

5. _____ is a serious issue that affects an individual's mental, emotional, physical wellbeing in the workplace.

- A) Travel leave B) Sexual harassment
C) Company rules D) Meeting with the manager

6. A dissatisfied customer means _____.

- A) Happy customer B) Beautiful customer
C) Old customer D) Unhappy customer

7. Pooja started a food court that was very successful with many customers. After a year, the number of customers decreased. What should Pooja do to solve this problem?

- A) Change the Cooking Style B) Change her business
C) Collect the Feedback from the Customers D) Close the Food court

8. Kim fell from her bike yesterday. The action in the sentence is in _____ tense.

- A) Past B) Clear
C) Future D) Present

9. The correct order for a sentence is _____.

- A) Verb, Object, Subject B) Subject, Verb
C) Verb, Verb, Subject D) Subject, Verb, Object

10. If you work in a large & popular company, what type of information is good to share about the workplace?

- A) None of these B) Location
C) Type of job & Company name D) Name of the workplace alone

11. _____ is called the library of internet.

- A) Hardware B) Software
C) Mouse D) Search Engine

12. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of _____.

- A) Problem- Solving B) Decision-Making
C) Time Management D) Self-motivation

13. _____ questions give clear indication of the information the person wants to know.

- A) Yes or No B) Closed questions
C) No D) Wh-

14. Good, professional relationship with co-workers can give the feeling of _____.

- A) Negative energy B) Fear
C) Confusion D) Job satisfaction

15. The _____ tab helps to change the type of page. (portrait or landscape)

- A) Insert B) Design
C) Layout D) Review

16. In which of the following tasks, do we need digital literacy?

- A) Communication through emails B) All of these
C) Creating a Resume D) Finding information online

17. Singular naming words are used when _____ person, place

or thing is present.

- A) Few B) More
C) One D) Many

18. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as_____.

- A) Physical Meeting B) Offline Meeting
C) None of these D) Online meeting

19. You are unable to share your message properly in an email. Which skill should you improve?

- A) Speaking B) Playing
C) Reading D) Written communication

20. If a person receives harsh, unfair and very negative criticism, they feel very unhappy. What type of criticism is this?

- A) Positive criticism B) Helpful criticism
C) Fair criticism D) Unfair criticism

21. Which of the following is true about stress? | ಒತ್ತಡದ ಬಗ್ಗೆ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು B) All of the above | ಮೇಲಿನ ಎಲ್ಲವೂ
C) Stress can not be decreased | ಒತ್ತಡವನ್ನು ಕಡಿಮೆ ಮಾಡಲು ಸಾಧ್ಯವಿಲ್ಲ D) Stress cannot be controlled | ಒತ್ತಡವನ್ನು ನಿಯಂತ್ರಿಸಲಾಗುವುದಿಲ್ಲ

22. It is a ____?knife. Fill in the correct adjective.

- A) there B) and
C) sharp D) this

23. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed_____?process.

- A) Decision- making B) Conflict resolution
C) Negative attitude D) Positive attitude

24. Vanaja wants to save her excel workbook. How can she do it?

- A) By closing the sheet B) By pressing Ctrl and S on the keyboard
C) By deleting it D) By writing it

25. You and your coworker, David are going for lunch. David uses a wheelchair. What should you keep in mind when selecting a restaurant?

- A) Choose a restaurant with a wheelchair ramp and accessible facilities B) Choose any restaurant

- C) Selecting the most expensive restaurant D) Go alone

26. Deductions should be paid from the ____.

- A) Earnings B) Net Salary
C) Basic Salary D) Gross salary

27. Meena is not comfortable talking to her colleagues in English. This is an example of_____.

- A) Gender barrier B) Cultural barrier
C) Caste barrier D) Communication barrier

28. Which of these is NOT a question to ask during an industrial visit?

- A) What is your favourite hobby? B) What are the main products made here?
C) How does your production line work? D) How do you keep things safe and high quality?

29. Radha wants to use social media for her professional growth. She could join groups according to her ____.

- A) career or subject interests B) qualification
C) age D) mood

30. A small business run by a single person is called as ____.

- A) Multinational Unit B) Partnership
C) Private Limited D) Sole Proprietorship

31. Whenever we are communicating we have to be dressed appropriately, maintain our body language and maintain ____?.

- A) eye contact B) make up
C) silence D) a very loud volume

32. Probing for customer needs means ____.

- A) To celebrate with customers B) To give discount
C) To ask customers what they need D) Get angry with the customer

33. Closing sales technique is an essential skill for a ____.

- A) Manager B) Clerk
C) Child D) Sales person

34. A ____is a new business, which later grows into a big company

- A) Hotels B) NSIC
C) Parlours D) Start Up

35. Raji is studying to be a Baker in a from an ITI. Which place is suitable for her to do industry visit?

- A) Chemical factory B) Toy factory
C) Paint factory D) Bread factory

36. Which of the following options is an Employability Skill?

- A) Good Communication Skills B) Digital Skills
C) All of these D) Good Interview Skills

37. Conflict in workplace affects ____?.

- A) environment B) ability to work
C) weather D) salary

38. A business idea should _____?.

- A) None of these B) Satisfy only my needs
C) Save the world D) Fulfill customer needs or solve their problems

39. Balance in _____ is important to have a healthy and happy life.

- A) Job satisfaction B) Salary
C) Work-life D) Career demand

40. Seema is attending an interview. What is she is supposed to carry for the interview?

- A) ID cards B) Certificates
C) Resume D) All of these

41. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and ____?.

- A) Team mates B) Some information about his responsibilities
C) Senior name D) His needs

42. A person who buys a product is a ____.

- A) Customer B) Student
C) Seller D) Servicer

43. As per the POSH Act, any workplace that has 10 or more employees must constitute an ____.

- A) Police Station B) Internal Committee (IC).
C) Employees D) Help desk

44. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Cosmetics store app B) Shopping app
C) Use a dictionary app D) Grocery app

45. Select the example of a service from the options.

- A) Masala Dosa B) Water Bottle
C) Chicken Kebab D) Mobile Repair

46. Shaheen wants good chefs to work in her hotel. What is an effective way to hire them?

- A) By asking his relatives B) By reaching out other hotel staffs
C) None of these D) By advertising the job

47. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) Yes, why not! B) Yes, he should discuss all the arguments in detail.
C) No, he should avoid speaking negatively about his teammates. D) Yes, he should blame his team-mates for all the problems.

48. What is the service given to the customer before, during or after a purchase called?

- A) Management Service B) None of these
C) Auto Service D) Customer service

49. The interviewer asked Rahul to wait for a few days. What can Rahul do after few days?

- A) Give up his hope B) Follow up with the employer on phone call or email
C) Never call D) Meet his friends

50. An exclamatory sentence ends with the ____.

- A) Exclamatory mark (!) B) Comma (,)
C) Full stop (.) D) Question mark (?)

51. What happens If we do not maintain good personal hygiene (cleanliness)?

- A) We become more popular. B) Our health improves.
C) We feel happier. D) We can get sick easily.

52. Which among these is NOT a digital wallet?

- A) Paytm B) MobiKwik
C) PhonePe D) Internet explorer

53. The lack of success in achieving a goal or completing a task is called ____.

- A) Success B) Boring
C) Failure D) Satisfaction

54. Verbs tell the action of the ____.

- A) Naming words B) Act
C) Change D) Cow

55. Harsha has selected a single line of cells from top to

bottom. She has selected a _____?

- A) Page
- B) Cell
- C) Row
- D) Column

56. Good time management helps in improving _____ at work.

- A) Stress
- B) Weakness
- C) Performance
- D) Pressure

57. What are the key elements of a resume?

- A) Education
- B) Career objective
- C) All of these
- D) Personal information

58. Dislikes are things towards which we have ____?

- A) Likes
- B) Positive emotion
- C) Negative emotion
- D) Interests

59. What is the most important skill needed to be a successful entrepreneur?

- A) Expanding markets
- B) Giving up on failure
- C) Earning money
- D) Having an Entrepreneurial Mindset

60. Rita talks to her customers. But she is unable to understand what they say. What should she do?

- A) Improve her listening skills
- B) Stop her business
- C) Fight with customers
- D) Stop talking to them

61. _____ website can be used to find information on schemes and initiatives across all sectors, from tourism to employment to agriculture.

- A) [http://www . education.gov. in/](http://www.education.gov.in/)
- B) [http: /www . igod.gov.in](http://www.igod.gov.in)
- C) [http://www . india.gov.in](http://www.india.gov.in)
- D) [http://www . swayam.gov.in/](http://www.swayam.gov.in/)

62. Guest lectures act as a platform to talk to alumni about their _____

- A) experience
- B) travel plans
- C) hobbies
- D) family life

63. Rama has started using Social Media, as a responsible user what are the things she should not do?

- A) Searching jobs online
- B) Use social media to find the latest information.
- C) Connecting with professionals from her field
- D) Posting personal information publicly

64. The safe search tool can be switched on and off for any search engine by changing the _____.

- A) Computer/ Device
- B) Settings
- C) Web page
- D) View Mode

65. Activities that one is good at and can do well are called _____.

- A) Sports
- B) Interests
- C) Passion
- D) Abilities

66. Trisha entered a number in E column and row 5. What is the name of that cell?

- A) 5
- B) E1
- C) E
- D) E5

67. Rajesh does not know how to connect to earphones using Bluetooth. What should he do?

- A) Purchase new earphones
- B) Use Google search
- C) Sell the earphones
- D) Throw away the earphones

68. The Constitution Of India is also called as _____.

- A) Novel
- B) Bharatiya Academy
- C) Bhartiya Samvidhan
- D) Newspaper

69. When you ask someone something it is ____.

- A) Question
- B) Answer
- C) Blank
- D) Response

70. Subir wants to celebrate all festivals at his workplace. This shows that he is _____.

- A) Productive
- B) Silent
- C) Inclusive
- D) Disciplined

71. At workplace, communication must follow the _____.

- A) Ideas
- B) Close
- C) 6Cs
- D) Text

72. Job title is the name of ____.

- A) Role you join
- B) Company Job
- C) Company name
- D) Summary

73. What is the benefit of paying money regularly for an insurance plan?

- A) It provides free entertainment.
- B) It helps us manage emergency situations.
- C) It increases monthly savings.
- D) It covers travel expenses.

74. Pushpa and Kavya have opened a shop for baby clothes in Bangalore and Chennai. Bangalore outlet is gaining more popularity and profit? What might be the reason?

- A) There are more babies in Bangalore
B) No reasons
C) Good customer relationship in Bangalore
D) Chennai is very hot shop

75. ___greetings are used while speaking to friends and family.

- A) No
B) Formal
C) Informal
D) Due

76. Effective communication is to both ____.

- A) speak and listen well
B) speak well
C) see well
D) learn well

77. Job search engines are also called ____.

- A) Job portals
B) Play store
C) Shopping platforms
D) Resume Builder

78. Which of these is not a positive word about your work?

- A) Boring
B) Fun
C) Interesting
D) Exciting

79. Jaya used her friend's laptop to log into her bank account. What should she do before giving the laptop back?

- A) Close the website
B) Log out of her bank account
C) Stay logged in
D) Close the laptop

80. An employee is someone who_____.

- A) Does not work
B) Works for a salary
C) Goes to play
D) Goes to school to study

81. The process of manufacturing has changed due to technology and ____development.

- A) Training
B) Scientific
C) Teaching
D) Facilitation

82. Which one of the following is a describing word? | ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ವಿವರಿಸುವ ಪದವಾಗಿದೆ?

- A) Eat | ತಿನ್ನು
B) Repair | ದುರಸ್ತಿ
C) Soup | ಸೂಪ್
D) Hot | ಬಿಸಿ

83. A mock interview is a____job interview.

- A) difficult
B) virtual
C) fun
D) practice

84. Knowledge and awareness of laws is called ____.

- A) English literacy
B) Digital literacy

- C) Legal literacy
D) Financial literacy

85. In a business, the money involved in building a product is called_____.

- A) Discount
B) Cost
C) Profit
D) Price

86. Sonu wants to connect a device wirelessly to a computer. What technology can he use?

- A) Bluetooth
B) USB
C) Wire
D) Switch

87. Values are _____. | ಮೌಲ್ಯಗಳು _____

- A) not punctual | ಸಮಯಪ್ರಜ್ಞೆಯಿಲ್ಲ
B) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ
C) very costly | ಬಹಳ ದುಬಾರಿ
D) all have same value | ಎಲ್ಲಾ ಒಂದೇ ಮೌಲ್ಯವನ್ನು ಹೊಂದಿವೆ

88. Raj was driving towards Mysore. On the way he found few arrows marked next to Mysore on the board. What does it suggest ?

- A) Direction
B) None of these
C) Way
D) Map

89. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Attend classes
B) Attend party
C) Take leave
D) Be prepared about the topic

90. Chandu is sick and unable to cook food. From which platform can he order food?

- A) Myntra (Shopping app)
B) Urban Company (home cleaning & repair services)
C) Flipkart (product selling app)
D) Swiggy (food delivery app)

91. Sahil is giving festival offers, free samples and price discounts at the opening of his business. This is called ____.

- A) Packaging
B) Promotion
C) Market scan
D) Selling

92. Ganesh greets his co-workers every day. He is trying to maintain ____at work.

- A) frustration
B) good relationships
C) his authority
D) power

93. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

- A) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
B) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
C) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ
D) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

94. Negative comments made about our action or performance is called ____.

- A) Appreciation
B) Criticism
C) Congratulations
D) Reward

95. Priya wants to apply for her Aadhaar Card as its an important document to be submitted while joining a new job. Which of the following government portals will be helpful for her?

- A) All of these
B) [http://www . india.gov.in/](http://www.india.gov.in/)
C) [https:/ myaadhaar.uidai. gov.in](https://myaadhaar.uidai.gov.in)
D) <http://www . swayam.gov.in/>

96. Unique Selling Proposition or USP of a business plan refers to_____.

- A) A special budget for the business
B) An old business is updated
C) A new customer for the business
D) A special or different idea for a business

97. Indian constitution is a set of ____of our country.

- A) Languages
B) Laws and rules
C) Tools
D) Keys

98. In India, the number of boys/men who can get education is much higher than girls/women. What type of discrimination is this?

- A) Religion based discrimination
B) Age discrimination
C) Color discrimination
D) Gender discrimination

99. Adjectives are ____ words.

- A) Neutral
B) Sound
C) Finish
D) Describing

100. What are the qualities of an entrepreneur that a self-employed person also needs to have?

- A) Customer Service
B) Creative Thinking
C) Problem Solving
D) All of these

101. Which of the following websites is helpful in learning and career growth?

- A) Khan Academy
B) Codecademy
C) All of these
D) Coursera

102. Preeti is renting a kitchen to run a Paratha Shop, The rent of the kitchen is ____cost?

- A) Variable
B) Fixed
C) Admin
D) Total

103. Roopa wants to start a new business. But she is not sure which product she should choose to start her business. What will be her basic research to finalize her product?

- A) Loan from Banks
B) Buying products from others
C) Reserach on products & services that customers are currently using
D) Search how to advertise the product

104. What is the shortcut key for Undo?

- A) Ctrl+U
B) Ctrl+I
C) Ctrl+Z
D) Ctrl+B

105. ____is a profile that can show your education qualifications, your skills and your experience.

- A) LinkedIn
B) WhatsApp
C) Google mail
D) Telegram

106. Regular payment made by the employer to the employee is ____.

- A) Appraisal
B) Debt
C) Loan
D) Salary

107. Everything that we do outside work is ____.

- A) Tuition
B) Professional life
C) Personal life
D) Dislikes

108. RTI means_____.

- A) Right to Information
B) Right to Inform
C) Road Transport Institute
D) Right to Insurance

109. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Get angry with the customer
B) Quickly give another packet of milk
C) Say sorry to the customer
D) Make sure the customer is happy

110. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+B
B) Ctrl+S
C) Ctrl+I
D) Ctrl+U

111. Raghu's father had a typewriting press/shop. Now, he is replacing typewriters with_____.

- A) Phones
C) TV

- B) Radio
D) Computers

112. Sunitha earns Rs.10,000 every month. After setting a monthly budget amount, she is able to save Rs. 2000 every month. She will use this money in case of ____.

- A) bills
C) travel
- B) emergencies
D) party

113. Bindu has started a small auto repair shop. She is the only person managing the business. Which kind of business it is?

- A) Partnership
C) Sole Proprietorship
- B) Multinational Unit
D) Private Limited

114. Tina and Lyra's team are working together to finish the school painting project. What should both the teams do to finish the project?

- A) Share responsibility
C) Resist
- B) Argue
D) Fight

115. Vinutha was questioned whether she has completed her degree in an interview. How should she respond stating that she has completed?

- A) Completed my degree
C) Yes, I have completed my degree
- B) Yes
D) No

116. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- A) Sheetal
C) Both Sheetal and Naveen
- B) Dog
D) Naveen

117. Saleem needs to talk about digital skills that are required at work. Which of these works needs digital skills?

- A) Creating and editing worksheets
C) All of these
- B) Communicatin g through emails and chat
D) Creating and editing documents and worksheets

118. Which of the following is NOT a soft skill?

- A) Goal Setting
C) Carpentry
- B) Time Management
D) Communication Skill

119. Things that are needed for survival are ____.

- A) Needs
C) Savings
- B) Expenses
D) Wants

120. Equality means in the same situation, people have the_____.

- A) Same height
B) Same color

- C) Same rights

- D) Same age

121. When you are interested in working for a company, you will write _____letter

- A) a Referral
C) an Application
- B) a Prospecting
D) a Leave

122. _____is the formal process of checking if the candidate is suitable for the job.

- A) Training
C) Onboarding
- B) Reading
D) Interview

123. An occupation undertaken for a long period and with opportunities for progress is called

- A) Career
C) Job
- B) Work
D) Hobby

124. _____is a way of thinking to solve a problem.

- A) Critical thinking
C) Self confidence
- B) Negative attitude
D) Time Management

125. Laws related to activities on the internet are called _____.

- A) Labour laws
C) Cyber laws
- B) Environment protection laws
D) Criminal laws

126. Group discussion helps us ____?.

- A) have fun
C) learn more and solve big problems
- B) argue
D) create problems

127. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.

- A) Employers
C) Professors
- B) Trainers
D) Teachers

128. Anita and her partner are paid the same salary for the same job. This is a good example of_____.

- A) Discrimination
C) Jealousy
- B) Gender equality
D) Stereotype

129. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is what we ____?.

- A) Pay with Gpay
C) Buy from vegetable shop
- B) Do not enjoy
D) Feel, Experience and Enjoy

130. Pawan operates a small AC service business with three employees, offering AC installation and repair. Over the next five years, he plans to expand the business to another city.

Pawan is a / an_____.

- A) Intern B) Entrepreneur
C) Self-employed person D) Contractor

131. Which of the following can be done without the help of internet?

- A) Creating a Digital Resume B) Painting a wall
C) Searching for jobs online D) Watching videos online

132. Where is the power button located on a desktop computer?

- A) On the CPU B) On the Mouse
C) On the Speaker D) On the Keyboard

133. Choose the correct tense of the verb. "I _____ music when I was child". | ಕ್ರಿಯಾಪದದ ಸರಿಯಾದ ಉದ್ಧೃತೆಯನ್ನು ಆರಿಸಿ. "I _____ music when I was child"

- A) will learn B) learn
C) had learnt D) am learning

134. 'The sea is blue'. In this sentence _____ is an adjective.

- A) sea B) the
C) is D) blue

135. When two or more people give their thoughts and views on a topic. It is called a_____.

- A) Reading B) Group discussion
C) Listening D) Speaking

136. Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?

- A) CC(Carbon Copy) B) Subject
C) BCC (Blind Carbon Copy) D) Attach file

137. Ravi has a customer who bargains a lot. The customer wants to buy a dress that costs 500 rupees but only wants to pay 300 rupees. What should Ravi do?

- A) Tell the customer to go away B) Give the dress for 300 rupees
C) Do nothing D) Talk to the customer and sell the dress for 400 rupees

138. People can hear the emotions and see our facial expression when we _____.

- A) See B) Listen
C) Taste D) Speak

139. When you greet higher official's such as Teacher, Instructor or Supervisor, you should use _____. | ಶಿಕ್ಷಕ, ಬೋಧಕ ಅಥವಾ ಮೇಲ್ವಿಚಾರಕನಂತಹ ಉನ್ನತ ಅಧಿಕಾರಿಗಳನ್ನು ನೀವು

ಸ್ವಾಗತಿಸಿದಾಗ, ನೀವು _____ ಅನ್ನು ಬಳಸಬೇಕು

- A) Hi B) Hello
C) Good morning D) Hey

140. A formal interaction between students and a guest speaker is known as _____.

- A) A casual chat B) Group meeting
C) Guest lecture D) time pass

141. Nitya wanted to discuss an issue with her teammates. What type of communication is it?

- A) Verbal B) Image
C) Written D) Video

142. Exchange of ideas happen through _____.

- A) Listening B) Watching
C) Communication D) Singing

143. _____ supports entrepreneurs to get loans under several schemes in district level.

- A) National small industries corporation (NSIC) B) SSLC
C) SIDO D) District Industry Centres (DIC)

144. Entrepreneurship means _____?.

- A) Starting a new career B) Running your own business
C) Supporting a business person D) Managing career

145. Smitha needs to sell a mobile phone. She is writing down the advantages and benefits of the different phones. She is writing a ____?.

- A) Service statement B) Bill
C) FAB statement D) Financial statement

146. Which of the following tasks can be performed by Alexa?

- A) Check the weather B) Play music
C) All of these D) Call phones

147. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Digital transaction B) Cash Payment
C) Cheque payment D) Credit

148. Argument or disagreement between two groups of people is called_____.

- A) Fun B) Conflict
C) Teamwork D) Happiness

149. Lakshmi plans to start a beauty parlour. What kind of information should she NOT collect in the Market Scan?

- | | |
|--|--|
| A) Information on shop location and rent | B) Information on types of customers |
| C) Information on clothes and shoes | D) Information on cost of materials for the beauty parlour |

150. Priya wants to purchase a bike. Which loan should she apply for?

- | | |
|-------------------|--------------|
| A) Personal loan | B) Home loan |
| C) Education loan | D) Auto loan |

151. India is a Sovereign country. That means it can make its own_____.

- | | |
|-------------|------------------------|
| A) Election | B) Rules and Decisions |
| C) State | D) Money |

152. Physical body and the sexual organs that we are born with refers to person's_____?.

- | | |
|------------|-----------|
| A) Biodata | B) Sex |
| C) Age | D) Gender |

153. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

- | | |
|--------------|-------------|
| A) Calendar | B) Pomodoro |
| C) Blocktime | D) Timing |

154. Listening is important to _____?the information given.

- | | |
|---------------|------------|
| A) understand | B) disobey |
| C) overcome | D) forget |

155. Why do customers like a product or service?

- | | |
|-----------------|-----------------------------------|
| A) Good Price | B) Feel of the product or service |
| C) Good Quality | D) All of these |

156. Question always end with a ____?.

- | | |
|--------------------|-----------------------|
| A) Comma , | B) Full stop . |
| C) Question mark ? | D) Exclamation mark ! |

157. Emotions can be expressed through your ____.

- | | |
|--------------|-----------|
| A) Situation | B) Height |
| C) Weight | D) Voice |

158. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____tense.

- | | |
|---------|-----------|
| A) Day | B) Future |
| C) Date | D) Past |

159. Maya wants to find the capital of Germany, Which of the following search engines can she use to find the information?

- | | |
|-----------|-----------------|
| A) Yahoo | B) All of these |
| C) Google | D) Bing |

160. Vibha wants to register on the NAPS portal. She should have _____to register.

- | | |
|--------------------|-------------------|
| A) ITI certificate | B) Degree |
| C) Diploma | D) Masters degree |

161. Rahim is filing tax for the first time for his business. Which of these elements are NOT needed for filing tax?

- | | |
|----------------------|----------------------|
| A) Birth Certificate | B) Income Tax Return |
| C) Aadhar Card | D) PAN Card |

162. _____is about the competition in the online or offline market.

- | | |
|--------------------|------------------------|
| A) People Analysis | B) Competitor Analysis |
| C) Budget plan | D) Customer Analysis |

163. Fill in the blank with comparative adjective. "Your pencil is _____ than mine". | ತುಲನಾತ್ಮಕ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "Your pencil is _____ than mine"

- | | |
|----------|------------|
| A) blunt | B) sharper |
| C) thick | D) sharp |

164. Which of these is the full form of SWOT? | ಇವುಗಳಲ್ಲಿ SWOT ನ ಪೂರ್ಣ ರೂಪ ಯಾವುದು?

- | | |
|---|--|
| A) Strong World Olympic Team | B) Special Wellness Organization Theme |
| C) Strength Weakness Opportunity Threat | D) Speak Work Openly Together |

165. What does SMART tips for internet safety stands for?

- | | |
|---|--|
| A) Stay Simple Manageable Attractive Reasonable Timely | B) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone |
| C) Stay Simple Meet Up Acceptable Reachable Tell about yourself | D) None of these |

166. They? is used when we want to refer to _____.

- | | |
|----------------|--------|
| A) He | B) Our |
| C) Many people | D) She |

167. Mohit wants to move from one cell to another. He can do that by using the _____? on the keyboard.

- | | |
|-----------------|---------------|
| A) A1,B1.C1 ... | B) Arrow keys |
| C) Ctrl+Z | D) Ctrl+B |

168. Jobs that have become outdated in the past 5 years _____ . | ಕಳೆದ 5 ವರ್ಷಗಳಲ್ಲಿ ಹಳತಾದ ಕೆಲಸಗಳು _____

- A) uber | ಉಬರ್ B) swiggy | ಸ್ವಿಗ್ಗಿ
C) ola | ಓಲಾ D) STD booth | STD ಬೂತ್

169. Ramesh wanted to collect 50 stamps in 6 months. So, he started by collecting two stamps every week. This is a _____goal.

- A) Life-time B) Unrealistic
C) Short-term D) Long-term

170. Even though Roopa is highly efficient at her job, her manager gives most of the field/travel related projects to Ramesh. This can be an example of_____?

- A) Equality B) Diversity
C) Stereotype D) Trust

171. Who can be in your professional network?

- A) Co-workers B) All of these
C) Classmates D) College professors

172. Sundar's hotel business was under heavy loss. He had to close business. How can he learn from failure and achieve success?

- A) All of these B) Don't give-up and try again
C) Think about what happened in a systematic way D) Stay positive to learn from failure

173. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Fixed Deposit B) None of these
C) Salary Account D) Piggy Bank

174. The word funding means _____.

- A) Saving and Spending B) Bank account
C) Money for shopping D) Money to start a business

175. Which of the following is the symbol of AutoSum?

- A) X B) Z
C) ? D) Y

176. Workplace is a place where employees from different backgrounds are hired. They work in a safe and respectful environment. This is an example of_____.

- A) Diversity B) Workplace bullying
C) Bad workplace management D) Discrimination

177. Which of the following is a correct Gmail id?

- A) gmail@xyz B) xyz@ outlook.gmail
C) xyz@gmail D) xyz@gmail. com

178. _____ is a brief statement about purpose and principles of the constitution. | _____ ಸಂವಿಧಾನದ ಉದ್ದೇಶ ಮತ್ತು ತತ್ವಗಳ ಸಂಕ್ಷಿಪ್ತ ಹೇಳಿಕೆಯಾಗಿದೆ.

- A) Module | ಮಾಡ್ಯೂಲ್ B) The preamble | ಪೀಠಿಕೆ
C) Syllabus | ಪಠ್ಯಕ್ರಮ D) Unit | ಘಟಕ

179. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an_____.

- A) Seller B) Distributor
C) Self-employed person D) Entrepreneur

180. _____is an organisation that uses digital technology to help people in rural India.

- A) Digital Education Foundation (DEF) B) Digital Empowermen t Foundation (DEF)
C) Digital Empowermen t (DE) D) Digital Education Fund (DEF)

181. Meena likes to learn music in her free time. It is one of her _____to improve.

- A) Weakness B) Value
C) Interests D) Logics

182. If one can use a computer and the internet comfortably. It is called _____?.

- A) Cultural Literacy B) Sports Literacy
C) Digital Literacy D) Language Literacy

183. Entrepreneurs learn from their success as well as their _____?.

- A) Profit B) Business Pitch
C) Failures D) Friends

184. A _____is a short and effective presentation to describe the business.

- A) Business Pitch B) Return on Investment
C) Communication D) Customer Analysis

185. The way we manage/solve the problem is called _____.

- A) Positive attitude B) Negative attitude
C) Passion D) Conflict resolution

186. Price is an improtant part of marketing. Price means_____

- A) Raw Materials B) Promotion

- C) Rate of a product in rupees D) Marketing

187. Krishna is a teacher, he wants to conduct classes online. Which of these devices can he use?

- A) Laptop B) Tablet
C) All of these D) Computer

188. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to_____.

- A) See B) Friends
C) Improve his English D) Play

189. Ram wants to use the Wi-Fi connection. What should he do?

- A) Connect to any WiFi network shared by a stranger. B) Connect to a Wi-Fi network he is familiar with
C) Do not connect to any Wifi network that needs a password. It may not be safe. D) Connect to any WiFi network available

190. While creating a Gmail account 'Create an account for myself' option will be chosen to _____.

- A) Create a Personal account B) None of these
C) Create a bussiness account D) Create a company account

191. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? ____?playing any of them.

- A) I want B) I don?t mind
C) I won?t D) I hate

192. Action words are also called _____.

- A) Verbs B) Center
C) Are D) Is

193. Sales person tells the customer 'the offer exists today only'. This sales technique is called_____.

- A) Now or never close B) Summary close
C) Opening technique D) Question close

194. Sita and I are friends. ____stays in Gandhi Bazar.

- A) What B) And
C) A D) She

195. Which of the following is NOT an interview skill?

- A) Painting B) Clear communication
C) Showing confidence D) Active listening

196. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Negative attitude B) Positive attitude
C) Technical skill D) Scientific skill

197. How can we save resources on our planet?

- A) Create less pollution B) All of these
C) Use less plastic D) Use less electricity

198. James had to meet his team members Suraj, Reena and Nagma on Friday. James called Suraj and Reena. But he did not inform Nagma. This is an example of_____.

- A) Stress B) Poor communication
C) Typing error D) Poor listening

199. We can share our thoughts, ideas and feelings through ____?.

- A) Reading B) Watching
C) Hearing D) Communication

200. ____ is a belief/idea which may not be true.

- A) Feminine B) Gender
C) Stereotype D) Sex

201. An introduction letter is a ____.

- A) Leave Letter B) E-mail
C) Resume D) Cover letter

202. Manu thinks about a problem well before making any decision. This is an example of;

- A) Logical thinking B) Time Management
C) Self-motivation D) Critical thinking

203. Which of the following is a voice- controlled digital assistant?

- A) All of these B) Siri
C) Alexa D) Google Assistant

204. Which of these is an e-learning portal?

- A) Netflix B) ASEEM
C) NAPS portal D) Bharat Skills Portal

205. Prem has completed his fashion design course. Which of the following he must consider when choosing a career path?

- A) Demands B) All of these
C) Trends D) Ability

206. We should choose our career based on our ____?.

- A) Strengths B) Weakness

C) Disadvantages

D) Workplace

207. Which of these is a bad practice in a workplace?

A) Opportunity to grow in the company

B) Good work- life balance

C) No trust between co-workers

D) Open and honest communication

208. Which of these should not be used to express your opinion in a group discussion?

A) I don't quite agree

B) It seems to me that

C) In my opinion

D) Listen to me

209. Fill in the blank with present progressive tense of the verb. "The train _____ through the tunnel". | ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಶೀಲ ಉದ್ವಿಗ್ನತೆಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "The train _____ through the tunnel"

A) was passing

B) is passing

C) passed

D) had passed

210. Which of the following aspects did you focus on the most during your industrial visit?

A) The decoration of the offices

B) The types of machinery and technology used in manufacturing processes

C) The uniforms worn by employees

D) The quality of food in the cafeteria

211. What can you do with online banking?

A) Get details of all the transactions

B) All of these

C) Send money to someone

D) Open a bank account

212. When talking to our co-workers, we should not stand or sit _____ to them.

A) next to

B) too close

C) In front of

D) opposite

213. Sharvan serves as a delivery agent delivering tomatoes from a farmer to a company that makes tomato sauce. What is Sharvan's job?

A) Distributor

B) Buyer

C) Service Provider

D) Seller

214. Costly things that are not essential for our survival are _____.

A) Savings

B) Needs

C) Money

D) Luxuries

215. Tapsi is at a clothes shop to buy a gift for her friend. She can't decide which clothes to pick. How can the salesperson help Tapsi?

A) By asking open, probing and closed questions

B) By asking probing questions

C) By asking open questions

D) By asking closed questions

216. Geetha has just completed her education. She joined a basic English course to improve her _____ skills.

A) Digital

B) Communication

C) Technical

D) Problem solving

217. Product is an object that can be _____.

A) Used

B) Touched

C) Seen, Touched and Used

D) Seen

218. When is capital letter used? | ದೊಡ್ಡ ಅಕ್ಷರವನ್ನು ಯಾವಾಗ ಬಳಸಲಾಗುತ್ತದೆ?

A) Names of persons | ವ್ಯಕ್ತಿಗಳ ಹೆಸರುಗಳು

B) Beginning of a sentence | ಒಂದು ವಾಕ್ಯದ ಆರಂಭ

C) Names of places | ಸ್ಥಳಗಳ ಹೆಸರುಗಳು

D) All the above | ಮೇಲಿನ ಎಲ್ಲಾ

219. Which of the following is a smart device?

A) Smart TV

B) All of these

C) Smart Phone

D) Smart Watch

220. The government collects _____ from the citizens.

A) Loan

B) Deductions

C) Conveyance

D) Tax

221. Something that is not accepted by someone is called _____.

A) Success

B) Acceptance

C) Failure

D) Rejection

222. What happens when we use this function? =AVERAGE(B4:G4)

A) The number from G4 will be copied

B) The average of numbers in cells from B4 to G4 is calculated

C) The number in B4 is deleted

D) The number from B4 will be copied

223. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

A) Long time, no see!

B) Thank you!

C) What are you doing here?

D) Take care!

224. Meena is using google meet for the first time. She can use the same login account details as her _____.

A) Gmail account

B) Bank account

- C) Amazon account D) Zoho account

225. Zeena wants to enroll for an e-learning course. The most important thing she needs is a_____.

- A) Pen B) Mobile phone or Computer
C) Book D) Library card

226. Khan Academy is the most recommended website for_____.

- A) free online material on school subjects like economics, physics, algebra,etc.
B) Job search
C) learning a new language for free D) Online meetings

227. In MS Word, you can change the text in the document to look different. This process is called_____?.

- A) Formatting B) Printing
C) Deleting D) Saving

228. 'Reg' in the letter means ____.

- A) Body B) Subject
C) Regarding D) Greetings

229. Fill in the blank with proper pronoun. "She made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ.
"She made this cake _____"

- A) itself B) herself
C) himself D) myself

230. Customers sharing their experience and opinion about a product is called ____.

- A) Customer ID B) Customer Support
C) Customer Probing D) Customer Feedback

231. _____jobs help to reduce pollution, preserve the environment and the planet.

- A) Software B) Green
C) Hardware D) Part-time

232. People who are born in one sex, but they know that they belong to another sex are_____?.

- A) Stereotypical B) Transpersons
C) Males D) Females

233. A hotel asked its customer's to fill customer satisfaction survey. What are they trying to do?

- A) Sell more hotels B) Collect customer feedback
C) Advertise their hotel D) Promote their hotel

234. 'Arjun filled water into a large pot'. In this sentence the describing word is _____.

- A) into B) water
C) large D) Arjun

235. Conflict usually creates ____?.

- A) Positive emotions B) Happy emotions
C) Negative emotions D) Enjoyment

236. Each new page in the excel worksheet is called a_____.

- A) Row B) Cell
C) Column D) Sheet

237. FAB means ____?

- A) Features, Advices, Benefits B) Five, Advertisements , Boards
C) Features, Advantages, Benefits D) Festival, Adventure, Behalf

238. In a meeting, Surya speaks in Hindi. Some of his team members understand both English & Hindi, while others only know English. What should Surya do?

- A) Speak in Hindi B) Scold people
C) Speak in English D) Stop talking

239. Latha is planning to join a beauty salon. But she is not very sure about this profession. Who should she speak with to get a better understanding of the profession?

- A) Professionals B) Strangers
C) Parents D) Classmates

240. During criticism we must remain _____and _____to the person.

- A) calm and listen B) happy and joyful
C) shout and cry D) fight and cry

241. A product name that has been officially registered with the Trademark Registry of India is ____.

- A) Token B) Trademark
C) Marked D) Approved

242. Which of the following is the BEST definition of profit?

- A) The money a business owner spends on personal expenses.
B) The total amount of money a business makes from selling goods or services.
C) The revenue or earnings which remain with the business owner, after all the costs are paid.
D) The total amount of money a business earns before paying taxes.

243. Suraj has finished his ITI course. He can create a career path that helps him progress towards his ____ and ____?.

- A) Goals and Objectives B) Singing and dancing
- C) Strengths and weakness D) Cooking and painting

244. A diverse workplace increases ____.

- A) Productivity B) Tension
- C) Stress D) Workload

245. To find list of Participants in a Zoom meeting, click on participants option on ____? of the screen.

- A) Left Side B) Right Side
- C) Top D) Bottom

246. Avinash needs to know about his transactions from the last month. How can he get these details?

- A) Cheque book B) Credit card
- C) Debit Card D) Passbook

247. ____ is the process of taking steps to look neat and presentable.

- A) Uniform B) Caring
- C) Grooming D) Brooming

248. Money put aside for a big expense many years from now is ____ savings.

- A) Emergency B) Short term
- C) Goal D) Long term

249. Which among these is a type of communication?

- A) Visual B) Non-Verbal
- C) All of these D) Verbal

250. What does the growth of a business depend on?

- A) How you take feedback from customers B) All of these
- C) How you help customers D) How you talk to customers

251. The Indian government passed the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act in 2013. In simpler terms, it is also called ____?.

- A) POSH B) SOS
- C) PPR D) SHWW

252. A good business idea should be ____.

- A) a short term plan B) unique, sustainable & low on investment
- C) very common D) very expensive to start a business

253. Choosing between two or more options is known as ____ process.

- A) Manufacturing B) Technical
- C) Decision-making D) Scientific

254. Financial literacy is understanding the way money is ____?.

- A) saved B) saved, spent & invested
- C) invested D) spent

255. Alexa is a ____ assistant.

- A) None of these B) Home Assistant
- C) Digital voice controlled D) Office Assistant

256. Using Internet is easy if we learn ____?.

- A) Science B) Sports
- C) English D) Maths

257. Sam wanted to apply for a job. He thought of writing a cover letter to the company. But his friend suggested to attach ____ with the cover letter.

- A) Leave B) Formal
- C) Resume D) Brochure

258. Which of these is NOT a platform for finding platform-based jobs?

- A) Urban Company B) Uber
- C) Government office D) Swiggy

259. A ____ is the first document an employer will look at when reviewing the job application.

- A) Bank statement B) Certificate
- C) Ticket D) Resume

260. Institution licensed by the government to keep money safe is ____.

- A) Bank B) Assembly
- C) Hospital D) Panchayat

261. Which among these are not good manners while travelling by public transport? | ಸಾರ್ವಜನಿಕ ಸಾರಿಗೆಯಲ್ಲಿ ಪ್ರಯಾಣಿಸುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ನಡತೆ ಅಲ್ಲ ?

- A) Follow the instructions of the cabin manager | ಕ್ಯಾಬಿನ್ ವ್ಯವಸ್ಥಾಪಕರ ಸೂಚನೆಗಳನ್ನು ಅನುಸರಿಸಿ
- B) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿರಿ

C) Be polite to fellow passengers and staff | ಸಹ ಪ್ರಯಾಣಿಕರು ಮತ್ತು ಸಿಬ್ಬಂದಿಯೊಂದಿಗೆ ಸೌಜನ್ಯದಿಂದ ವರ್ತಿಸಿ

D) Speak in a low voice | ಕಡಿಮೆ ಧ್ವನಿಯಲ್ಲಿ ಮಾತನಾಡಿ

262. An Entrepreneur needs to maintain good _____? with his customers.

- A) Relationship B) Behavior
C) Friendship D) Communication

263. _____ is a tool that blocks unsafe pages when you are using a search engine.

- A) Web page B) Safe search
C) Google D) Telegram

264. What kind of stress can lead to lifelong physical and mental health issues?

- A) Good stress B) Short-term
C) Mid-term D) Long-term

265. _____ is the most commonly used word for switching off a computer.

- A) Shut Down B) Switch On
C) Hang Up D) Power On

266. Which of the following is not a part of one's personality?

- A) Weaknesses B) Skin colour
C) Strengths D) Beliefs

267. Nayan wants to search for a file quickly on his computer. What should he do?

- A) Search on Play Store B) Use Bluetooth
C) Click on ?Type here to search? D) Restart the computer

268. Preeti wants to find a video on pasta recipe. Which of the following mobile apps can she use for the same?

- A) YouTube B) Mobile Banking
C) Email D) Whatsapp

269. Tutor asked his student whether he knew to use Windows? How should the student answer?

- A) I will know B) Yup
C) Yes, I know how to use Windows D) Done

270. John does not agree with his coworker about a task. How should he communicate his disagreement?

- A) I will just do it my way. B) You are wrong!

C) I respectfully disagree with what you are saying.

D) You don't know anything.

271. _____ is a sales technique that aims to market additional products to the customers.

- A) Lying B) Probing
C) Cross selling D) FAB

272. If one is capable of finding solutions to problems, one will get better at _____.

- A) Problem-solving B) Career
C) Self-motivation D) Painting

273. Online banking is also called _____.

- A) Home banking B) Self banking
C) Net banking D) Office banking

274. For online meetings, you can share _____ for the people to join the meeting.

- A) Meeting Link or ID B) Location
C) Personal mobile number D) email id

275. Kim has a habit of switching off her desktop and PC when not in use. This helps to _____ energy at the workplace.

- A) Spend B) Waste
C) Conserve (Save) D) Practice

276. Rahim learns MS Office during his lunch break. This is an example of -

- A) Logical thinking B) Over thinking
C) Online job D) Time Management

277. A good business idea for a young or new entrepreneur should be sustainable. This means _____.

- A) It is planned for the present and future business growth
B) It has budget
C) It is easy to use D) It has many details

278. Which of these is an advantage of learning online?

- A) No need to study B) Have shorter classes
C) Make friends with classmates D) Learn anytime & anywhere

279. Vinod met his new manager at his workplace. He had to _____ himself first.

- A) Introduce B) Thank
C) Appreciate D) Praise

280. Vimal wanted to update his resume. Which of the

following he should NOT include in his resume?

- A) Salary expectations B) Qualification
C) Name D) Date of birth

281. Tanvi's team has many barriers to having a diverse workforce. This may lead to _____.

- A) Better communication B) Good teamwork
C) Conflicts affecting work D) Increased productivity

282. Which one is an exclamatory sentence? | ಆಶ್ಚರ್ಯಕರ ವಾಕ್ಯ ಯಾವುದು?

- A) Your house is beautiful. B) What a beautiful house it is!
C) It is a beautiful house. D) Is it a beautiful house?

283. Regular assessment of skills is necessary for the growth of _____.

- A) Skill B) Job
C) Career D) Interview

284. A poster presents information by using _____.

- A) Novel B) Images and colours
C) Story D) Exercise for practice

285. Green Jobs are important because _____.

- A) they require no skill B) they help protect the environment
C) they pay more money D) they harm the environment

286. Online portal set up by the government to make any government related complaints is ____.

- A) Public informing portal B) Public grievances portal
C) Public information portal D) Place grievances portal

287. _____ opportunities can also be found during industry visit.

- A) Painting B) Cooking
C) Internship D) Playing

288. Ethics means _____. | ನೀತಿಶಾಸ್ತ್ರ ಎಂದರೆ _____

- A) name of a city | ಒಂದು ನಗರದ ಹೆಸರು B) decide what is right and wrong for a human conduct | ಮಾನವ ನಡವಳಿಕೆಗೆ ಯಾವುದು ಸರಿ ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ
C) employability skills | ಉದ್ಯೋಗ ಕೌಶಲ್ಯಗಳು D) not relevant to society | ಸಮಾಜಕ್ಕೆ ಸಂಬಂಧಿಸಿಲ್ಲ

289. Which of the following is not a social media app?

- A) WhatsApp B) Instagram

C) LinkedIn

D) Amazon

290. Things that one is good at doing are _____.

- A) Passion B) Concerns
C) Abilities D) Interests

291. Swaraj is looking for internet-based/data entry jobs. What is the most important skill he needs?

- A) Beautician skills B) Entrepreneurial skills
C) Basic computer skills D) Wood cutting skills

292. Rashmi recently bought a new laptop after her old computer stopped working. Which part of the laptop works like a mouse?

- A) Keyboard B) Trackpad
C) Speakers D) Desktop

293. English is a _____ language.

- A) Evening B) Common
C) Day D) Night

294. Choose the correct punctuation mark after the word "Rohan" in the given sentence. "Rohan David and Ram are playing hide and seek" | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯದಲ್ಲಿ □ರೋಹನ್□ ಪದದ ನಂತರ ಸರಿಯಾದ ವಿರಾಮ ಚಿಹ್ನೆಯನ್ನು ಆರಿಸಿ. □ರೋಹನ್ ಡೇವಿಡ್ ಮತ್ತು ರಾಮ್ ಅಡಗಿಕೊಂಡು ಆಡುತ್ತಿದ್ದಾರೆ□

- A) Slash (/) B) Period (.)
C) Comma (,) D) Hyphen (-)

295. Scientists are warning us that the rise in earth's temperature causes _____.

- A) Land sliding B) Deforestation
C) Global warming D) Pollution

296. Which of these is an informal greeting?

- A) Good morning B) Good evening
C) Hey D) Good day

297. Tom received a letter, but it did not have any details of who sent it. The letter was missing the _____ address.

- A) Receiver's B) Sender's
C) Subject D) Greetings

298. Fill in the blank with proper pronoun. "I made this cake _____. | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "I made this cake _____"

- A) yourself B) itself
C) myself D) himself

299. Which of the following is the most common operating

system?

- A) Printer B) Router
C) Windows D) MS Office

300. Women and men are often not paid the same salary for the same job. This is known as _____.

- A) Nutrition gap B) Learning gap
C) Gender pay gap D) Gender gap

301. _____ is one of the behavioral skills that is required to organize work efficiently and complete it on time.

- A) Time Management B) Cooking
C) Dancing D) Painting

302. Sarah is a teacher at a school for one year. After that, she becomes a trainer for new teachers and then a principal. What does this job progression show?

- A) Sarah's hobby B) Sarah's career
C) Sarah's education D) Sarah's job

303. A person who makes a call _____

- A) Contacts B) Phase
C) Caller D) Keypad

304. Words that are used to name people, places, animals and things are _____.

- A) Key B) Table
C) Naming words D) Person

305. Inability to do something well is one's _____.

- A) Weakness B) Strength
C) Aspiration D) Value

306. Full form for OS is _____.

- A) Original System B) Opening Software
C) Opening Screen D) Operating System

307. Ridhima wants to post something on her social media. What should she do to stay safe on social media?

- A) Avoid sharing address B) All of these
C) Avoid sharing any password D) Avoid sharing locations

308. What is the shortcut key to save a file?

- A) Ctrl+X B) Ctrl+S
C) Ctrl+P D) Ctrl+V

309. The way we sit, our facial expression and body language show _____ communication.

- A) written B) non- verbal
C) informal D) verbal

310. Which saving option would you choose to buy an expensive bike you have always wanted?

- A) Long term savings B) None of these
C) Goal savings D) Emergency savings

311. _____ is not a part of a good business plan.

- A) Weather Report B) Budget
C) Customer Analysis D) Marketing Strategy

312. Teacher Meena advised her students to write down 2 or 3 sentences when she explains the lesson. How does it help the students?

- A) Write B) Speak
C) Read D) Recollect what she said

313. What is mindfulness? | ಸಾವಧಾನತೆ ಎಂದರೇನು?

- A) It is about sharpening your brain | ಇದು ನಿಮ್ಮ ಮೆದುಳನ್ನು ಚುರುಕುಗೊಳಿಸುವುದಾಗಿದೆ
B) It is the word used to describe people who are full of thoughts | ಇದು ಆಲೋಚನೆಗಳಿಂದ ತುಂಬಿರುವ ಜನರನ್ನು ವಿವರಿಸಲು ಬಳಸುವ ಪದವಾಗಿದೆ
C) It is the technique of not minding anything | ಯಾವುದಕ್ಕೂ ತಲೆಕೆಡಿಸಿಕೊಳ್ಳದ ತಂತ್ರವಿದು.
D) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ

314. To be in a job or work is _____. | ಕೆಲಸ ಅಥವಾ ಕೆಲಸದಲ್ಲಿ ಇರುವುದು ಎಂದರೆ _____

- A) aptitude | ಯೋಗ್ಯತೆ B) knowledge | ಜ್ಞಾನ
C) skill | ಕೌಶಲ್ಯ D) employ | ಉದ್ಯೋಗಿ

315. Which communication method should be used to share confidential information and documents in the workplace?

- A) Email B) Phone
C) WhatsApp D) Instagram

316. _____ are the abilities and qualities you have as a person that helps you grow well in life and career. | _____ ಒಬ್ಬ ವ್ಯಕ್ತಿಯಾಗಿ ನೀವು ಹೊಂದಿರುವ ಸಾಮರ್ಥ್ಯಗಳು ಮತ್ತು ಗುಣಗಳು ಜೀವನ ಮತ್ತು ವೃತ್ತಿಜೀವನದಲ್ಲಿ ಉತ್ತಮವಾಗಿ ಬೆಳೆಯಲು ಸಹಾಯ ಮಾಡುತ್ತದೆ.

- A) Threats | ಬೆದರಿಕೆಗಳು B) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು
C) Opportunities | ಅವಕಾಶಗಳು D) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

317. Which of the following could be possible reasons for gender based discrimination?

- A) Lack of Awareness B) Social Norms
C) Lack of Education D) All of these

318. Krupa wants to safeguard the information on her system. Which of the following is the correct way to store information safely on a computer?

- A) Save the files with a clear name. B) Set a strong password for your computer.
C) All of these D) Always close/ lock your computer when you are not using it

319. The amount put aside without being spent is ____?

- A) Bill B) Tax
C) Deductions D) Savings

320. The concept of ____ best describes importance of teamwork.

- A) Group B) Team
C) Synergy D) Conflict

321. Formal greetings are used in ____.

- A) Family B) House
C) Workplace D) Friends

322. Rekha takes care of all water-pipe fittings in her company. Which professional network can she be a part of?

- A) Tailors B) Carpenters
C) Plumbers D) Beauticians

323. Jack is very good at MS Excel. He must apply for a job based on his ____.

- A) Interests B) Abilities
C) Mood D) Decision

324. Arjun focuses only on his work and does not get involved in workplace politics. He also makes sure he does not work after office-hours. He makes time for his family. What is he doing?

- A) He is maintaining good work-life balance. B) He is working a lot.
C) He is enjoying workplace politics. D) He is not working at all.

325. The time blocked for work is called a ____ technique.

- A) Pomo B) Pomodoro
C) Doro D) Domo

326. Cats is an example of ____ word.

- A) Singular B) Words
C) Opposite D) Plural

327. Keith recorded his interview as a video to understand his performance. This is also one of the methods to receive ____?.

- A) feedback B) Greetings
C) wishes D) compliments

328. What are the advantages of time management?

- A) Achieve daily goals B) Reduce stress
C) All of these D) Complete tasks on time

329. Harish has taken up his family business of ironing clothes. His customers are not happy with the service. What should Harish do to make his business better?

- A) Give better customer service B) Change the business
C) Stop the business D) Increase the cost

330. Internet is the best place to be a ____.

- A) All of these B) Life long learner
C) Self learner D) Continuous learner

331. Goals are of 2 types _____. | ಗುರಿಗಳು 2 ವಿಧಗಳಾಗಿವೆ

- A) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು B) fixed-term and non-fixed term goals | ಸ್ಥಿರ-ಅವಧಿಯ ಮತ್ತು ಸ್ಥಿರವಲ್ಲದ ಅವಧಿಯ ಗುರಿಗಳು
C) rich and poor goals | ಶ್ರೀಮಂತ ಮತ್ತು ಕಳಪೆ ಗುರಿಗಳು D) good and bad goals | ಒಳ್ಳೆಯ ಮತ್ತು ಕೆಟ್ಟ ಗುರಿಗಳು

332. Which of the following is not a step in problem solving?

- A) Divide problem into parts B) Set timer
C) Find solutions D) Identify the problem

333. Naming words are also called ____?.

- A) Verbs B) Pronouns
C) Action D) Nouns

334. Komal wants to regularly monitor her body conditions like temperature and heartbeat. Which of the following device can help her?

- A) Siri B) Mobile Phone
C) Smart watch D) Calculator

335. Irrespective of their gender identities, all people must have the same rights. This is called ____.

- A) Gender Discrimination B) Gender Stereotype
C) Gender equality D) Gender rights

336. We can use _____ to do mobile banking on a smartphone.

- A) Weather app
C) Mobile banking app

- B) Passbook
D) Gaming app

- A) End
C) Different

- B) Three
D) Middle

337. Wahid wants to register his product under a trademark. What is the benefit of getting a trademark for your product?

- A) No one else can use the same product name
C) He can take many loans and not repay
B) He will get a lot of success
D) He can sell it at higher rate

338. We can learn English by ____?.

- A) Cooking
C) Reading newspaper
B) None of these
D) Playing

339. Which of the following are ways to conduct a digital transaction?

- A) Digital Wallet
C) UPI Payment
B) Credit Card
D) All of these

340. _____ is the software that is put in a computer so that one can use it.

- A) Settings
C) Software
B) App Store
D) Operating System

341. Which of these is a sign of good stress? | ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ಒತ್ತಡದ ಸಂಕೇತವಾಗಿದೆ?

- A) Makes you physically ill or causes pain | ನಿಮ್ಮನ್ನು ದೈಹಿಕವಾಗಿ ಅಸ್ವಸ್ಥರನ್ನಾಗಿ ಮಾಡುತ್ತದೆ ಅಥವಾ ನೋವನ್ನು ಉಂಟುಮಾಡುತ್ತದೆ
C) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ
B) It prevents you from pursuing your goals | ಇದು ನಿಮ್ಮ ಗುರಿಗಳನ್ನು ಅನುಸರಿಸುವುದನ್ನು ತಡೆಯುತ್ತದೆ
D) It makes you doubt yourself | ಇದು ನಿಮ್ಮನ್ನು ಅನುಮಾನಿಸುತ್ತದೆ

342. What is an easy and quick way to make online payments?

- A) Cheque payment
C) Digital wallets
B) Cash on delivery
D) Going to the bank

343. Which of the following are the ways to connect your device to the internet?

- A) Use a printer
C) Use a mouse
B) Use bluetooth
D) Using a wifi or mobile data connection

344. Choose the odd word. | odd (ಬೆಸ) ಪದವನ್ನು ಆರಿಸಿ.

- A) thanks
C) paper
B) sorry
D) please

345. Phone call has ___phases

346. Raju wants to start a Textile shop. What should he do first?

- A) Rent a Shop
C) Hire Staff
B) Prepare a Business Plan
D) Purchase New Fabrics

347. Which one is a "Don't" of discussion etiquette? | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ?

- A) Argue unnecessary | ಅನಗತ್ಯವಾದ
C) Listen to others | ಇತರರ ಮಾತುಗಳನ್ನು ಕೇಳಿ
B) Use moderate tone | ಮಧ್ಯಮ ಸ್ವರವನ್ನು ಬಳಸಿ
D) Be open minded | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ

348. Net banking is done on a computer through a_____.

- A) Friend
C) Cashier
B) Bank website
D) Relative

349. Which of the following devices can be connected using bluetooth?

- A) Mouse
C) Earphones
B) All of these
D) Speakers

350. _____ part of a business plan has details of money related details of the whole business.

- A) Customer Analysis
C) Business Succession Plan
B) Product Details
D) Costing

351. Rajesh wants to save Rs. 6000 every year for his old age. How much should he save every month?

- A) 50
C) 500
B) 6000
D) 100

352. Shwetha and Rakshit are coworkers. They are angry with each other because they have not completed a project properly. Which is a good way to resolve such conflicts in the workplace?

- A) Ignore each other
C) File a police complaint
B) Quit the job
D) Find different ways to solve the problem

353. Letter is a form of_____communication.

- A) Telephone
C) Written
B) Non-verbal
D) Spoken

354. Arunima has completed an apprenticeship training on NAPS. She will be getting a_____on completion.

- A) Credit Card
C) Scholarship
B) Certificate
D) Clothes

355. Select the example of a product from the options.

- | | |
|----------------|--------------------|
| A) Shirt | B) Home painting |
| C) Bike repair | D) Parlour service |

356. Mr. Johnson wants to employ an 8 year old girl for household work. In India, which fundamental right would not allow it?

- | | |
|---------------------------------|-------------------------------|
| A) Right to freedom of religion | B) Right to information |
| C) Right to equality | D) Right against exploitation |

357. Malini is attending her new school today. She introduces herself as ____.

- | | |
|-------------------|----------------------|
| A) Good bye | B) Longtime everyone |
| C) What's up guys | D) Hello everyone! |

358. Most of the government job calls will be in ____format.

- | | |
|--------------|-----------------|
| A) Indirect | B) Paper format |
| C) In person | D) Direct |

359. Shyam avoids the use of plastic and chemical fertilizers. He is practising a ____.

- | | |
|------------------------|--------------------|
| A) Modern lifestyle | B) Green lifestyle |
| C) Unhealthy lifestyle | D) Busy lifestyle |

360. Steve's mother told him that the mixer grinder is not working. What should be his first step in order to solve the problem?

- | | |
|-------------|-------------------------|
| A) Throw it | B) Sell the mixer |
| C) Complain | D) Identify the problem |

361. Joseph wants to make the letters in the words slant to one side. Which option should he use?

- | | |
|--------------|------------------|
| A) Italic | B) Bold |
| C) Underline | D) Numbered List |

362. You are scared to communicate with others. What are some ways to solve this problem?

- | | |
|--|--|
| A) Find your weakness about communication | B) All of these |
| C) Find ways to improve & learn more about your weakness | D) Find your strengths about communication |

363. Which is not a type of communication?

- | | |
|------------|---------------|
| A) Written | B) Verbal |
| C) Driving | D) Non-verbal |

364. A child was working in the computer lab which had many computers. The word 'computers' is in the ____form.

- | | |
|------------|------------|
| A) Minimum | B) Maximum |
|------------|------------|

- | | |
|-----------|---------|
| C) Plural | D) Less |
|-----------|---------|

365. A mobile application or App is a software that is made to be used on a ____.

- | | |
|--------------------|---|
| A) Washing machine | B) All of these |
| C) Calculator | D) smart device like a smartphone or tablet |

366. When a person deposits a fixed sum of money every over a fixed period of time, it is a ____ account.

- | | |
|----------------------|--------------------|
| A) Fixed Deposit | B) Saving Account |
| C) Recurring Deposit | D) Current Account |

367. You want to sell toys. What should you do before starting your business?

- | | |
|---------------------|--------------------------------|
| A) Hire salespeople | B) Design the toys |
| C) Build a factory | D) Find out what children like |

368. ____is at the top of the MS Word screen.

- | | |
|---------------|--------------|
| A) Taskbar | B) Space Bar |
| C) Scroll bar | D) Menu Bar |

369. Which of the following tasks can be done using the internet?

- | | |
|---|--|
| A) Finding Information about job openings | B) Learning new skills |
| C) All of these | D) Create a digital resume and forward it to different companies |

370. What happens when we use this function? =SUM(B4:G4)

- | | |
|--------------------------------------|---|
| A) The number in B4 is deleted | B) The numbers in cells from B4 to G4 are added |
| C) The number from G4 will be copied | D) The number from B4 will be copied |

371. Ram, Vinay and Sandeep are working as a team to finish the geography project. Vinay is sharing his thoughts. What are Vinay and Sandeep supposed to do?

- | | |
|-------------------------|--------------------|
| A) Go around the school | B) None of these |
| C) Play | D) Listen actively |

372. The goal that someone plans to achieve within a year is called a ____.

- | | |
|--------------|-------------------|
| A) Milestone | B) Steps |
| C) Desire | D) Long term goal |

373. Marketing helps the customer to learn about

- | | |
|-----------------|----------------------|
| A) Availability | B) Price |
| C) All of these | D) Special Discounts |

374. Shilpa is applying for a job online. She sends her application by email. What is she supposed to mention in the subject line to make it easy for the employer to find her email?

- A) Shilpa - Age B) Previous experience
C) Education qualification D) Shilpa - Job Position

375. Ramesh is working in Chennai. ____likes the office environment.

- A) That B) He
C) It D) What

376. Identify the improper term. | ಅಸಮರ್ಪಕ ಪದವನ್ನು ಗುರುತಿಸಿ.

- A) Air pollution | ವಾಯು ಮಾಲಿನ್ಯ B) Sound pollution | ಧ್ವನಿ ಮಾಲಿನ್ಯ
C) Water pollution | ಜಲ ಮಾಲಿನ್ಯ D) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ

377. A person who works with us is called a__?.

- A) Family B) Friend
C) Coworker D) Relative

378. Releasing chemicals, waste, plastics into the water is called ____.

- A) Air pollution B) Land pollution
C) Water Pollution D) Sound pollution

379. Addition of harmful smoke, gases and chemicals to the environment in large quantities is called ____

- A) Wind B) Storm
C) Air D) Pollution

380. Gopi is always willing to learn and improve in his work. He has a____?.

- A) Growth mindset B) Fixed mindset
C) Certificate D) Marksheet

381. Harish made a call to the Senior manager in a company. How is he supposed to start the conversation.?

- A) Greet the person B) Good bye
C) Thank the person D) Purpose of call

382. Mani is a painter and he buys new brushes and tins for painting. What type of cost it is?

- A) Variable Cost B) Maintenance
C) Fixed Cost D) Total Cost

383. Inclusion in a workplace happens when every member of the company gets the same ____ at work.

- A) Age B) Culture

C) Chances

D) Nutrition

384. Which of these services can you find on platform-based job portals?

- A) Cleaning services B) Beauty salon services
C) All of these D) Home & Appliance Repair services

385. A resume should be _____. | ಪುನರಾರಂಭವು _____ ಆಗಿರಬೇಕು

- A) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ B) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ
C) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ D) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ

386. The ____is a few words that quickly tell what the email is about.

- A) Inbox B) ID
C) Compose D) Subject

387. Which of the following feature in not available in online meeting tools?

- A) Display Participants contact number B) After the meeting, the online meeting can be closed and ended.
C) Everyone can turn on the camera on their own devices D) Everyone can speak to each other and hear each other.

388. What can be the source of information for a market scan?

- A) All of these B) Alumni
C) Internet D) Industry visits

389. Karthik has joined a new company. His salary is Rs. 3 lakhs per year. This is his __salary.

- A) Gross B) Monthly
C) Net D) Basic

390. What does a market scan help us do?

- A) None of these B) Identify different career pathways
C) Learn new hobbies D) Get better at sports

391. The punctuation in a sentence makes the meaning_____?to understand.

- A) think B) ambiguous
C) clear D) unclear

392. Paul just got hired and received his employment letter. He is supposed to read it carefully and sign as it is a ____?.

- A) Legal binding document B) Poster
C) Certificate D) Marks card

393. Which fundamental right allows us to freely visit a temple, church, or mosque for prayer?

- A) Right to education B) Right to freedom of religion
C) Right against exploitation D) Right to equality

394. Which are the two skills needed for good career growth?

- A) Playing video games & cooking skills B) Technical Skills & Employability Skills
C) Watching TV & Making friends D) Traveling & Shopping

395. The pronoun 'I' is used for _____.

- A) That B) Myself
C) Other D) Many

396. Bats fly during the night. In this sentence the word Bat is _____

- A) An action word B) A cool word
C) A boring word D) A Naming Word

397. Which of the following is a specialized app or portal designed to find jobs?

- A) Naukri B) Myntra
C) Zomato D) Amazon

398. Jerry wants to use his mobile data to get the internet on other devices. Which devices can use mobile data?

- A) Gas oven B) Washing machine
C) Landline phone D) Tablet

399. _____ are the qualities that are considered negative, and need to be worked on. | _____ ಋಣಾತ್ಮಕವೆಂದು ಪರಿಗಣಿಸಲಾದ ಗುಣಗಳು ಮತ್ತು ಕೆಲಸ ಮಾಡಬೇಕಾಗಿದೆ.

- A) Opportunities | ಅವಕಾಶಗಳು B) Threats | ಬೆದರಿಕೆಗಳು
C) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು D) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

400. Self - Employment means _____.

- A) Freelancing or running a business rather than working for an employer B) Only focusing on earning profits
C) Selling food items D) Working for an employer at a fixed monthly income

401. _____contact with the people we are speaking help us to

communicate confidently.

- A) Ear B) Nose
C) Skin D) Eye

402. Saif's college professor guided him to choose the right career path. He must show ____?to his guide.

- A) Gratitude B) Fear
C) Arrogance D) Anger

403. Sudha says, "I feel that these lights are too bright". What is she communicating?

- A) Opinion Phrase B) Answer
C) Idiom D) Question

404. Rita wants to complete her higher education from a good university. Which loan should she apply for?

- A) Auto loan B) Home loan
C) Personal loan D) Education loan

405. What is the shortcut key to copy a file?

- A) Ctrl+C B) Ctrl+X
C) Ctrl+P D) Ctrl+S

406. Disha wants to repay her loan. How can she do it without going to the bank?

- A) Withdraw from ATM B) Online transfer
C) Close account D) Open bank account

407. How can we understand what customers want?

- A) By advertising the business B) Selling a new product
C) By doing research on customer needs D) By moving to a new business

408. _____ is the ministry in the Govt. of India that forms and implements the rules and regulations for enterprises in India.

- A) DGT B) MSDE
C) NIMI D) MSME

409. What is a comfort zone? | ಆರಾಮ ವಲಯ ಎಂದರೇನು?

- A) Our familiar lifestyle and behaviour is our comfort zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ B) It is a place where we go to sleep | ಇದು ನಾವು ಮಲಗಲು ಹೋಗುವ ಸ್ಥಳವಾಗಿದೆ
C) It is a place where children live | ಇದು ಮಕ್ಕಳು ವಾಸಿಸುವ ಸ್ಥಳವಾಗಿದೆ D) A place designed in airport for resting | ವಿಮಾನ ನಿಲ್ದಾಣದಲ್ಲಿ ವಿಶ್ರಾಂತಿಗಾಗಿ ವಿನ್ಯಾಸಗೊಳಿಸಲಾದ ಸ್ಥಳ

410. Wow! The flowers in the park are beautiful. This is

a _____?sentence.

- A) Interrogative (?) B) Imperative
C) Exclamatory (!) D) Declarative (.)

411. Receiver is a person who _____ the call.

- A) Blocks B) Rejects
C) Receives D) Dials

412. The practice of including people within any group or social setting with respect and empathy is called _____.

- A) Conflict B) Inclusion
C) Gender based discrimination D) Gender stereotype

413. A written description of duties and responsibilities to be carried out in a job is called _____. | ಕೆಲಸದಲ್ಲಿ ನಿರ್ವಹಿಸಬೇಕಾದ ಕರ್ತವ್ಯಗಳು ಮತ್ತು ಜವಾಬ್ದಾರಿಗಳ ಲಿಖಿತ ವಿವರಣೆಯನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ

- A) CV B) job description | ಕೆಲಸದ ವಿವರ
C) job application | ಕೆಲಸದ ಅರ್ಜಿ D) resume | ಪುನರಾರಂಭ

414. What can we use net banking for?

- A) All of these B) Paying bills
C) Transferring funds D) Checking bank statement

415. A _____ is a document with complete strategy for the business.

- A) Business plan B) Action Plan
C) Stakeholder Report D) Strategy Report

416. Pratibha wants to start a Biryani Hotel. What will she need first?

- A) Business plan B) Kitchen Equipments
C) Name Board D) Food Items

417. Farida met an ex-student of her institute. He/she can be called as an _____. |

- A) Professor B) Alumni
C) Referee D) Interviewer

418. Swati needs to sell a laptop. She can use the _____ technique to sell it.

- A) TAB B) Cross selling
C) FAB D) Probing

419. Siddhu is planning to start his career. He should have _____.

- A) Resume B) Career plan

C) All of these

D) Education

420. This intention to move out of one's place to another for better jobs is called _____. | ಉತ್ತಮ ಉದ್ಯೋಗಗಳಿಗಾಗಿ ಒಬ್ಬರ ಸ್ಥಳದಿಂದ ಇನ್ನೊಬ್ಬರಿಗೆ ಸ್ಥಳಾಂತರಗೊಳ್ಳುವ ಈ ಉದ್ದೇಶವನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) migration | ವಲಸೆ B) litigation | ವ್ಯಾಜ್ಯ
C) mitigation | ತಗ್ಗಿಸುವಿಕೆ D) irrigation | ನೀರಾವರಿ

421. Which of the following app is not used for chatting, video calls and group calls

- A) Telegram B) Instagram
C) WhatsApp D) None of these

422. After industry visit, how can you reflect on your experience?

- A) All of these B) Review and think about any advice you received during the visit
C) Share your experience with classmates, teachers and family D) Write a report about what you learned and observed

423. Things that one loves to do are called _____.

- A) Interests B) Job
C) Work D) Abilities

424. Seema plans to open a hotel and has applied for a MUDRA Loan. What must she submit as part of her loan MUDRA loan application?

- A) An essay B) A business plan
C) Vacation plan D) Her resume

425. Which of these should be considered while making decisions? | ನಿರ್ಧಾರಗಳನ್ನು ತೆಗೆದುಕೊಳ್ಳುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದನ್ನು ಪರಿಗಣಿಸಬೇಕು?

- A) The choices of your friends | ನಿಮ್ಮ ಸ್ನೇಹಿತರ ಆಯ್ಕೆಗಳು B) Your mood | ನಿಮ್ಮ ಮನಸ್ಥಿತಿ
C) Your personal priorities | ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು D) The rules of your community | ನಿಮ್ಮ ಸಮುದಾಯದ ನಿಯಮಗಳು

426. Describing words add more information to the ____.

- A) Sad B) Bad
C) Numbers D) Naming words

427. Fill in the blank with proper interrogative adjective. _____ are you going | ಸರಿಯಾದ ಪ್ರಶ್ನಾರ್ಥಕ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. _____ are you going?

- A) Which B) What

C) Where

D) Who

428. Fill in the blank with correct future tense of verb. "We _____ to the zoo after Breakfast ". | ಭವಿಷ್ಯದ ಭವಿಷ್ಯದ ಕ್ರಿಯಾಪದದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "We _____ to the zoo after Breakfast "

A) had gone

B) went

C) are going

D) will go

429. After receiving interview call, what is the next step? | ಸಂದರ್ಶನ ಕರೆ ಸ್ವೀಕರಿಸಿದ ನಂತರ, ಮುಂದಿನ ಹಂತ ಯಾವುದು?

A) Prepare the resume |
ಪುನರಾರಂಭವನ್ನು ತಯಾರಿಸಿ

B) Send resume |
ಪುನರಾರಂಭವನ್ನು ಕಳುಹಿಸಿ

C) Send application letter |
ಅರ್ಜಿ ಪತ್ರ ಕಳುಹಿಸಿ

D) Appear at interview |
ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ

430. The word □ when □ denotes _____. | when (ಯಾವಾಗ) □ ಎಂಬ ಪದವು _____ ಅನ್ನು ಸೂಚಿಸುತ್ತದೆ

A) thing | ವಿಷಯ

B) person | ವ್ಯಕ್ತಿ

C) time | ಸಮಯ

D) place | ಸ್ಥಳ

431. A ____ path is a series of jobs to help you progress towards your goals.

A) Unsatisfying

B) Foot

C) Career

D) Work

432. A _____ is something you really want in life. You plan and take the right actions to make it happen.

A) Dream

B) Desire

C) None of these

D) Goal

433. Ram wants to start his own business. He is considering two options - opening an audio cassette shop or starting an online retail business. Which of these options would you suggest?

A) Video rental store

B) Audio cassette shop

C) Online retail

D) Anything is fine

434. Azim wants to learn dancing and challenge the gender stereotype that only women should learn dancing. It is completely _____.

A) Impossible

B) wrong

C) okay

D) funny

435. During an industry visit, an important thing to observe is _____.

A) Generator

B) Canteen food

C) Behaviour of workers

D) Colors

436. Choose the correct sentence.

A) Runs on the road cat.

B) The cat runs on the road.

C) The road runs on cat.

D) Cat road runs.

437. Before sharing the information on social media THINK questions to be asked by oneself;

A) Is it Helpful?

B) Is it True?

C) All of these

D) Is it Necessary?

438. Total cost is equal to ?

A) Variable Cost + Fixed cost B) Fixed Salary + ROI

C) Investment + Fixed Cost D) Variable Cost + Discount

439. Having a clear idea of our personality including strengths, weaknesses, thoughts, beliefs, motivation, values etc is called _____. | ಸಾಮರ್ಥ್ಯಗಳು, ದೌರ್ಬಲ್ಯಗಳು, ಆಲೋಚನೆಗಳು, ನಂಬಿಕೆಗಳು, ಪ್ರೇರಣೆ, ಮೌಲ್ಯಗಳು ಇತ್ಯಾದಿಗಳನ್ನು ಒಳಗೊಂಡಂತೆ ನಮ್ಮ ವ್ಯಕ್ತಿತ್ವ ಸ್ಪಷ್ಟ ಕಲ್ಪನೆಯನ್ನು ಹೊಂದಿರುವುದನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

A) belief | ನಂಬಿಕೆ

B) self awareness | ಸ್ವಯಂ ಅರಿವು

C) threat | ಬೆದರಿಕೆ

D) myth | ಪುರಾಣ

440. Which of the following are the top benefits of using the internet?

A) Safety

B) Speed of communication

C) Access to information

D) All of these

441. _____ is a tool to organize a large amount of data in an easy and understandable way.

A) Print

B) Chrome

C) Paint

D) Excel

442. Distance between yourself and the other person is called _____.

A) Close

B) Informal

C) Relationship

D) Spatial distance

443. Sam opened a new shop. Which of these methods can he use to receive payments into his account?

A) Gift card

B) Movie ticket

C) QR code

D) Library card

444. Effective communication needs to be -

A) All of these

B) Simple

C) Clear

D) Complete

445. How can a professional network support your career growth?

A) By organizing social parties

B) By offering free travel discounts

- C) By giving financial loans D) By sharing knowledge and professional guidance

- A) Limited B) Small
C) Wider/Vast D) Low

446. Simon's company calculated the income tax and paid on behalf of him. This is called ____?

- A) Interest B) TDS
C) NPS D) House rent allowance

447. Major changes took place in the manufacturing world with_____.

- A) Milk revolution B) White revolution
C) Industrial revolution D) Green revolution

448. Tom feels very tensed and scared. He is unable to concentrate before his exams. He is sweating. What kind of stress is this?

- A) Never B) Small
C) Good D) Bad

449. Sam wants to learn computer coding skills for free and his friend has recommended_____ website for the same.

- A) NPTEL B) Codecademy
C) Duolingo D) Khan Academy

450. _____can be a physical, mental, or emotional reaction, that makes us feel worried.

- A) Stress B) Food
C) Job D) Action

451. John wasn't selected for a job because he is a man. What type of discrimination is this?

- A) Age discrimination B) Gender discrimination
C) Color discrimination D) Education discrimination

452. Plural form of child is_____.

- A) Kid B) Person
C) Infant D) Children

453. Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" _____.

| ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ.

"teacher / school / worked / she / a / as" _____

- A) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು B) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು
C) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು D) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

454. Creating profiles on multiple portals always helps in_____reach.

455. Anju wants to upskill herself in designing and stitching, which of the following portals will be relevant for the same?

- A) None of these B) [http://www . swayam.gov.in /](http://www.swayam.gov.in/)
C) [http: /www . igod.gov.in](http://www.igod.gov.in) D) <http://www . india.gov.in/>

456. The secret to growing your business is to choose the right _____ to support your growth

- A) Clothes B) Team
C) Friends D) Family

457. Mahesh and his team discussed about the steps to be followed to complete the project at the earliest. He was happy with the suggestions given by his teammates and granted to follow the same. How would he convey it?

- A) You must follow what I tell you B) Don?t come here to talk
C) I agree with your plan of action D) I don?t agree with your plan

458. Nagma has an important job interview tomorrow. What should she do to prepare for her interview?

- A) Wear casual clothes to feel comfortable B) Talk only about her personal life
C) Arrive late to show she is busy D) Research the company & prepare questions to ask

459. Every complete sentence has ____.

- A) 1 part B) 3 parts
C) 2 parts D) 4 parts

460. Which of the following should be avoided while facing an interview?

- A) Use mobile B) Answering questions
C) Listening D) Speaking

461. When discrimination is done to help someone in need, that is called_____discrimination.

- A) situational B) negative
C) positive D) gender

462. Geetha wants to take a mock interview before attending the real one. Whom do you think she must choose as an interviewer?

- A) Her senior B) Shopkeeper
C) A stranger D) Her younger sister

463. Document which has details of a job is ____?.

- A) Resume
- B) Report
- C) Job Description
- D) Letter

464. A person who hires other people for their business is an_____.

- A) Employer
- B) Self -Employed
- C) Employee
- D) Entrepreneur

465. Loyal Customers are those who _____.

- A) Hate the shop
- B) Keep coming back to the same shop
- C) Buy a product/a service for the first time
- D) Ask for more discount

466. An inclusive environment is needed for happiness and ____at work.

- A) Ideas
- B) Wage gap
- C) Growth
- D) Stereotype

467. Ravi read job description which specified ?Familiarity with MS office?. What should he know?

- A) How to write an email
- B) How to get certification
- C) How to study
- D) How to use MS Office

468. A customer who buys a product for the first time is a__?.

- A) Researching customer
- B) New customer
- C) Vendor
- D) Bargaining customer

469. Which of the following is a universal ID card?

- A) Employers ID card
- B) Bank Credit card
- C) PAN Card
- D) Aadhaar Card

470. Shouting shows we are angry. Talking very slowly shows we are tired or sleepy. What part of non-verbal communication helps us understand this?

- A) Eye movements
- B) Tone of voice
- C) Smile
- D) Hand movements

471. Money borrowed from bank or a person is called ____?.

- A) Tax
- B) Loan
- C) Interest
- D) Gift

472. Nithya aims to achieve a score of 75% in her 10th-grade exams by the end of the academic year. This is a _____goal.

- A) Life-time
- B) STAR
- C) Great
- D) SMART

473. How does Market Scan help with running a business?

- A) Helps understand about other similar business
- B) Gives an idea about the customers
- C) Helps in making the business plan
- D) All of these

474. SMART stands for _____.

- A) Specific, Measurable, Achievable, Relevant, and Time-Bound.
- B) Specific, Measurable, Archive, Relevant, and Time-Bound.
- C) Specific, Measurable, Achievable, Relevant, and Trim
- D) Specific, Memorable, Achievable, Relevant, and Time-Bound.

475. The police were questioning about his crime. What type of sentence is it?

- A) Declarative (.)
- B) Exclamatory (!)
- C) None of these
- D) Interrogative (?)

476. Latha's uncle works at the company where she has applied for a job. He offered to refer her for the position. What type of cover letter should Latha write to increase her chances of being considered for the job?

- A) Leave letter
- B) Letter of interest
- C) Letter of absence
- D) Referral Cover Letter

477. Customers' needs can be understood through _____.

- A) Customer Survey
- B) Selling
- C) Talking to our family
- D) Customer service

478. People of different sex, gender, caste, class, culture, age, physical appearance, education, abilities must feel_____.

- A) Unsafe and worried
- B) Unsafe and bullied
- C) Threatened and policed
- D) Safe and respected

479. Joy started a homemade pickle business. He has not been able to get profit in the first 2 months. What should he do?

- A) Find reasons for his failure & learn from them
- B) Borrow money
- C) Get angry
- D) End his business

480. Which of the following is not a part of decision-making?

- A) Implement decision
- B) Generate options
- C) Performance
- D) Identify problem

481. Which of the following is not an example of using social media and internet in an impactful and successful way?

- A) Mentoring and supporting people
- B) Sharing Jokes on a particular religion
- C) Encouraging people to donate money for the social cause
- D) Sharing verified news

482. What is the full form of NAPS?

- | | |
|--|---|
| A) National Appraisal Promotion Scheme | B) National Apprenticeship Promotion Scheme |
| C) National Appreciation Pro Scheme | D) National Apparent Provident Scheme |

483. Which document is not required to complete UDYAM/MSME registration?

- | | |
|----------------------|----------------------|
| A) Aadhar Card | B) PAN Card |
| C) Blood Certificate | D) Income Tax Return |

484. Fill in the blank with suitable place preposition. "My house is _____ the third floor". | ಸೂಕ್ತವಾದ ಸ್ಥಳ ಪೂರ್ವಭಾವಿ ಸ್ಥಾನದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "My house is _____ the third floor"

- | | |
|-------|----------|
| A) in | B) under |
| C) at | D) on |

485. Pragathi downloaded the bank app on her mobile. What should she not share with anyone?

- | | |
|-----------------|-------------|
| A) All of these | B) Password |
| C) MPIN | D) OTP |

486. Which among the following is not a part of 7P's of marketing.

- | | |
|--------------|------------|
| A) Product | B) Price |
| C) Packaging | D) Pickles |

487. Which is not a type of non-verbal communication ?

- | | |
|-------------------|----------------------|
| A) E-mail | B) Eye-contact |
| C) Hand movements | D) Facial expression |

488. How can an industrial visit benefit students in career development?

- | | |
|---|---|
| A) By allowing them to skip regular classes | B) By giving them opportunities to relax and have fun |
| C) By showing how real jobs are done and what different roles involve | D) By offering them immediate employment |

489. ____ cost increases or decreases depending on how much we produce or sell.

- | | |
|----------|----------------|
| A) Fixed | B) Variable |
| C) Total | D) Maintenance |

490. NAPS provides apprenticeship training opportunities for a student who has completed ____years.

- | | |
|-------|-------|
| A) 10 | B) 14 |
| C) 21 | D) 18 |

491. Sudha just delivered a baby. For how long Is she entitled to take a maternity leave as an employee?

- | | |
|-------------|-------------|
| A) One year | B) 26 weeks |
| C) 5 months | D) 2 months |

492. How should you respond to constructive feedback from someone?

- | | |
|--------------------------|--------------------------|
| A) Feel nervous | B) Ignore the feedback |
| C) Listen and understand | D) Argue with the person |

493. The most effective way to get information is by

- | | |
|------------|-------------|
| A) Writing | B) Activity |
| C) Reading | D) Talking |

494. Harry has knowledge of circuits and wiring. He can apply as a/an_____ in a company.

- | | |
|----------------|---------------|
| A) Fitter | B) Beautician |
| C) Electrician | D) Plumber |

495. Shilpa wanted to get her house cleaned before Diwali. On which portal can she book this service?

- | | |
|----------|-----------|
| A) Helpr | B) Zomato |
| C) Ola | D) Swiggy |

496. How can creating career pathway posters help you plan your career?

- | | |
|--|---------------------------------|
| A) By providing clarity on your future goals | B) By teaching unrelated skills |
| C) By limiting your career growth | D) By ignoring market demands |

497. During the industrial visit I will _____?about the company/ industry that I visit.

- | | |
|---|--|
| A) do sight seeing | B) enjoy all the benefits from the company |
| C) learn about the company/industry that is being visited | D) have fun with friends |

498. Which punctuation mark should be used in the following sentence? Is there any site engineer here. | ಕೆಳಗಿನ ವಾಕ್ಯದಲ್ಲಿ ಯಾವ punctuation mark (ವಿರಾಮಚಿಹ್ನೆಯನ್ನು) ಬಳಸಬೇಕು? Is there any site engineer here

- | | |
|----------------------|--------------------|
| A) . (full stop) | B) , (comma) |
| C) ? (question mark) | D) ! (exclamation) |

499. Which of the following websites is helpful to learn new languages for free?

- | | |
|-----------------|-------------|
| A) All of these | B) Duolingo |
| C) Codecademy | D) LinkedIn |

500. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means ____.

- A) Measurement B) Hand
C) Leg D) Taste

501. Nimal wants to transfer files from one location to another on her laptop. Which of the following actions can she take to do so?

- A) Click on escape button B) Click on backspace button
C) Click on power off button D) Select the file, press Ctrl X to cut and Ctrl V to paste it

502. It is very important to use the correct words to tell the search engine what to look for. These are called _____.

- A) Website B) Internet
C) Web page D) Keywords

503. It is not good to forward _____ on social media.

- A) greetings B) messages
C) fake news D) songs

504. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ?

- A) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ B) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.
C) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು. D) Gardening | ತೋಟಗಾರಿಕೆ

505. _____ are the most convenient way to do something online.

- A) Monitor B) Keypad
C) Desktop D) Mobile apps

506. Jyothi learned that all the information is stored in 'web pages'. What is the role of web pages?

- A) 'Web pages' act as a search engine B) 'Web pages' act as a library
C) 'Web pages' act as internet D) None of these

507. I adore? phrase is used to express _____ of something.

- A) A poor admiration B) A strong admiration
C) A dislike D) A bad feeling

508. Why is personal grooming important?

- A) It shows self- discipline. B) It creates a positive first impression.
C) It helps you feel confident. D) All of these

509. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Dentist B) Teeth
C) Tooth D) Vinay

510. We need an _____ and a search engine to access the information on the web.

- A) Mouse B) Internet connection
C) Data cable D) Key board

511. 1st industrial revolution started in _____. | 1 ನೇ ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ ಪ್ರಾರಂಭವಾಯಿತು _____

- A) 21st century | 21 ನೇ ಶತಮಾನ B) 19th century | 19 ನೇ ಶತಮಾನ
C) 18th century | 18 ನೇ ಶತಮಾನ D) 20th century | 20 ನೇ ಶತಮಾನ

512. A person with a growth mindset is always willing to _____. | ಬೆಳವಣಿಗೆಯ ಮನಸ್ಸಿ ಹೊಂದಿರುವ ವ್ಯಕ್ತಿಯು ಯಾವಾಗಲೂ _____ ಸಿದ್ಧರಿದ್ದಾರೆ.

- A) become rich | ಶ್ರೀಮಂತರಾಗುತ್ತಾರೆ B) keep quiet | ಮೌನವಾಗಿರಿ
C) relax | ವಿಶ್ರಾಂತಿ D) grow, change, learn | ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ

513. _____ is a way to understand the customer's needs and emotions by asking questions.

- A) Assuming B) Apologising
C) Explaining D) Probing

514. Safeena wants to talk to her friend on a video call. Which of the following is necessary for a video call on a desktop computer?

- A) Trackpad B) Web Camera
C) Remote D) Printer

515. Geetha wants to start a tailoring shop (boutique). Her trainer asked her to do a market scan. Geetha should do the market scan of _____.?

- A) Restaurants B) Beauty Parlours
C) Packaging companies D) Tailoring shops

516. Which website to use to book the train tickets

- A) http://www . india.gov.in/ B) http:/ www .irctc. co.in
C) http: /www . igod.gov.in D) https:/ myaadhaar.uidai. gov.in

517. A business pitch is presented to investors who helps us with ____, ____, and ____.

- A) Plan and Marketing
- B) Profit and Loss
- C) Customer and Quality
- D) Money, Resources, and Mentoring Support

518. Why is a market scan conducted?

- A) To understand customer needs
- B) All of these
- C) To check what the competitors are offering
- D) To explore how to grow the business

519. Time management _____. | ಸಮಯ ನಿರ್ವಹಣೆ

- A) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ
- B) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು
- C) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ
- D) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ

520. Neetu has excellent story telling skills. What type of intelligence is it?

- A) Word Smart
- B) Picture Smart
- C) Body Smart
- D) Logic Smart

521. Soni is trying to fix the download problem on the laptop. She did not succeed on the first attempt. What should she do?

- A) Quit the task
- B) Never solve the problem
- C) Quit the job
- D) Try another way

522. Raj and Tej talk to each other only on the phone. What type of communication is this?

- A) Written communication
- B) Non-Verbal Communication
- C) Sign communication
- D) Verbal Communication

523. _____?helps in experiencing the real world of work.

- A) Industry visit
- B) Mock interview
- C) Failure
- D) Interview

524. Formal communication is used at ____?.

- A) Workplace
- B) House
- C) Party
- D) Friend

525. _____is called as the brain of the computer.

- A) Central Processing Unit
- B) Trackpad
- C) Monitor
- D) Web Camera

526. A declarative sentence tells us some information or explanation. It ends with _____.

- A) Full stop (.)
- B) Exclamatory mark (!)
- C) Question mark (?)
- D) Comma (,)

527. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Verb
- B) Naming words
- C) Adjective
- D) Spellings

528. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Undo
- B) Print
- C) Cut
- D) Save

529. Where can you build a professional network?

- A) Current job
- B) All of these
- C) Social events
- D) Alumni clubs

530. On a bank holiday, which of these methods cannot be used by Shahab for money transfer?

- A) Deposit at the bank branch
- B) BHIM app
- C) Google pay
- D) Amazon pay

531. Add comma wherever it is necessary. After the meeting we will go out.

- A) After the, meeting we will go, out.
- B) After the meeting we will go out.
- C) After, the meeting, we will go out.
- D) After the meeting, we will go out.

532. The main purpose of mock interviews is to ____?.

- A) give feedback
- B) give marks
- C) waste time
- D) judge people

533. Forms of verbal communication are ____.

- A) Thinking
- B) Dancing
- C) Making eye contact
- D) Writing and Speaking

534. Which of the following is an advantage of a mock interview?

- A) All of these
- B) Using proper body language
- C) Learning how to dress
- D) Learning how to speak

535. Cherry is going for an interview. What should she not do?

- A) Apply too much makeup or perfume
- B) Wear clean clothes
- C) Take her resume
- D) Wear formal dress

536. Clear communication leads to ____.

- A) Different work
C) Faster work

- B) Opposite work
D) Slow work

537. What are Employability Skills?

- A) Skills used only in sports
C) Skills for good communication
- B) Skills for playing video games
D) Skills needed to be successfully employed

538. Gopi spends his salary on movies, groceries, house rent and clothes. Where can he reduce his expenses to save some money?

- A) Groceries
C) Clothes
- B) Movies
D) House rent

539. _____ is major changes takes place in manufacturing. | _____ ತಯಾರಿಕೆಯಲ್ಲಿ ಪ್ರಮುಖ ಬದಲಾವಣೆಗಳು ನಡೆಯುತ್ತವೆ.

- A) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ
C) Food revolution | ಆಹಾರ ಕ್ರಾಂತಿ
- B) Water revolution | ಜಲ ಕ್ರಾಂತಿ
D) Green revolution | ಹಸಿರು ಕ್ರಾಂತಿ

540. Now or never close, summary close and question close are 3 important _____.

- A) Probing techniques
C) Closing Techniques
- B) Discount
D) Opening techniques

541. We should _____?instructions in the classroom.

- A) learn
C) ignore
- B) listen to
D) forget

542. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

- A) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ
C) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ
- B) know your office | ನಿಮ್ಮ ಕಛೇರಿ ತಿಳಿದಿದೆ
D) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ

543. A person who respects and follows the law of a country is a _____.

- A) Businessman
C) Small Kid
- B) Responsible Citizen
D) Bad Employee

544. Hard skill _____. | ಕಠಿಣ ಕೌಶಲ್ಯ _____

- A) time management | ಸಮಯ ನಿರ್ವಹಣೆ
C) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ
- B) spoken english | ಇಂಗ್ಲೀಷ್ ಮಾತನಾಡುವ
D) quick learner | ತ್ವರಿತ ಕಲಿಯುವವ

545. Ritika received a message about a bank transaction she

did not make. Her friends told her to report it as cybercrime. Which portal can she use to file her complaint?

- A) www. indiacybercrime. gov.in
C) www.ccrime. gov.in
- B) www. cybercrime.gov. in
D) www. cybercrimeindia. gov.in

546. Caring for customers is key to growing your business. What does this mean?

- A) Care for what customers want
C) Care for keys
- B) Care for customers at their home
D) Care for customers when they are sick

547. What is stress? | ಒತ್ತಡ ಎಂದರೇನು?

- A) Feeling of surprise | ಆಶ್ಚರ್ಯದ ಭಾವನೆ
C) Feeling of joy | ಸಂತೋಷದ ಭಾವನೆ
- B) Feeling of delight | ಆನಂದದ ಭಾವನೆ
D) Feeling of frustration / disappointment | ಹತಾಶೆ / ನಿರಾಶೆಯ ಭಾವನೆ

548. Low investment business plan means _____

- A) The plan should be simple
C) The plan is a new idea
- B) The plan should start immediately
D) The plan needs a small amount to start a business

549. What are the duties of an entrepreneur?

- A) Managing finances and budgets
C) Managing the business
- B) All of these
D) Talking to customers

550. Which of the following will the interviewer expect from the candidates?

- A) Singing skills
C) Painting skills
- B) Cooking skills
D) Good soft skills

551. Paul is saving his Word document for a project. Which layout format should he use for official documents?

- A) Landscape
C) Cut
- B) Portrait
D) Undo

552. What is the shortcut key for Print?

- A) Ctrl+Z
C) Ctrl+P
- B) Ctrl+B
D) Ctrl+U

553. What are some of the qualities of a strong entrepreneur?

- A) Building relationship with customers
C) Working hard
- B) Learning from failures
D) All of these

554. Arun travels to school by bus. The action word in the sentence is ____.

- A) Arun
- B) school
- C) bus
- D) travels

555. Who can support Entrepreneurs by providing business schemes and loans at low interest rates?

- A) Banks
- B) Friends
- C) Customers
- D) Startup Investors

556. Azim has received a new mail from his teacher. Where can he check the mail received?

- A) Compose
- B) Inbox
- C) Sent
- D) Draft

557. A _____ is a square, black and white code that you can scan with the camera and use.

- A) QR Code
- B) Password
- C) OTP
- D) User ID

558. What does CPU stand for?

- A) Central power unit
- B) Cutting power unit
- C) Central Processing Unit
- D) Cost per unit

559. One must choose the career path based on the changing_____.

- A) Market demands
- B) Cities
- C) Abilities
- D) Interests

560. The beginning of a sentence should start with _____letter

- A) Small
- B) Italics
- C) Capital
- D) Cursive

561. Sudha buys vegetables from Karthik's shop. She is happy with the quality and prices. She can help Karthik's business improve by ____.

- A) Sharing good words about the shop
- B) Hating Karthik
- C) Buying vegetables from other shop
- D) Watching the shop

562. Which one is NOT a vowel? | ಯಾವುದು ಸ್ವರ ಅಲ್ಲ ?

- A) i
- B) a
- C) e
- D) f

563. During an industrial visit or an interview we have to dress ____?.

- A) in pajamas
- B) formally
- C) dirty
- D) casually

564. _____stress can make us feel excited and motivated.

- A) Bad
- B) Short-term
- C) Good
- D) Long-term

565. _____is the money we invest in producing a product or service.

- A) Business Pitch
- B) Business revenue
- C) Product Cost
- D) Product Price

566. Seetha is speaking to her customers to understand how to improve her business. What type of communication is this?

- A) No Communication
- B) Written communication
- C) Verbal Communication
- D) Non-Verbal Communication

567. Fill in the correct question word. " _____ is the speaker at the function". | ಸರಿಯಾದ ಪ್ರಶ್ನೆಪದವನ್ನು ಭರ್ತಿ ಮಾಡಿ.
" _____is the speaker at the function?"

- A) What
- B) When
- C) Who
- D) Why

568. Cutting down of trees for farming and housing purposes is called ____.

- A) Deforestation
- B) Reforestation
- C) Afforestation
- D) Forestation

569. Sharing will help everyone feel involved and ____.

- A) Happy
- B) Motivated
- C) Close
- D) Sad

570. Shreyas is going for an interview . He has picked a shirt from the cupboard. He must _____before wearing it.

- A) color
- B) soak
- C) tear
- D) iron

571. Nisha loves cooking and she is good at dancing. Her ability is ____.

- A) Painting
- B) Cooking
- C) Dancing
- D) Singing

572. Comma is used to show a _____within the sentence.

- A) Capital letter
- B) Pair
- C) Break
- D) Full stop

573. Which of the following are good manners in an interview?

- A) Not making eye contact
- B) Speaking too fast
- C) Being on time
- D) Getting irritated

574. _____can lead to division of people, communities

and families.

- | | |
|--------------------------|--------------------------|
| A) Gender discrimination | B) Respecting all people |
| C) Same rights | D) Gender equality |

575. Symbols gives us information through ____.

- | | |
|------------|-----------|
| A) Posters | B) Words |
| C) Colours | D) Images |

576. Which of these is NOT a question to ask alumni during guest lecture?

- | | |
|--|--|
| A) What are your travel plans? | B) How did you convince your parents/family to work? |
| C) Did you relocate for your job? What were the main challenges? | D) How did you prepare yourself for a job/workplace? |

577. The job interview is a discussion between ____ and ____ for mutual benefit.

- | | |
|--------------------------|--------------------------|
| A) friends and relatives | B) employee and employer |
| C) teacher and student | D) brother and sister |

578. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

- | | |
|------------------|------------------|
| A) Urban Company | B) Myntra |
| C) Swiggy | D) Freshersworld |

579. Which of the following can be done using Excel?

- | | |
|---|-----------------------|
| A) Make complicated calculations with numbers | B) All of these |
| C) Save the document | D) Print the document |

580. Which of the following is not a part of a desktop Computer?

- | | |
|---------------|------------|
| A) Web Camera | B) Antenna |
| C) Mouse | D) Monitor |

581. Sheela prepared for an interview for a week but got nervous and was rejected. What should she do to improve?

- | | |
|-------------------------------------|---------------------------------------|
| A) Do not lose focus from her goals | B) Avoid future interviews |
| C) Keep thinking about her failure | D) Ignore feedback from the interview |

582. Sarah notices a colleague, John, making unwelcome jokes about someone's clothes at the office party. What should Sarah do according to the POSH Act?

- | | |
|---|--|
| A) Ignore it, John might be joking | B) Tell John directly to stop |
| C) Report the incident to Internal Committee (IC) | D) Make a sarcastic comment back at John |

583. _____ are jobs that you find by being part of a

particular online platform or an app.

- | | |
|--------------------------|-------------------------|
| A) Railway platform jobs | B) Platform- based jobs |
| C) None of these | D) Life time jobs |

584. Prem wants to start a shop. He can apply for ____ loan to have benefits.

- | | |
|---------|--------------|
| A) Home | B) Education |
| C) Car | D) MUDRA |

585. Tom wants to start a shop for selling books, pens etc. Which is the best location to have his shop?

- | | |
|-------------------|-----------------------------|
| A) Near the river | B) Near college and schools |
| C) At his house | D) Near fish market |

586. John was travelling by bus to his village. He noted the names of places that he could see on his journey. What are these words called as?

- | | |
|-----------------|--------|
| A) That | B) See |
| C) Naming words | D) His |

587. The way we interact, manage and deal with our external environment is known as ____ skills.

- | | |
|--------------|----------------|
| A) Technical | B) Behavioural |
| C) Musical | D) Teaching |

588. Which is NOT a proper way to collect data about a career?

- | | |
|-------------------------|-----------------------------|
| A) News papers | B) Career guidance agencies |
| C) Listening to gossips | D) Career magazines |

589. Rita found someone's wallet in the office. She gives it to the office manager. This shows that she is ____.

- | | |
|----------------|-------------------------|
| A) open-minded | B) honest & responsible |
| C) kind | D) non - judgemental |

590. We start communicating when we are ____.

- | | |
|------------|-------------|
| A) Parents | B) Old |
| C) Adults | D) Children |

591. An Entrepreneur can help the society by ____.

- | | |
|--------------------------|-------------------------------|
| A) Working with a team | B) Seeking new opportunities |
| C) Marketing the product | D) Creating job opportunities |

592. Sentences are ____.

- | | |
|---|----------|
| A) Letters | B) Verbs |
| C) group of words with complete meaning | D) Nouns |

593. Which of these is the short cut for making the text bold?

- | | |
|-----------|-----------|
| A) Ctrl+S | B) Ctrl+B |
| C) Ctrl+U | D) Ctrl+I |

594. Radha has learnt how to write a sentence. Which is the subject in this sentence?

- | | |
|-----------|-------------|
| A) How | B) Sentence |
| C) Learnt | D) Radha |

595. Shyna wants to start a masala powder business. She is presenting a business pitch to the bank manager. How long should her business pitch be?

- | | |
|------------|----------------|
| A) 1 min | B) 2 to 3 mins |
| C) 10 mins | D) 15 mins |

596. All financial activity can be done through a ____.

- | | |
|--------------|------------|
| A) Bank | B) College |
| C) Workplace | D) School |

597. Riya does not know which version of windows is installed on her laptop. How can she identify the version?

- | | |
|----------------------------------|-------------------------------------|
| A) By shutting down the computer | B) By uninstalling the windows |
| C) By reinstalling the windows | D) By looking at the opening screen |

598. On a computer, a file can be created using which of these applications?

- | | |
|-----------------|------------------|
| A) All of these | B) MS Word |
| C) MS Excel | D) MS Powerpoint |

599. A company is asking for money for applying for a job from Ruhi. She realized that it must be a ____ job.

- | | |
|---------|----------|
| A) real | B) fake |
| C) good | D) great |

600. When people from different states/ countries meet officially, ____ is the commonly used language to communicate with each other.

- | | |
|--------------|-----------|
| A) Newspaper | B) Action |
| C) English | D) Latin |

601. One needs to handle failure and rejection with a ____ attitude.

- | | |
|-------------|-------------|
| A) Rude | B) Helpful |
| C) Positive | D) Negative |

602. Values decide the ____ of a person.

- | | |
|-----------|--------------|
| A) system | B) character |
| C) laptop | D) home |

603. Verbal communication is the use of ____.

- | | |
|----------|-----------|
| A) Maths | B) Words |
| C) Sign | D) Images |

604. A formal letter can be used for ____ purposes.

- | | |
|---------------|-------------|
| A) Friendship | B) Official |
| C) Boring | D) Fighting |

605. Which of these statements is true? | ಈ ಹೇಳಿಕೆಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- | | |
|--|--|
| A) Salary in metro cities is always higher than small towns ಮೆಟ್ರೋ ನಗರಗಳಲ್ಲಿ ಸಂಬಳ ಯಾವಾಗಲೂ ಸಣ್ಣ ಪಟ್ಟಣಗಳಿಗಿಂತ ಹೆಚ್ಚಾಗಿರುತ್ತದೆ | B) Only a few cities have job opportunities ಕೆಲವು ನಗರಗಳಲ್ಲಿ ಮಾತ್ರ ಉದ್ಯೋಗಾವಕಾಶಗಳಿವೆ |
| C) Some cities have more opportunities than others for certain job roles ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪ್ರಾಕಾರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ | D) All jobs are available in all cities ಎಲ್ಲಾ ಉದ್ಯೋಗಗಳು ಎಲ್ಲಾ ನಗರಗಳಲ್ಲಿ ಲಭ್ಯವಿವೆ |

606. In today's world, ____ have become a basic skill requirement in many jobs.

- | | |
|--------------------|-------------------|
| A) Dancing skills | B) Acting skills |
| C) Painting skills | D) Digital skills |

607. Things or activities that we enjoy are ____.

- | | |
|-------------|-------------|
| A) Negative | B) Emotions |
| C) Likes | D) Dislikes |

608. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?

- | | |
|----------------|------------------------------------|
| A) Watch news | B) Quit job |
| C) Play sports | D) Find courses: online or offline |

609. Shilpa wants to start a soap-making company. What kind of questions should she NOT ask her customers?

- | | |
|-------------------------------------|----------------------------------|
| A) Do you like to eat chats? | B) How much do you pay for soap? |
| C) Which types of soaps do you buy? | D) Do you use soap? |

610. Arya has joined a new company. They want him to open a ____ so that they can credit his salary.

- | | |
|-------------------|----------------------|
| A) Salary account | B) Current account |
| C) Fixed deposit | D) Recurring deposit |

611. Values and ethics help us build good ____.

- | | |
|-------------|------------|
| A) behavior | B) studies |
|-------------|------------|

C) games

D) rent

612. Kishore's manager gave him positive and negative feedback. Kishore is feeling confused. What should he do next?

A) All of these

B) Try to understand the negative points given by the manager

C) Calm down and think

D) Try to understand the positive points given by his manager

613. Prachi goes to a Government ITI in the morning and then comes to office in a company cab to attend an online meeting with an employer. Which of the following are considered as a workplace?

A) All of these

B) Online meeting

C) Government ITI

D) Office space

614. Location for the job means ____?

A) Place

B) Description

C) Title

D) Name

615. What is the advantage of an Industry visit?

A) Chance to talk to the teachers

B) Chance to talk to the experts

C) Chance to talk to the friends

D) Chance to talk to the family

616. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

A) None of these

B) What Nina asked?

C) Nina, what is your summer plan?

D) Nina is your plan.

617. Bindu receives a call from JJ company promoting a discount sale. She couldn't clearly hear the details. How is she supposed to ask the person to repeat the information?

A) What is it?

B) Could you please repeat?

C) I don't know

D) Speak loud

618. Why is it important to use selling techniques?

A) To have fun

B) To look confident

C) To connect with customers & make sure they make a purchase

D) To make friends with customers

619. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

A) Practicing News

B) Practicing Movements

C) None of these

D) Practicing listening

620. The extra amount we pay for borrowing money is ____.

A) Loan

B) Interest

C) Hidden charges

D) Processing charges

621. Rita did not enjoy her work in her previous company. She is going for interview to another company. What should Rita NOT do?

A) Communicate clearly

B) Take her resume

C) Talk badly about her previous company

D) Be on time for the interview

622. Naina wants to take a few safety Measures on Social media. What does that refers to?

A) All of these

B) Do not share information with unknown people

C) Do not send a rude or mean comment

D) Do not share personal information

623. What is the most important thing to focus in a Guest Lecture?

A) Holidays

B) YouTube Reels

C) Expectations of the workplace

D) Shopping centers near workplace

624. Shyam and Ram applied for the same job. Shyam read the job description in detail and made note of important details. Who will know more about the company?

A) None of them

B) Shyam

C) Both of them

D) Ram

625. The _____ is what or whom a sentence is about.

A) Subject

B) Verb

C) Predicate

D) Object

626. When we learn something online, it is called ____.

A) Classroom learning

B) Teaching

C) E-learning

D) Digital marketing

627. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a ____.

A) Value

B) Leader

C) Belief

D) Strength

628. Neena is born as a differently-abled person. Her teachers must treat her ____.

A) Unfairly

B) Equally with care

C) Rudely

D) Strictly

629. Finding a solution to any problem is known as ____ skill.

A) Over thinking

B) Decision-making

C) Problem solving

D) Critical thinking

A) Letters

B) Project

C) E-mails

D) Unfamiliar words

630. What can make it difficult to communicate in the workplace?

A) Differences in communication styles

B) All of these

C) Use of unfamiliar words

D) Language differences

631. Organizations communicate mainly through ____.

632. Yash bought a bag which had recycle symbol. What should he do when the bag is old?

A) Put it in soil

B) Should dispose it in recyclable items

C) Throw it in the river

D) Burn