

Duration: 60 Mins

Total Marks: 70

Q.ID: ITISKILL2554D6

1. Which of the following best describes the gig economy?

- A) A system where employees work full-time for a single employer
- B) A system where workers are paid a fixed monthly salary
- C) A system where workers have fixed work hours and locations
- D) A system where workers take on part-time or temporary jobs

Answer: D) A system where workers take on part-time or temporary jobs

2. What is a benefit of self-employment?

- A) Monthly salary payment
- B) Limited control over your tasks
- C) Fixed working hours
- D) Directly earning from your work

Answer: D) Directly earning from your work

3. Why is it important to have a business plan before starting a business?

- A) To outline goals and set clear direction for growth
- B) To attract investors and get a loan
- C) All of these
- D) To identify potential challenges and risks

Answer: C) All of these

4. What does having a green mindset mean?

- A) Caring for the environment and using resources wisely
- B) Ignoring pollution and waste management
- C) Using resources without considering sustainability
- D) Making choices that harm the environment

Answer: A) Caring for the environment and using resources wisely

5. Mehul is making a plan for his business. Which of the following is NOT included in a business plan?

- A) Future growth strategies
- B) Startup costs
- C) Business idea
- D) Personal interests and hobbies

Answer: D) Personal interests and hobbies

6. Anita is going to the bank today to ask for a loan. She has prepared a business plan. Which of the following will make her business plan strong?

- A) Have only the idea and name of her business
- B) Total cost of starting her business without any details

- C) None of these
- D) Challenges her business might face along with solutions for them

Answer: D) Challenges her business might face along with solutions for them

7. Rohan loves photography and dreams of starting his own photography business. What should Rohan do to start his self-employment journey?

- A) Take random pictures and share them online
- B) Learn more about photography and join a basic photography course
- C) Start advertising his services without any planning
- D) Buy the latest photography equipment, even if it is beyond his budget

Answer: B) Learn more about photography and join a basic photography course

8. What is an important future workplace skill for employees?

- A) Doing paperwork
- B) Doing manual work
- C) Networking and relationship- building
- D) Planning holidays

Answer: C) Networking and relationship- building

9. During a group project, one of your teammates is struggling to complete their assigned task. What should you do?

- A) Complain to the teacher about their lack of contribution
- B) Ignore their struggle and focus on your own tasks
- C) Offer to help and support them to complete their task
- D) Criticize them for not being efficient

Answer: C) Offer to help and support them to complete their task

10. To apply for a job, what is the next step after making an impactful resume?

- A) Applying for the job
- B) Preparing for interview
- C) Writing an impressive cover letter
- D) Sending the resume to the employer

Answer: C) Writing an impressive cover letter

11. Which of the following is NOT needed for teamwork?

- A) Division of work
- B) Trust
- C) Conflict and argument
- D) Healthy communication

Answer: C) Conflict and argument

12. Imagine you want to learn about digital marketing. What should you do first on the Skill India Digital Platform ?

- A) Enroll in any course available
- B) Explore the Skill Courses section
- C) None of these
- D) Search for job opportunities

Answer: B) Explore the Skill Courses section

13. During a job interview, Ramesh is asked to describe his top three strengths. Which of the following responses shows good formal communication?

- A) I'm pretty good at a lot of things.
- B) Uh, I guess I can do a little bit of everything.
- C) I don't know, I never really thought about it.
- D) My top three skills are problem- solving, teamwork, and attention to detail.

Answer: D) My top three skills are problem- solving, teamwork, and attention to detail.

14. A green practice involves any activity that_____?.

- A) generates pollution
- B) causes harm to the environment
- C) protects and takes care of the environment and resources
- D) involves consuming too much

Answer: C) protects and takes care of the environment and resources

15. An entrepreneurial mindset means to:

- A) All of these
- B) Try different ways to solve problems
- C) Achieve your goal, without giving up
- D) Identify opportunities and use them for your benefit

Answer: A) All of these

16. What does migrating for work mean?

- A) Moving to a different place to find a job
- B) Working from home
- C) Changing jobs within the same city
- D) Staying in the same place for work

Answer: A) Moving to a different place to find a job

17. During a job interview, if you couldn't hear or understand a question, what would you say?

- A) Speak clearly and repeat the question.
- B) I am lost. Can you say it again?
- C) Sorry! I didn't understand. Could you please repeat the question?
- D) Hey, can you repeat that? I wasn't paying attention

Answer: C) Sorry! I didn't understand. Could you please repeat the question?

18. Which of the following are some informal situations within the workplace?

- A) Drinking water near the water cooler
- B) All of these
- C) Having a meal in the canteen/ cafeteria
- D) Waiting or walking in the lobby/hallways

Answer: B) All of these

19. How can users access the Skill India Digital Platform?

- A) On computers, tablets, and phones
- B) Only through offline training centers
- C) Through a specialized learning app
- D) Only on a specific type of device

Answer: A) On computers, tablets, and phones

20. How have workplaces changed after COVID?

- A) All of the above
- B) More focus on technology
- C) Mix of in-person and at-home work
- D) Flexible working hours

Answer: A) All of the above

21. What does self-employment mean?

- A) Working independently and earning directly from your work
- B) Receiving a fixed monthly salary
- C) Working part- time from home
- D) Working for a single employer

Answer: A) Working independently and earning directly from your work

22. Your friend suggests going for a picnic. She asks you to bring disposable plates and cups. Which of the following actions shows your commitment to a green mindset?

- A) Bring green color disposable plates and cups
- B) Bring reusable plates and cups
- C) Say yes and bring disposable plates and cups
- D) Ignore the invite to the picnic

Answer: B) Bring reusable plates and cups

23. You have started a new job at a company. During lunch break, you notice some coworkers chatting. How would you start an informal conversation with them?

- A) Ignore them and have your meal
- B) Ask about the TV shows/ sports they like to watch/ books they like to read or their weekend plans
- C) Ask about their salary
- D) Introduce yourself formally and inquire about their roles in the company

Answer: B) Ask about the TV shows/ sports they like to watch/ books they like to read or their weekend plans

24. During a lunch break, Arjun overhears his coworkers gossiping about another coworker. What should Arjun do?

- A) Join the conversation and share his own opinion about the coworker
- B) Listen to the gossip

- C) Tell another coworker about the gossip D) Tell his coworkers that gossiping is inappropriate workplace behaviour
- C) Update her resume with her qualifications and skills D) Find a suitable Gig platform

Answer: B) All of these

Answer: D) Tell his coworkers that gossiping is inappropriate workplace behaviour

25. Pranav is working on his resume. While reviewing his resume, what should Pranav keep in mind?

- A) Check for spelling and grammar mistakes B) All of these
- C) Highlight skills and qualifications that match the job D) Ensure that the information provided is correct

Answer: B) All of these

26. Irfan needs a job. How can he prepare for the future of work ?

- A) Learn making reels and TikTok videos B) Master internet skills
- C) Avoid learning new skills D) Avoid building professional relationships

Answer: B) Master internet skills

27. What is formal communication?

- A) Casual chatting on social media B) Official communication following a set of rules
- C) All written communication D) Talking with friends and family

Answer: B) Official communication following a set of rules

28. Raghav is applying for a job at a marketing firm. What will make his cover letter easy to read?

- A) All of these B) Long descriptions
- C) Increasing the font size D) Dividing the text into shorter paragraphs

Answer: D) Dividing the text into shorter paragraphs

29. Which section of the Skill India Digital Platform helps users find physical training centers nearby?

- A) Skill Centres B) Skill Courses
- C) Recommendations D) Job Exchange

Answer: A) Skill Centres

30. A _____ helps gig workers find customers and provide services at a fixed charge.

- A) platform/app B) Netflix
- C) bank D) school

Answer: A) platform/app

31. Seema wants to become a gig worker. How can she find gig work opportunities?

- A) Connect with friends, people she might know and groups in her community B) All of these

32. Imagine you're presenting your business plan to potential investors. Why is it important to actively listen to their questions and provide thoughtful answers?

- A) To show off your expertise B) To understand the concerns of the investors and build their confidence in your plan
- C) To avoid eye contact D) None of these

Answer: B) To understand the concerns of the investors and build their confidence in your plan

33. Sneha plans to move to a different city for work. What things should she think about before making this decision?

- A) If she can earn more money and save some too B) How much it will cost to travel and live there
- C) If she can find a job that helps her learn and grow D) All of these

Answer: D) All of these

34. Your team has completed a challenging project successfully. How should you celebrate the success?

- A) Say you did everything and don't praise others. B) Thank everyone in your group for helping.
- C) Don't celebrate and start the next job. D) Blame the group for any errors.

Answer: B) Thank everyone in your group for helping.

35. Which of the following is an example of self - employment?

- A) Teaching subjects or skills as a personal tutor B) Being a student at a university
- C) Driving for a taxi company D) Working full- time at a company

Answer: A) Teaching subjects or skills as a personal tutor

36. What does it mean to think like a business person?

- A) Only thinking about money B) Being scared to try new things
- C) Seeing problems as things to fix D) Not liking change

Answer: C) Seeing problems as things to fix

37. When presenting your business plan to a potential investor, you should be clear about _____

- A) Expected customer count B) Initial investment required and breakdown of the costs
- C) Potential earnings D) All of these

Answer: D) All of these

38. What is a common reason for people to migrate for work?

- A) To learn new languages B) To explore new places
C) To spend time with family D) To find better job opportunities

Answer: D) To find better job opportunities

39. If you face a problem in your community, which of the following entrepreneurial mindset traits would be most helpful?

- A) Ignoring the problem and hoping it goes away B) Waiting until everything is perfect to do something
C) Blaming others for the problem D) Taking action to solve the problem

Answer: D) Taking action to solve the problem

40. Which option below describes a 'gig' in the gig economy?

- A) A job with full- time hours and benefits B) None of these
C) A specific task or project D) A typical 9-5 job

Answer: C) A specific task or project

41. What is workplace etiquette?

- A) None of these B) Proper behavior in the workplace based on respect and professionalism
C) Everyday manners outside of work D) Casual behavior with colleagues

Answer: B) Proper behavior in the workplace based on respect and professionalism

42. Which of the following are included in a resume?

- A) Hobbies, favorite foods, and personal interests B) Contact information, educational details, skills and work experience
C) Daily routine, favorite movies, and vacation plans D) Childhood memories, dreams, and aspirations

Answer: B) Contact information, educational details, skills and work experience

43. Imagine you are starting a bakery business. What would you focus on first in your business plan?

- A) Selecting a catchy name for the bakery B) Planning how to advertise the bakery on social media
C) Figuring out how the business will grow D) Calculating how much money you need to start the business

Answer: D) Calculating how much money you need to start the business

44. Which term describes using things in a way that can last for a long time without causing harm?

- A) Eco-friendliness B) Sustainability
C) Resources D) Pollution

Answer: B) Sustainability

45. Kalpana is migrating to Bangalore from Hubli for her new

job. She has received the job offer letter. What should she do to migrate safely?

- A) Buy gifts for her new neighbours B) Believe everything brokers say
C) Research about living in Bangalore D) Always share her exact location on social media

Answer: C) Research about living in Bangalore

46. Pooja is applying for a Motor Mechanics position in an automobile company. What should she include in her cover letter?

- A) Education details B) Salary expectations
C) Reasons why she is suitable for the role D) Her hobbies - cooking, gardening

Answer: C) Reasons why she is suitable for the role

47. Ravi is working on a project with two other teammates. Which of these make him a good team player?

- A) Thinking he can never make a mistake B) Not listening to his teammates ideas and opinions
C) Sharing ideas to help the team work faster D) Getting angry when others don't listen

Answer: C) Sharing ideas to help the team work faster

48. What is 'informal communication'?

- A) All verbal communication B) Official communication following a set of rules
C) Talking at official meetings D) Casual conversations outside of official work arrangements

Answer: D) Casual conversations outside of official work arrangements

49. What is the main purpose of the Skill India Digital Platform?

- A) To promote international job opportunities B) To facilitate online learning and skill development
C) To provide financial assistance for job seekers D) To offer offline training programs

Answer: B) To facilitate online learning and skill development

50. Rahul is moving to Qatar for work. What should he do to migrate safely?

- A) All of these B) Organize important documents and have a bank account for emergencies
C) Confirm his job before moving D) Learn about the place and enroll in safety training programs

Answer: A) All of these

51. Imli makes soaps and sells from her home. She wants to grow her business. What should she do?

- A) Only sell to her neighbors
C) Wait for an opportunity to grow the business
- B) Keep doing the same thing without any changes
D) Talk to shopkeepers and build connections with them.
- Answer: D) Talk to shopkeepers and build connections with them.**

52. Which of the following actions by Aisha during the team meeting show appropriate workplace etiquette?

- A) Interrupt the speaker to share her thoughts
C) Continuously check her phone and respond to messages
- B) Chat with her coworkers about non-work things
D) Put her phone on silent mode and actively participate in the discussion

Answer: D) Put her phone on silent mode and actively participate in the discussion

53. Which of the following statements shows good teamwork?

- A) Criticizing teammates' efforts
C) Working together towards a common goal
- B) Keeping all ideas to yourself
D) Ignoring others' ideas and opinions

Answer: C) Working together towards a common goal

54. Maya needs funding for her small business. What can she do to find a suitable investor?

- A) Attend networking events to meet suitable investors.
C) Send her business plan to every investor she finds online.
- B) Wait for the suitable investor to find her
D) Send her business plan to her friends and ask them to send it to investors they may know.

Answer: A) Attend networking events to meet suitable investors.

55. Ravi has the following habits. Which of these is a green practice?

- A) Carrying a cloth bag to buy groceries
C) Buying unnecessary items
- B) Leaving lights and fans on when leaving a room
D) Buying single-use plastic water bottles

Answer: A) Carrying a cloth bag to buy groceries

56. What is an example of formal written communication?

- A) Posting on social media platforms
C) Writing an email to your manager
- B) Sending a WhatsApp message
D) Texting a friend

Answer: C) Writing an email to your manager

57. Raghav joined a new company after COVID. He is nervous about using the digital tablets provided at work. What should he do?

- A) Ask his coworkers to do all the digital work
C) Complain to his manager
- B) Keep an open mind and ask his coworkers to teach him
D) Quit his job

Answer: B) Keep an open mind and ask his coworkers to teach him

58. When presenting your business plan, what can you do to help audience understand and believe in your product/service?

- A) Repeat yourself multiple times
C) Tell a joke
- B) Share overall business costs
D) Give demo of the product/ service

Answer: D) Give demo of the product/ service

59. How can you become self-employed?

- A) All of these
C) Learn about the work, take small courses
- B) Try your idea on a small scale
D) Use chats, local ads and ask friends to spread the word

Answer: A) All of these

60. If your coworkers don't agree with your project idea, what's a good way to handle it with an entrepreneurial mindset?

- A) Ask for feedback and make your idea better with their help
C) Stop talking about it
- B) Give up on your idea
D) Stick to your idea without listening to others

Answer: A) Ask for feedback and make your idea better with their help

61. What are some advantages of informal communication at the workplace?

- A) Creates a strict environment at work
C) Helps people work together better
- B) Makes things more official at work
D) Makes people talk less

Answer: C) Helps people work together better

62. Which of the following is considered appropriate workplace behavior?

- A) Being late to work regularly
C) Interrupting others during meetings
- B) Talking loudly on the phone
D) Maintaining a clean workspace

Answer: D) Maintaining a clean workspace

63. Which of the following is a formal introduction in a job interview?

- A) Yo, I'm Parmeet. Let's get started!
B) Hey there! I'm Parmeet, nice to meet you!

C) Good morning/ afternoon.

I am Parmeet and I want to thank you for considering me for this role.

D) Hi, I'm Parmeet. Thanks for having me!

Answer: C) Good morning/ afternoon. I am Parmeet and I want to thank you for considering me for this role.

64. Imagine you are setting up a mobile repair shop. Which of the following is the most important for its success?

- A) Setting up the shop in a busy area
- B) Picking the right shop name
- C) Putting up flyers in the neighborhood
- D) Offering repair services at a higher price

Answer: A) Setting up the shop in a busy area

65. Christy is working at her desk. Which of the following behaviors is inappropriate in the workplace?

- A) Speak in a polite and clear manner
- B) Focus on tasks and avoid distractions from phone
- C) Maintain a clean workspace
- D) Tap repeatedly on the desk

Answer: D) Tap repeatedly on the desk

66. When presenting your business plan, what should you do to engage and connect with the audience?

- A) Practice until you can confidently present your plan
- B) Repeat yourself multiple times
- C) Share a story or an experience that shaped your idea
- D) Avoid eye contact with the audience

Answer: C) Share a story or an experience that shaped your idea

67. Sultan is a skilled electrician. He is looking for platform

based gig work that matches his skills. Which of the following platforms would be most suitable for Sultan to find job opportunities?

A) Zoom for video calls

B) Amazon for selling products online

C) Urban Company for offering home repair services

D) Uber for driving people

Answer: C) Urban Company for offering home repair services

68. You are at work, and a coworker asks for your support/help with a task. How would you respond informally?

A) Could you please submit a formal request via email?

B) I am too busy right now. Ask someone else.

C) Sure, I can help. What do you need?

D) I can help, but seriously, you don't even know this much? What's the problem?

Answer: C) Sure, I can help. What do you need?

69. Which is an example of being open to learning in the workplace?

A) Refusing to attend training sessions to improve technology skills

B) Accepting and adapting to changes in work processes

C) Ignoring advancements in technology

D) Avoiding feedback from colleagues

Answer: B) Accepting and adapting to changes in work processes

70. Mohammed needs a job. What types of resources can he find on the Skill India Digital Platform?

A) Only job listings

B) Courses, skill centers, job opportunities, and more

C) Financial services and government schemes

D) Only eBooks and reading materials

Answer: B) Courses, skill centers, job opportunities, and more