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Score: 31/35 (88.57%)

Code: 3686

1. English is a \_\_\_\_\_ language.

- A) Common (Correct)      B) Day  
C) Night                      D) Evening

- A) Family  
C) House

- B) Workplace (Correct)  
D) Friends

2. We can learn English by \_\_\_\_\_?

- A) Cooking                      B) Playing  
C) Reading newspaper (Correct)      D) None of these

11. When you ask someone something it is \_\_\_\_\_.

- A) Answer                      B) Blank  
C) Question (Correct)      D) Response

3. Ramesh is working in Chennai. \_\_\_\_\_ likes the office environment.

- A) He (Correct)                      B) It  
C) That                              D) What

12. Receiver is a person who \_\_\_\_\_ the call.

- A) Blocks                              B) Dials  
C) Receives (Correct)      D) Rejects

4. Action words are also called \_\_\_\_\_.

- A) Center                              B) Are  
C) Verbs (Correct)                      D) Is

13. Job title is the name of \_\_\_\_\_.

- A) Company name                      B) Role you join (Correct)  
C) Company Job                      D) Summary

5. Every complete sentence has \_\_\_\_\_.

- A) 1 part                              B) 2 parts (Incorrect)  
C) 3 parts                              D) 4 parts

14. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) Yes, he should blame his team-mates for all the problems.      B) No, he should avoid speaking negatively about his teammates. (Correct)  
C) Yes, he should discuss all the arguments in detail.      D) Yes, why not!

6. Emotions can be expressed through your \_\_\_\_\_.

- A) Height                              B) Weight  
C) Voice                              D) Situation (Incorrect)

15. Shilpa is applying for a job online. She sends her application by email. What is she supposed to mention in the subject line to make it easy for the employer to find her email?

- A) Shilpa - Age                      B) Shilpa - Job Position (Correct)  
C) Education qualification      D) Pervious experience

7. Effective communication is to both \_\_\_\_\_.

- A) speak and listen well (Correct)      B) speak well  
C) see well                              D) learn well

8. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

- A) Practicing listening (Correct)      B) Practicing News  
C) Practicing Movements      D) None of these

16. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Negative attitude                      B) Technical skill  
C) Scientific skill                      D) Positive attitude (Correct)

9. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- A) Sheetal                              B) Naveen (Correct)  
C) Both Sheetal and Naveen      D) Dog

17. Choosing between two or more options is known as \_\_\_\_\_ process.

- A) Manufacturing                      B) Decision-making (Correct)  
C) Scientific                              D) Technical

10. Formal greetings are used in \_\_\_\_\_.

18. Manu thinks about a problem well before making any

decision. This is an example of;

- A) Self-motivation  
C) Time Management  
**B) Critical thinking (Correct)**  
D) Logical thinking

19. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed \_\_\_\_\_ process.

- A) Decision- making (Correct)**  
C) Conflict resolution  
B) Positive attitude  
D) Negative attitude

20. If one is capable of finding solutions to problems, one will get better at \_\_\_\_\_.

- A) Self-motivation  
C) Career (Incorrect)  
**B) Problem-solving**  
D) Painting

21. We can share our thoughts, ideas and feelings through \_\_\_\_\_.

- A) Communication (Correct)**  
C) Watching  
B) Reading  
D) Hearing

22. Letter is a form of \_\_\_\_\_ communication.

- A) Non-verbal  
**C) Written (Correct)**  
B) Spoken  
D) Telephone

23. Shwetha and Rakshit are coworkers. They are angry with each other because they have not completed a project properly. Which is a good way to resolve such conflicts in the workplace?

- A) Quit the job  
C) Ignore each other  
**B) Find different ways to solve the problem (Correct)**  
D) File a police complaint

24. If a person receives harsh, unfair and very negative criticism, they feel very unhappy. What type of criticism is this?

- A) Helpful criticism  
**C) Unfair criticism (Correct)**  
B) Fair criticism  
D) Positive criticism

25. You are scared to communicate with others. What are some ways to solve this problem?

- A) Find your strengths about communication  
C) Find ways to improve & learn more about your weakness  
B) Find your weakness about communication  
**D) All of these (Correct)**

26. An employee is someone who \_\_\_\_\_.

- A) Goes to school to study  
B) Does not work

**C) Works for a salary (Correct)**

D) Goes to play

27. When we learn something online, it is called \_\_\_\_\_.

- A) Classroom learning  
**C) E-learning (Correct)**  
B) Teaching  
D) Digital marketing

28. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?

- A) Play sports  
**C) Find courses: online or offline (Correct)**  
B) Watch news  
D) Quit job

29. Geetha has just completed her education. She joined a basic English course to improve her \_\_\_\_\_ skills.

- A) Technical  
**C) Communication (Correct)**  
B) Digital  
D) Problem solving

30. Ram wants to start his own business. He is considering two options - opening an audio cassette shop or starting an online retail business. Which of these options would you suggest?

- A) Online retail (Correct)**  
C) Anything is fine  
B) Audio cassette shop  
D) Video rental store

31. Values decide the \_\_\_\_\_ of a person.

- A) character (Correct)**  
C) home  
B) laptop  
D) system

32. It is not good to forward \_\_\_\_\_ on social media.

- A) fake news (Correct)**  
C) greetings  
B) messages  
D) songs

33. Mr. Johnson wants to employ an 8 year old girl for household work. In India, which fundamental right would not allow it?

- A) Right to equality  
**C) Right against exploitation (Correct)**  
B) Right to freedom of religion  
D) Right to information

34. Cutting down of trees for farming and housing purposes is called \_\_\_\_\_.

- A) Reforestation  
C) Afforestation  
**B) Deforestation (Correct)**  
D) Forestation

35. Scientists are warning us that the rise in earth's temperature causes \_\_\_\_\_.

- A) Deforestation (Incorrect)  
B) Land sliding

C) Pollution

**D) Global warming**