

EMPLOYABILITY SKILLS 2-YEAR

Q. ID: ITISKILL2452LP

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Answer Key

Duration: 30 Mins

Total Marks: 20

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1. Which section of the Skill India Digital Platform helps users find physical training centers nearby?

- A) Recommendations
- B) Skill Courses
- C) Job Exchange
- D) Skill Centres

Answer: D) Skill Centres

2. Which is an example of being open to learning in the workplace?

- A) Ignoring advancements in technology
- B) Accepting and adapting to changes in work processes
- C) Avoiding feedback from colleagues
- D) Refusing to attend training sessions to improve technology skills

Answer: B) Accepting and adapting to changes in work processes

3. What is the main purpose of the Skill India Digital Platform?

- A) To promote international job opportunities
- B) To offer offline training programs
- C) To provide financial assistance for job seekers
- D) To facilitate online learning and skill development

Answer: D) To facilitate online learning and skill development

4. Seema wants to become a gig worker. How can she find gig work opportunities?

- A) Find a suitable Gig platform
- B) Update her resume with her qualifications and skills
- C) All of these
- D) Connect with friends, people she might know and groups in her community

Answer: C) All of these

5. Which of the following is a formal introduction in a job interview?

- A) Good morning/afternoon. I am Parmeet and I want to thank you for considering me for this role.
- B) Hey there! I'm Parmeet, nice to meet you!
- C) Yo, I'm Parmeet. Let's get started!
- D) Hi, I'm Parmeet. Thanks for having me!

Answer: A) Good morning/afternoon. I am Parmeet and I want to thank you for considering me for this role.

6. What does self-employment mean?

- A) Receiving a fixed monthly salary
- B) Working for a single employer
- C) Working independently and earning directly from your work
- D) Working part-time from home

Answer: C) Working independently and earning directly from your work

7. Pranav is working on his resume. While reviewing his resume, what should Pranav keep in mind?

- A) Check for spelling and grammar mistakes
- B) All of these
- C) Ensure that the information provided is correct
- D) Highlight skills and qualifications that match the job

Answer: B) All of these

8. Rahul is moving to Qatar for work. What should he do to migrate safely?

- A) All of these
- B) Learn about the place and enroll in safety training programs
- C) Organize important documents and have a bank account for emergencies
- D) Confirm his job before moving

Answer: A) All of these

9. What is an example of formal written communication?

- A) Writing an email to your manager
- B) Sending a WhatsApp message
- C) Texting a friend
- D) Posting on social media platforms

Answer: A) Writing an email to your manager

10. Irfan needs a job. How can he prepare for the future of work ?

- A) Avoid building professional relationships
- B) Learn making reels and TikTok videos
- C) Avoid learning new skills
- D) Master internet skills

Answer: D) Master internet skills

11. Raghav joined a new company after COVID. He is nervous about using the digital tablets provided at work. What should he do?

- A) Ask his coworkers to do all the digital work
- B) Keep an open mind and ask his coworkers to teach him

- C) Quit his job D) Complain to his manager

Answer: B) Keep an open mind and ask his coworkers to teach him

12. Kalpana is migrating to Bangalore from Hubli for her new job. She has received the job offer letter. What should she do to migrate safely?

- A) Research about living in Bangalore B) Buy gifts for her new neighbours
C) Always share her exact location on social media D) Believe everything brokers say

Answer: A) Research about living in Bangalore

13. Which of the following are included in a resume?

- A) Contact information, educational details, skills and work experience B) Hobbies, favorite foods, and personal interests
C) Daily routine, favorite movies, and vacation plans D) Childhood memories, dreams, and aspirations

Answer: A) Contact information, educational details, skills and work experience

14. How can you become self-employed?

- A) All of these B) Use chats, local ads and ask friends to spread the word
C) Learn about the work, take small courses D) Try your idea on a small scale

Answer: A) All of these

15. What is a benefit of self-employment?

- A) Limited control over your tasks B) Fixed working hours
C) Directly earning from your work D) Monthly salary payment

Answer: C) Directly earning from your work

16. A _____ helps gig workers find customers and provide services at a fixed charge.

- A) Netflix B) school
C) bank D) platform/app

Answer: D) platform/app

17. What does migrating for work mean?

- A) Changing jobs within the same city B) Moving to a different place to find a job
C) Staying in the same place for work D) Working from home

Answer: B) Moving to a different place to find a job

18. What is an important future workplace skill for employees?

- A) Planning holidays B) Networking and relationship- building
C) Doing manual work D) Doing paperwork

Answer: B) Networking and relationship- building

19. Imagine you want to learn about digital marketing. What should you do first on the Skill India Digital Platform ?

- A) Enroll in any course available B) Explore the Skill Courses section
C) None of these D) Search for job opportunities

Answer: B) Explore the Skill Courses section

20. How have workplaces changed after COVID?

- A) All of the above B) Flexible working hours
C) Mix of in-person and at-home work D) More focus on technology

Answer: A) All of the above