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Trinity ITI Udyavara

Answer Key

Duration: 30 Mins

Total Marks: 30

Q.ID: ITISKILL2054WR

1. Gopi is always willing to learn and improve in his work. He has a ____?.

- A) Fixed mindset B) Marksheet
C) Growth mindset D) Certificate

Answer: C) Growth mindset

2. Tina and Lyra's team are working together to finish the school painting project. What should both the teams do to finish the project?

- A) Share responsibility B) Fight
C) Argue D) Resist

Answer: A) Share responsibility

3. Which among these is a type of communication?

- A) All of these B) Verbal
C) Non-Verbal D) Visual

Answer: A) All of these

4. Conflict usually creates ____?.

- A) Positive emotions B) Happy emotions
C) Enjoyment D) Negative emotions

Answer: D) Negative emotions

5. Distance between yourself and the other person is called ____.

- A) Relationship B) Informal
C) Close D) Spatial distance

Answer: D) Spatial distance

6. When we learn something online, it is called ____.

- A) E-learning B) Digital marketing
C) Teaching D) Classroom learning

Answer: A) E-learning

7. ____ jobs help to reduce pollution, preserve the environment and the planet.

- A) Part-time B) Green
C) Software D) Hardware

Answer: B) Green

8. James had to meet his team members Suraj, Reena and Nagma on Friday. James called Suraj and Reena. But he did not inform Nagma. This is an example of ____.

- A) Poor communication B) Typing error

- C) Poor listening D) Stress

Answer: A) Poor communication

9. The concept of ____ best describes importance of teamwork.

- A) Synergy B) Group
C) Team D) Conflict

Answer: A) Synergy

10. In today's world, _____ have become a basic skill requirement in many jobs.

- A) Acting skills B) Painting skills
C) Dancing skills D) Digital skills

Answer: D) Digital skills

11. Green Jobs are important because ____.

- A) they require no skill B) they harm the environment
C) they help protect the environment D) they pay more money

Answer: C) they help protect the environment

12. An employee is someone who ____.

- A) Works for a salary B) Goes to school to study
C) Goes to play D) Does not work

Answer: A) Works for a salary

13. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?

- A) Watch news B) Quit job
C) Find courses: online or offline D) Play sports

Answer: C) Find courses: online or offline

14. Which of these is an advantage of learning online?

- A) Have shorter classes B) No need to study
C) Make friends with classmates D) Learn anytime & anywhere

Answer: D) Learn anytime & anywhere

15. Geetha has just completed her education. She joined a basic English course to improve her ____ skills.

- A) Problem solving B) Technical

- C) Communication D) Digital

Answer: C) Communication

16. Kishore's manager gave him positive and negative feedback. Kishore is feeling confused. What should he do next?

- A) All of these B) Calm down and think
C) Try to understand the positive points given by his manager D) Try to understand the negative points given by the manager

Answer: A) All of these

17. Zeena wants to enroll for an e-learning course. The most important thing she needs is a_____.

- A) Library card B) Mobile phone or Computer
C) Book D) Pen

Answer: B) Mobile phone or Computer

18. Rita talks to her customers. But she is unable to understand what they say. What should she do?

- A) Improve her listening skills B) Stop talking to them
C) Fight with customers D) Stop her business

Answer: A) Improve her listening skills

19. Which is not a type of non-verbal communication ?

- A) Eye-contact B) Hand movements
C) Facial expression D) E-mail

Answer: D) E-mail

20. Which are the two skills needed for good career growth?

- A) Technical Skills & Employability Skills B) Playing video games & cooking skills
C) Watching TV & Making friends D) Traveling & Shopping

Answer: A) Technical Skills & Employability Skills

21. 'Reg' in the letter means ____.

- A) Greetings B) Body
C) Subject D) Regarding

Answer: D) Regarding

22. Which of the following options is an Employability Skill?

- A) All of these B) Good Interview Skills
C) Digital Skills D) Good Communication Skills

Answer: A) All of these

23. Which of these is an e-learning portal?

- A) Bharat Skills Portal B) NAPS portal
C) ASEEM D) Netflix

Answer: A) Bharat Skills Portal

24. Ram wants to start his own business. He is considering two options - opening an audio cassette shop or starting an online retail business. Which of these options would you suggest?

- A) Video rental store B) Anything is fine
C) Online retail D) Audio cassette shop

Answer: C) Online retail

25. Shwetha and Rakshit are coworkers. They are angry with each other because they have not completed a project properly. Which is a good way to resolve such conflicts in the workplace?

- A) Find different ways to solve the problem B) Quit the job
C) File a police complaint D) Ignore each other

Answer: A) Find different ways to solve the problem

26. What are Employability Skills?

- A) Skills used only in sports B) Skills for playing video games
C) Skills for good communication D) Skills needed to be successfully employed

Answer: D) Skills needed to be successfully employed

27. Cherry is going for an interview. What should she not do?

- A) Apply too much makeup or perfume B) Wear clean clothes
C) Wear formal dress D) Take her resume

Answer: A) Apply too much makeup or perfume

28. Sharing will help everyone feel involved and ____.

- A) Happy B) Motivated
C) Close D) Sad

Answer: B) Motivated

29. Effective communication needs to be -

- A) All of these B) Complete
C) Clear D) Simple

Answer: A) All of these

30. In a meeting, Surya speaks in Hindi. Some of his team members understand both English & Hindi, while others only know English. What should Surya do?

- A) Speak in English B) Stop talking
C) Scold people D) Speak in Hindi

Answer: A) Speak in English