

# Employability Skills- I year ELE &MMV

Q. ID: ITISKILL20229A

Employability Skills

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Question Paper

Student: UMESH CHAVAN

Score: 11/25 (44.00%)

Code: 6896

1. English is a \_\_\_\_language.  
**A) Common (Correct)** B) Day  
C) Night D) Evening
2. Using Internet is easy if we learn \_\_\_\_?.  
A) Sports **B) English**  
C) Maths D) Science (Incorrect)
3. We can learn English by \_\_\_\_?.  
A) Cooking (Incorrect) B) Playing  
**C) Reading newspaper** D) None of these
4. Plural form of child is\_\_\_\_.  
A) Person B) Infant  
C) Kid **D) Children (Correct)**
5. The pronoun 'I' is used for \_\_\_\_\_.  
A) Many **B) Myself (Correct)**  
C) Other D) That
6. Sita and I are friends. \_\_\_\_stays in Gandhi Bazar.  
A) What **B) She**  
C) A (Incorrect) D) And
7. Action words are also called \_\_\_\_\_.  
A) Center **B) Are (Incorrect)**  
**C) Verbs** D) Is
8. Adjectives are \_\_\_\_words.  
A) Sound B) Finish  
**C) Describing** D) Neutral (Incorrect)
9. 'The sea is blue'. In this sentence \_\_\_\_is an adjective.  
A) sea B) the  
C) is (Incorrect) **D) blue**
10. The beginning of a sentence should start with \_\_\_\_letter  
**A) Capital (Correct)** B) Small  
C) Cursive D) Italics
11. The most effective way to get information is by  
A) Writing (Incorrect) B) Talking  
**C) Reading** D) Activity
12. Effective communication is to both \_\_\_\_\_.  
**A) speak and listen well (Correct)** B) speak well  
C) see well D) learn well
13. Things or activities that we enjoy are \_\_\_\_?.  
A) Dislikes B) Negative  
C) Emotions (Incorrect) **D) Likes**
14. Dislikes are things towards which we have \_\_\_\_?.  
**A) Negative emotion** B) Positive emotion (Incorrect)  
C) Likes D) Interests
15. Question always end with a \_\_\_\_?.  
A) Comma , **B) Question mark ? (Correct)**  
C) Exclamation mark ! D) Full stop .
16. We can share our thoughts, ideas and feelings through \_\_\_\_?.  
**A) Communication (Correct)** B) Reading  
C) Watching D) Hearing
17. Effective communication needs to be -  
A) Simple B) Clear (Incorrect)  
C) Complete **D) All of these**
18. Nitya wanted to discuss an issue with her teammates. What type of communication is it?  
A) Written **B) Verbal (Correct)**  
C) Image D) Video
19. Verbal communication is the use of \_\_\_\_\_.  
A) Sign (Incorrect) **B) Words**  
C) Maths D) Images

20. Forms of verbal communication are \_\_\_\_.

- A) Making eye contact      B) Thinking (Incorrect)  
C) **Writing and Speaking**      D) Dancing
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21. Clear communication leads to \_\_\_\_.

- A) Different work (Incorrect)      B) Opposite work  
C) Slow work      D) **Faster work**
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22. Seetha is speaking to her customers to understand how to improve her business. What type of communication is this?

- A) **Verbal Communication (Correct)**      B) Non-Verbal Communication  
C) No Communication      D) Written communication
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23. Raj and Tej talk to each other only on the phone. What type of communication is this?

- A) Sign communication      B) Non-Verbal Communication  
C) **Verbal Communication (Correct)**      D) Written communication
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24. Letter is a form of \_\_\_\_\_ communication.

- A) Non-verbal      B) Spoken  
C) **Written**      D) Telephone (Incorrect)
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25. 'Reg' in the letter means \_\_\_\_.

- A) **Regarding (Correct)**      B) Subject  
C) Greetings      D) Body
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