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GOVT ITI HOLENARASIPURA

Answer Key

Duration: 30 Mins

Total Marks: 632

Q.ID: ITISKILL1846ST

1. Letter is a form of _____ communication.

- A) Non-verbal B) Written
C) Spoken D) Telephone

Answer: B) Written

2. _____ is an organisation that uses digital technology to help people in rural India.

- A) Digital Education Fund (DEF) B) Digital Empowerment Foundation (DEF)
C) Digital Education Foundation (DEF) D) Digital Empowerment (DE)

Answer: B) Digital Empowerment Foundation (DEF)

3. An exclamatory sentence ends with the _____.

- A) Question mark (?) B) Full stop (.)
C) Comma (,) D) Exclamatory mark (!)

Answer: D) Exclamatory mark (!)

4. Pragathi downloaded the bank app on her mobile. What should she not share with anyone?

- A) All of these B) OTP
C) Password D) MPIN

Answer: A) All of these

5. Which of the following is not a part of a desktop Computer?

- A) Antenna B) Mouse
C) Monitor D) Web Camera

Answer: A) Antenna

6. Money borrowed from bank or a person is called ____?

- A) Gift B) Loan
C) Interest D) Tax

Answer: B) Loan

7. Arunima has completed an apprenticeship training on NAPS. She will be getting a _____ on completion.

- A) Credit Card B) Clothes
C) Scholarship D) Certificate

Answer: D) Certificate

8. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means _____.

- A) Taste B) Hand

C) Measurement

D) Leg

Answer: C) Measurement

9. When you are interested in working for a company, you will write _____ letter

- A) an Application B) a Prospecting
C) a Leave D) a Referral

Answer: B) a Prospecting

10. The most effective way to get information is by

- A) Reading B) Activity
C) Writing D) Talking

Answer: A) Reading

11. Which of these should be considered while making decisions? | ನಿರ್ಧಾರಗಳನ್ನು ತೆಗೆದುಕೊಳ್ಳುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದನ್ನು ಪರಿಗಣಿಸಬೇಕು?

- A) The rules of your community | ನಿಮ್ಮ ಸಮುದಾಯದ ನಿಯಮಗಳು B) The choices of your friends | ನಿಮ್ಮ ಸ್ನೇಹಿತರ ಆಯ್ಕೆಗಳು
C) Your mood | ನಿಮ್ಮ ಮನಸ್ಸಿತ್ತಿ D) Your personal priorities | ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು

Answer: D) Your personal priorities | ನಿಮ್ಮ ವೈಯಕ್ತಿಕ ಆದ್ಯತೆಗಳು

12. Where can you build a professional network?

- A) Social events B) Current job
C) Alumni clubs D) All of these

Answer: D) All of these

13. You can speak to your friend _____.

- A) Formally B) Informally
C) By reading their mind D) By dancing

Answer: B) Informally

14. Which one is a "Don't" of discussion etiquette? | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ?

- A) Listen to others | ಇತರರ ಮಾತುಗಳನ್ನು ಕೇಳಿ B) Argue unnecessary | ಅನಗತ್ಯವಾದ
C) Use moderate tone | ಮಧ್ಯಮ ಸ್ವರವನ್ನು ಬಳಸಿ D) Be open minded | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ

Answer: B) Argue unnecessary | ಅನಗತ್ಯವಾದ

15. Everything that we do outside work is _____.

- A) Dislikes
C) Professional life
- B) Personal life
D) Tuition

Answer: B) Personal life

16. Tom feels very tensed and scared. He is unable to concentrate before his exams. He is sweating. What kind of stress is this?

- A) Never
C) Bad
- B) Small
D) Good

Answer: C) Bad

17. Nithya aims to achieve a score of 75% in her 10th- grade exams by the end of the academic year. This is a _____goal.

- A) Great
C) SMART
- B) STAR
D) Life-time

Answer: C) SMART

18. Which of the following can be done using Excel?

- A) Save the document
C) Print the document
- B) Make complicated calculations with numbers
D) All of these

Answer: D) All of these

19. _____?helps in experiencing the real world of work.

- A) Interview
C) Mock interview
- B) Industry visit
D) Failure

Answer: B) Industry visit

20. Which of these is an advantage of learning online?

- A) Have shorter classes
C) Make friends with classmates
- B) No need to study
D) Learn anytime & anywhere

Answer: D) Learn anytime & anywhere

21. Ram is answering an interview question about his previous workplace. He didn't like his teammates. They argued a lot. Should he share this with the interviewer?

- A) Yes, he should blame his team- mates for all the problems.
C) Yes, he should discuss all the arguments in detail.
- B) Yes, why not!
D) No, he should avoid speaking negatively about his teammates.

Answer: D) No, he should avoid speaking negatively about his teammates.

22. Bindu has started a small auto repair shop. She is the only person managing the business. Which kind of business it is?

- A) Partnership
C) Multinational Unit
- B) Private Limited
D) Sole Proprietorship

Answer: D) Sole Proprietorship

23. An Entrepreneur needs to maintain good _____? with

his customers.

- A) Relationship
C) Friendship
- B) Communication
D) Behavior

Answer: A) Relationship

24. We start communicating when we are_____.

- A) Old
C) Parents
- B) Children
D) Adults

Answer: B) Children

25. One must choose the career path based on the changing_____.

- A) Cities
C) Market demands
- B) Abilities
D) Interests

Answer: C) Market demands

26. Product and service are two things that can be sold. Product is what can be seen, touched and used. Service is what we _____?.

- A) Buy from vegetable shop
C) Do not enjoy
- B) Pay with Gpay
D) Feel, Experience and Enjoy

Answer: D) Feel, Experience and Enjoy

27. People of different sex, gender, caste, class, culture, age, physical appearance, education, abilities must feel_____.

- A) Unsafe and worried
C) Safe and respected
- B) Threatened and policed
D) Unsafe and bullied

Answer: C) Safe and respected

28. Neena is born as a differently-abled person. Her teachers must treat her _____.

- A) Equally with care
C) Rudely
- B) Strictly
D) Unfairly

Answer: A) Equally with care

29. Effective communication is to both _____.

- A) speak well
C) see well
- B) learn well
D) speak and listen well

Answer: D) speak and listen well

30. When a person deposits a fixed sum of money every over a fixed period of time, it is a _____ account.

- A) Recurring Deposit
C) Current Account
- B) Saving Account
D) Fixed Deposit

Answer: A) Recurring Deposit

31. Add comma wherever it is necessary. After the meeting we will go out.

- A) After the, meeting we will go, out.
B) After the meeting, we will go out.

C) After the meeting we will go out. D) After, the meeting, we will go out.

Answer: B) After the meeting, we will go out.

A) Skin

B) Eye

C) Ear

D) Nose

Answer: B) Eye

32. Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?

A) Subject

B) Attach file

C) BCC (Blind Carbon Copy) D) CC(Carbon Copy)

Answer: C) BCC (Blind Carbon Copy)

40. Shaheen wants good chefs to work in her hotel. What is an effective way to hire them?

A) By reaching out other hotel staffs

B) None of these

C) By advertising the job

D) By asking his relatives

Answer: C) By advertising the job

33. Entrepreneurs learn from their success as well as their ____?.

A) Failures

B) Business Pitch

C) Profit

D) Friends

Answer: A) Failures

41. Phone call has ___phases

A) Different

B) Middle

C) End

D) Three

Answer: D) Three

34. Finding a solution to any problem is known as ____skill.

A) Over thinking

B) Problem solving

C) Decision-making

D) Critical thinking

Answer: B) Problem solving

42. ___is a way to understand the customer's needs and emotions by asking questions.

A) Probing

B) Explaining

C) Assuming

D) Apologising

Answer: A) Probing

35. Regular payment made by the employer to the employee is ____.

A) Loan

B) Appraisal

C) Salary

D) Debt

Answer: C) Salary

43. What are Employability Skills?

A) Skills for playing video games

B) Skills needed to be successfully employed

C) Skills for good communication

D) Skills used only in sports

Answer: B) Skills needed to be successfully employed

36. Ravi has a customer who bargains a lot. The customer wants to buy a dress that costs 500 rupees but only wants to pay 300 rupees. What should Ravi do?

A) Talk to the customer and sell the dress for 400 rupees B) Give the dress for 300 rupees

C) Tell the customer to go away D) Do nothing

Answer: A) Talk to the customer and sell the dress for 400 rupees

44. A person who works with us is called a__?.

A) Friend

B) Coworker

C) Family

D) Relative

Answer: B) Coworker

37. The lack of success in achieving a goal or completing a task is called ____.

A) Boring

B) Satisfaction

C) Success

D) Failure

Answer: D) Failure

46. Which of these is an e-learning portal?

A) Netflix

B) NAPS portal

C) Bharat Skills Portal

D) ASEEM

Answer: C) Bharat Skills Portal

38. Vanaja wants to save her excel workbook. How can she do it?

A) By deleting it

B) By writing it

C) By pressing Ctrl and S on the keyboard

D) By closing the sheet

Answer: C) By pressing Ctrl and S on the keyboard

47. Meena is not comfortable talking to her colleagues in English. This is an example of_____.

A) Cultural barrier

B) Gender barrier

C) Communication barrier

D) Caste barrier

Answer: C) Communication barrier

39. ____contact with the people we are speaking help us to communicate confidently.

48. One needs to handle failure and rejection with a

_____attitude.

- A) Positive B) Negative
C) Helpful D) Rude

Answer: A) Positive

49. A written description of duties and responsibilities to be carried out in a job is called _____. | ಕೆಲಸದಲ್ಲಿ ನಿರ್ವಹಿಸಬೇಕಾದ ಕರ್ತವ್ಯಗಳು ಮತ್ತು ಜವಾಬ್ದಾರಿಗಳ ಲಿಖಿತ ವಿವರಣೆಯನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ

- A) job description | ಕೆಲಸದ ವಿವರ B) resume | ಪುನರಾರಂಭ
C) job application | ಕೆಲಸದ ಅರ್ಜಿ D) CV

Answer: A) job description | ಕೆಲಸದ ವಿವರ

50. Swaraj is looking for internet-based/data entry jobs. What is the most important skill he needs?

- A) Wood cutting skills B) Beautician skills
C) Basic computer skills D) Entrepreneuria I skills

Answer: C) Basic computer skills

51. The amount put aside without being spent is ___?

- A) Bill B) Savings
C) Tax D) Deductions

Answer: B) Savings

52. Latha is planning to join a beauty salon. But she is not very sure about this profession. Who should she speak with to get a better understanding of the profession?

- A) Strangers B) Professionals
C) Classmates D) Parents

Answer: B) Professionals

53. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of_____.

- A) Time Management B) Problem- Solving
C) Decision-Making D) Self-motivation

Answer: D) Self-motivation

54. A small business run by a single person is called as _____.

- A) Sole Proprietorship B) Private Limited
C) Multinational Unit D) Partnership

Answer: A) Sole Proprietorship

55. What can you do with online banking?

- A) Send money to someone B) Get details of all the transactions
C) Open a bank account D) All of these

Answer: D) All of these

56. The safe search tool can be switched on and off for any search engine by changing the _____.

- A) Web page B) Computer/ Device
C) View Mode D) Settings

Answer: D) Settings

57. Financial literacy is understanding the way money is_____?.

- A) saved, spent & invested B) saved
C) spent D) invested

Answer: A) saved, spent & invested

58. Which of these should not be used to express your opinion in a group discussion?

- A) Listen to me B) It seems to me that
C) I don't quite agree D) In my opinion

Answer: A) Listen to me

59. Which of the following is not a step in problem solving?

- A) Find solutions B) Divide problem into parts
C) Set timer D) Identify the problem

Answer: C) Set timer

60. A child was working in the computer lab which had many computers. The word 'computers' is in the_____form.

- A) Plural B) Maximum
C) Less D) Minimum

Answer: A) Plural

61. John wasn't selected for a job because he is a man. What type of discrimination is this?

- A) Education discrimination B) Gender discrimination
C) Age discrimination D) Color discrimination

Answer: B) Gender discrimination

62. Shyam avoids the use of plastic and chemical fertilizers. He is practising a _____.

- A) Green lifestyle B) Unhealthy lifestyle
C) Busy lifestyle D) Modern lifestyle

Answer: A) Green lifestyle

63. Joseph wants to make the letters in the words slant to one side. Which option should he use?

- A) Numbered List B) Bold
C) Italic D) Underline

Answer: C) Italic

64. _____ supports entrepreneurs to get loans under several schemes in district level.

- A) National small industries corporation (NSIC) B) District Industry Centres (DIC)

C) SIDO

D) SSLC

Answer: B) District Industry Centres (DIC)

65. Time management _____. | ಸಮಯ ನಿರ್ವಹಣೆ

A) managing time | ಸಮಯವನ್ನು ನಿರ್ವಹಿಸುವುದು

B) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

C) problem solving | ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ

D) hard skill | ಕಠಿಣ ಕೌಶಲ್ಯ

Answer: B) complete your task on time | ನಿಮ್ಮ ಕೆಲಸವನ್ನು ಸಮಯಕ್ಕೆ ಪೂರ್ಣಗೊಳಿಸಿ

66. Tutor asked his student whether he knew to use Windows? How should the student answer?

A) Yes, I know how to use Windows

B) I will know

C) Yup

D) Done

Answer: A) Yes, I know how to use Windows

67. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed _____ process.

A) Positive attitude

B) Decision- making

C) Negative attitude

D) Conflict resolution

Answer: B) Decision- making

68. How should you respond to constructive feedback from someone?

A) Argue with the person

B) Listen and understand

C) Feel nervous

D) Ignore the feedback

Answer: B) Listen and understand

69. Mr. Johnson wants to employ an 8 year old girl for household work. In India, which fundamental right would not allow it?

A) Right to freedom of religion

B) Right to equality

C) Right against exploitation

D) Right to information

Answer: C) Right against exploitation

70. The word funding means _____.

A) Bank account

B) Saving and Spending

C) Money to start a business

D) Money for shopping

Answer: C) Money to start a business

71. Harish made a call to the Senior manager in a company. How is he supposed to start the conversation?

A) Good bye

B) Greet the person

C) Thank the person

D) Purpose of call

Answer: B) Greet the person

72. Workplace is a place where employees from different backgrounds are hired. They work in a safe and respectful environment. This is an example of _____.

A) Workplace bullying

B) Discrimination

C) Diversity

D) Bad workplace management

Answer: C) Diversity

73. What does the growth of a business depend on?

A) How you help customers

B) How you take feedback from customers

C) How you talk to customers

D) All of these

Answer: D) All of these

74. Preeti is renting a kitchen to run a Paratha Shop, The rent of the kitchen is _____ cost?

A) Total

B) Fixed

C) Variable

D) Admin

Answer: B) Fixed

75. Latha's uncle works at the company where she has applied for a job. He offered to refer her for the position. What type of cover letter should Latha write to increase her chances of being considered for the job?

A) Letter of absence

B) Letter of interest

C) Leave letter

D) Referral Cover Letter

Answer: D) Referral Cover Letter

76. Re-arrange the following set of words into meaningful sentence. "teacher / school / worked / she / a / as" _____.
| ಕೆಳಗಿನ ಪದಗಳ ಗುಂಪನ್ನು ಅರ್ಥಪೂರ್ಣ ವಾಕ್ಯವಾಗಿ ಮರು ಜೋಡಿಸಿ.
"teacher / school / worked / she / a / as" _____

A) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

B) she teacher worked as a school | ಅವಳು ಶಿಕ್ಷಕ ಶಾಲೆಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

C) school worked as a she teacher | ಶಾಲೆ ಅವಳು ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

D) worked she as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

Answer: A) she worked as a school teacher | ಅವಳು ಶಾಲಾ ಶಿಕ್ಷಕಿಯಾಗಿ ಕೆಲಸ ಮಾಡುತ್ತಿದ್ದಳು

77. Which of the following websites is helpful to learn new languages for free?

A) Duolingo

B) All of these

C) Codecademy

D) LinkedIn

Answer: A) Duolingo

78. Argument or disagreement between two groups of people is called _____.

A) Conflict

B) Teamwork

C) Fun

D) Happiness

Answer: A) Conflict

79. You and your coworker, David are going for lunch. David uses a wheelchair. What should you keep in mind when selecting a restaurant?

- A) Go alone
B) Choose a restaurant with a wheelchair ramp and accessible facilities
C) Choose any restaurant
D) Selecting the most expensive restaurant

Answer: B) Choose a restaurant with a wheelchair ramp and accessible facilities

80. Laws related to activities on the internet are called _____.

- A) Cyber laws
B) Labour laws
C) Environment protection laws
D) Criminal laws

Answer: A) Cyber laws

81. Question always end with a ___?

- A) Comma ,
B) Exclamation mark !
C) Full stop .
D) Question mark ?

Answer: D) Question mark ?

82. Which of the following should be avoided while facing an interview?

- A) Speaking
B) Answering questions
C) Listening
D) Use mobile

Answer: D) Use mobile

83. When you greet higher official's such as Teacher, Instructor or Supervisor, you should use _____. | ಶಿಕ್ಷಕ, ಬೋಧಕ ಅಥವಾ ಮೇಲ್ವಿಚಾರಕನಂತಹ ಉನ್ನತ ಅಧಿಕಾರಿಗಳನ್ನು ನೀವು ಸ್ವಾಗತಿಸಿದಾಗ, ನೀವು _____ ಅನ್ನು ಬಳಸಬೇಕು

- A) Good morning
B) Hi
C) Hello
D) Hey

Answer: A) Good morning

84. Prem wants to start a shop. He can apply for ____ loan to have benefits.

- A) Car
B) Home
C) Education
D) MUDRA

Answer: D) MUDRA

85. Cats is an example of ____ word.

- A) Plural
B) Singular
C) Words
D) Opposite

Answer: A) Plural

86. Sales person tells the customer 'the offer exists today only'. This sales technique is called_____.

- A) Summary close
B) Question close
C) Opening technique
D) Now or never close

Answer: D) Now or never close

87. To grow yourself you must _____. | ನೀವೇ ಬೆಳೆಯಲು ನೀವು ಮಾಡಬೇಕು _____

- A) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ
B) know your office | ನಿಮ್ಮ ಕಚೇರಿ ತಿಳಿದಿದೆ
C) know your institute | ನಿಮ್ಮ ಸಂಸ್ಥೆಯನ್ನು ತಿಳಿಯಿರಿ
D) know your country | ನಿಮ್ಮ ದೇಶವನ್ನು ತಿಳಿಯಿರಿ

Answer: A) know yourself | ನಿನ್ನನ್ನು ನೀನು ತಿಳಿಯಿರಿ

88. Which of the following is a smart device?

- A) Smart Phone
B) All of these
C) Smart TV
D) Smart Watch

Answer: B) All of these

89. Entrepreneurship means ____?.

- A) Supporting a business person
B) Managing career
C) Running your own business
D) Starting a new career

Answer: C) Running your own business

90. A resume should be _____. | ಪುನರಾರಂಭವು _____ ಆಗಿರಬೇಕು

- A) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ
B) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ
C) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ
D) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ

Answer: B) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ

91. Which of the following options is an Employability Skill?

- A) Good Interview Skills
B) Digital Skills
C) Good Communication Skills
D) All of these

Answer: D) All of these

92. Naming words are also called ____?.

- A) Action
B) Pronouns
C) Nouns
D) Verbs

Answer: C) Nouns

93. What is the shortcut key for Print?

- A) Ctrl+P
B) Ctrl+Z
C) Ctrl+B
D) Ctrl+U

Answer: A) Ctrl+P

94. Jyothi learned that all the information is stored in 'web pages'. What is the role of web pages?

- A) None of these
C) 'Web pages' act as a library
- B) 'Web pages' act as a search engine
D) 'Web pages' act as internet

Answer: C) 'Web pages' act as a library

95. Priya received constructive (helpful) criticism from her manager about her latest project. What should she do?

- A) Listen
C) Thank her manager
- B) All of these
D) Understand

Answer: B) All of these

96. How can we understand what customers want?

- A) Selling a new product
C) By advertising the business
- B) By doing research on customer needs
D) By moving to a new business

Answer: B) By doing research on customer needs

97. Which of the following devices can be connected using bluetooth?

- A) Earphones
C) Speakers
- B) Mouse
D) All of these

Answer: D) All of these

98. While creating a Gmail account 'Create an account for myself' option will be chosen to _____.

- A) Create a bussiness account
C) Create a company account
- B) None of these
D) Create a Personal account

Answer: D) Create a Personal account

99. A company is asking for money for applying for a job from Ruhi. She realized that it must be a _____ job.

- A) real
C) fake
- B) good
D) great

Answer: C) fake

100. During an industry visit, an important thing to observe is _____?

- A) Colors
C) Behaviour of workers
- B) Canteen food
D) Generator

Answer: C) Behaviour of workers

101. Fill in the blank with proper pronoun. "I made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "I made this cake _____"

- A) itself
C) myself
- B) yourself
D) himself

Answer: C) myself

102. Disha wants to repay her loan. How can she do it without going to the bank?

- A) Open bank account
C) Close account
- B) Online transfer
D) Withdraw from ATM

Answer: B) Online transfer

103. Why is personal grooming important?

- A) It helps you feel confident.
C) All of these
- B) It shows self- discipline.
D) It creates a positive first impression.

Answer: C) All of these

104. Which among these is NOT a digital wallet?

- A) MobiKwik
C) Internet explorer
- B) Paytm
D) PhonePe

Answer: C) Internet explorer

105. Siddhu is planning to start his career. He should have _____.

- A) Education
C) Resume
- B) All of these
D) Career plan

Answer: B) All of these

106. Pooja started a food court that was very successful with many customers. After a year, the number of customers decreased. What should Pooja do to solve this problem?

- A) Collect the Feedback from the Customers
C) Change the Cooking Style
- B) Change her business
D) Close the Food court

Answer: A) Collect the Feedback from the Customers

107. Tanvi's team has many barriers to having a diverse workforce. This may lead to _____.

- A) Better communication
C) Increased productivity
- B) Good teamwork
D) Conflicts affecting work

Answer: D) Conflicts affecting work

108. Total cost is equal to ?

- A) Variable Cost + Discount
C) Investment + Fixed Cost
- B) Variable Cost + Fixed cost
D) Fixed Salary + ROI

Answer: B) Variable Cost + Fixed cost

109. Ram wants to start his own business. He is considering two options - opening an audio cassette shop or starting an online retail business. Which of these options would you suggest?

- A) Online retail
C) Video rental store
- B) Audio cassette shop
D) Anything is fine

Answer: A) Online retail

110. ___greetings are used while speaking to friends and

family.

- A) Formal
- B) Informal
- C) Due
- D) No

Answer: B) Informal

111. The interviewer asked Rahul to wait for a few days. What can Rahul do after few days?

- A) Meet his friends
- B) Follow up with the employer on phone call or email
- C) Never call
- D) Give up his hope

Answer: B) Follow up with the employer on phone call or email

112. It is a ____?knife. Fill in the correct adjective.

- A) sharp
- B) this
- C) there
- D) and

Answer: A) sharp

113. Sudha just delivered a baby. For how long is she entitled to take a maternity leave as an employee?

- A) 5 months
- B) 26 weeks
- C) 2 months
- D) One year

Answer: B) 26 weeks

114. The Indian government passed the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act in 2013. In simpler terms, it is also called ____?.

- A) POSH
- B) SHWW
- C) PPR
- D) SOS

Answer: A) POSH

115. John was travelling by bus to his village. He noted the names of places that he could see on his journey. What are these words called as?

- A) That
- B) Naming words
- C) See
- D) His

Answer: B) Naming words

116. ____ is the ministry in the Govt. of India that forms and implements the rules and regulations for enterprises in India.

- A) NIMI
- B) DGT
- C) MSDE
- D) MSME

Answer: D) MSME

117. Which of these is NOT a question to ask alumni during guest lecture?

- A) What are your travel plans?
- B) How did you prepare yourself for a job/workplace?
- C) Did you relocate for your job? What were the main challenges?
- D) How did you convince your parents/family to work?

Answer: A) What are your travel plans?

118. We should choose our career based on our ____?.

- A) Workplace
- B) Weakness
- C) Disadvantages
- D) Strengths

Answer: D) Strengths

119. Wow! The flowers in the park are beautiful. This is a ____?sentence.

- A) Exclamatory (!)
- B) Declarative (.)
- C) Interrogative (?)
- D) Imperative

Answer: A) Exclamatory (!)

120. Exchange of ideas happen through ____.

- A) Communication
- B) Singing
- C) Listening
- D) Watching

Answer: A) Communication

121. Who can be in your professional network?

- A) Co-workers
- B) All of these
- C) College professors
- D) Classmates

Answer: B) All of these

122. Deductions should be paid from the ____.

- A) Earnings
- B) Gross salary
- C) Basic Salary
- D) Net Salary

Answer: B) Gross salary

123. Mani is a painter and he buys new brushes and tins for painting. What type of cost it is?

- A) Total Cost
- B) Maintenance
- C) Fixed Cost
- D) Variable Cost

Answer: C) Fixed Cost

124. Priya wants to purchase a bike. Which loan should she apply for?

- A) Education loan
- B) Personal loan
- C) Auto loan
- D) Home loan

Answer: C) Auto loan

125. ____stress can make us feel excited and motivated.

- A) Long-term
- B) Short-term
- C) Bad
- D) Good

Answer: D) Good

126. ____is the money we invest in producing a product or service.

- A) Business Pitch
- B) Product Price
- C) Business revenue
- D) Product Cost

Answer: D) Product Cost

127. We can learn English by _____?

- A) Cooking
B) None of these
C) Reading newspaper
D) Playing

Answer: C) Reading newspaper

128. 'Reg' in the letter means _____.

- A) Subject
B) Body
C) Greetings
D) Regarding

Answer: D) Regarding

129. When two or more people give their thoughts and views on a topic. It is called a _____.

- A) Group discussion
B) Speaking
C) Listening
D) Reading

Answer: A) Group discussion

130. Select the example of a product from the options.

- A) Home painting
B) Bike repair
C) Shirt
D) Parlour service

Answer: C) Shirt

131. Why do customers like a product or service?

- A) Feel of the product or service
B) Good Price
C) Good Quality
D) All of these

Answer: D) All of these

132. Which of these services can you find on platform-based job portals?

- A) Home & Appliance Repair services
B) All of these
C) Cleaning services
D) Beauty salon services

Answer: B) All of these

133. Which of the following are the ways to connect your device to the internet?

- A) Using a wifi or mobile data connection
B) Use bluetooth
C) Use a printer
D) Use a mouse

Answer: A) Using a wifi or mobile data connection

134. Rita had to attend a group discussion on behalf of her company. What is she supposed to do before the meeting?

- A) Attend classes
B) Attend party
C) Be prepared about the topic
D) Take leave

Answer: C) Be prepared about the topic

135. After receiving interview call, what is the next step? | ಸಂದರ್ಶನ ಕರೆ ಸ್ವೀಕರಿಸಿದ ನಂತರ, ಮುಂದಿನ ಹಂತ ಯಾವುದು?

- A) Prepare the resume | ಪುನರಾರಂಭವನ್ನು ತಯಾರಿಸಿ
B) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ

- C) Send resume | ಪುನರಾರಂಭವನ್ನು ಕಳುಹಿಸಿ
D) Send application letter | ಅರ್ಜಿ ಪತ್ರ ಕಳುಹಿಸಿ

Answer: B) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ

136. Ram wants to use the Wi-Fi connection. What should he do?

- A) Do not connect to any Wifi network that needs a password. It may not be safe.
B) Connect to any WiFi network available
C) Connect to a Wi-Fi network he is familiar with
D) Connect to any WiFi network shared by a stranger.

Answer: C) Connect to a Wi-Fi network he is familiar with

137. Women and men are often not paid the same salary for the same job. This is known as _____.

- A) Nutrition gap
B) Learning gap
C) Gender gap
D) Gender pay gap

Answer: D) Gender pay gap

138. Tina and Lyra's team are working together to finish the school painting project. What should both the teams do to finish the project?

- A) Argue
B) Fight
C) Resist
D) Share responsibility

Answer: D) Share responsibility

139. Internet is the best place to be a _____.

- A) Continuous learner
B) Life long learner
C) All of these
D) Self learner

Answer: C) All of these

140. To be in a job or work is _____. | ಕೆಲಸ ಅಥವಾ ಕೆಲಸದಲ್ಲಿ ಇರುವುದು ಎಂದರೆ _____

- A) employ | ಉದ್ಯೋಗಿ
B) knowledge | ಜ್ಞಾನ
C) aptitude | ಯೋಗ್ಯತೆ
D) skill | ಕೌಶಲ್ಯ

Answer: A) employ | ಉದ್ಯೋಗಿ

141. Keith recorded his interview as a video to understand his performance. This is also one of the methods to receive _____.?

- A) compliments
B) wishes
C) feedback
D) Greetings

Answer: C) feedback

142. Choose the correct sentence.

- A) Cat road runs.
B) The road runs on cat.
C) The cat runs on the road.
D) Runs on the road cat.

Answer: C) The cat runs on the road.

143. _____ is a sales technique that aims to market additional products to the customers.

- A) Lying
C) Probing
- B) Cross selling
D) FAB

Answer: B) Cross selling

144. _____ is called the library of internet.

- A) Search Engine
C) Hardware
- B) Software
D) Mouse

Answer: A) Search Engine

145. Shilpa wanted to get her house cleaned before Diwali. On which portal can she book this service?

- A) Zomato
C) Helpr
- B) Ola
D) Swiggy

Answer: C) Helpr

146. Sonu wants to connect a device wirelessly to a computer. What technology can he use?

- A) Bluetooth
C) USB
- B) Switch
D) Wire

Answer: A) Bluetooth

147. Harry has knowledge of circuits and wiring. He can apply as a/an _____ in a company.

- A) Electrician
C) Fitter
- B) Beautician
D) Plumber

Answer: A) Electrician

148. Choosing between two or more options is known as _____ process.

- A) Manufacturing
C) Technical
- B) Decision-making
D) Scientific

Answer: B) Decision-making

149. Fill in the correct question word. "_____ is the speaker at the function". | ಸರಿಯಾದ ಪ್ರಶ್ನೆ ಪದವನ್ನು ಭರ್ತಿ ಮಾಡಿ. "_____ is the speaker at the function?"

- A) Who
C) Why
- B) What
D) When

Answer: A) Who

150. How can we save resources on our planet?

- A) Use less plastic
C) Create less pollution
- B) All of these
D) Use less electricity

Answer: B) All of these

151. When talking to our co-workers, we should not stand or sit _____ to them.

- A) In front of
C) too close
- B) next to
D) opposite

Answer: C) too close

152. A person with a growth mindset is always willing to _____. | ಬೆಳವಣಿಗೆಯ ಮನಸ್ಥಿತಿ ಹೊಂದಿರುವ ವ್ಯಕ್ತಿಯು ಯಾವಾಗಲೂ _____ ಸಿದ್ಧರಿದ್ದಾರೆ.

- A) keep quiet | ಮೌನವಾಗಿರಿ
C) grow, change, learn | ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ
- B) relax | ವಿಶ್ರಾಂತಿ
D) become rich | ಶ್ರೀಮಂತರಾಗುತ್ತಾರೆ

Answer: C) grow, change, learn | ಬೆಳೆಯಿರಿ, ಬದಲಿಸಿ, ಕಲಿಯಿರಿ

153. Fill in the blank with suitable place preposition. "My house is _____ the third floor". | ಸೂಕ್ತವಾದ ಸ್ಥಳ ಪೂರ್ವಭಾವಿ ಸ್ಥಾನದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿ. "My house is _____ the third floor"

- A) on
C) in
- B) under
D) at

Answer: A) on

154. Yash bought a bag which had recycle symbol. What should he do when the bag is old?

- A) Burn
C) Should dispose it in recyclable items
- B) Throw it in the river
D) Put it in soil

Answer: C) Should dispose it in recyclable items

155. Each new page in the excel worksheet is called a _____.

- A) Cell
C) Row
- B) Column
D) Sheet

Answer: D) Sheet

156. Which of the following is true about stress? | ಒತ್ತಡದ ಬಗ್ಗೆ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) Stress cannot be controlled | ಒತ್ತಡವನ್ನು ನಿಯಂತ್ರಿಸಲಾಗುವುದಿಲ್ಲ
C) All of the above | ಮೇಲಿನ ಎಲ್ಲವೂ
- B) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು
D) Stress can not be decreased | ಒತ್ತಡವನ್ನು ಕಡಿಮೆ ಮಾಡಲು ಸಾಧ್ಯವಿಲ್ಲ

Answer: B) Stress can be managed | ಒತ್ತಡವನ್ನು ನಿಭಾಯಿಸಬಹುದು

157. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____ tense.

- A) Date
C) Day
- B) Future
D) Past

Answer: B) Future

158. Kim fell from her bike yesterday. The action in the sentence is in _____ tense.

- A) Present
C) Future
- B) Clear
D) Past

Answer: D) Past

159. An Entrepreneur can help the society by_____.

- A) Creating job opportunities B) Marketing the product
C) Seeking new opportunities D) Working with a team

Answer: A) Creating job opportunities

160. Prachi goes to a Government ITI in the morning and then comes to office in a company cab to attend an online meeting with an employer. Which of the following are considered as a workplace?

- A) All of these B) Office space
C) Online meeting D) Government ITI

Answer: A) All of these

161. Steve's mother told him that the mixer grinder is not working. What should be his first step in order to solve the problem?

- A) Throw it B) Sell the mixer
C) Complain D) Identify the problem

Answer: D) Identify the problem

162. Which one is an exclamatory sentence? | ಆಶ್ಚರ್ಯಕರ ವಾಕ್ಯ ಯಾವುದು?

- A) Your house is beautiful. B) What a beautiful house it is!
C) It is a beautiful house. D) Is it a beautiful house?

Answer: B) What a beautiful house it is!

163. Wahid wants to register his product under a trademark. What is the benefit of getting a trademark for your product?

- A) He can sell it at higher rate B) He can take many loans and not repay
C) No one else can use the same product name D) He will get a lot of success

Answer: C) No one else can use the same product name

164. Cherry is going for an interview. What should she not do?

- A) Apply too much makeup or perfume B) Wear formal dress
C) Wear clean clothes D) Take her resume

Answer: A) Apply too much makeup or perfume

165. _____ jobs help to reduce pollution, preserve the environment and the planet.

- A) Hardware B) Part-time
C) Green D) Software

Answer: C) Green

166. Geetha has just completed her education. She joined a basic English course to improve her _____ skills.

- A) Digital B) Problem solving

- C) Technical D) Communication

Answer: D) Communication

167. For online meetings, you can share _____ for the people to join the meeting.

- A) Location B) Meeting Link or ID
C) email id D) Personal mobile number

Answer: B) Meeting Link or ID

168. Farida met an ex-student of her institute. He/she can be called as an_____?

- A) Alumni B) Interviewer
C) Referee D) Professor

Answer: A) Alumni

169. Which one of the following is a describing word? | ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ವಿವರಿಸುವ ಪದವಾಗಿದೆ?

- A) Hot | ಬಿಸಿ B) Soup | ಸೂಪ್
C) Repair | ದುರಸ್ತಿ D) Eat | ತಿನ್ನು

Answer: A) Hot | ಬಿಸಿ

170. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Naming words B) Adjective
C) Spellings D) Verb

Answer: A) Naming words

171. Choose the correct punctuation mark after the word "Rohan" in the given sentence. "Rohan David and Ram are playing hide and seek" | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯದಲ್ಲಿ □ರೋಹನ್□ ಪದದ ನಂತರ ಸರಿಯಾದ ವಿರಾಮ ಚಿಹ್ನೆಯನ್ನು ಆರಿಸಿ. □ರೋಹನ್ ಡೇವಿಡ್ ಮತ್ತು ರಾಮ್ ಅಡಗಿಕೊಂಡು ಆಡುತ್ತಿದ್ದಾರೆ□

- A) Slash (/) B) Comma (,)
C) Hyphen (-) D) Period (.)

Answer: B) Comma (,)

172. Ramesh is working in Chennai. _____ likes the office environment.

- A) That B) What
C) He D) It

Answer: C) He

173. Plural form of child is_____.

- A) Infant B) Person
C) Kid D) Children

Answer: D) Children

174. A _____ is a new business, which later grows into a big company

- A) Hotels B) Parlours
C) NSIC D) Start Up

Answer: D) Start Up

175. Krish made a typing mistake and wants to go back to the previous sentence. Which option should he use?

- A) Undo
B) Cut
C) Save
D) Print

Answer: A) Undo

176. Symbols gives us information through _____.

- A) Images
B) Words
C) Posters
D) Colours

Answer: A) Images

177. In today's world, _____ have become a basic skill requirement in many jobs.

- A) Painting skills
B) Acting skills
C) Digital skills
D) Dancing skills

Answer: C) Digital skills

178. Bindu receives a call from JJ company promoting a discount sale. She couldn't clearly hear the details. How is she supposed to ask the person to repeat the information?

- A) What is it?
B) Speak loud
C) I don't know
D) Could you please repeat?

Answer: D) Could you please repeat?

179. Ethics means _____. | ನೀತಿಶಾಸ್ತ್ರ ಎಂದರೆ _____

- A) not relevant to society | ಸಮಾಜಕ್ಕೆ ಸಂಬಂಧಿಸಿಲ್ಲ
B) decide what is right and wrong for a human conduct | ಮಾನವ ನಡವಳಿಗೆ ಯಾವುದು ಸರಿ ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ
C) employability skills | ಉದ್ಯೋಗ ಕೌಶಲ್ಯಗಳು
D) name of a city | ಒಂದು ನಗರದ ಹೆಸರು

Answer: B) decide what is right and wrong for a human conduct | ಮಾನವ ನಡವಳಿಗೆ ಯಾವುದು ಸರಿ ಮತ್ತು ತಪ್ಪು ಎಂದು ನಿರ್ಧರಿಸಿ

180. Radha has learnt how to write a sentence. Which is the subject in this sentence?

- A) Sentence
B) Radha
C) How
D) Learnt

Answer: B) Radha

181. Safeena wants to talk to her friend on a video call. Which of the following is necessary for a video call on a desktop computer?

- A) Remote
B) Web Camera
C) Trackpad
D) Printer

Answer: B) Web Camera

182. What happens when we use this function? =SUM(B4:G4)

- A) The number in B4 is deleted
B) The number from B4 will be copied

- C) The number from G4 will be copied
D) The numbers in cells from B4 to G4 are added

Answer: D) The numbers in cells from B4 to G4 are added

183. Cutting down of trees for farming and housing purposes is called _____.

- A) Afforestation
B) Reforestation
C) Forestation
D) Deforestation

Answer: D) Deforestation

184. A customer who buys a product for the first time is a ____?.

- A) New customer
B) Vendor
C) Researching customer
D) Bargaining customer

Answer: A) New customer

185. Raj and Tej talk to each other only on the phone. What type of communication is this?

- A) Non-Verbal Communication
B) Sign communication
C) Written communication
D) Verbal Communication

Answer: D) Verbal Communication

186. Group discussion helps us ____?.

- A) learn more and solve big problems
B) argue
C) create problems
D) have fun

Answer: A) learn more and solve big problems

187. Seetha is speaking to her customers to understand how to improve her business. What type of communication is this?

- A) Written communication
B) Verbal Communication
C) No Communication
D) Non-Verbal Communication

Answer: B) Verbal Communication

188. At workplace, communication must follow the _____.

- A) 6Cs
B) Close
C) Text
D) Ideas

Answer: A) 6Cs

189. If a person receives harsh, unfair and very negative criticism, they feel very unhappy. What type of criticism is this?

- A) Fair criticism
B) Unfair criticism
C) Helpful criticism
D) Positive criticism

Answer: B) Unfair criticism

190. Something that is not accepted by someone is called _____.

- A) Failure
B) Success
C) Rejection
D) Acceptance

Answer: C) Rejection

191. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- A) Both Sheetal and Naveen B) Dog
C) Sheetal D) Naveen

Answer: D) Naveen

192. The extra amount we pay for borrowing money is _____.

- A) Loan B) Processing charges
C) Interest D) Hidden charges

Answer: C) Interest

193. Amira wants to underline the title of her document. Which shortcut key should she use?

- A) Ctrl+U B) Ctrl+B
C) Ctrl+I D) Ctrl+S

Answer: A) Ctrl+U

194. Which of the following is NOT a soft skill?

- A) Carpentry B) Goal Setting
C) Time Management D) Communication Skill

Answer: A) Carpentry

195. What is the service given to the customer before, during or after a purchase called?

- A) Customer service B) Auto Service
C) Management Service D) None of these

Answer: A) Customer service

196. Chandu is sick and unable to cook food. From which platform can he order food?

- A) Swiggy (food delivery app) B) Myntra (Shopping app)
C) Urban Company (home cleaning & repair services) D) Flipkart (product selling app)

Answer: A) Swiggy (food delivery app)

197. Which of the following are ways to conduct a digital transaction?

- A) UPI Payment B) Digital Wallet
C) Credit Card D) All of these

Answer: D) All of these

198. Sarah notices a colleague, John, making unwelcome jokes about someone's clothes at the office party. What should Sarah do according to the POSH Act?

- A) Ignore it, John might be joking B) Tell John directly to stop
C) Report the incident to Internal Committee (IC) D) Make a sarcastic comment back at John

Answer: C) Report the incident to Internal Committee (IC)

199. What can we use net banking for?

- A) Paying bills B) Checking bank statement
C) Transferring funds D) All of these

Answer: D) All of these

200. After industry visit, how can you reflect on your experience?

- A) Review and think about any advice you received during the visit B) Share your experience with classmates, teachers and family
C) All of these D) Write a report about what you learned and observed

Answer: C) All of these

201. Pratibha wants to start a Biryani Hotel. What will she need first?

- A) Name Board B) Business plan
C) Food Items D) Kitchen Equipments

Answer: B) Business plan

202. Riya does not know which version of windows is installed on her laptop. How can she identify the version?

- A) By shutting down the computer B) By looking at the opening screen
C) By reinstalling the windows D) By uninstalling the windows

Answer: B) By looking at the opening screen

203. When is capital letter used? | ದೊಡ್ಡ ಅಕ್ಷರವನ್ನು ಯಾವಾಗ ಬಳಸಲಾಗುತ್ತದೆ?

- A) Names of persons | ವ್ಯಕ್ತಿಗಳ ಹೆಸರುಗಳು B) Beginning of a sentence | ಒಂದು ವಾಕ್ಯದ ಆರಂಭ
C) Names of places | ಸ್ಥಳಗಳ ಹೆಸರುಗಳು D) All the above | ಮೇಲಿನ ಎಲ್ಲಾ

Answer: D) All the above | ಮೇಲಿನ ಎಲ್ಲಾ

204. Vidya is single-handedly selling homemade pickles to her neighbors. Vidya is a/an_____.

- A) Distributor B) Seller
C) Entrepreneur D) Self-employed person

Answer: D) Self-employed person

205. What is an easy and quick way to make online payments?

- A) Cheque payment B) Digital wallets
C) Going to the bank D) Cash on delivery

Answer: B) Digital wallets

206. Choose the odd word. | odd (ಬೆಸ) ಪದವನ್ನು ಆರಿಸಿ.

- A) sorry B) paper
C) thanks D) please

Answer: B) paper

207. _____ is one of the behavioral skills that is required to organize work efficiently and complete it on time.

- A) Painting
B) Cooking
C) Time Management
D) Dancing

Answer: C) Time Management

208. What can make it difficult to communicate in the workplace?

- A) Differences in communication styles
B) All of these
C) Use of unfamiliar words
D) Language differences

Answer: B) All of these

209. 'The sea is blue'. In this sentence _____ is an adjective.

- A) blue
B) is
C) sea
D) the

Answer: A) blue

210. Words that are used to name people, places, animals and things are _____.

- A) Naming words
B) Person
C) Key
D) Table

Answer: A) Naming words

211. Which of these is the short cut for making the text bold?

- A) Ctrl+U
B) Ctrl+S
C) Ctrl+I
D) Ctrl+B

Answer: D) Ctrl+B

212. _____ website can be used to find information on schemes and initiatives across all sectors, from tourism to employment to agriculture.

- A) [http://www . education.gov. in/](http://www.education.gov.in/)
B) [http://www . swayam.gov.in/](http://www.swayam.gov.in/)
C) [http://www . india.gov.in](http://www.india.gov.in)
D) [http: /www . igod.gov.in](http://www.igod.gov.in)

Answer: D) http: /www . igod.gov.in

213. _____ is the most commonly used word for switching off a computer.

- A) Power On
B) Hang Up
C) Shut Down
D) Switch On

Answer: C) Shut Down

214. Neetu has excellent story telling skills. What type of intelligence is it?

- A) Word Smart
B) Body Smart
C) Picture Smart
D) Logic Smart

Answer: A) Word Smart

215. _____ is major changes takes place in manufacturing. |
_____ ತಯಾರಿಕೆಯಲ್ಲಿ ಪ್ರಮುಖ ಬದಲಾವಣೆಗಳು ನಡೆಯುತ್ತವೆ.

- A) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ
B) Green revolution | ಹಸಿರು ಕ್ರಾಂತಿ
C) Food revolution | ಆಹಾರ ಕ್ರಾಂತಿ
D) Water revolution | ಜಲ ಕ್ರಾಂತಿ

Answer: A) Industry revolution | ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ

216. Rahim is filing tax for the first time for his business. Which of these elements are NOT needed for filing tax?

- A) Income Tax Return
B) Aadhar Card
C) Birth Certificate
D) PAN Card

Answer: A) Income Tax Return

217. Describing words add more information to the ____?

- A) Naming words
B) Sad
C) Bad
D) Numbers

Answer: A) Naming words

218. Activities that one is good at and can do well are called _____.

- A) Passion
B) Abilities
C) Sports
D) Interests

Answer: B) Abilities

219. Indian constitution is a set of _____ of our country.

- A) Languages
B) Tools
C) Laws and rules
D) Keys

Answer: C) Laws and rules

220. Karthik has joined a new company. His salary is Rs. 3 lakhs per year. This is his ____ salary.

- A) Monthly
B) Gross
C) Basic
D) Net

Answer: B) Gross

221. Loyal Customers are those who _____.

- A) Buy a product/a service for the first time
B) Keep coming back to the same shop
C) Ask for more discount
D) Hate the shop

Answer: B) Keep coming back to the same shop

222. Which is not a type of non-verbal communication ?

- A) Eye-contact
B) Facial expression
C) Hand movements
D) E-mail

Answer: D) E-mail

223. Probing for customer needs means _____.

- A) To ask customers what they need
B) To give discount
C) To celebrate with customers
D) Get angry with the customer

Answer: A) To ask customers what they need

224. Geetha wants to take a mock interview before attending the real one. Whom do you think she must choose as an interviewer?

- A) Shopkeeper B) Her younger sister
C) A stranger D) Her senior

Answer: D) Her senior

225. If one is capable of finding solutions to problems, one will get better at _____.

- A) Painting B) Self-motivation
C) Career D) Problem-solving

Answer: D) Problem-solving

226. Negative comments made about our action or performance is called _____.

- A) Appreciation B) Criticism
C) Congratulations D) Reward

Answer: B) Criticism

227. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Vinay B) Tooth
C) Dentist D) Teeth

Answer: D) Teeth

228. Shouting shows we are angry. Talking very slowly shows we are tired or sleepy. What part of non-verbal communication helps us understand this?

- A) Smile B) Tone of voice
C) Hand movements D) Eye movements

Answer: B) Tone of voice

229. _____ is a way of thinking to solve a problem.

- A) Critical thinking B) Self confidence
C) Time Management D) Negative attitude

Answer: A) Critical thinking

230. Which of the following feature is not available in online meeting tools?

- A) After the meeting, the online meeting can be closed and ended. B) Everyone can speak to each other and hear each other.
C) Everyone can turn on the camera on their own devices D) Display Participants contact number

Answer: D) Display Participants contact number

231. Shyam and Ram applied for the same job. Shyam read the job description in detail and made note of important details. Who will know more about the company?

- A) None of them B) Both of them
C) Shyam D) Ram

Answer: C) Shyam

232. An employee is someone who_____.

- A) Goes to school to study B) Does not work
C) Works for a salary D) Goes to play

Answer: C) Works for a salary

233. _____ is not a part of a good business plan.

- A) Budget B) Marketing Strategy
C) Weather Report D) Customer Analysis

Answer: C) Weather Report

234. Which of these is NOT a platform for finding platform-based jobs?

- A) Urban Company B) Uber
C) Swiggy D) Government office

Answer: D) Government office

235. Fill in the blank with proper interrogative adjective. _____ are you going | ಸರಿಯಾದ ಪ್ರಶ್ನಾರ್ಹ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. _____ are you going?

- A) What B) Which
C) Who D) Where

Answer: D) Where

236. It is not good to forward _____ on social media.

- A) messages B) fake news
C) songs D) greetings

Answer: B) fake news

237. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a_____.

- A) Belief B) Leader
C) Strength D) Value

Answer: C) Strength

238. _____ is at the top of the MS Word screen.

- A) Taskbar B) Space Bar
C) Menu Bar D) Scroll bar

Answer: C) Menu Bar

239. Rajesh wants to save Rs. 6000 every year for his old age. How much should he save every month?

- A) 50 B) 6000
C) 500 D) 100

Answer: C) 500

240. NAPS provides apprenticeship training opportunities for a student who has completed _____ years.

- A) 10
C) 21
- B) 18
D) 14

Answer: D) 14

241. Adjectives are ____ words.

- A) Neutral
C) Describing
- B) Finish
D) Sound

Answer: C) Describing

242. On a bank holiday, which of these methods cannot be used by Shahab for money transfer?

- A) Amazon pay
C) BHIM app
- B) Deposit at the bank branch
D) Google pay

Answer: B) Deposit at the bank branch

243. What happens when we use this function?
=AVERAGE(B4:G4)

- A) The number from G4 will be copied
C) The number in B4 is deleted
- B) The average of numbers in cells from B4 to G4 is calculated
D) The number from B4 will be copied

Answer: B) The average of numbers in cells from B4 to G4 is calculated

244. Net banking is done on a computer through a _____.

- A) Bank website
C) Cashier
- B) Friend
D) Relative

Answer: A) Bank website

245. Costly things that are not essential for our survival are _____.

- A) Savings
C) Money
- B) Luxuries
D) Needs

Answer: B) Luxuries

246. Smith! Would you like playing cricket or football this evening? If Smith likes to play both how will he answer? ____?playing any of them.

- A) I want
C) I won?t
- B) I hate
D) I don?t mind

Answer: D) I don?t mind

247. Fill in the blank with suitable adjective for the given sentence "The little girl's _____ eyes revealed her mischief". | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯಕ್ಕೆ ಸೂಕ್ತವಾದ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ "The little girl's _____ eyes revealed her mischief"

- A) chubby
C) weak
- B) short sighted
D) twinkling

Answer: D) twinkling

248. The process of manufacturing has changed due to technology and ____ development.

- A) Scientific
C) Facillitation
- B) Teaching
D) Training

Answer: A) Scientific

249. How can a professional network support your career growth?

- A) By offering free travel discounts
C) By sharing knowledge and professional guidance
- B) By organizing social parties
D) By giving financial loans

Answer: C) By sharing knowledge and professional guidance

250. Every complete sentence has ____.

- A) 3 parts
C) 2 parts
- B) 1 part
D) 4 parts

Answer: A) 3 parts

251. Raj was driving towards Mysore. On the way he found few arrows marked next to Mysore on the board. What does it suggest ?

- A) Map
C) Way
- B) None of these
D) Direction

Answer: D) Direction

252. A product name that has been officially registered with the Trademark Registry of India is _____.

- A) Token
C) Marked
- B) Approved
D) Trademark

Answer: D) Trademark

253. Emotions can be expressed through your ____.

- A) Voice
C) Weight
- B) Height
D) Situation

Answer: A) Voice

254. Which of the following could be possible reasons for gender based discrimination?

- A) Social Norms
C) Lack of Awareness
- B) Lack of Education
D) All of these

Answer: D) All of these

255. We can share our thoughts, ideas and feelings through ____?.

- A) Watching
C) Reading
- B) Communication
D) Hearing

Answer: B) Communication

256. ____ questions give clear indication of the information the person wants to know.

- A) Friend
C) House
- B) Workplace
D) Party

Answer: B) Workplace

273. Sanju met her cousin Keerti accidentally in a mall. How should she greet her?

- A) Thank you!
C) Long time, no see!
- B) What are you doing here?
D) Take care!

Answer: C) Long time, no see!

274. A formal letter can be used for _____ purposes.

- A) Boring
C) Official
- B) Friendship
D) Fighting

Answer: C) Official

275. Which website to use to book the train tickets

- A) <http://www.igod.gov.in>
C) <http://www.irctc.co.in>
- B) <http://www.india.gov.in/>
D) <https://myaadhaar.uidai.gov.in>

Answer: C) <http://www.irctc.co.in>

276. Which among these is a type of communication?

- A) Non-Verbal
C) Verbal
- B) Visual
D) All of these

Answer: D) All of these

277. Whenever we are communicating we have to be dressed appropriately, maintain our body language and maintain ___?

- A) make up
C) silence
- B) a very loud volume
D) eye contact

Answer: D) eye contact

278. Choose the mobile app form the following options.

- A) LinkedIn
C) YouTube
- B) All of these
D) Facebook

Answer: B) All of these

279. The _____ is a few words that quickly tell what the email is about.

- A) ID
C) Compose
- B) Inbox
D) Subject

Answer: D) Subject

280. Paul just got hired and received his employment letter. He is supposed to read it carefully and sign as it is a ___?

- A) Marks card
C) Certificate
- B) Legal binding document
D) Poster

Answer: B) Legal binding document

281. A business pitch is presented to investors who helps us with _____, _____, and _____.

- A) Money, Resources, and Mentoring Support
C) Plan and Marketing
- B) Profit and Loss
D) Customer and Quality

Answer: A) Money, Resources, and Mentoring Support

282. Irrespective of their gender identities, all people must have the same rights. This is called _____.

- A) Gender equality
C) Gender Stereotype
- B) Gender Discrimination
D) Gender rights

Answer: A) Gender equality

283. What does CPU stand for?

- A) Cost per unit
C) Central power unit
- B) Cutting power unit
D) Central Processing Unit

Answer: D) Central Processing Unit

284. Gopi spends his salary on movies, groceries, house rent and clothes. Where can he reduce his expenses to save some money?

- A) Clothes
C) House rent
- B) Groceries
D) Movies

Answer: D) Movies

285. The time blocked for work is called a _____ technique.

- A) Doro
C) Domo
- B) Pomodoro
D) Pomo

Answer: B) Pomodoro

286. Saif's college professor guided him to choose the right career path. He must show _____ to his guide.

- A) Fear
C) Gratitude
- B) Anger
D) Arrogance

Answer: C) Gratitude

287. When you ask someone something it is _____.

- A) Question
C) Blank
- B) Response
D) Answer

Answer: A) Question

288. Select the example of a service from the options.

- A) Chicken Kebab
C) Masala Dosa
- B) Water Bottle
D) Mobile Repair

Answer: D) Mobile Repair

289. Verbs tell the action of the _____.

- A) Naming words
C) Change
- B) Cow
D) Act

Answer: A) Naming words

290. Arya has joined a new company. They want him to open a _____ so that they can credit his salary.

- A) Current account B) Salary account
C) Fixed deposit D) Recurring deposit

Answer: B) Salary account

291. Radha wants to use social media for her professional growth. She could join groups according to her ____.

- A) age B) mood
C) qualification D) career or subject interests

Answer: D) career or subject interests

292. The way we interact, manage and deal with our external environment is known as ____ skills.

- A) Technical B) Behavioural
C) Teaching D) Musical

Answer: B) Behavioural

293. Listening is important to ____?the information given.

- A) forget B) disobey
C) understand D) overcome

Answer: C) understand

294. Sunitha earns Rs.10,000 every month. After setting a monthly budget amount, she is able to save Rs. 2000 every month. She will use this money in case of ____.

- A) bills B) party
C) emergencies D) travel

Answer: C) emergencies

295. _____ is the software that is put in a computer so that one can use it.

- A) App Store B) Settings
C) Software D) Operating System

Answer: D) Operating System

296. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Positive attitude B) Scientific skill
C) Technical skill D) Negative attitude

Answer: A) Positive attitude

297. Harish has taken up his family business of ironing clothes. His customers are not happy with the service. What should Harish do to make his business better?

- A) Stop the business B) Increase the cost
C) Change the business D) Give better customer service

Answer: D) Give better customer service

298. It is very important to use the correct words to tell the search engine what to look for. These are called _____.

- A) Web page B) Website

- C) Keywords D) Internet

Answer: C) Keywords

299. _____ can lead to division of people, communities and families.

- A) Respecting all people B) Gender discrimination
C) Gender equality D) Same rights

Answer: B) Gender discrimination

300. Distance between yourself and the other person is called _____.

- A) Spatial distance B) Relationship
C) Close D) Informal

Answer: A) Spatial distance

301. Meena is using google meet for the first time. She can use the same login account details as her _____.

- A) Bank account B) Zoho account
C) Amazon account D) Gmail account

Answer: D) Gmail account

302. Which of the following is not a part of decision-making?

- A) Implement decision B) Performance
C) Generate options D) Identify problem

Answer: B) Performance

303. Shwetha and Rakshit are coworkers. They are angry with each other because they have not completed a project properly. Which is a good way to resolve such conflicts in the workplace?

- A) File a police complaint B) Quit the job
C) Ignore each other D) Find different ways to solve the problem

Answer: D) Find different ways to solve the problem

304. Rita found someone's wallet in the office. She gives it to the office manager. This shows that she is ____.

- A) open-minded B) honest & responsible
C) kind D) non - judgemental

Answer: B) honest & responsible

305. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as _____.

- A) Physical Meeting B) Offline Meeting
C) Online meeting D) None of these

Answer: C) Online meeting

306. The secret to growing your business is to choose the right ____ to support your growth

- A) Team B) Friends
C) Family D) Clothes

Answer: A) Team

307. _____ is a brief statement about purpose and principles of the constitution. | _____ ಸಂವಿಧಾನದ ಉದ್ದೇಶ ಮತ್ತು ತತ್ವಗಳ ಸಂಕ್ಷಿಪ್ತ ಹೇಳಿಕೆಯಾಗಿದೆ.

- A) Unit | ಘಟಕ
B) Module | ಮಾಡ್ಯೂಲ್
C) Syllabus | ಪಠ್ಯಕ್ರಮ
D) The preamble | ಪೀಠಿಕೆ

Answer: D) The preamble | ಪೀಠಿಕೆ

308. What is the advantage of an Industry visit?

- A) Chance to talk to the family
B) Chance to talk to the friends
C) Chance to talk to the teachers
D) Chance to talk to the experts

Answer: D) Chance to talk to the experts

309. Trisha entered a number in E column and row 5. What is the name of that cell?

- A) E1
B) E5
C) 5
D) E

Answer: B) E5

310. People can hear the emotions and see our facial expression when we _____.

- A) See
B) Taste
C) Speak
D) Listen

Answer: C) Speak

311. Tom wants to start a shop for selling books, pens etc. Which is the best location to have his shop?

- A) Near college and schools
B) At his house
C) Near the river
D) Near fish market

Answer: A) Near college and schools

312. To find list of Participants in a Zoom meeting, click on participants option on _____ of the screen.

- A) Right Side
B) Left Side
C) Bottom
D) Top

Answer: C) Bottom

313. Sita and I are friends. _____ stays in Gandhi Bazar.

- A) What
B) A
C) And
D) She

Answer: D) She

314. Joy started a homemade pickle business. He has not been able to get profit in the first 2 months. What should he do?

- A) Find reasons for his failure & learn from them
B) Get angry
C) Borrow money
D) End his business

Answer: A) Find reasons for his failure & learn from them

315. Which among these are not good manners while travelling by public transport? | ಸಾರ್ವಜನಿಕ ಸಾರಿಗೆಯಲ್ಲಿ ಪ್ರಯಾಣಿಸುವಾಗ ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ನಡತೆ ಅಲ್ಲ?

- A) Be polite to fellow passengers and staff | ಸಹ ಪ್ರಯಾಣಿಕರು ಮತ್ತು ಸಿಬ್ಬಂದಿಯೊಂದಿಗೆ ಸೌಜನ್ಯದಿಂದ ವರ್ತಿಸಿ
B) Speak in a low voice | ಕಡಿಮೆ ಧ್ವನಿಯಲ್ಲಿ ಮಾತನಾಡಿ

- C) Follow the instructions of the cabin manager | ಕ್ಯಾಬಿನ್ ವ್ಯವಸ್ಥಾಪಕರ ಸೂಚನೆಗಳನ್ನು ಅನುಸರಿಸಿ
D) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿರಿ

Answer: D) Push back our seat without checking with the person on the back seat | ಹಿಂದಿನ ಸೀಟಿನಲ್ಲಿರುವ ವ್ಯಕ್ತಿಯನ್ನು ಪರಿಶೀಲಿಸದೆಯೇ ನಮ್ಮ ಆಸನವನ್ನು ಹಿಂದಕ್ಕೆ ತಳ್ಳಿರಿ

316. The concept of _____ best describes importance of teamwork.

- A) Synergy
B) Group
C) Conflict
D) Team

Answer: A) Synergy

317. Clear communication leads to _____.

- A) Faster work
B) Slow work
C) Different work
D) Opposite work

Answer: A) Faster work

318. Sahil is giving festival offers, free samples and price discounts at the opening of his business. This is called _____.

- A) Packaging
B) Market scan
C) Promotion
D) Selling

Answer: C) Promotion

319. What is the shortcut key to copy a file?

- A) Ctrl+C
B) Ctrl+S
C) Ctrl+P
D) Ctrl+X

Answer: A) Ctrl+C

320. Which is NOT a proper way to collect data about a career?

- A) Listening to gossips
B) Career magazines
C) Career guidance agencies
D) News papers

Answer: A) Listening to gossips

321. A _____ is a short and effective presentation to describe the business.

- A) Business Pitch
B) Return on Investment
C) Customer Analysis
D) Communication

Answer: A) Business Pitch

322. What is the benefit of paying money regularly for an insurance plan?

- A) It provides free entertainment. B) It increases monthly savings.
C) It helps us manage emergency situations. D) It covers travel expenses.

Answer: C) It helps us manage emergency situations.

323. What is stress? | ಒತ್ತಡ ಎಂದರೇನು?

- A) Feeling of joy | ಸಂತೋಷದ ಭಾವನೆ B) Feeling of surprise | ಆಶ್ಚರ್ಯದ ಭಾವನೆ
C) Feeling of delight | ಆನಂದದ ಭಾವನೆ D) Feeling of frustration / disappointment | ಹತಾಶೆ / ನಿರಾಶೆಯ ಭಾವನೆ

Answer: D) Feeling of frustration / disappointment | ಹತಾಶೆ / ನಿರಾಶೆಯ ಭಾವನೆ

324. Vimal wanted to update his resume. Which of the following he should NOT include in his resume?

- A) Date of birth B) Qualification
C) Salary expectations D) Name

Answer: C) Salary expectations

325. Sudha buys vegetables from Karthik's shop. She is happy with the quality and prices. She can help Karthik's business improve by ____.

- A) Hating Karthik B) Watching the shop
C) Sharing good words about the shop D) Buying vegetables from other shop

Answer: C) Sharing good words about the shop

326. We should ____?instructions in the classroom.

- A) learn B) ignore
C) listen to D) forget

Answer: C) listen to

327. Krishna is a teacher, he wants to conduct classes online. Which of these devices can he use?

- A) All of these B) Computer
C) Laptop D) Tablet

Answer: A) All of these

328. A person who makes a call _____

- A) Caller B) Phase
C) Contacts D) Keypad

Answer: A) Caller

329. Alexa is a ____ assistant.

- A) Office Assistant B) None of these
C) Home Assistant D) Digital voice controlled

Answer: D) Digital voice controlled

330. Nitya wanted to discuss an issue with her teammates. What type of communication is it?

- A) Written B) Image
C) Video D) Verbal

Answer: D) Verbal

331. ____ is the process of taking steps to look neat and presentable.

- A) Caring B) Brooming
C) Uniform D) Grooming

Answer: D) Grooming

332. Fill in the blank with proper pronoun. "She made this cake _____". | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ.

"She made this cake _____"

- A) herself B) himself
C) itself D) myself

Answer: A) herself

333. Which is not a type of communication?

- A) Written B) Driving
C) Non-verbal D) Verbal

Answer: B) Driving

334. What is the full form of NAPS?

- A) National Apprenticeship Promotion Scheme B) National Apparent Provident Scheme
C) National Appreciation Pro D) National Appraisal Promotion Scheme

Answer: A) National Apprenticeship Promotion Scheme

335. In MS Word, you can change the text in the document to look different. This process is called _____?.

- A) Deleting B) Printing
C) Formatting D) Saving

Answer: C) Formatting

336. Nisha loves cooking and she is good at dancing. Her ability is ____.

- A) Dancing B) Cooking
C) Singing D) Painting

Answer: A) Dancing

337. Verbal communication is the use of ____.

- A) Maths B) Images
C) Words D) Sign

Answer: C) Words

338. The beginning of a sentence should start with _____ letter

- A) Capital B) Small

C) Italics

D) Cursive

Answer: A) Capital

339. Rita did not enjoy her work in her previous company. She is going for interview to another company. What should Rita NOT do?

A) Be on time for the interview

B) Take her resume

C) Talk badly about her previous company

D) Communicate clearly

Answer: C) Talk badly about her previous company

340. Which document is not required to complete UDYAM/MSME registration?

A) Aadhar Card

B) Income Tax Return

C) PAN Card

D) Blood Certificate

Answer: D) Blood Certificate

341. Physical body and the sexual organs that we are born with refers to person's ____?.

A) Age

B) Gender

C) Biodata

D) Sex

Answer: D) Sex

342. The pronoun 'I' is used for ____.

A) Myself

B) Other

C) That

D) Many

Answer: A) Myself

343. Subir wants to celebrate all festivals at his workplace. This shows that he is ____.

A) Disciplined

B) Productive

C) Silent

D) Inclusive

Answer: D) Inclusive

344. Values decide the ____ of a person.

A) character

B) laptop

C) home

D) system

Answer: A) character

345. Which of the following is an advantage of a mock interview?

A) Learning how to speak

B) Using proper body language

C) All of these

D) Learning how to dress

Answer: C) All of these

346. What is a comfort zone? | ಆರಾಮ ವಲಯ ಎಂದರೇನು?

A) A place designed in airport for resting | ವಿಮಾನ ನಿಲ್ದಾಣದಲ್ಲಿ ವಿಶ್ರಾಂತಿಗಾಗಿ ವಿನ್ಯಾಸಗೊಳಿಸಲಾದ ಸ್ಥಳ

B) It is a place where we go to sleep | ಇದು ನಾವು ಮಲಗಲು ಹೋಗುವ ಸ್ಥಳವಾಗಿದೆ

C) It is a place where children behaviour is our comfort live | ಇದು ಮಕ್ಕಳು ವಾಸಿಸುವ ಸ್ಥಳವಾಗಿದೆ

D) Our familiar lifestyle and zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ

Answer: D) Our familiar lifestyle and behaviour is our comfort zone | ನಮ್ಮ ಪರಿಚಿತ ಜೀವನಶೈಲಿ ಮತ್ತು ನಡವಳಿಕೆಯು ನಮ್ಮ ಆರಾಮ ವಲಯವಾಗಿದೆ

347. The way we manage/solve the problem is called ____.

A) Conflict resolution

B) Negative attitude

C) Positive attitude

D) Passion

Answer: A) Conflict resolution

348. A ____ is something you really want in life. You plan and take the right actions to make it happen.

A) Desire

B) Dream

C) None of these

D) Goal

Answer: D) Goal

349. Which of the following websites is helpful in learning and career growth?

A) Codecademy

B) Khan Academy

C) Coursera

D) All of these

Answer: D) All of these

350. What is the shortcut key to save a file?

A) Ctrl+P

B) Ctrl+S

C) Ctrl+V

D) Ctrl+X

Answer: B) Ctrl+S

351. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

A) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

B) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

C) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ

D) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

Answer: B) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

352. India is a Sovereign country. That means it can make its own ____.

A) Election

B) State

C) Rules and Decisions

D) Money

Answer: C) Rules and Decisions

353. A ____ is the first document an employer will look at when reviewing the job application.

A) Resume

B) Certificate

C) Bank statement

D) Ticket

Answer: A) Resume

354. Fill in the blank with correct future tense of verb. "We _____ to the zoo after Breakfast ". | ಭವಿಷ್ಯದ ಭವಿಷ್ಯದ ಕ್ರಿಯಾಪದದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "We _____ to the zoo after Breakfast "

- A) are going B) will go
C) went D) had gone

Answer: B) will go

355. Which of the following are good manners in an interview?

- A) Getting irritated B) Not making eye contact
C) Being on time D) Speaking too fast

Answer: C) Being on time

356. Which are the two skills needed for good career growth?

- A) Technical Skills & Employability Skills B) Playing video games & cooking skills
C) Traveling & Shopping D) Watching TV & Making friends

Answer: A) Technical Skills & Employability Skills

357. Knowledge and awareness of laws is called ___?.

- A) Legal literacy B) Financial literacy
C) English literacy D) Digital literacy

Answer: A) Legal literacy

358. Dislikes are things towards which we have ___?.

- A) Positive emotion B) Negative emotion
C) Likes D) Interests

Answer: B) Negative emotion

359. Preeti wants to find a video on pasta recipe. Which of the following mobile apps can she use for the same?

- A) Whatsapp B) YouTube
C) Mobile Banking D) Email

Answer: B) YouTube

360. _____ is a tool that blocks unsafe pages when you are using a search engine.

- A) Google B) Web page
C) Telegram D) Safe search

Answer: D) Safe search

361. Which of these statements is true? | ಈ ಹೇಳಿಕೆಗಳಲ್ಲಿ ಯಾವುದು ನಿಜ?

- A) All jobs are available in all cities | ಎಲ್ಲಾ ಉದ್ಯೋಗಗಳು ಎಲ್ಲಾ ನಗರಗಳಲ್ಲಿ ಲಭ್ಯವಿದೆ
B) Some cities have more opportunities than others for certain job roles | ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪಾತ್ರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ

C) Salary in metro cities is always higher than small towns | ಮೆಟ್ರೋ ನಗರಗಳಲ್ಲಿ ಸಂಬಳ ಯಾವಾಗಲೂ ಸಣ್ಣ ಪಟ್ಟಣಗಳಿಗಿಂತ ಹೆಚ್ಚಾಗಿರುತ್ತದೆ

D) Only a few cities have job opportunities | ಕೆಲವು ನಗರಗಳಲ್ಲಿ ಮಾತ್ರ ಉದ್ಯೋಗಾವಕಾಶಗಳಿವೆ

Answer: B) Some cities have more opportunities than others for certain job roles | ಕೆಲವು ನಗರಗಳು ಕೆಲವು ಉದ್ಯೋಗದ ಪಾತ್ರಗಳಿಗೆ ಇತರರಿಗಿಂತ ಹೆಚ್ಚಿನ ಅವಕಾಶಗಳನ್ನು ಹೊಂದಿವೆ

362. Full form for OS is _____.

- A) Original System B) Operating System
C) Opening Screen D) Opening Software

Answer: B) Operating System

363. Which of these is a sign of good stress? | ಇವುಗಳಲ್ಲಿ ಯಾವುದು ಉತ್ತಮ ಒತ್ತಡದ ಸಂಕೇತವಾಗಿದೆ?

- A) It makes you doubt yourself | ಇದು ನಿಮ್ಮನ್ನು ಅನುಮಾನಿಸುತ್ತದೆ
B) It prevents you from pursuing your goals | ಇದು ನಿಮ್ಮ ಗುರಿಗಳನ್ನು ಅನುಸರಿಸುವುದನ್ನು ತಡೆಯುತ್ತದೆ
C) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ
D) Makes you physically ill or causes pain | ನಿಮ್ಮನ್ನು ದೈಹಿಕವಾಗಿ ಅಸ್ವಸ್ಥರನ್ನಾಗಿ ಮಾಡುತ್ತದೆ ಅಥವಾ ನೋವನ್ನು ಉಂಟುಮಾಡುತ್ತದೆ

Answer: C) Does not lead to long-term tension, loss of sleep | ದೀರ್ಘಾವಧಿಯ ಒತ್ತಡ, ನಿದ್ರೆಯ ನಷ್ಟಕ್ಕೆ ಕಾರಣವಾಗುವುದಿಲ್ಲ

364. Ganesh greets his co-workers every day. He is trying to maintain _____ at work.

- A) frustration B) his authority
C) power D) good relationships

Answer: D) good relationships

365. Seema plans to open a hotel and has applied for a MUDRA Loan. What must she submit as part of her loan MUDRA loan application?

- A) An essay B) Vacation plan
C) A business plan D) Her resume

Answer: C) A business plan

366. _____ is a tool to organize a large amount of data in an easy and understandable way.

- A) Excel B) Paint
C) Print D) Chrome

Answer: A) Excel

367. Online portal set up by the government to make any government related complaints is ____.

- A) Public information portal B) Public informing portal
C) Place grievances portal D) Public grievances portal

Answer: D) Public grievances portal

368. Good time management helps in improving _____ at

work.

- A) Stress
B) Performance
C) Weakness
D) Pressure

Answer: B) Performance

369. _____ are the abilities and qualities you have as a person that helps you grow well in life and career. |

_____ ಒಬ್ಬ ವ್ಯಕ್ತಿಯಾಗಿ ನೀವು ಹೊಂದಿರುವ ಸಾಮರ್ಥ್ಯಗಳು ಮತ್ತು ಗುಣಗಳು ಜೀವನ ಮತ್ತು ವೃತ್ತಿಜೀವನದಲ್ಲಿ ಉತ್ತಮವಾಗಿ ಬೆಳೆಯಲು ಸಹಾಯ ಮಾಡುತ್ತದೆ.

- A) Opportunities | ಅವಕಾಶಗಳು B) Threats | ಬೆದರಿಕೆಗಳು
C) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು D) Personal weaknesses | ವೈಯಕ್ತಿಕ ದರ್ಬಲ್ಯಗಳು

Answer: C) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು

370. Which of the following aspects did you focus on the most during your industrial visit?

- A) The quality of food in the cafeteria B) The decoration of the offices
C) The uniforms worn by employees D) The types of machinery and technology used in manufacturing processes

Answer: D) The types of machinery and technology used in manufacturing processes

371. A _____ is a document with complete strategy for the business.

- A) Stakeholder Report B) Action Plan
C) Business plan D) Strategy Report

Answer: C) Business plan

372. Azim wants to learn dancing and challenge the gender stereotype that only women should learn dancing. It is completely _____.

- A) wrong B) Impossible
C) funny D) okay

Answer: D) okay

373. _____ are jobs that you find by being part of a particular online platform or an app.

- A) Life time jobs B) Platform- based jobs
C) Railway platform jobs D) None of these

Answer: B) Platform- based jobs

374. Smitha needs to sell a mobile phone. She is writing down the advantages and benefits of the different phones. She is writing a _____?

- A) FAB statement B) Bill
C) Service statement D) Financial statement

Answer: A) FAB statement

375. What is the most important thing to focus in a Guest Lecture?

- A) Expectations of the workplace B) Holidays
C) Shopping centers near workplace D) YouTube Reels

Answer: A) Expectations of the workplace

376. During criticism we must remain _____ and _____ to the person.

- A) happy and joyful B) shout and cry
C) calm and listen D) fight and cry

Answer: C) calm and listen

377. A hotel asked its customer's to fill customer satisfaction survey. What are they trying to do?

- A) Promote their hotel B) Sell more hotels
C) Collect customer feedback D) Advertise their hotel

Answer: C) Collect customer feedback

378. Ram works as a fitter in a company. He wants to upgrade his trade skills and employability skills in his free time. What should he do?

- A) Watch news B) Quit job
C) Play sports D) Find courses: online or offline

Answer: D) Find courses: online or offline

379. Things that one is good at doing are _____.

- A) Passion B) Concerns
C) Abilities D) Interests

Answer: C) Abilities

380. Azim has received a new mail from his teacher. Where can he check the mail received?

- A) Inbox B) Compose
C) Sent D) Draft

Answer: A) Inbox

381. Kim has a habit of switching off her desktop and PC when not in use. This helps to _____ energy at the workplace.

- A) Practice B) Waste
C) Conserve (Save) D) Spend

Answer: C) Conserve (Save)

382. Seema is attending an interview. What is she supposed to carry for the interview?

- A) ID cards B) Certificates
C) Resume D) All of these

Answer: D) All of these

383. Regular assessment of skills is necessary for the growth of _____.

- A) Career B) Skill
C) Job D) Interview

Answer: A) Career

384. Self - Employment means _____.

- A) Freelancing or running a business rather than working for an employer
B) Selling food items for an employer
C) Only focusing on earning profits
D) Working for an employer at a fixed monthly income

Answer: A) Freelancing or running a business rather than working for an employer

385. Bats fly during the night. In this sentence the word Bat is _____

- A) An action word B) A Naming Word
C) A cool word D) A boring word

Answer: B) A Naming Word

386. Pushpa and Kavya have opened a shop for baby clothes in Bangalore and Chennai. Bangalore outlet is gaining more popularity and profit? What might be the reason?

- A) Chennai is very hot B) There are more babies in Bangalore
C) No reasons D) Good customer relationship in Bangalore shop

Answer: D) Good customer relationship in Bangalore shop

387. Releasing chemicals, waste, plastics into the water is called _____.

- A) Water Pollution B) Land pollution
C) Air pollution D) Sound pollution

Answer: A) Water Pollution

388. _____ are the qualities that are considered negative, and need to be worked on. | _____ ಋಣಾತ್ಮಕವೆಂದು ಪರಿಗಣಿಸಲಾದ ಗುಣಗಳು ಮತ್ತು ಕೆಲಸ ಮಾಡಬೇಕಾಗಿದೆ.

- A) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು B) Personal strengths | ವೈಯಕ್ತಿಕ ಸಾಮರ್ಥ್ಯಗಳು
C) Opportunities | ಅವಕಾಶಗಳು D) Threats | ಬೆದರಿಕೆಗಳು

Answer: A) Personal weaknesses | ವೈಯಕ್ತಿಕ ದೌರ್ಬಲ್ಯಗಳು

389. Goals are of 2 types _____. | ಗುರಿಗಳು 2 ವಿಧಗಳಾಗಿವೆ

- A) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು B) fixed-term and non-fixed term goals | ಸ್ಥಿರ-ಅವಧಿಯ ಮತ್ತು ಸ್ಥಿರವಲ್ಲದ ಅವಧಿಯ ಗುರಿಗಳು
C) good and bad goals | ಒಳ್ಳೆಯ ಮತ್ತು ಕೆಟ್ಟ ಗುರಿಗಳು D) rich and poor goals | ಶ್ರೀಮಂತ ಮತ್ತು ಕಳಪೆ ಗುರಿಗಳು

Answer: A) long-term and short-term goals | ದೀರ್ಘಕಾಲೀನ ಮತ್ತು ಅಲ್ಪಾವಧಿಯ ಗುರಿಗಳು

390. Inclusion in a workplace happens when every member of the company gets the same _____ at work.

- A) Age B) Culture
C) Chances D) Nutrition

Answer: C) Chances

391. Tom tries to read the name boards, advertisements and posters that are in English. This helps him to_____.

- A) Play B) Improve his English
C) See D) Friends

Answer: B) Improve his English

392. Which of the following are the top benefits of using the internet?

- A) All of these B) Safety
C) Access to information D) Speed of communication

Answer: A) All of these

393. Things that one loves to do are called _____.

- A) Work B) Interests
C) Job D) Abilities

Answer: B) Interests

394. Malini is attending her new school today. She introduces herself as _____.

- A) Hello everyone! B) Longtime everyone
C) What's up guys D) Good bye

Answer: A) Hello everyone!

395. Tapsi is at a clothes shop to buy a gift for her friend. She can't decide which clothes to pick. How can the salesperson help Tapsi?

- A) By asking closed questions B) By asking open, probing and closed questions
C) By asking open questions D) By asking probing questions

Answer: B) By asking open, probing and closed questions

396. The correct order for a sentence is _____.

- A) Verb, Verb, Subject B) Subject, Verb
C) Subject, Verb, Object D) Verb, Object, Subject

Answer: C) Subject, Verb, Object

397. You are unable to share your message properly in an email. Which skill should you improve?

- A) Speaking B) Reading
C) Playing D) Written communication

Answer: D) Written communication

398. Identify the improper term. | ಅಸಮರ್ಪಕ ಪದವನ್ನು ಗುರುತಿಸಿ.

- A) Air pollution | ವಾಯು ಮಾಲಿನ್ಯ
B) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ
C) Sound pollution | ಧ್ವನಿ ಮಾಲಿನ್ಯ
D) Water pollution | ಜಲ ಮಾಲಿನ್ಯ

Answer: B) Green pollution | ಹಸಿರು ಮಾಲಿನ್ಯ

399. 1st industrial revolution started in _____. | 1 ನೇ ಕೈಗಾರಿಕಾ ಕ್ರಾಂತಿ ಪ್ರಾರಂಭವಾಯಿತು _____

- A) 21st century | 21 ನೇ ಶತಮಾನ
B) 18th century | 18 ನೇ ಶತಮಾನ
C) 20th century | 20 ನೇ ಶತಮಾನ
D) 19th century | 19 ನೇ ಶತಮಾನ

Answer: B) 18th century | 18 ನೇ ಶತಮಾನ

400. Even though Roopa is highly efficient at her job, her manager gives most of the field/travel related projects to Ramesh. This can be an example of_____?

- A) Equality
B) Diversity
C) Trust
D) Stereotype

Answer: D) Stereotype

401. What are the qualities of an entrepreneur that a self-employed person also needs to have?

- A) Creative Thinking
B) All of these
C) Customer Service
D) Problem Solving

Answer: B) All of these

402. A person who buys a product is a _____.

- A) Customer
B) Servicer
C) Student
D) Seller

Answer: A) Customer

403. The_____?is what or whom a sentence is about.

- A) Predicate
B) Subject
C) Object
D) Verb

Answer: B) Subject

404. Organizations communicate mainly through _____.

- A) Unfamiliar words
B) E-mails
C) Project
D) Letters

Answer: B) E-mails

405. Jerry wants to use his mobile data to get the internet on other devices. Which devices can use mobile data?

- A) Washing machine
B) Gas oven
C) Tablet
D) Landline phone

Answer: C) Tablet

406. Money put aside for a big expense many years from now is _____savings.

- A) Emergency
B) Short term
C) Long term
D) Goal

Answer: C) Long term

407. Who can support Entrepreneurs by providing business schemes and loans at low interest rates?

- A) Friends
B) Customers
C) Banks
D) Startup Investors

Answer: C) Banks

408. Forms of verbal communication are _____.

- A) Thinking
B) Dancing
C) Making eye contact
D) Writing and Speaking

Answer: D) Writing and Speaking

409. Guest lectures act as a platform to talk to alumni about their _____

- A) travel plans
B) experience
C) hobbies
D) family life

Answer: B) experience

410. In a meeting, Surya speaks in Hindi. Some of his team members understand both English & Hindi, while others only know English. What should Surya do?

- A) Speak in Hindi
B) Stop talking
C) Scold people
D) Speak in English

Answer: D) Speak in English

411. Abhi wants to teach his 10-year-old daughter to save money from the pocket money she receives every month. Which option is the best?

- A) Fixed Deposit
B) None of these
C) Salary Account
D) Piggy Bank

Answer: D) Piggy Bank

412. Zeena wants to enroll for an e-learning course. The most important thing she needs is a_____.

- A) Pen
B) Book
C) Mobile phone or Computer
D) Library card

Answer: C) Mobile phone or Computer

413. Comma is used to show a _____within the sentence.

- A) Full stop
B) Break
C) Pair
D) Capital letter

Answer: B) Break

414. When discrimination is done to help someone in need, that is called_____discrimination.

- A) negative
B) positive
C) situational
D) gender

Answer: B) positive

415. Which of the following tasks can be done using the internet?

- A) Learning new skills
B) Finding Information about job openings
C) All of these
D) Create a digital resume and forward it to different companies

Answer: C) All of these

416. Meena likes to learn music in her free time. It is one of her ____ to improve.

- A) Logics
B) Weakness
C) Interests
D) Value

Answer: C) Interests

417. Which of the following is a specialized app or portal designed to find jobs?

- A) Amazon
B) Naukri
C) Zomato
D) Myntra

Answer: B) Naukri

418. Sentences are _____.

- A) Letters
B) Nouns
C) group of words with complete meaning
D) Verbs

Answer: C) group of words with complete meaning

419. John does not agree with his coworker about a task. How should he communicate his disagreement?

- A) You are wrong!
B) You don't know anything.
C) I will just do it my way.
D) I respectfully disagree with what you are saying.

Answer: D) I respectfully disagree with what you are saying.

420. ____ cost increases or decreases depending on how much we produce or sell.

- A) Maintenance
B) Fixed
C) Total
D) Variable

Answer: D) Variable

421. Closing sales technique is an essential skill for a ____.

- A) Child
B) Manager
C) Clerk
D) Sales person

Answer: D) Sales person

422. Avinash needs to know about his transactions from the last month. How can he get these details?

- A) Debit Card
B) Cheque book
C) Passbook
D) Credit card

Answer: C) Passbook

423. Maya wants to find the capital of Germany, Which of the following search engines can she use to find the information?

- A) Yahoo
B) All of these
C) Google
D) Bing

Answer: B) All of these

424. Which of the following is the BEST definition of profit?

- A) The total amount of money a business makes from selling goods or services.
B) The money a business owner spends on personal expenses.
C) The revenue or earnings which remain with the business owner, after all the costs are paid.
D) The total amount of money a business earns before paying taxes.

Answer: C) The revenue or earnings which remain with the business owner, after all the costs are paid.

425. What are the key elements of a resume?

- A) All of these
B) Personal information
C) Education
D) Career objective

Answer: A) All of these

426. Ridhima wants to post something on her social media. What should she do to stay safe on social media?

- A) All of these
B) Avoid sharing locations
C) Avoid sharing any password
D) Avoid sharing address

Answer: A) All of these

427. What is mindfulness? | ಸಾವಧಾನತೆ ಎಂದರೇನು?

- A) It is the technique of not minding anything | ಯಾವುದಕ್ಕೂ ತಲೆಕೆಡಿಸಿಕೊಳ್ಳದ ತಂತ್ರವಿದು.
B) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ

- C) It is the word used to describe people who are full of thoughts | ಇದು ಆಲೋಚನೆಗಳಿಂದ ತುಂಬಿರುವ ಜನರನ್ನು ವಿವರಿಸಲು ಬಳಸುವ ಪದವಾಗಿದೆ
D) It is about sharpening your brain | ಇದು ನಿಮ್ಮ ಮೆದುಳನ್ನು ಚುರುಕುಗೊಳಿಸುವುದಾಗಿದೆ

Answer: B) It is the ability to be fully present in a moment | ಇದು ಒಂದು ಕ್ಷಣದಲ್ಲಿ ಸಂಪೂರ್ಣವಾಗಿ ಇರುವ ಸಾಮರ್ಥ್ಯ

428. A poster presents information by using _____.

- A) Exercise for practice
B) Images and colours
C) Story
D) Novel

Answer: B) Images and colours

429. Now or never close, summary close and question close are 3 important ____.

- A) Probing techniques
B) Closing Techniques
C) Discount
D) Opening techniques

Answer: B) Closing Techniques

430. Which of the following is a voice- controlled digital assistant?

- A) Siri
B) Alexa
C) All of these
D) Google Assistant

Answer: C) All of these

431. Creating profiles on multiple portals always helps in_____reach.

- A) Low
B) Small
C) Wider/Vast
D) Limited

Answer: C) Wider/Vast

432. How can an industrial visit benefit students in career development?

- A) By showing how real jobs are done and what different roles involve
B) By allowing them to skip regular classes
C) By giving them opportunities to relax and have fun
D) By offering them immediate employment

Answer: A) By showing how real jobs are done and what different roles involve

433. Which among the following is not a part of 7P's of marketing.

- A) Packaging
B) Price
C) Pickles
D) Product

Answer: C) Pickles

434. Hard skill _____. | ಕಠಿಣ ಕೌಶಲ್ಯ_____

- A) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ
B) time management | ಸಮಯ ನಿರ್ವಹಣೆ
C) quick learner | ತ್ವರಿತ ಕಲಿಯುವವ
D) spoken english | ಇಂಗ್ಲಿಷ್ ಮಾತನಾಡುವ

Answer: A) 60 WPM typing speed | 60 WPM ಟೈಪಿಂಗ್ ವೇಗ

435. I adore? phrase is used to express ____of something.

- A) A bad feeling
B) A strong admiration
C) A dislike
D) A poor admiration

Answer: B) A strong admiration

436. Khan Academy is the most recommended website for_____.

- A) Job search
B) learning a new language for free
C) free online material on school subjects like economics, physics, algebra,etc.
D) Online meetings

Answer: C) free online material on school subjects like economics, physics, algebra,etc.

437. Saleem needs to talk about digital skills that are

required at work. Which of these works needs digital skills?

- A) Creating and editing documents and worksheets
B) Communicating through emails and chat
C) Creating and editing worksheets
D) All of these

Answer: D) All of these

438. Which of the following is NOT an interview skill?

- A) Clear communication
B) Painting
C) Active listening
D) Showing confidence

Answer: B) Painting

439. The way we sit, our facial expression and body language show_____ communication.

- A) written
B) verbal
C) non- verbal
D) informal

Answer: C) non- verbal

440. People who are born in one sex, but they know that they belong to another sex are_____?

- A) Females
B) Transpersons
C) Stereotypical
D) Males

Answer: B) Transpersons

441. Nagma has an important job interview tomorrow. What should she do to prepare for her interview?

- A) Talk only about her personal life
B) Research the company & prepare questions to ask
C) Wear casual clothes to feel comfortable
D) Arrive late to show she is busy

Answer: B) Research the company & prepare questions to ask

442. Price is an important part of marketing. Price means_____

- A) Promotion
B) Marketing
C) Raw Materials
D) Rate of a product in rupees

Answer: D) Rate of a product in rupees

443. Conflict usually creates _____?

- A) Happy emotions
B) Positive emotions
C) Negative emotions
D) Enjoyment

Answer: C) Negative emotions

444. Why is it important to use selling techniques?

- A) To make friends with customers
B) To look confident
C) To connect with customers & make sure they make a purchase
D) To have fun

Answer: C) To connect with customers & make sure they make a purchase

445. Fill in the blank with comparative adjective. "Your pencil is _____ than mine". | ತುಲನಾತ್ಮಕ ವಿಶೇಷಣದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "Your pencil is _____ than mine"

- A) sharper
B) blunt
C) thick
D) sharp

Answer: A) sharper

446. A declarative sentence tells us some information or explanation. It ends with _____.

- A) Comma (,)
B) Question mark (?)
C) Full stop (.)
D) Exclamatory mark (!)

Answer: C) Full stop (.)

447. Sudha says, "I feel that these lights are too bright". What is she communicating?

- A) Question
B) Answer
C) Idiom
D) Opinion Phrase

Answer: D) Opinion Phrase

448. FAB means _____?

- A) Features, Advices, Benefits
B) Five, Advertisements, Boards
C) Festival, Adventure, Behalf
D) Features, Advantages, Benefits

Answer: D) Features, Advantages, Benefits

449. Harsha has selected a single line of cells from top to bottom. She has selected a _____?

- A) Column
B) Row
C) Cell
D) Page

Answer: A) Column

450. Arun travels to school by bus. The action word in the sentence is _____.

- A) bus
B) school
C) travels
D) Arun

Answer: C) travels

451. Teacher Meena advised her students to write down 2 or 3 sentences when she explains the lesson. How does it help the students?

- A) Write
B) Speak
C) Read
D) Recollect what she said

Answer: D) Recollect what she said

452. Which of the following is a correct Gmail id?

- A) xyz@gmail.com
B) xyz@ outlook.gmail
C) gmail@xyz
D) xyz@gmail

Answer: A) xyz@gmail.com

453. Rita wants to complete her higher education from a

good university. Which loan should she apply for?

- A) Personal loan
B) Home loan
C) Auto loan
D) Education loan

Answer: D) Education loan

454. A _____ path is a series of jobs to help you progress towards your goals.

- A) Unsatisfying
B) Foot
C) Work
D) Career

Answer: D) Career

455. Vinod met his new manager at his workplace. He had to _____ himself first.

- A) Thank
B) Introduce
C) Praise
D) Appreciate

Answer: B) Introduce

456. Which of the following is a universal ID card?

- A) Bank Credit card
B) Aadhaar Card
C) Employers ID card
D) PAN Card

Answer: B) Aadhaar Card

457. The Constitution Of India is also called as _____.

- A) Newspaper
B) Bhartiya Samvidhan
C) Novel
D) Bharatiya Academy

Answer: B) Bhartiya Samvidhan

458. _____ opportunities can also be found during industry visit.

- A) Internship
B) Playing
C) Cooking
D) Painting

Answer: A) Internship

459. Rashmi recently bought a new laptop after her old computer stopped working. Which part of the laptop works like a mouse?

- A) Keyboard
B) Trackpad
C) Speakers
D) Desktop

Answer: B) Trackpad

460. What are some of the qualities of a strong entrepreneur?

- A) Working hard
B) Learning from failures
C) All of these
D) Building relationship with customers

Answer: C) All of these

461. What kind of stress can lead to lifelong physical and mental health issues?

- A) Short-term
B) Good stress
C) Long-term
D) Mid-term

Answer: C) Long-term

462. Vibha wants to register on the NAPS portal. She should have ____ to register.

- A) Masters degree
- B) Degree
- C) Diploma
- D) ITI certificate

Answer: D) ITI certificate

463. Krupa wants to safeguard the information on her system. Which of the following is the correct way to store information safely on a computer?

- A) Set a strong password for your computer.
- B) All of these
- C) Save the files with a clear name.
- D) Always close/ lock your computer when you are not using it

Answer: B) All of these

464. RTI means_____.

- A) Right to Insurance
- B) Right to Inform
- C) Road Transport Institute
- D) Right to Information

Answer: D) Right to Information

465. Ritika received a message about a bank transaction she did not make. Her friends told her to report it as cybercrime. Which portal can she use to file her complaint?

- A) www. cybercrimeindia. gov.in
- B) www.ccrime. gov.in
- C) www. cybercrime.gov. in
- D) www. indiacybercrime. gov.in

Answer: C) www. cybercrime.gov. in

466. Nayan wants to search for a file quickly on his computer. What should he do?

- A) Search on Play Store
- B) Use Bluetooth
- C) Click on ?Type here to search?
- D) Restart the computer

Answer: C) Click on ?Type here to search?

467. A formal interaction between students and a guest speaker is known as _____.

- A) Group meeting
- B) Guest lecture
- C) A casual chat
- D) time pass

Answer: B) Guest lecture

468. Which of the following is the most common operating system?

- A) Router
- B) MS Office
- C) Windows
- D) Printer

Answer: C) Windows

469. The practice of including people within any group or social setting with respect and empathy is called _____.

- A) Inclusion
- B) Conflict
- C) Gender based discrimination
- D) Gender stereotype

Answer: A) Inclusion

470. What are the duties of an entrepreneur?

- A) Managing the business
- B) All of these
- C) Talking to customers
- D) Managing finances and budgets

Answer: B) All of these

471. A dissatisfied customer means _____.

- A) Old customer
- B) Beautiful customer
- C) Unhappy customer
- D) Happy customer

Answer: C) Unhappy customer

472. A mobile application or App is a software that is made to be used on a _____.

- A) Washing machine
- B) smart device like a smartphone or tablet
- C) All of these
- D) Calculator

Answer: B) smart device like a smartphone or tablet

473. What does SMART tips for internet safety stands for?

- A) Stay Safe Don't Meet up
Accepting Files Reliable Tell Someone
- B) None of these
- C) Stay Simple Meet Up
Acceptable Reachable Tell about yourself
- D) Stay Simple Manageable
Attractive Reasonable Timely

Answer: A) Stay Safe Don't Meet up Accepting Files Reliable Tell Someone

474. What is the most important skill needed to be a successful entrepreneur?

- A) Having an Entrepreneuria I Mindset
- B) Giving up on failure
- C) Expanding markets
- D) Earning money

Answer: A) Having an Entrepreneuria I Mindset

475. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Use a dictionary app
- B) Shopping app
- C) Cosmetics store app
- D) Grocery app

Answer: A) Use a dictionary app

476. Arjun focuses only on his work and does not get involved in workplace politics. He also makes sure he does not work after office-hours. He makes time for his family. What is he doing?

- A) He is working a lot.
- B) He is maintaining good work-life balance.

C) He is enjoying workplace politics. D) He is not working at all.

Answer: B) He is maintaining good work-life balance.

477. The goal that someone plans to achieve within a year is called a _____.

- A) Long term goal B) Milestone
C) Desire D) Steps

Answer: B) Milestone

478. Raji is studying to be a Baker in a from an ITI. Which place is suitable for her to do industry visit?

- A) Toy factory B) Paint factory
C) Chemical factory D) Bread factory

Answer: D) Bread factory

479. Which of these is not a positive word about your work?

- A) Exciting B) Boring
C) Interesting D) Fun

Answer: B) Boring

480. Simon's company calculated the income tax and paid on behalf of him. This is called ____?.

- A) Interest B) House rent allowance
C) NPS D) TDS

Answer: D) TDS

481. Meena sells milk packets. One day, she got a dissatisfied (unhappy) customer because the milk was spoilt. What should Meena NOT do now?

- A) Make sure the customer is happy B) Get angry with the customer
C) Say sorry to the customer D) Quickly give another packet of milk

Answer: B) Get angry with the customer

482. Values are _____. | ಮೌಲ್ಯಗಳು _____

- A) all have same value | ಎಲ್ಲಾ ಒಂದೇ ಮೌಲ್ಯವನ್ನು ಹೊಂದಿವೆ B) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ

- C) not punctual | ಸಮಯಪ್ರಜ್ಞೆಯಿಲ್ಲ D) very costly | ಬಹಳ ದುಬಾರಿ

Answer: B) motivates our attitude and action | ನಮ್ಮ ವರ್ತನೆ ಮತ್ತು ಕ್ರಿಯೆಯನ್ನು ಪ್ರೇರೇಪಿಸುತ್ತದೆ

483. Scientists are warning us that the rise in earth's temperature causes _____.

- A) Global warming B) Pollution
C) Deforestation D) Land sliding

Answer: A) Global warming

484. Shilpa is applying for a job online. She sends her

application by email. What is she supposed to mention in the subject line to make it easy for the employer to find her email?

- A) Shilpa - Age B) Pervious experience
C) Shilpa - Job Position D) Education qualification

Answer: C) Shilpa - Job Position

485. Institution licensed by the government to keep money safe is _____.

- A) Bank B) Panchayat
C) Hospital D) Assembly

Answer: A) Bank

486. Nimal wants to transfer files from one location to another on her laptop. Which of the following actions can she take to do so?

- A) Click on power off button B) Select the file, press Ctrl X to cut and Ctrl V to paste it
C) Click on backspace button D) Click on escape button

Answer: B) Select the file, press Ctrl X to cut and Ctrl V to paste it

487. Rajesh does not know how to connect to earphones using Bluetooth. What should he do?

- A) Purchase new earphones B) Sell the earphones
C) Use Google search D) Throw away the earphones

Answer: C) Use Google search

488. Action words are also called _____.

- A) Are B) Is
C) Center D) Verbs

Answer: D) Verbs

489. James had to meet his team members Suraj, Reena and Nagma on Friday. James called Suraj and Reena. But he did not inform Nagma. This is an example of _____.

- A) Poor listening B) Typing error
C) Poor communication D) Stress

Answer: C) Poor communication

490. The government collects _____ from the citizens.

- A) Tax B) Deductions
C) Loan D) Conveyance

Answer: A) Tax

491. Geetha wants to start a tailoring shop (boutique). Her trainer asked her to do a market scan. Geetha should do the market scan of _____?.

- A) Restaurants B) Beauty Parlours
C) Packaging companies D) Tailoring shops

Answer: D) Tailoring shops

492. You are scared to communicate with others. What are some ways to solve this problem?

- A) Find ways to improve & learn more about your weakness
B) All of these
C) Find your strengths about communication
D) Find your weakness about communication

Answer: B) All of these

493. During the industrial visit I will _____?about the company/ industry that I visit.

- A) learn about the company/industry that is being visited
B) do sight seeing
C) have fun with friends
D) enjoy all the benefits from the company

Answer: A) learn about the company/industry that is being visited

494. Anju wants to upskill herself in designing and stitching, which of the following portals will be relevant for the same?

- A) [http://www . swayam.gov.in /](http://www.swayam.gov.in/)
B) <http://www . india.gov.in/>
C) [http: /www . igod.gov.in](http://www . igod.gov.in)
D) None of these

Answer: A) <http://www . swayam.gov.in />

495. Which punctuation mark should be used in the following sentence? Is there any site engineer here. | ಕೆಳಗಿನ ವಾಕ್ಯದಲ್ಲಿ ಯಾವ punctuation mark (ವಿರಾಮಚಿಹ್ನೆಯನ್ನು) ಬಳಸಬೇಕು? Is there any site engineer here

- A) ! (exclamation)
B) ? (question mark)
C) . (full stop)
D) , (comma)

Answer: B) ? (question mark)

496. Customers sharing their experience and opinion about a product is called ____.

- A) Customer Probing
B) Customer Feedback
C) Customer Support
D) Customer ID

Answer: B) Customer Feedback

497. Tom received a letter, but it did not have any details of who sent it. The letter was missing the _____?address.

- A) Subject
B) Receiver?s
C) Greetings
D) Sender?s

Answer: D) Sender?s

498. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

- A) None of these
B) Practicing Movements
C) Practicing listening
D) Practicing News

Answer: C) Practicing listening

499. Which one is NOT a vowel? | ಯಾವುದು ಸ್ವರ ಅಲ್ಲ?

- A) e
B) f
C) a
D) i

Answer: B) f

500. Document which has details of a job is ____?.

- A) Letter
B) Report
C) Resume
D) Job Description

Answer: D) Job Description

501. Good, professional relationship with co-workers can give the feeling of_____.

- A) Negative energy
B) Fear
C) Job satisfaction
D) Confusion

Answer: C) Job satisfaction

502. Which of the following is not a part of one's personality?

- A) Strengths
B) Skin colour
C) Weaknesses
D) Beliefs

Answer: B) Skin colour

503. Marketing helps the customer to learn about

- A) Special Discounts
B) Price
C) All of these
D) Availability

Answer: C) All of these

504. Values and ethics help us build good ____.

- A) games
B) behavior
C) studies
D) rent

Answer: B) behavior

505. Receiver is a person who ____the call.

- A) Receives
B) Blocks
C) Dials
D) Rejects

Answer: A) Receives

506. How does Market Scan help with running a business?

- A) Gives an idea about the customers
B) All of these
C) Helps in making the business plan
D) Helps understand about other similar business

Answer: B) All of these

507. Major changes took place in the manufacturing world with_____.

- A) White revolution
B) Milk revolution
C) Green revolution
D) Industrial revolution

Answer: D) Industrial revolution

508. Swati needs to sell a laptop. She can use the _____technique to sell it.

A) Probing

B) Cross selling

C) TAB

D) FAB

Answer: D) FAB

A) All of these

B) MS Powerpoint

C) MS Excel

D) MS Word

Answer: A) All of these

509. A business idea should_____?.

A) Save the world

B) Fulfill customer needs or solve their problems

C) Satisfy only my needs

D) None of these

Answer: B) Fulfill customer needs or solve their problems

517. Gopi is always willing to learn and improve in his work. He has a_____?.

A) Growth mindset

B) Fixed mindset

C) Certificate

D) Marksheet

Answer: A) Growth mindset

510. Sundar's hotel business was under heavy loss. He had to close business. How can he learn from failure and achieve success?

A) All of these

B) Don't give-up and try again

C) Stay positive to learn from failure

D) Think about what happened in a systematic way

Answer: A) All of these

518. The punctuation in a sentence makes the meaning_____?to understand.

A) think

B) ambiguous

C) clear

D) unclear

Answer: C) clear

511. In India, the number of boys/men who can get education is much higher than girls/women. What type of discrimination is this?

A) Religion based discrimination

B) Age discrimination

C) Gender discrimination

D) Color discrimination

Answer: C) Gender discrimination

519. Ram just finished his training course. Which portal can he use to look for jobs as a fresher?

A) Freshersworld

B) Swiggy

C) Myntra

D) Urban Company

Answer: A) Freshersworld

512. Shreyas is going for an interview . He has picked a shirt from the cupboard. He must _____before wearing it.

A) color

B) iron

C) soak

D) tear

Answer: B) iron

520. Sharvan serves as a delivery agent delivering tomatoes from a farmer to a company that makes tomato sauce. What is Sharvan's job?

A) Distributor

B) Service Provider

C) Seller

D) Buyer

Answer: B) Service Provider

513. Ram, Vinay and Sandeep are working as a team to finish the geography project. Vinay is sharing his thoughts. What are Vinay and Sandeep supposed to do?

A) Play

B) None of these

C) Listen actively

D) Go around the school

Answer: C) Listen actively

521. Which fundamental right allows us to freely visit a temple, church, or mosque for prayer?

A) Right to equality

B) Right to education

C) Right to freedom of religion

D) Right against exploitation

Answer: C) Right to freedom of religion

514. Inability to do something well is one's _____.

A) Aspiration

B) Weakness

C) Strength

D) Value

Answer: B) Weakness

522. Raghu's father had a typewriting press/shop. Now, he is replacing typewriters with_____.

A) Radio

B) Computers

C) Phones

D) TV

Answer: B) Computers

515. A diverse workplace increases _____.

A) Tension

B) Productivity

C) Workload

D) Stress

Answer: B) Productivity

523. This intention to move out of one's place to another for better jobs is called _____. | ಉತ್ತಮ ಉದ್ಯೋಗಗಳಿಗಾಗಿ ಒಬ್ಬರ ಸ್ಥಳದಿಂದ ಇನ್ನೊಬ್ಬರಿಗೆ ಸ್ಥಳಾಂತರಗೊಳ್ಳುವ ಈ ಉದ್ದೇಶವನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

A) mitigation | ತಗ್ಗಿಸುವಿಕೆ

B) irrigation | ನೀರಾವರಿ

C) litigation | ವ್ಯಾಜ್ಯ

D) migration | ವಲಸೆ

Answer: D) migration | ವಲಸೆ

516. On a computer, a file can be created using which of these applications?

524. Using Internet is easy if we learn _____?.

- A) Science
- C) Maths

- B) Sports
- D) English

Answer: D) English

525. We can use _____ to do mobile banking on a smartphone.

- A) Gaming app
- C) Weather app
- B) Passbook
- D) Mobile banking app

Answer: D) Mobile banking app

526. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Digital transaction
- C) Credit
- B) Cash Payment
- D) Cheque payment

Answer: A) Digital transaction

527. An introduction letter is a ____.

- A) E-mail
- C) Cover letter
- B) Resume
- D) Leave Letter

Answer: C) Cover letter

528. An inclusive environment is needed for happiness and ____ at work.

- A) Wage gap
- C) Stereotype
- B) Growth
- D) Ideas

Answer: B) Growth

529. _____ are the most convenient way to do something online.

- A) Mobile apps
- C) Desktop
- B) Monitor
- D) Keypad

Answer: A) Mobile apps

530. Before sharing the information on social media THINK questions to be asked by oneself;

- A) Is it Necessary?
- C) All of these
- B) Is it Helpful?
- D) Is it True?

Answer: C) All of these

531. Sharing will help everyone feel involved and ____.

- A) Sad
- C) Close
- B) Happy
- D) Motivated

Answer: D) Motivated

532. Things that are needed for survival are ____.

- A) Wants
- C) Needs
- B) Expenses
- D) Savings

Answer: C) Needs

533. Formal greetings are used in ____.

- A) Friends
- C) Family

- B) Workplace
- D) House

Answer: B) Workplace

534. A good business idea for a young or new entrepreneur should be sustainable. This means _____.

- A) It is planned for the present and future business growth
- C) It has many details
- B) It has budget growth
- D) It is easy to use

Answer: A) It is planned for the present and future business growth

535. Naina wants to take a few safety Measures on Social media. What does that refers to?

- A) All of these
- C) Do not send a rude or mean comment
- B) Do not share personal information
- D) Do not share information with unknown people

Answer: A) All of these

536. English is a _____ language.

- A) Night
- C) Day
- B) Common
- D) Evening

Answer: B) Common

537. Suraj has finished his ITI course. He can create a career path that helps him progress towards his _____ and _____.

- A) Goals and Objectives
- C) Singing and dancing
- B) Strengths and weakness
- D) Cooking and painting

Answer: A) Goals and Objectives

538. Balance in _____ is important to have a healthy and happy life.

- A) Job satisfaction
- C) Career demand
- B) Salary
- D) Work-life

Answer: D) Work-life

539. Which of the following can be done without the help of internet?

- A) Watching videos online
- C) Painting a wall
- B) Searching for jobs online
- D) Creating a Digital Resume

Answer: C) Painting a wall

540. Priya wants to apply for her Aadhaar Card as its an important document to be submitted while joining a new job. Which of the following government portals will be helpful for her?

- A) <http://www . india.gov.in/>
- C) <http://www . swayam.gov.in/>
- B) All of these
- D) <https:// myaadhaar.uidai. gov.in>

Answer: D) <https:// myaadhaar.uidai. gov.in>

541. What are the advantages of time management?

- A) Complete tasks on time B) Achieve daily goals
C) Reduce stress D) All of these

Answer: D) All of these

542. Singular naming words are used when ____ person, place or thing is present.

- A) One B) More
C) Many D) Few

Answer: A) One

543. Manu thinks about a problem well before making any decision. This is an example of;

- A) Self-motivation B) Critical thinking
C) Time Management D) Logical thinking

Answer: B) Critical thinking

544. Which of these is the full form of SWOT? | ಇವುಗಳಲ್ಲಿ SWOT ನ ಪೂರ್ಣ ರೂಪ ಯಾವುದು?

- A) Speak Work Openly Together B) Strength Weakness Opportunity Threat
C) Special Wellness Organization Theme D) Strong World Olympic Team

Answer: B) Strength Weakness Opportunity Threat

545. Location for the job means ___?.

- A) Title B) Description
C) Name D) Place

Answer: D) Place

546. Which communication method should be used to share confidential information and documents in the workplace?

- A) Instagram B) Email
C) WhatsApp D) Phone

Answer: B) Email

547. _____ is called as the brain of the computer.

- A) Monitor B) Trackpad
C) Web Camera D) Central Processing Unit

Answer: D) Central Processing Unit

548. How can creating career pathway posters help you plan your career?

- A) By ignoring market demands B) By teaching unrelated skills
C) By providing clarity on your future goals D) By limiting your career growth

Answer: C) By providing clarity on your future goals

549. Things or activities that we enjoy are ___?.

- A) Likes B) Negative

C) Dislikes D) Emotions

Answer: A) Likes

550. They? is used when we want to refer to ____.

- A) Our B) She
C) Many people D) He

Answer: C) Many people

551. Fill in the blank with present progressive tense of the verb. "The train _____ through the tunnel". | ಕ್ರಿಯಾಪದದ ಪ್ರಸ್ತುತ ಪ್ರಗತಿಲಿಲ ಉದ್ದಿಗ್ತೆಯೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿರಿ. "The train _____ through the tunnel"

- A) was passing B) had passed
C) is passing D) passed

Answer: C) is passing

552. Sam wants to learn computer coding skills for free and his friend has recommended _____ website for the same.

- A) NPTEL B) Duolingo
C) Codecademy D) Khan Academy

Answer: C) Codecademy

553. Rahim learns MS Office during his lunch break. This is an example of -

- A) Over thinking B) Online job
C) Time Management D) Logical thinking

Answer: C) Time Management

554. A person who respects and follows the law of a country is a _____.

- A) Bad Employee B) Businessman
C) Small Kid D) Responsible Citizen

Answer: D) Responsible Citizen

555. Which saving option would you choose to buy an expensive bike you have always wanted?

- A) Long term savings B) Goal savings
C) Emergency savings D) None of these

Answer: B) Goal savings

556. An occupation undertaken for a long period and with opportunities for progress is called

- A) Hobby B) Work
C) Career D) Job

Answer: C) Career

557. A person who hires other people for their business is an _____.

- A) Employee B) Employer
C) Self -Employed D) Entrepreneur

Answer: D) Entrepreneur

558. In which of the following tasks, do we need digital literacy?

- A) Creating a Resume
B) All of these
C) Finding information online
D) Communication through emails

Answer: B) All of these

559. Effective communication needs to be -

- A) Clear
B) Complete
C) Simple
D) All of these

Answer: D) All of these

560. Sam wanted to apply for a job. He thought of writing a cover letter to the company. But his friend suggested to attach _____ with the cover letter.

- A) Formal
B) Leave
C) Resume
D) Brochure

Answer: C) Resume

561. The main purpose of mock interviews is to _____?

- A) give marks
B) waste time
C) give feedback
D) judge people

Answer: C) give feedback

562. You want to sell toys. What should you do before starting your business?

- A) Find out what children like
B) Hire salespeople
C) Design the toys
D) Build a factory

Answer: A) Find out what children like

563. Which of the following will the interviewer expect from the candidates?

- A) Good soft skills
B) Painting skills
C) Cooking skills
D) Singing skills

Answer: A) Good soft skills

564. Shilpa wants to start a soap-making company. What kind of questions should she NOT ask her customers?

- A) Do you like to eat chats?
B) Which types of soaps do you buy?
C) Do you use soap?
D) How much do you pay for soap?

Answer: A) Do you like to eat chats?

565. Sita wanted to ask Nina about her summer plan. Choose the correct answer.

- A) Nina, what is your summer plan?
B) Nina is your plan.
C) None of these
D) What Nina asked?

Answer: A) Nina, what is your summer plan?

566. An activity that stops or reduces stress is called a stress

buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ?

- A) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.
B) Gardening | ತೋಟಗಾರಿಕೆ

- C) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು.
D) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ

Answer: A) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.

567. Which of the following is not an example of using social media and internet in an impactful and successful way?

- A) Sharing verified news
B) Encouraging people to donate money for the social cause
C) Sharing Jokes on a particular religion
D) Mentoring and supporting people

Answer: C) Sharing Jokes on a particular religion

568. Low investment business plan means _____

- A) The plan needs a small amount to start a business
B) The plan is a new idea
C) The plan should be simple
D) The plan should start immediately

Answer: A) The plan needs a small amount to start a business

569. As per the POSH Act, any workplace that has 10 or more employees must constitute an _____.

- A) Police Station
B) Internal Committee (IC).
C) Help desk
D) Employees

Answer: B) Internal Committee (IC).

570. Kishore's manager gave him positive and negative feedback. Kishore is feeling confused. What should he do next?

- A) All of these
B) Try to understand the negative points given by the manager
C) Try to understand the positive points given by his manager
D) Calm down and think

Answer: A) All of these

571. If you work in a large & popular company, what type of information is good to share about the workplace?

- A) Name of the workplace alone
B) Location
C) None of these
D) Type of job & Company name

Answer: D) Type of job & Company name

572. Ramesh wanted to collect 50 stamps in 6 months. So, he started by collecting two stamps every week. This is a _____ goal.

- A) Long-term
B) Short-term
C) Life-time
D) Unrealistic

Answer: B) Short-term

573. Paul is saving his Word document for a project. Which layout format should he use for official documents?

- A) Portrait
B) Cut
C) Landscape
D) Undo

Answer: A) Portrait

574. Most of the government job calls will be in ___ format.

- A) Indirect
B) Direct
C) Paper format
D) In person

Answer: C) Paper format

575. Which of the following is not a social media app?

- A) Instagram
B) WhatsApp
C) Amazon
D) LinkedIn

Answer: C) Amazon

576. Sheela prepared for an interview for a week but got nervous and was rejected. What should she do to improve?

- A) Ignore feedback from the interview
B) Do not lose focus from her goals
C) Keep thinking about her failure
D) Avoid future interviews

Answer: B) Do not lose focus from her goals

577. Jack is very good at MS Excel. He must apply for a job based on his _____.

- A) Interests
B) Decision
C) Abilities
D) Mood

Answer: C) Abilities

578. Komal wants to regularly monitor her body conditions like temperature and heartbeat. Which of the following device can help her?

- A) Smart watch
B) Siri
C) Calculator
D) Mobile Phone

Answer: A) Smart watch

579. _____ is a serious issue that affects an individual's mental, emotional, physical wellbeing in the workplace.

- A) Sexual harassment
B) Meeting with the manager
C) Company rules
D) Travel leave

Answer: A) Sexual harassment

580. A good business idea should be _____.

- A) very common
B) unique, sustainable & low on investment
C) a short term plan
D) very expensive to start a business

Answer: B) unique, sustainable & low on investment

581. _____ is the formal process of checking if the candidate is suitable for the job.

- A) Training
B) Interview
C) Reading
D) Onboarding

Answer: B) Interview

582. Where is the power button located on a desktop computer?

- A) On the Mouse
B) On the Speaker
C) On the CPU
D) On the Keyboard

Answer: C) On the CPU

583. What happens If we do not maintain good personal hygiene (cleanliness)?

- A) Our health improves.
B) We feel happier.
C) We become more popular.
D) We can get sick easily.

Answer: D) We can get sick easily.

584. Jobs that have become outdated in the past 5 years _____ . | ಕಳೆದ 5 ವರ್ಷಗಳಲ್ಲಿ ಹಳತಾದ ಕೆಲಸಗಳು _____

- A) STD booth | STD ಬೂತ್
B) ola | ಓಲ
C) uber | ಉಬರ್
D) swiggy | ಸ್ವಿಗ್ಗಿ

Answer: A) STD booth | STD ಬೂತ್

585. _____ is a belief/idea which may not be true.

- A) Gender
B) Stereotype
C) Sex
D) Feminine

Answer: B) Stereotype

586. Unique Selling Proposition or USP of a business plan refers to _____.

- A) A new customer for the business
B) A special budget for the business
C) A special or different idea for a business
D) An old business is updated

Answer: C) A special or different idea for a business

587. Addition of harmful smoke, gases and chemicals to the environment in large quantities is called _____

- A) Pollution
B) Air
C) Storm
D) Wind

Answer: A) Pollution

588. When people from different states/ countries meet officially, _____ is the commonly used language to

communicate with each other.

- A) Action
C) English
B) Newspaper
D) Latin

Answer: C) English

589. Product is an object that can be_____.

- A) Seen
C) Used
B) Seen, Touched and Used
D) Touched

Answer: B) Seen, Touched and Used

590. A mock interview is a____job interview.

- A) difficult
C) virtual
B) practice
D) fun

Answer: B) practice

591. Which of these is an informal greeting?

- A) Good evening
C) Hey
B) Good day
D) Good morning

Answer: C) Hey

592. What is the shortcut key for Undo?

- A) Ctrl+Z
C) Ctrl+U
B) Ctrl+B
D) Ctrl+I

Answer: A) Ctrl+Z

593. Choose the correct tense of the verb. "I _____ music when I was child". | ಕ್ರಿಯಾಪದದ ಸರಿಯಾದ ಉದ್ಧಿಗತೆಯನ್ನು ಆರಿಸಿ. "I _____ music when I was child"

- A) will learn
C) am learning
B) had learnt
D) learn

Answer: B) had learnt

594. Online banking is also called _____.

- A) Office banking
C) Home banking
B) Self banking
D) Net banking

Answer: D) Net banking

595. What can be the source of information for a market scan?

- A) Industry visits
C) Alumni
B) Internet
D) All of these

Answer: D) All of these

596. The_____tab helps to change the type of page. (portrait or landscape)

- A) Design
C) Review
B) Layout
D) Insert

Answer: B) Layout

597. Having a clear idea of our personality including

strengths, weaknesses, thoughts, beliefs, motivation, values etc is called _____. | ಸಾಮರ್ಥ್ಯಗಳು, ದೌರ್ಬಲ್ಯಗಳು, ಆಲೋಚನೆಗಳು, ನಂಬಿಕೆಗಳು, ಪ್ರೇರಣೆ, ಮೌಲ್ಯಗಳು ಇತ್ಯಾದಿಗಳನ್ನು ಒಳಗೊಂಡಂತೆ ನಮ್ಮ ವ್ಯಕ್ತಿತ್ವದ ಸ್ಪಷ್ಟ ಕಲ್ಪನೆಯನ್ನು ಹೊಂದಿರುವುದನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) self awareness | ಸ್ವಯಂ ಅರಿವು
C) belief | ನಂಬಿಕೆ
B) threat | ಬೆದರಿಕೆ
D) myth | ಪುರಾಣ

Answer: A) self awareness | ಸ್ವಯಂ ಅರಿವು

598. The police were questioning about his crime. What type of sentence is it?

- A) Exclamatory (!)
C) Interrogative (?)
B) None of these
D) Declarative (.)

Answer: D) Declarative (.)

599. Roopa wants to start a new business. But she is not sure which product she should choose to start her business. What will be her basic research to finalize her product?

- A) Reserach on products & services that customers are currently using
C) Buying products from others
B) Search how to advertise the product
D) Loan from Banks

Answer: A) Reserach on products & services that customers are currently using

600. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

- A) Pomodoro
C) Timing
B) Blocktime
D) Calendar

Answer: A) Pomodoro

601. We need an _____and a search engine to access the information on the web.

- A) Data cable
C) Mouse
B) Internet connection
D) Key board

Answer: B) Internet connection

602. When we learn something online, it is called _____.

- A) Classroom learning
C) E-learning
B) Digital marketing
D) Teaching

Answer: C) E-learning

603. Equality means in the same situation, people have the_____.

- A) Same age
C) Same rights
B) Same height
D) Same color

Answer: C) Same rights

604. Which of the following app is not used for chatting,

video calls and group calls

- A) Instagram
C) None of these
- B) Telegram
D) WhatsApp

Answer: C) None of these

605. In a business, the money involved in building a product is called_____.

- A) Price
C) Profit
- B) Cost
D) Discount

Answer: B) Cost

606. Soni is trying to fix the download problem on the laptop. She did not succeed on the first attempt. What should she do?

- A) Quit the job
C) Quit the task
- B) Never solve the problem
D) Try another way

Answer: D) Try another way

607. Sarah is a teacher at a school for one year. After that, she becomes a trainer for new teachers and then a principal. What does this job progression show?

- A) Sarah's education
C) Sarah's career
- B) Sarah's job
D) Sarah's hobby

Answer: C) Sarah's career

608. Which of the following tasks can be performed by Alexa?

- A) All of these
C) Check the weather
- B) Play music
D) Call phones

Answer: A) All of these

609. Caring for customers is key to growing your business. What does this mean?

- A) Care for customers when they are sick
C) Care for what customers want
- B) Care for keys
D) Care for customers at their home

Answer: C) Care for what customers want

610. Which of these is NOT a question to ask during an industrial visit?

- A) How do you keep things safe and high quality?
C) How does your production line work?
- B) What are the main products made here?
D) What is your favourite hobby?

Answer: D) What is your favourite hobby?

611. Which of these is a bad practice in a workplace?

- A) Opportunity to grow in the company
C) No trust between co-workers
- B) Open and honest communication
D) Good work- life balance

Answer: C) No trust between co- workers

612. Ryan wants to speak to HR about his work. He should specify the name of his job, place of work and ___?.

- A) Senior name
C) His needs
- B) Team mates
D) Some information about his responsibilities

Answer: D) Some information about his responsibilities

613. During an industrial visit or an interview we have to dress ___?.

- A) in pajamas
C) dirty
- B) casually
D) formally

Answer: D) formally

614. _____ can be a physical, mental, or emotional reaction, that makes us feel worried.

- A) Food
C) Job
- B) Action
D) Stress

Answer: D) Stress

615. Anita and her partner are paid the same salary for the same job. This is a good example of_____.

- A) Gender equality
C) Stereotype
- B) Jealousy
D) Discrimination

Answer: A) Gender equality

616. Rama has started using Social Media, as a responsible user what are the things she should not do?

- A) Posting personal information publicly
C) Connecting with professionals from her field
- B) Use social media to find the latest information.
D) Searching jobs online

Answer: A) Posting personal information publicly

617. Mohit wants to move from one cell to another. He can do that by using the _____? on the keyboard.

- A) A1,B1.C1 ...
C) Ctrl+B
- B) Ctrl+Z
D) Arrow keys

Answer: D) Arrow keys

618. Pawan operates a small AC service business with three employees, offering AC installation and repair. Over the next five years, he plans to expand the business to another city. Pawan is a / an_____.

- A) Intern
C) Entrepreneur
- B) Self-employed person
D) Contractor

Answer: C) Entrepreneur

619. 'Arjun filled water into a large pot'. In this sentence the describing word is _____.

- A) large
C) water
- B) into
D) Arjun

Answer: A) large

620. Vinutha was questioned whether she has completed her degree in an interview. How should she respond stating that she has completed?

- A) Yes
B) Yes, I have completed my degree
C) Completed my degree
D) No

Answer: B) Yes, I have completed my degree

621. Shyna wants to start a masala powder business. She is presenting a business pitch to the bank manager. How long should her business pitch be?

- A) 1 min
B) 10 mins
C) 2 to 3 mins
D) 15 mins

Answer: C) 2 to 3 mins

622. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.

- A) Teachers
B) Trainers
C) Professors
D) Employers

Answer: D) Employers

623. Why is a market scan conducted?

- A) To understand customer needs
B) All of these
C) To check what the competitors are offering
D) To explore how to grow the business

Answer: B) All of these

624. ____ is a profile that can show your education qualifications, your skills and your experience.

- A) LinkedIn
B) Telegram
C) Google mail
D) WhatsApp

Answer: A) LinkedIn

625. Conflict in workplace affects ____?

- A) ability to work
B) environment
C) weather
D) salary

Answer: A) ability to work

626. Job search engines are also called ____.

- A) Shopping platforms
B) Resume Builder
C) Play store
D) Job portals

Answer: D) Job portals

627. Jaya used her friend's laptop to log into her bank account. What should she do before giving the laptop back?

- A) Close the laptop
B) Log out of her bank account
C) Close the website
D) Stay logged in

Answer: B) Log out of her bank account

628. Job title is the name of ____.

- A) Summary
B) Company name
C) Role you join
D) Company Job

Answer: C) Role you join

629. Rita talks to her customers. But she is unable to understand what they say. What should she do?

- A) Improve her listening skills
B) Fight with customers
C) Stop her business
D) Stop talking to them

Answer: A) Improve her listening skills

630. Green Jobs are important because ____.

- A) they pay more money
B) they require no skill
C) they help protect the environment
D) they harm the environment

Answer: C) they help protect the environment

631. The word □ when □ denotes _____. | when (ಯಾವಾಗ) □ ಎಂಬ ಪದವು _____ ಅನ್ನು ಸೂಚಿಸುತ್ತದೆ

- A) time | ಸಮಯ
B) thing | ವಿಷಯ
C) place | ಸ್ಥಳ
D) person | ವ್ಯಕ್ತಿ

Answer: A) time | ಸಮಯ

632. ____ is about the competition in the online or offline market.

- A) Budget plan
B) Competitor Analysis
C) Customer Analysis
D) People Analysis

Answer: B) Competitor Analysis