

Duration: 60 Mins

Total Marks: 30

ID: ITISKILL1591EM

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| Student Name: _____ | Roll No: _____ |
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1. Major changes took place in the manufacturing world with_____.

- A) Industrial revolution B) White revolution
- C) Milk revolution D) Green revolution

2. Neetu has excellent story telling skills. What type of intelligence is it?

- A) Word Smart B) Logic Smart
- C) Body Smart D) Picture Smart

3. Which of the following is not a part of one's personality?

- A) Weaknesses B) Beliefs
- C) Skin colour D) Strengths

4. Bijo is not good at MS excel. With his hard work, he learns to overcome weaknesses and turn them into a_____.

- A) Strength B) Leader
- C) Value D) Belief

5. Finding a solution to any problem is known as ____skill.

- A) Over thinking B) Decision-making
- C) Problem solving D) Critical thinking

6. _____is one of the behavioral skills that is required to organize work efficiently and complete it on time.

- A) Dancing B) Painting
- C) Cooking D) Time Management

7. Rehana faced a problem with her project. She is dealing with a problem with the right attitude. This is an example of-

- A) Technical skill B) Positive attitude
- C) Negative attitude D) Scientific skill

8. Things that one is good at doing are _____.

- A) Abilities B) Concerns
- C) Passion D) Interests

9. Choosing between two or more options is known as_____process.

- A) Technical B) Decision-making

- C) Manufacturing D) Scientific

10. Good time management helps in improving _____at work.

- A) Pressure B) Weakness
- C) Stress D) Performance

11. Rahim learns MS Office during his lunch break. This is an example of -

- A) Time Management B) Over thinking
- C) Online job D) Logical thinking

12. The time blocked for work is called a _____ technique.

- A) Pomo B) Pomodoro
- C) Doro D) Domo

13. What are the advantages of time management?

- A) Complete tasks on time B) Achieve daily goals
- C) All of these D) Reduce stress

14. Revathi got a job offer out of her town. She decided to refuse the offer after listing the pros and cons. She followed_____?process.

- A) Conflict resolution B) Decision- making
- C) Negative attitude D) Positive attitude

15. Soni is trying to fix the download problem on the laptop. She did not succeed on the first attempt. What should she do?

- A) Try another way B) Never solve the problem
- C) Quit the task D) Quit the job

16. Bhanu creates 25 minutes task planner and never gets distracted during the blocked time. Which method does she follow?

- A) Timing B) Calendar
- C) Blocktime D) Pomodoro

17. The process of manufacturing has changed due to technology and ____development.

- A) Teaching B) Scientific
C) Facilitation D) Training

18. The way we interact, manage and deal with our external environment is known as _____ skills.

- A) Behavioural B) Musical
C) Technical D) Teaching

19. Regular assessment of skills is necessary for the growth of _____.

- A) Career B) Interview
C) Skill D) Job

20. Which of the following is not a part of decision-making?

- A) Performance B) Generate options
C) Identify problem D) Implement decision

21. Meena likes to learn music in her free time. It is one of her _____ to improve.

- A) Logics B) Weakness
C) Value D) Interests

22. The way we manage/solve the problem is called _____.

- A) Positive attitude B) Passion
C) Conflict resolution D) Negative attitude

23. Inability to do something well is one's _____.

- A) Weakness B) Strength
C) Aspiration D) Value

24. Steve's mother told him that the mixer grinder is not

working. What should be his first step in order to solve the problem?

- A) Identify the problem B) Sell the mixer
C) Throw it D) Complain

25. Swaraj is looking for internet-based/data entry jobs. What is the most important skill he needs?

- A) Entrepreneurial skills B) Beautician skills
C) Wood cutting skills D) Basic computer skills

26. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of _____.

- A) Time Management B) Self-motivation
C) Decision-Making D) Problem- Solving

27. Which of the following is not a step in problem solving?

- A) Set timer B) Divide problem into parts
C) Find solutions D) Identify the problem

28. If one is capable of finding solutions to problems, one will get better at _____.

- A) Self-motivation B) Career
C) Painting D) Problem-solving

29. _____ is a way of thinking to solve a problem.

- A) Self confidence B) Negative attitude
C) Critical thinking D) Time Management

30. Manu thinks about a problem well before making any decision. This is an example of;

- A) Self-motivation B) Logical thinking
C) Time Management D) Critical thinking