

Duration: 30 Mins

Total Marks: 5

Q.ID: ITISKILL06258P

1. Sia is applying for the electrician position, how should she start her email to the company?

- A) Start with a joke.
- B) Attach her favorite photos.
- C) Write a short story about her hobbies.
- D) Begin with a clear subject line and a polite greeting.

Answer: D) Begin with a clear subject line and a polite greeting.

2. What is a job portal?

- A) A place where you can play games and talk to friends.
- B) A website where companies post jobs and people can search and apply for them.
- C) A special room where job interviews happen online.
- D) A building where you go to find work.

Answer: B) A website where companies post jobs and people can search and apply for them.

3. How can Instagram, YouTube, and WhatsApp help you in finding work?

A) All of these

C) By allowing you to post photos/ videos of your work

Answer: A) All of these

B) By enabling direct and fast communication with customers

D) By connecting you with professionals

4. Mahima has an Instagram page for her jewelry business. What should she do to connect with her customers?

A) Post about a T.V. show she likes

C) Post dance reels

Answer: B) Share daily updates about her business as Stories on social media

B) Share daily updates about her business as Stories on social media

D) Post cooking videos

5. Rahul is applying for a job. Which of these documents should he attach to his job application email?

A) Address Proof

C) Photographs from childhood

Answer: D) Resume, Course and Training Certificates

B) Birth certificate

D) Resume, Course and Training Certificates