

Duration: 30 Mins

Total Marks: 25

ID: ITISKILL0370HJ

Student Name: _____ Roll No: _____

1. Plural form of child is ____.

- A) Children B) Kid
C) Person D) Infant

2. Using Internet is easy if we learn ____?.

- A) Science B) English
C) Maths D) Sports

3. Add comma wherever it is necessary. After the meeting we will go out.

- A) After the meeting we will go out. B) After the, meeting we will go out.
C) After the meeting, we will go out. D) After, the meeting, we will go out.

4. Wow! The flowers in the park are beautiful. This is a _____?sentence.

- A) Declarative (.) B) Exclamatory (!)
C) Interrogative (?) D) Imperative

5. How should you respond to constructive feedback from someone?

- A) Ignore the feedback B) Listen and understand
C) Argue with the person D) Feel nervous

6. The pronoun 'I' is used for _____.

- A) Many B) That
C) Other D) Myself

7. Forms of verbal communication are ____.

- A) Writing and Speaking B) Thinking
C) Making eye contact D) Dancing

8. We should ____?instructions in the classroom.

- A) ignore B) forget
C) learn D) listen to

9. Every complete sentence has ____.

- A) 2 parts B) 4 parts
C) 1 part D) 3 parts

10. Tom received a letter, but it did not have any details of who sent it. The letter was missing the _____?address.

- A) Receiver?s B) Subject
C) Greetings D) Sender?s

11. Sharing will help everyone feel involved and ____.

- A) Sad B) Happy
C) Close D) Motivated

12. Verbs tell the action of the ____.

- A) Act B) Naming words
C) Change D) Cow

13. Mahesh and his team discussed about the steps to be followed to complete the project at the earliest. He was happy with the suggestions given by his teammates and granted to follow the same. How would he convey it?

- A) Don?t come here to talk B) I don?t agree with your plan
C) I agree with your plan of action D) You must follow what I tell you

14. Verbal communication is the use of ____.

- A) Images B) Sign
C) Words D) Maths

15. Vinay visited the dentist because he was suffering from tooth ache. Dentist treats our teeth problems. In this sentence, which is the plural word?

- A) Tooth B) Dentist
C) Teeth D) Vinay

16. Cherry is going for an interview. What should she not do?

- A) Wear clean clothes B) Take her resume
C) Apply too much makeup or perfume D) Wear formal dress

17. Naveen is fond of dogs, but Sheetal hates dogs. In this sentence who likes dogs?

- A) Sheetal B) Both Sheetal and Naveen

C) Naveen

D) Dog

18. Effective communication is to both _____.

A) speak and listen well

B) see well

C) learn well

D) speak well

19. Tina and Lyra's team are working together to finish the school painting project. What should both the teams do to finish the project?

A) Resist

B) Argue

C) Fight

D) Share responsibility

20. Effective communication needs to be -

A) Simple

B) Complete

C) All of these

D) Clear

21. Vinod met his new manager at his workplace. He had to _____ himself first.

A) Thank

B) Introduce

C) Praise

D) Appreciate

22. When two or more people give their thoughts and views on a topic. It is called a_____.

A) Speaking

B) Reading

C) Listening

D) Group discussion

23. 'The sea is blue'. In this sentence _____ is an adjective.

A) sea

B) blue

C) is

D) the

24. At workplace, communication must follow the _____.

A) Text

B) Close

C) Ideas

D) 6Cs

25. Symbols gives us information through _____.

A) Images

B) Colours

C) Words

D) Posters