

Duration: 30 Mins

Total Marks: 75

ID: ITISKILL0226R2

Student Name: _____

Roll No: _____

1. During criticism we must remain _____and _____to the person.

- A) shout and cry B) calm and listen
C) happy and joyful D) fight and cry

2. How can we save resources on our planet?

- A) Create less pollution B) Use less plastic
C) Use less electricity D) All of these

3. Net banking is done on a computer through a_____.

- A) Friend B) Bank website
C) Relative D) Cashier

4. Select the example of a service from the options.

- A) Mobile Repair B) Water Bottle
C) Chicken Kebab D) Masala Dosa

5. Meena is not comfortable talking to her colleagues in English. This is an example of_____.

- A) Gender barrier B) Caste barrier
C) Cultural barrier D) Communication barrier

6. To find list of Participants in a Zoom meeting, click on participants option on _____of the screen.

- A) Bottom B) Left Side
C) Right Side D) Top

7. ML helps computers to learn from _____. | ML ಕಂಪ್ಯೂಟರ್‌ಗಳಿಗೆ _____ ನಿಂದ ಕಲಿಯಲು ಸಹಾಯ ಮಾಡುತ್ತದೆ.

- A) Paints | ಪೇಂಟ್ಸ್ B) Water | ವಾಟರ್
C) Wires | ವೈರ್‌ಗಳು D) Data | ಡೇಟಾ

8. This intention to move out of one's place to another for better jobs is called _____. | ಉತ್ತಮ ಉದ್ಯೋಗಗಳಿಗಾಗಿ ಒಬ್ಬರ ಸ್ಥಳದಿಂದ ಇನ್ನೊಬ್ಬರಿಗೆ ಸ್ಥಳಾಂತರಗೊಳ್ಳುವ ಈ ಉದ್ದೇಶವನ್ನು _____ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ.

- A) litigation | ವ್ಯಾಜ್ಯ B) migration | ವಲಸೆ
C) mitigation | ತಗ್ಗಿಸುವಿಕೆ D) irrigation | ನೀರಾವರಿ

9. Post-covid we adopted the virtual world. Meeting that happens online through the internet are called as_____.

- A) None of these B) Physical Meeting
C) Offline Meeting D) Online meeting

10. Closing sales technique is an essential skill for a _____.

- A) Clerk B) Child
C) Manager D) Sales person

11. How does Market Scan help with running a business?

- A) All of these B) Gives an idea about the customers
C) Helps understand about other similar business D) Helps in making the business plan

12. A _____is something you really want in life. You plan and take the right actions to make it happen.

- A) Dream B) Desire
C) Goal D) None of these

13. Which of the following is used to send a copy of an email to another person without the main receiver of the email knowing?

- A) Subject B) Attach file
C) BCC (Blind Carbon Copy) D) CC(Carbon Copy)

14. If one is capable of finding solutions to problems, one will get better at _____.

- A) Self-motivation B) Career
C) Painting D) Problem-solving

15. Which one is a search engine? | ಸರ್ಚ್ ಎಂಜಿನ್ ಯಾವುದು?

- A) Google | ಗೂಗಲ್ B) Hotmail | ಹಾಟ್‌ಮೇಲ್
C) Flicker | ಫ್ಲಿಕ್ಲರ್ D) Face book | ಫೇಸ್ ಬುಕ್

16. Bats fly during the night. In this sentence the word Bat is_____

- A) A boring word B) A cool word
C) An action word D) A Naming Word

17. Ganesh greets his co-workers every day. He is trying to maintain _____ at work.

- A) frustration B) his authority
C) good relationships D) power

18. You are scared to communicate with others. What are some ways to solve this problem?

- A) Find ways to improve & learn more about your weakness B) All of these
C) Find your strengths about communication D) Find your weakness about communication

19. What should you do with wrong AI output? | ತಪ್ಪಾದ AI ಔಟ್‌ಪುಟ್‌ನೊಂದಿಗೆ ನೀವು ಏನು ಮಾಡಬೇಕು?

- A) Call police | ಪೊಲೀಸರಿಗೆ ಕರೆ ಮಾಡಿ B) Shut the PC | PCಯನ್ನು ಮುಚ್ಚಿ
C) Try better prompt | ಉತ್ತಮ ಪ್ರಾಂಪ್ಟ್‌ಪ್ರಯತ್ನಿಸಿ D) Paste it in book | ಅದನ್ನು ಪುಸ್ತಕದಲ್ಲಿ ಅಂಟಿಸಿ

20. _____ can be a physical, mental, or emotional reaction, that makes us feel worried.

- A) Action B) Stress
C) Food D) Job

21. Which of the following websites is helpful to learn new languages for free?

- A) LinkedIn B) Duolingo
C) All of these D) Codecademy

22. Loyal Customers are those who _____.

- A) Ask for more discount B) Buy a product/a service for the first time
C) Hate the shop D) Keep coming back to the same shop

23. What is the full form of NAPS?

- A) National Apprenticeship Promotion Scheme B) National Appraisal Promotion Scheme
C) National Apparent Provident Scheme D) National Appreciation Pro Scheme

24. A resume should be _____. | ಪುನರಾರಂಭವು _____ ಆಗಿರಬೇಕು

- A) having long and detailed information | ದೀರ್ಘ ಮತ್ತು ವಿವರವಾದ ಮಾಹಿತಿಯನ್ನು ಹೊಂದಿದೆ B) short and precise | ಸಣ್ಣ ಮತ್ತು ನಿಖರ
C) having acronyms and abbreviation | ಸಂಕ್ಷಿಪ್ತ ರೂಪಗಳು ಮತ್ತು ಸಂಕ್ಷೇಪಣವನ್ನು ಹೊಂದಿದೆ D) fancy and colourful | ಅಲಂಕಾರಿಕ ಮತ್ತು ವರ್ಣಮಯ

25. Which one is a "Don't" of discussion etiquette? | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ?

- A) Use moderate tone | ಮಧ್ಯಮ ಸ್ವರವನ್ನು ಬಳಸಿ B) Listen to others | ಇತರರ ಮಾತುಗಳನ್ನು ಕೇಳಿ
C) Be open minded | ಮುಕ್ತ ಮನಸ್ಸಿನವರಾಗಿರಿ D) Argue unnecessary | ಅನಗತ್ಯವಾದ

26. Comma is used to show a _____ within the sentence.

- A) Pair B) Capital letter
C) Break D) Full stop

27. Which of these is not a positive word about your work?

- A) Boring B) Fun
C) Interesting D) Exciting

28. You can speak to your friend _____.

- A) By reading their mind B) Informally
C) By dancing D) Formally

29. An activity that stops or reduces stress is called a stress buster. Which of the following according to you is not a stress buster? | ಒತ್ತಡವನ್ನು ನಿಲ್ಲಿಸುವ ಅಥವಾ ಕಡಿಮೆ ಮಾಡುವ ಚಟುವಟಿಕೆಯನ್ನು ಒತ್ತಡ ಬಸ್ಟರ್ ಎಂದು ಕರೆಯಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ಪ್ರಕಾರ ಈ ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ಸ್ಟ್ರೆಸ್ ಬಸ್ಟರ್ ಅಲ್ಲ?

- A) Listening to music | ಹಾಡು ಕೇಳುತ್ತಿದ್ದೇನೆ B) Spending long hours thinking about the problem | ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ದೀರ್ಘಕಾಲ ಯೋಚಿಸುವುದು.
C) Going to bed on time | ಸಮಯಕ್ಕೆ ಸರಿಯಾಗಿ ಮಲಗುವುದು. D) Gardening | ತೋಟಗಾರಿಕೆ

30. Fill in the blank with proper pronoun. "She made this cake _____. | ಸರಿಯಾದ ಸರ್ವನಾಮದೊಂದಿಗೆ ಖಾಲಿ ತುಂಬಿಸಿ. "She made this cake _____"

- A) myself B) itself
C) herself D) himself

31. For handling customer grievances, LEARN technique is _____. | ಗ್ರಾಹಕರ ಕುಂದುಕೊರತೆಗಳನ್ನು ನಿಭಾಯಿಸಲು, ಕಲಿಯುವ ತಂತ್ರ ಹೀಗಿದೆ _____

- A) Listen, Expert, Admit, React, Now B) Listen, Example, Apologize, Receive, Now
C) Listen, Empathise, Accept, React, Now D) Listen, Empathise, Apologize, React, Now

32. A _____ is a document with complete strategy for the business.

- A) Stakeholder Report B) Action Plan
C) Strategy Report D) Business plan

33. ____ is not a part of a good business plan.

- A) Customer Analysis B) Marketing Strategy
C) Weather Report D) Budget

34. ____ are the most convenient way to do something online.

- A) Monitor B) Mobile apps
C) Keypad D) Desktop

35. Rahul spends 30 minutes everyday watching news. He writes down few sentences about what is said. What is he trying to do?

- A) Practicing Movements B) Practicing listening
C) None of these D) Practicing News

36. Kirti attended a guest lecture. How can she use her mobile phone to understand the difficult words?

- A) Cosmetics store app B) Grocery app
C) Use a dictionary app D) Shopping app

37. A product name that has been officially registered with the Trademark Registry of India is ____.

- A) Marked B) Trademark
C) Token D) Approved

38. We start communicating when we are ____.

- A) Parents B) Adults
C) Old D) Children

39. The word □ when □ denotes _____. | when (ಯಾವಾಗ) □ ಎಂಬ ಪದವು _____ ಅನ್ನು ಸೂಚಿಸುತ್ತದೆ

- A) thing | ವಿಷಯ B) person | ವ್ಯಕ್ತಿ
C) time | ಸಮಯ D) place | ಸ್ಥಳ

40. Group discussion helps us ____.

- A) create problems B) have fun
C) argue D) learn more and solve big problems

41. Which AI tool can explain grammar? | ಯಾವ AI ಉಪಕರಣವು ವ್ಯಾಕರಣವನ್ನು ವಿವರಿಸುತ್ತದೆ?

- A) MS Paint | ಎಂಎಸ್ ಪೇಂಟ್ B) ChatGPT | ಚಾಟ್‌GPT
C) Recorder | ರೆಕಾರ್ಡರ್ D) Notepad | ನೋಟ್‌ಪಾಡ್

42. After receiving interview call, what is the next step? | ಸಂದರ್ಶನ ಕರೆ ಸ್ವೀಕರಿಸಿದ ನಂತರ, ಮುಂದಿನ ಹಂತ ಯಾವುದು?

- A) Appear at interview | ಸಂದರ್ಶನದಲ್ಲಿ ಕಾಣಿಸಿಕೊಳ್ಳಿ B) Send application letter | ಅರ್ಜಿ ಪತ್ರ ಕಳುಹಿಸಿ

C) Send resume | ಪುನರಾರಂಭವನ್ನು ಕಳುಹಿಸಿ

D) Prepare the resume | ಪುನರಾರಂಭವನ್ನು ತಯಾರಿಸಿ

43. Ram was asked to measure his cupboard. It was 4 feet tall. Here feet means ____.

- A) Measurement B) Leg
C) Taste D) Hand

44. Formal greetings are used in ____.

- A) Workplace B) Family
C) House D) Friends

45. The expansion of GDP is _____. | GDPಯ ವಿಸ್ತರಣೆ

- A) Giant Domestic Product B) Gross Domestic Product
C) Godown Demand Product D) Grand Demand Product

46. Listening to Railway or Flight announcement, teacher's lecture comes under _____. | ರೈಲ್ವೆ ಅಥವಾ ವಿಮಾನ ಪ್ರಕಟಣೆಯನ್ನು ಆಲಿಸಿ, ಶಿಕ್ಷಕರ ಉಪನ್ಯಾಸವು _____ ಅಡಿಯಲ್ಲಿ ಬರುತ್ತದೆ

- A) critical listening | ವಿಮರ್ಶಾತ್ಮಕ ಆಲಿಸುವಿಕೆ B) appreciative listening | ಮೆಚ್ಚುಗೆಯ ಆಲಿಸುವಿಕೆ
C) comprehensive listening | ಸಮಗ್ರ ಆಲಿಸುವಿಕೆ D) therapeutic listening | ಚಿಕಿತ್ಸಕ ಆಲಿಸುವಿಕೆ

47. Keith recorded his interview as a video to understand his performance. This is also one of the methods to receive ____.

- A) feedback B) compliments
C) wishes D) Greetings

48. What is a shortcut key for "Copy" command? | "Copy" ಆಜ್ಞೆಗೆ ಶಾರ್ಟ್‌ಕಟ್ ಕೀ ಯಾವುದು?

- A) Ctrl + A B) Ctrl + X
C) Ctrl + V D) Ctrl + C

49. Which one of the following is a describing word? | ಕೆಳಗಿನವುಗಳಲ್ಲಿ ಯಾವುದು ವಿವರಿಸುವ ಪದವಾಗಿದೆ?

- A) Soup | ಸೂಪ್ B) Repair | ದುರಸ್ತಿ
C) Hot | ಬಿಸಿ D) Eat | ತಿನ್ನು

50. Which of the following is NOT an interview skill?

- A) Active listening B) Clear communication
C) Showing confidence D) Painting

51. Alpan does yoga in the morning. He follows Youtube classes to motivate himself. This is an example of _____.

- A) Self-motivation B) Decision-Making
C) Time Management D) Problem- Solving

52. Radha wants to use social media for her professional growth. She could join groups according to her ____.

- A) age
B) qualification
C) mood
D) career or subject interests

53. A diverse workplace increases ____.

- A) Workload
B) Tension
C) Productivity
D) Stress

54. Indu booked her railway ticket from the website and paid using online banking. What type of transaction is it?

- A) Cheque payment
B) Digital transaction
C) Cash Payment
D) Credit

55. _____ is a sales technique that aims to market additional products to the customers.

- A) Cross selling
B) FAB
C) Probing
D) Lying

56. PIN is _____. | PIN ಎಂದರೆ _____

- A) Professional Income Number
B) Professional Identification Number
C) Personal Income Number
D) Personal Identification Number

57. It is not good to forward _____ on social media.

- A) fake news
B) songs
C) messages
D) greetings

58. Paul just got hired and received his employment letter. He is supposed to read it carefully and sign as it is a ____.

- A) Marks card
B) Legal binding document
C) Certificate
D) Poster

59. Seema is attending an interview. What is she is supposed to carry for the interview?

- A) ID cards
B) All of these
C) Certificates
D) Resume

60. NAPS is a scheme by the Government of India to provide apprenticeship training through the ____.

- A) Employers
B) Professors
C) Trainers
D) Teachers

61. Which is not a type of communication?

- A) Written
B) Driving
C) Verbal
D) Non-verbal

62. Riya does not know which version of windows is installed on her laptop. How can she identify the version?

- A) By shutting down the computer
B) By looking at the opening screen
C) By uninstalling the windows
D) By reinstalling the windows

63. Entrepreneurship is also termed as _____. | ಉದ್ಯಮಶೀಲತೆಯನ್ನು ಸಹ _____

- A) employment seeker | ಉದ್ಯೋಗಾಕಾಂಕ್ಷಿ
B) self employment | ಸ್ವಯಂ ಉದ್ಯೋಗ
C) employer | ಉದ್ಯೋಗದಾತ
D) investor | ಹೂಡಿಕೆದಾರ

64. Which one is NOT a benefit of the role playing? | ಪಾತ್ರ ನಿರ್ವಹಣೆಯ ಪ್ರಯೋಜನ ಯಾವುದು?

- A) Builds confidence | ಆತ್ಮವಿಶ್ವಾಸವನ್ನು ಹೆಚ್ಚಿಸುತ್ತದೆ
B) Develops boredom | ಬೇಸರವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
C) Develops creative problem-solving skill | ಸೃಜನಾತ್ಮಕ ಸಮಸ್ಯೆ ಪರಿಹರಿಸುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ
D) Develops listening skill | ಕೇಳುವ ಕೌಶಲ್ಯವನ್ನು ಅಭಿವೃದ್ಧಿಪಡಿಸುತ್ತದೆ

65. Full form for OS is _____.

- A) Operating System
B) Opening Software
C) Opening Screen
D) Original System

66. The practice of including people within any group or social setting with respect and empathy is called _____.

- A) Conflict
B) Inclusion
C) Gender based discrimination
D) Gender stereotype

67. Which of the following is a voice- controlled digital assistant?

- A) Google Assistant
B) All of these
C) Alexa
D) Siri

68. Sam opened a new shop. Which of these methods can he use to receive payments into his account?

- A) Library card
B) Gift card
C) Movie ticket
D) QR code

69. What caused hiring bias in AI? | AI ಯಲ್ಲಿ ನೇಮಕ ಬಯಾಸಕ್ಕೆ ಕಾರಣವೇನು?

- A) New photos | ಹೊಸ ಫೋಟೋಗಳು
B) Different food | ವಿಭಿನ್ನ ಆಹಾರ
C) Hard questions | ಕಠಿಣ ಪ್ರಶ್ನೆಗಳು
D) Old data used | ಹಳೆಯ ಡೇಟಾವನ್ನು ಬಳಸಲಾಗಿದೆ

70. Sam wants to learn computer coding skills for free and his friend has recommended _____ website for the same.

- A) Khan Academy
B) NPTEL
C) Duolingo
D) Codecademy

71. Choose the correct punctuation mark after the word "Rohan" in the given sentence. "Rohan David and Ram are playing hide and seek" | ಕೊಟ್ಟಿರುವ ವಾಕ್ಯದಲ್ಲಿ □ರೋಹನ್□ ಪದದ ನಂತರ ಸರಿಯಾದ ವಿರಾಮ ಚಿಹ್ನೆಯನ್ನು ಆರಿಸಿ. □ರೋಹನ್ ಡೇವಿಡ್ ಮತ್ತು ರಾಮ್ ಅಡಗಿಕೊಂಡು ಆಡುತ್ತಿದ್ದಾರೆ□

- A) Comma (,) B) Slash (/)
C) Hyphen (-) D) Period (.)

72. Why is personal grooming important?

- A) It helps you feel confident. B) It creates a positive first impression.
C) It shows self- discipline. D) All of these

73. Letter is a form of _____ communication.

- A) Written B) Spoken

C) Non-verbal

D) Telephone

74. Saif's college professor guided him to choose the right career path. He must show ____?to his guide.

- A) Fear B) Anger
C) Gratitude D) Arrogance

75. Khan Academy is the most recommended website for_____.

- A) Online meetings B) free online material on school subjects like economics, physics, algebra,etc.
C) Job search D) learning a new language for free