

- A) Rejects B) Dials
C) Blocks D) Receives

Answer: D) Receives

16. Irrespective of their gender identities, all people must have the same rights. This is called _____.

- A) Gender equality B) Gender Stereotype
C) Gender Discrimination D) Gender rights

Answer: A) Gender equality

17. Pronouns (ex: he, she, her) can be used in the place of _____.

- A) Adjective B) Verb
C) Naming words D) Spellings

Answer: C) Naming words

18. People who are born in one sex, but they know that they belong to another sex are_____?

- A) Females B) Males
C) Transpersons D) Stereotypical

Answer: C) Transpersons

19. As per the POSH Act, any workplace that has 10 or more employees must constitute an _____.

- A) Help desk B) Employees
C) Police Station D) Internal Committee (IC).

Answer: D) Internal Committee (IC).

20. Malini is attending her new school today. She introduces herself as ____.

- A) Good bye B) What's up guys
C) Longtime everyone D) Hello everyone!

Answer: D) Hello everyone!

21. Jerry wants to use his mobile data to get the internet on other devices. Which devices can use mobile data?

- A) Landline phone B) Washing machine
C) Tablet D) Gas oven

Answer: C) Tablet

22. Equality means in the same situation, people have the_____.

- A) Same color B) Same age
C) Same height D) Same rights

Answer: D) Same rights

23. An inclusive environment is needed for happiness and ____at work.

- A) Stereotype B) Growth
C) Wage gap D) Ideas

Answer: B) Growth

24. 'It is going to be a sunny day tomorrow'. The action in this sentence is in _____ tense.

- A) Date B) Future
C) Day D) Past

Answer: B) Future

25. _____ is a serious issue that affects an individual's mental, emotional, physical wellbeing in the workplace.

- A) Sexual harassment B) Meeting with the manager
C) Company rules D) Travel leave

Answer: A) Sexual harassment

26. Which of the following can be done using Excel?

- A) Save the document B) Print the document
C) Make complicated calculations with numbers D) All of these

Answer: D) All of these

27. Full form for OS is_____.

- A) Opening Software B) Opening Screen
C) Original System D) Operating System

Answer: D) Operating System

28. A person who works with us is called a__?.

- A) Relative B) Family
C) Coworker D) Friend

Answer: C) Coworker

29. A person who makes a call_____

- A) Keypad B) Contacts
C) Phase D) Caller

Answer: D) Caller

30. What is the shortcut key for Undo?

- A) Ctrl+B B) Ctrl+I
C) Ctrl+U D) Ctrl+Z

Answer: D) Ctrl+Z

31. What is the shortcut key to save a file?

- A) Ctrl+X B) Ctrl+V
C) Ctrl+S D) Ctrl+P

Answer: C) Ctrl+S

32. _____ is a tool to organize a large amount of data in an easy and understandable way.

- A) Print B) Paint
C) Chrome D) Excel

Answer: D) Excel

33. Which of the following are the top benefits of using the internet?

- A) All of these
C) Safety
- B) Speed of communication
D) Access to information

Answer: A) All of these

34. Which of the following could be possible reasons for gender based discrimination?

- A) Lack of Education
C) All of these
- B) Lack of Awareness
D) Social Norms

Answer: C) All of these

35. Paul is saving his Word document for a project. Which layout format should he use for official documents?

- A) Undo
C) Portrait
- B) Landscape
D) Cut

Answer: C) Portrait

36. Which of the following tasks can be done using the internet?

- A) Learning new skills
C) Create a digital resume and forward it to different companies
- B) All of these
D) Finding Information about job openings

Answer: B) All of these

37. Where is the power button located on a desktop computer?

- A) On the Keyboard
C) On the Speaker
- B) On the CPU
D) On the Mouse

Answer: B) On the CPU

38. Question always end with a ___?

- A) Question mark ?
C) Comma ,
- B) Exclamation mark !
D) Full stop .

Answer: A) Question mark ?

39. Sarah notices a colleague, John, making unwelcome jokes about someone's clothes at the office party. What should Sarah do according to the POSH Act?

- A) Tell John directly to stop
C) Report the incident to Internal Committee (IC)
- B) Make a sarcastic comment back at John
D) Ignore it, John might be joking

Answer: C) Report the incident to Internal Committee (IC)

40. On a computer, a file can be created using which of these applications?

- A) All of these
C) MS Word
- B) MS Powerpoint
D) MS Excel

Answer: A) All of these

41. Women and men are often not paid the same salary for the same job. This is known as _____.

- A) Gender pay gap
C) Gender gap
- B) Learning gap
D) Nutrition gap

Answer: A) Gender pay gap

42. Which of the following is not a part of a desktop Computer?

- A) Antenna
C) Web Camera
- B) Mouse
D) Monitor

Answer: A) Antenna

43. We need an _____ and a search engine to access the information on the web.

- A) Data cable
C) Internet connection
- B) Mouse
D) Key board

Answer: C) Internet connection

44. Ramesh is working in Chennai. _____ likes the office environment.

- A) He
C) That
- B) It
D) What

Answer: A) He

45. _____ is the most commonly used word for switching off a computer.

- A) Switch On
C) Hang Up
- B) Power On
D) Shut Down

Answer: D) Shut Down

46. Neena is born as a differently-abled person. Her teachers must treat her _____.

- A) Unfairly
C) Equally with care
- B) Strictly
D) Rudely

Answer: C) Equally with care

47. Anita and her partner are paid the same salary for the same job. This is a good example of _____.

- A) Discrimination
C) Gender equality
- B) Jealousy
D) Stereotype

Answer: C) Gender equality

48. Which of the following are the ways to connect your device to the internet?

- A) Using a wifi or mobile data connection
C) Use a printer
- B) Use bluetooth
D) Use a mouse

Answer: A) Using a wifi or mobile data connection

49. Emotions can be expressed through your _____.

- A) Voice
C) Height
- B) Situation
D) Weight

Answer: A) Voice

50. Location for the job means ___?

A) Title

B) Description

C) Place

D) Name

Answer: C) Place
